

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL



REPORT



OF

THE AUDITOR-GENERAL

ON

THE FINANCIAL STATEMENTS OF
CONSTITUENCIES DEVELOPMENT FUND
MANYATTA CONSTITUENCY

FOR THE YEAR ENDED
30 JUNE 2015

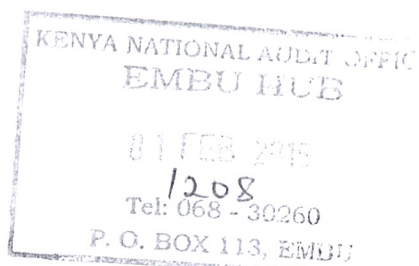


CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY

ANNUAL REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2015**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



CONSTITUENCY DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

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CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY
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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The *Constituencies Development Fund (CDF)* was set up under the CDF Act, 2003 now repealed by the CDF Act, 2013. The *Constituencies Development Fund* is represented by the Cabinet Secretary for Devolution and Planning, who is responsible for the general policy and strategic direction of the *Constituencies Development Fund*.

(b) Key Management

The Manyatta *Constituency's* day-to-day management is under the following key organs:

- i. Constituencies Development Fund Board (CDFB)
- ii. Constituency Development Fund Committee (CDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2015 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Accounting Officer	Yusuf Mbuno
2.	A.I.E holder	Mary Kabuga
3.	Accountant	Simon Komu Kiriba
4.		

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of CDF Board provide overall fiduciary oversight on the activities of Manyatta Constituency. The reports and recommendation of ARMC when adopted by the CDF Board are forwarded to the Constituency Development Fund Committee (CDFC) for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) Manyatta CDF Headquarters

P.O. Box 1991-60100
Opposite Regional Coordinator Offices
Along Embu/ Meru Highway
Embu

CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY
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(f) MANYATTA CDF Contacts

Telephone: (254) 723-124-525

E-mail: manyatta@cdf.go.ke

Website: manyattacdf.go.ke

(g) Manyatta CDF Bankers

1. Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
Nairobi, Kenya
2. Co-operative bank
Embu

(h) Independent Auditors

Auditor General
Kenya National Audit Office
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY
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II. FORWARD BY THE CHAIRMAN CONSTITUENCY DEVELOPMENT FUND COMMITTEE (CDFC)

In the financial year 2014/15, Manyatta CDF was allocated ksh 98,606,572 with kshs 44,208,686 going to statutory allocation and the balance of ksh 54,397,886 to development projects as follows:-

Sector	Amount
Pry schools	12,887,931
Secondary schools	14,800,000
Health institutions	700,000
Security	7,150,000
Roads	15,750,000
Sports	1,972,131
Water	800,000

A total of kshs 92,364,606.00 has been spent on various projects as follows in the financial year 2014/15 as follows:

ITEM	AMOUNT SPENT
Compensation of employees	809,279.
Use of goods and services	1,183,951
Committee expenses	3,072,650
Transfers to other government units	39,985,789.50
Other grants and transfers	45,410,639.75
Acquisition of assets	600,480
Other Payments(Strategic Plan)	640,000
Social security benefits	99,480
TOTAL	92,802,269

Key Achievements for Manyatta CDF

The CDFC has paid fees to many students in form of bursary fund hence leading to higher retention of students in learning institutions thus enhancing good performance.

The CDFC has also rehabilitated roads thus improving communication and transportation in various areas.

Access to clean water has also been enhanced and there has also been improvement of Education and Health infrastructure.

CHAIRMAN CDFC .. EVANS MBOGO

Sign.....

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III. STATEMENT OF CDF MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government CDF shall prepare financial statements in respect of that CDF. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

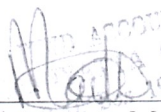
The Accounting Officer in charge of the *Manyatta CDF* is responsible for the preparation and presentation of the *Manyatta CDF's* financial statements, which give a true and fair view of the state of affairs of the *Manyatta CDF* for and as at the end of the financial year (period) ended on June 30, 2015. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CDF; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the *CDF*; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.


The Accounting Officer in charge of the *Manyatta CDF* accepts responsibility for the *Manyatta CDF's* financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *Manyatta CDF's* financial statements give a true and fair view of the state of *Manyatta CDF's* transactions during the financial year ended June 30, 2015, and of the *CDF's* financial position as at that date. The Accounting Officer charge of the *Manyatta CDF* further confirms the completeness of the accounting records maintained for the *CDF*, which have been relied upon in the preparation of the *CDF's* financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the *Manyatta* confirms that the *Manyatta CDF* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the *CDF's* funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *CDF's* financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The *CDF's* financial statements were approved and signed by the Accounting Officer on 7TH September, 2015.


Fund Account Manager


CDFC Chairman

REPUBLIC OF KENYA

Telephone: +254-20-342330
Fax: +254-20-311482
E-mail: oag@oagkenya.go.ke
Website: www.kenao.go.ke



P.O. Box 30084-00100
NAIROBI

OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2015

REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of Constituencies Development Fund - Manyatta Constituency set out on pages 5 to 18, which comprise the statement of assets and liabilities as at 30 June 2015, and the statement of receipts and payments, statement of cash flows, summary statement of appropriations for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya Section 8 of the Public Audit Act, 2003 and the Constituency Development Fund Act, 2013. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of this audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the CDF Act, 2013 and International Public Sector Accounting Standards (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 7(2) of the Public Audit Act, 2003.

Auditor-General's Responsibility

My responsibility is to express an opinion on the financial statements based on the audit and report in accordance with the provisions of Section 9 of the Public Audit Act, 2003 and submit the audit report in compliance with article 229(7) of the Constitution. The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). Those Standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk

Report of the Auditor-General on Constituencies Development Fund – Manyatta Constituency for the year ended 30 June 2015

assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my adverse audit opinion.

Basis for Adverse Opinion

1. Project Implementation

The approved budget for development projects was apportioned among various sectors within the constituency namely Primary schools, Secondary schools, Health institutions, Sports, Water projects, Security, Bursary, Market stall/Bus shed, Strategic planning and Environment. The funds allocated amounted to Kshs.89,131,981 which represented 90% of the total budget of the Fund.

Review of project implementation status report as at 30 June 2015 revealed that 95 projects were completed, 34 had not started and 75 were ongoing as shown below:

Sector	Project Status	Amount Allocated	Amount Disbursed	No. of projects
Education	Completed	12,158,000.00	12,283,000.00	40
	Ongoing	27,500,000.00	24,450,000.00	48
	Not started	10,887,931.00	2,100,000.00	19
	Sub Total	50,545,931.00	38,833,000.00	107
Health	Completed	900,000.00	900,000.00	2
	Ongoing	1,050,000.00	1,050,000.00	2
	Not started	4,482,760.00	75,000.00	3
	Sub Total	6,432,760.00	2,025,000.00	7
Water	Completed	0.00	0.00	0
	Ongoing	3,150,000.00	2,650,000.00	7
	Not started	0.00	0.00	0
	Sub Total	3,150,000.00	2,650,000.00	7
Security	Completed	3,413,145.00	4,228,950.00	13
	Ongoing	5,298,000.00	5,298,000.00	14
	Not started	2,400,000.00	0.00	7
	Sub Total	11,111,145.00	9,526,950.00	34
Roads Bridges	Completed	20,150,000.00	20,379,600.00	31
	Ongoing	0.00	0.00	0
	Not started	500,000.00	1,250,000.00	3
	Sub Total	20,650,000.00	21,629,600.00	34
Environment	Completed	0.00	0.00	0
	Ongoing	1,020,017.00	0.00	2
	Not started	0.00	0.00	0

	Sub Total	1,020,017.00	0.00	2
Sport	Completed	1,290,653.00	1,004,000.00	1
	Ongoing	0.00	0.00	0
	Not started	1,972,131.00	0.00	1
	Sub Total	3,262,784.00	1,004,000.00	2
Other	Completed	4,846,771.00	4,932,400.00	8
	Ongoing	1,600,000.00	1,600,000.00	2
	Not started	0.00	1,139,438.00	1
	Sub Total	6,446,771.00	7,671,838.00	11
	Grand Total	102,619,408.00	83,340,388.00	204

From the analysis, out of the 204 projects budgeted for implementation during the year, 34 projects allocated Kshs.20,242,822 and to which Kshs.4,564,438 was disbursed had not commenced as at 30 June 2015. Further, seventy five (75) projects worth Kshs.39,618,017 were ongoing. As a result, it was not possible to ascertain that the Fund would implement all projects as budgeted for the benefit of the residents.

In the circumstances, the residents of Manyatta constituency did not obtain expected services equivalent to Kshs.19,279,020 being the difference between the amount allocated to projects and the actual disbursements during the year.

2. Disclosure and Presentation of Financial Statements

The International Public Sector Accounting Standards Cash Basis of Accounting Method requires a report on progress of follow – up on audit issues as part of the financial statements.

However, although the fund received a qualified opinion on the financial statements for 2013/2014, the report on progress made in resolving audit issues raised in that year was not included in the financial statements for the year under review.

In the circumstance, the financial statements do not comply with IPSAS - Cash Basis prescribed financial presentation format.

Adverse Opinion

In my opinion, because of the significance of the matters discussed in the Basis for Adverse Opinion paragraph, the financial statements do not present fairly, the financial position of Constituencies Development Fund - Manyatta Constituency as at 30 June 2015, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and do not comply with the Constituencies Development Fund Act, 2013.

Other Matter

Budgetary Control and Performance

During the financial year under review, Manyatta CDF had an approved budget of Kshs.98,606,572. However, only Kshs.91,802,269 (93%) was spent resulting in an under – expenditure of Kshs.6,704,303. Further, five (5) projects allocated of

Kshs.36,337,931 incurred expenditure totaling to Kshs.62,034,866 resulting in over – expenditure amounting to Kshs.25,696,935. No supplementary budget covering the over – expenditure or proof of reallocation of the funds was presented for audit verification. In addition, three (3) other items with a total budget of Kshs.3,520,017 had nil expenditure as shown below:

Sub Head	Budget (Kshs.)	Actual (Kshs.)	Variance (Kshs.)	Absorption Rate
Primary School Projects	12,887,931.00	13,228,000.00	(340,069.00)	103%
Secondary School Projects	14,800,000.00	20,950,000.00	(6,150,000.00)	142%
Health Projects	700,000.00	5,807,788.50	(5,107,788.50)	830%
Water Projects	800,000.00	3,090,000.00	(2,290,000.00)	386%
Security Projects	7,150,000.00	18,959,077.00	(11,809,077.00)	265%
Sub - Total	36,337,931	62,034,865.5	-	-
Auditors Fees	500,000.00	0.00	500,000.00	0%
Environmental Projects	1,020,017.00	0.00	1,020,017.00	0%
Market Stalls Bus stop sheds	2,000,000.00	-	2,000,000.00	0%
Sub – Total	3,520,017	-	-	-
Administration/Recurrent/M&E	8,874,591.00	5,765,840.75	3,108,750.25	65%
Emergency	5,400,259.00	1,769,600.00	3,630,659.00	33%
Sports activities	1,972,131.00	1,004,700.00	967,431.00	51%
Bursary	24,651,643.00	4,916,700.00	19,734,943.00	20%
Road Projects	15,750,000.00	15,670,562.75	79,437.25	99%
Strategic Planning, Internet websites	2,000,000.00	640,000.00	1,360,000.00	32%
Sub – Total	58,648,624	29,767,403.5	-	-
Grand – Total	98,506,572.00	91,802,269.00	6,704,303.00	93%

Further failure by the Manyatta CDF to implement budgeted projects valued at Kshs.6,704,303 delayed provision of services of equivalent value to the residents of Manyatta Constituency.

My opinion is not qualified in respect of this matter.



FCPA Edward R.O. Ouko, CBS
AUDITOR-GENERAL

Nairobi

21 November 2016

CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2015

IV. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2014-2015 Kshs	2013-2014 Kshs
RECEIPTS			
Transfers from Other Government Entities	1	85,810,986.00	80,400,389.00
Other Receipts	2	905,030.00	0
TOTAL RECEIPTS		86,716,016.00	80,400,389.00
PAYMENTS			
Compensation of Employees	3	809,279.00	951,394.00
Use of goods and services	4	1,183,951.75	1,002,300.00
Committee Expenses	5	3,072,650.00	3,148,975.00
Transfers to Other Government Units	6	39,985,788.50	17,070,000.00
Other grants and transfers	7	45,410,639.70	38,265,001.00
Social Security Benefits	8	99,480.00	16,800.00
Acquisition of Assets	9	600,480.05	3,942,017.00
Other Payments	10	640,000.00	0
TOTAL PAYMENTS		91,802,269.00	64,396,487.00
SURPLUS/DEFICIT		5,086,253.00	16,003,902.00

Note: Transfer from other Government units in Note 1 includes a receipt of Kshs 2,000,000 for the financial Year 2013/2014 but was captured in the Cash Book in the Financial Year 2014/2015

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Manyatta CDF financial statements were approved on 07th September 2015 and signed by:

Chairman - CDFC

Fund Account Manager

CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY
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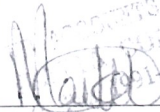
V. STATEMENT OF ASSETS AND LIABILITIES

	Note	2014-2015 Kshs	2013-2014 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per cash book)	11A	11,382,934.35	17,033,187.00
Outstanding Imprests	11B	564,000.00	-
Suspense		-	1,757,384.00
TOTAL FINANCIAL ASSETS		11,946,934.35	18,790,571.00
REPRESENTED BY			
Fund balance b/fwd	12	17,033,187.35	2,786,669.00
Surplus/Deficit for the year		<u>(5,086,253.00)</u>	<u>16,003,902.00</u>
NET FINANCIAL POSSITION		11,946,934.35	18,790,571.00

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Manyatta CDF financial statements were approved on 7th September, 2015 and signed by:



Chairman - CDFC




Fund Account Manager

CONSTITUENCY DEVELOPMENT FUND- MANYATTA CONSTITUENCY
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VI. STATEMENT OF CASHFLOW

		2014 – 2015	2013 - 2014
Receipts for operating income			
Transfers from CDF Board	1	85,810,986.00	80,400,389.00
Other Receipts	2	905,030.00	
 Payments for operating expenses			
Compensation of Employees	3	(809,279.00)	(951,394.00)
Use of goods and services	4	(1,183,951.75)	(1,002,300.00)
Committee Expenses	5	(3,072,650.00)	(3,148,975.00)
Transfers to Other Government Units	6	(39,985,788.50)	(17,070,000.00)
Other grants and transfers	7	(45,410,639.70)	(38,265,001.00)
Social Security Benefits	8	(99,480.00)	(16,800.00)
 Other Payments	10	(640,000.00)	
 Net cash flow from operating activities		(4,485,772.95)	19,945,919.00
 CASHFLOW FROM INVESTING ACTIVITIES			
Acquisition of Assets	9	600,480.05	3,942,017.00
Net cash flows from Investing Activities		(600,480.05)	(3,942,017.05)
 NET INCREASE IN CASH AND CASH EQUIVALENT		(5,086,253.00)	16,003,902.00
 Outstanding Imprest	11B	(564,000.00)	
 Cash and cash equivalent at beginning of the year	12	17,033,187.35	2,786,669.00
 Cash and cash equivalent at END of the year		11,382,934.35	18,790,571.00

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Manyatta CDF financial statements were approved on 7th September, 2015 and signed by:



Chairman CDFC



Fund Account Manager

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
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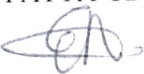
VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from CDF Board	98,606,572.00	17,033,187.35	115,639,759.35	85,810,986.00	29,828,773.35	72.48%
Other Receipts				905,030.00	(905,030)	
PAYMENTS						
Compensation of Employees	1,615,000.00	282,239.00	1,897,239.00	809,279.00	1,087,960.00	42.66%
Use of goods and services	2,701,394.00	1,403,150.00	4,104,544.00	1,183,951.75	2,356,592.30	42.59%
Committee Expenses	4,458,197.00	1,291,999.00	5,750,196.00	3,072,650.00	2,677,546.35	53.44%
Transfers to Other Government Units	28,387,931.00	795,000.00	29,182,931.00	39,985,788.50	(10,802,857.50)	137.02%
Other grants and transfers	59,244,050.00	13,240,039.00	74,084,089.00	45,410,639.70	28,673,449.30	61.29%
Social Security Benefits	100,000.00	20,760.00	120,760.00	99,480.00	21,280.00	82.37%
Acquisition of Assets				600,480.05	(600,480.00)	
Other Payments	2,100,000.00			640,000	1,460,000.00)	30.47%
TOTALS	98,606,572.00	17,033,187.35	115,139,759.35	91,802,269.00	53,698,896.70	

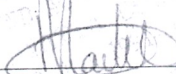
NB: i) The revenue items indicated as other receipts amounting Kshs 905,030 was from sale of tender kshs 14,000 and refund of Kshs 891,030 deposited in CDF Account form Kiriari Road Project which had been implemented by the County Government.

ii) The reason for overutilization of Transfer to other Government units was as a result of re-allocation from emergency Funds within the financial year emergency for previous financial year.

The MANYATTA CDF financial statements were approved on 7th September, 2015 and signed by:



Chairman CDF



Fund Account Manager

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2015

SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *CDF Manyatta* and all values are rounded to the nearest shilling. The accounting policies adopted have been consistently applied to all the years presented.

The financial statements have been prepared on the cash basis following the Government's standard chart of accounts. The cash basis of accounting recognises transactions and events only when cash is received or paid by the *CDF Manyatta*.

2. Recognition of revenue and expenses

The *CDF Manyatta* recognises all revenues from the various sources when the event occurs and the related cash has actually been received by the *CDF Manyatta*. In addition, the *CDF Manyatta* recognises all expenses when the event occurs and the related cash has actually been paid out by the *CDF Manyatta*.

3. In-kind contributions

In-kind contributions are donations that are made to the *CDF* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *CDF* includes such value in the statement of receipts and payments both as revenue and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Pending bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the *CDF Manyatta* at the end of the year. When the pending bills are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

6. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *CDF's Manyatta* budget was approved as required by Law and as detailed in the Government of Kenya Budget Printed Estimates. A high-level assessment of the *CDF's Manyatta* actual performance against the comparable budget for the financial year under review has been included in an annex to these financial statements.

7. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

8. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended June 30, 2015.

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

VIII. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2014 - 2015	2013 - 2014
		Kshs	Kshs
CDF Board			
	A709904	2,000,000.00	
AIE NO	750410	34,507,700.00	
AIE NO	796693	24,651,643.00	
	796958	24,651,643.00	
	A64121		45,892,689
	A709904		2,000,000
	A654099		32,507,700
TOTAL		85,810,986.00	80,400,389

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

NOTES TO THE FINANCIAL STATEMENTS (Continued)

2. OTHER RECEIPTS

	2014 - 2015	2013 - 2014
Receipts from Sale of tender documents	14,000.00	-
Other Receipts Not Classified Elsewhere	891,030.00	-
Total	905,030.00	-

3. COMPENSATION OF EMPLOYEES

	2014 - 2015	2013 - 2014
	Kshs	Kshs
Basic wages of contractual employees	809,279.00	387,220.00
Gratuity		564,174.00
Other personnel payments	-	-
Total	809,279.00	951,394.00

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4. USE OF GOODS AND SERVICES

	2014 - 2015	2013 - 2014
	Kshs	Kshs
Utilities, supplies and services	140,000.00	996,300
Communication, supplies and services	100,000.00	6,000
Domestic travel and subsistence	120,000.00	-
Training expenses	136,000.00	-
Office and general supplies and services	290,000.00	-
Fuel, Oil, Lubricants	200,000.00	-
Other operating expenses	109,122.00	-
Routine maintenance – vehicles and other transport equipment	38,839.75	-
Routine maintenance – other assets	50,000.00	-
Total	1,183,951.75	1,002,300.00

5. COMMITTEE EXPENSES

	2014 - 2015	2013 - 2014
	Kshs	Kshs
Committee allowances	507,500.00	3,075,975.00
Other committee expenses	2,565,150.00	73,000.00
Total	3,072,650.00	3,148,975.00

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2014 - 2015 Kshs	2013 - 2014 Kshs
Transfers to primary schools (see attached list)	13,228,000.00	6,070,000.00
Transfers to secondary schools (see attached list)	20,950,000.00	8,600,000.00
Transfers to health institutions (see attached list)	5,807,788.50	2,400,000.00
TOTAL	39,985,788.50	17,070,000.00

7. OTHER GRANTS AND OTHER PAYMENTS

	2014 – 2015 Kshs	2013- 2014 Kshs
Bursary – secondary schools (see attached list)	1,942,200.00	19,144,400.00
Bursary – tertiary institutions (see attached list)	2,974,500.00	4,154,050.00
Water projects (see attached list)	3,090,000.00	2,300,000.00
Security projects (see attached list)	18,959,077.00	2,100,000.00
Roads projects (see attached list)	15,670,562.75	5,938,356.00
Sports projects (see attached list)	1,004,700.00	19,000.00
Emergency projects (see attached list)	1,769,600.00	4,609,195.00
Total	45,410,639.70	38,265,000.00

8. SOCIAL SECURITY BENEFITS

	2014 - 2015 Kshs	2013 - 2014 Kshs
Employer contribution to NSSF	99,480.00	16,800.00
Total	99,480.00	16,800.00

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

NOTES TO THE FINANCIAL STATEMENTS (Continued)

9. ACQUISITION OF ASSETS		
<u>Non Financial Assets</u>	2014 - 2015	2013 - 2014
	Kshs	Kshs
Purchase of Vehicles and Other Transport Equipment	-	3,475,910.00
Purchase of Office Furniture and General Equipment	600,480.05	466,107.00
Total	600,480.05	3,942,017.00

10. OTHER PAYMENTS		
	2014 - 2015	2013 - 2014
	Kshs	Kshs
Specify: Developing of Constituency Strategic Plan	640,000.00	
	640,000.00	-

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2015

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2014 - 2015	2013 - 2014
	Kshs	Kshs
<i>Name of Bank, Account No.co-operative Bank A/C No.01120051118100</i>	11,382,934.35	17,033,187.00
Total	11,382,934.35	17,033,187.00

CONSTITUENCIES DEVELOPMENT FUND – MANYATTA CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2015

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11B: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
Mary Kabuga	11/6/2016	564,000.00	-	564,000.00-
Total				564,000.00

12. BALANCES BROUGHT FORWARD

	2014 - 2015	2013 - 2014
	Kshs	Kshs
Bank accounts	17,033,187.35	2,786,669
Total	17,033,187.35	2,786,669

NATIONAL GOVERNMENT ENTITY - (Indicate actual name of the entity)
 Reports and Financial Statements
 For the year ended June 30, 2014 (Kshs'000)

ANNEX 1 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost (Kshs) 2014/15	Historical Cost (Kshs) 2013/14
Transport equipment		3,475,910.00
Office equipment, furniture and fittings		466,107.00
ICT Equipment, Software and Other ICT Assets	600,480.05	-
Total	600,480.05	3,942,017.00

**CONSTITUENCY FIXED ASSETS
IN MANYATTA CONSTITUENCY
IN CUSTODY OF FAMS CDF'S
EASTERN REGION**

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 05/01/2015

Signature

Designation

Date

Region	County	Constituency	Constituency code	Asset name/description	Asset tag no	Serial number	Acquisition date	Parent asset value	Physical Location	Current position
EASTERN	EMBU	MANYATTA	30301	Public Address	CDF/30301/001		6/01/2015		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Generator	CDF/30301/001		6/01/2015		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Power Regulator	CDF/30301/001		6/01/2015		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Water dispenser	CDF/30301/001		6/01/2015		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	A color printer	CDF/30301/001	QKGYO18727	6/01/2015		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	A mini laptop	CDF/30301/001		6/01/2015		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	One 17 inch laptop computer	CDF/30301/001		6/01/2015		CDF OFFICE	GOOD

EASTERN	EMBU	MANYATTA	30301	12 Athena Medium, black fabric chairs	ML E247	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	1 high Back fabric chair	ML E327	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	1 President 5 high back	MF P777HL	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	1 Eddie high back chair	CMF LSHA 52	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	1 Stationery cupboard full size	XZ 1001	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	4 Drawers filling cabinet	XL MET-224	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Combination safe 36 kg	ESD520	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	FAM'S Table	NONE	NONE	24/04/2014	CDF OFFICE	GOOD

EASTERN	EMBU	MANYATTA	30301	Printer(HP)	CDF/30301/011	NONE	8/16/2009	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Paper Punch	CDF/30301/012	NONE	8/16/2009	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Cooking Gas	CDF/30301/013	YH37126318	8/16/2009	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Photocopier Machine(Kyoce ra mita)	CDF/30301/014	NONE	8/16/2009	CDF OFFICE	POOR
EASTERN	EMBU	MANYATTA	30301	Computer (Key board, Ups, printer	CDF/30301/014	3CQ8320NB4	8/16/2009	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	HP Computer with a UPS+HP.CPU	TFS 86-2.5L- Diesel common RAIL D/CAB	GKB 253F	01/5/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Isuzu motor vehicle	NONE	1102KL3NL2	21/05/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Photocopier machine (kyocera 180)	NONE	NONE	27/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Boardroom tables	MLP331HL	NONE	12/06/2014	CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	4 pacific low back Visitors chairs,					

**CONSTITUENCY FIXED ASSETS
IN MANYATTA CONSTITUENCY
IN CUSTODY OF FAMS CDF'S
EASTERN REGION**

Signature

F. W.

05/05/2015

Date

Designation

Region	Count	Constituency	Constituency code	Asset name/description	Asset tag no	Serial number	Acquisition date	Parent asset value	Physical Location	Current position
EASTERN	EMBU	MANYATTA	30301	Rubber Stamp	CDF/30301/001	NONE	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	HP CPU	CDF/30301/002	CZC0111Y2Q	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Camera	CDF/30301/003	10043084131	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Boardroom table	CDF/30301/004	NONE	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Stapler(3pcs)	CDF/30301/005	NONE	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	UPS	CDF/30301/006	40084015905	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Compac Computer (Monitor, Mouse & Keyboard)	CDF/30301/007	3CQ01312LW	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Hp Computer & UPS(Monitor+ CPU)	CDF/30301/008	3CQ8310QT8	8/16/2009		CDF OFFICE	GOOD
EASTERN	EMBU	MANYATTA	30301	Hp & UPS CPU	CDF/30301/009	NONE	8/16/2009		CDF OFFICE	STOLEN (Monitor stolen cpu tagged)
EASTERN	EMBU	MANYATTA	30301	Lacer Jet	CDF/30301/010	CNCJH41164	8/16/2009		CDF OFFICE	GOOD