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## NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - LURAMBI CONSTITUENCY

FOR THE YEAR ENDED 30 JUNE, 2021



### LURAMBI CONSTITUENCY

### NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

### **REPORTS AND FINANCIAL STATEMENTS**

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2021

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS) Lurambi Constituency

National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021

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### I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

### (a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2016. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

### Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2)
  (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

### Vision

Equitable Socio-economic development countrywide

### Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

- 1. **Patriotism** we uphold the national pride of all Kenyans through our work
- 2. Participation of the people- We involve citizens in making decisions about programmes we fund
- 3. Timeliness we adhere to prompt delivery of service
- 4. Good governance we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
- 5. Sustainable development we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

### Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

### (b) Key Management

The LURAMBI Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

### (c) Fiduciary Management

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2021 and who had direct fiduciary responsibility were:

N	Designation	Name
0		
1.	A.I.E holder	JULIUS OKETCH
2.	Sub-County Accountant	LUCAS OKECH
3.	Chairman NGCDFC	FABIAN SHILAKO
4.	Member NGCDFC	ISAAC OTIENDE

### (d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of LURAMBI Constituency NG-CDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) LURAMBI Constituency NGCDF Headquarters

P.O. Box 2680 NG-CDF Building KAKAMEGA Kakamega-Kisumu Highway NG-CDF Building

3. ; :

### (f) NGCDF LURAMBI Constituency Contacts

Telephone: (254)722574566 E-mail: lurambingcdf@ngcdf.go.ke Website: www.ngcdf.go.ke/lurambi

### (g) NGCDF LURAMBI Constituency Bankers Equity Bank P.O Box

KAKAMEGA

### (h) Independent Auditors

Auditor General Office of the Auditor General Anniversary Towers, University Way P.O. Box 30084 GPO 00100 Nairobi, Kenya

### (i) Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

II. NG-CDFC CHAIRMAN'S REPORT



I am delighted to present our annual financial report for the FY 2020/2021. This year we have witnessed an improved performance in the overall management of the fund, we have equally launched some of the projects that had been earlier initiated. We continue to boost of a committed and qualified team that has adapted to the challenges facing the fund thus demonstrating our ability to deliver substantial, sustained value for money to our constituents.

### **BUDGET PERFOMANCE**

We are proud to share with you that we had a 75% utilization of funds received from the NG-CDF Board up from 59% in the 2019/2020FY. Utilization of funds helps us enhance our core focus and objectives of serving the constituents of Lurambi.

### KEY ACHIEVEMENTS DURING 2020/2021 FY

Strong management and governance have been key components of our operational model. This has resulted into the following key achievements during the year:

1. Completion of key Flagship Projects

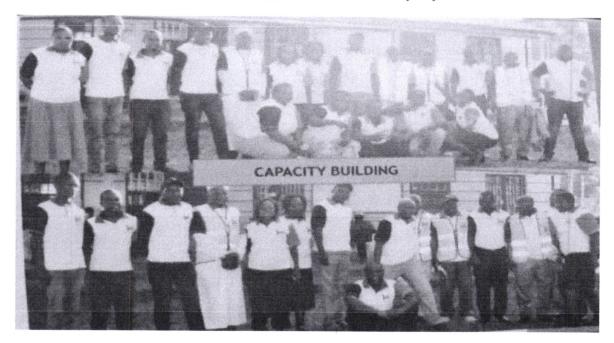
In this Financial year, we initiated a number of key flagship projects for implementation. I am proud to report that the following Projects have been successfully finished and handed over to the users; Mahiakalo Primary School Primary (8 Classrooms), NG-CDF office Block (stalled since 2008), Ebuhai Primary school (8 Classrooms), Key Environmental projects, Sports and emergency projects.





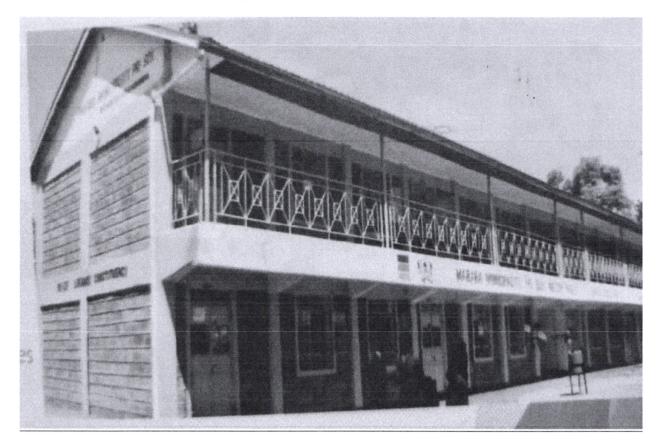
### PMC AND CDFC CAPACITY BUILDING WORKSHOP

As a way of ensuring smooth operation of the fund as stipulated in the NG-CDF Act (2015), we prioritized training of the key implementers of the fund. We thus had a successful two-day training workshop of all NG-CDF Staff, all PMCs, a select PMC and key departmental heads.



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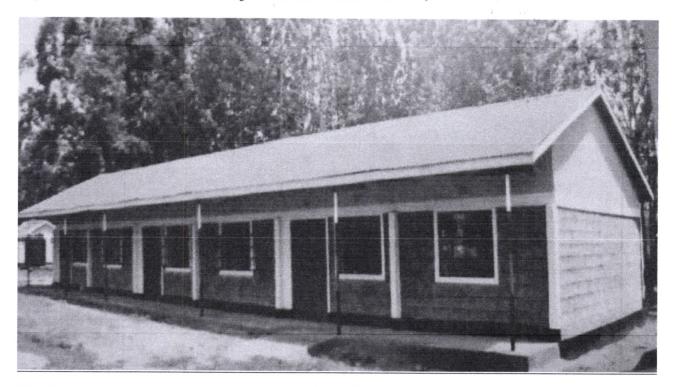
Lurambi Constituency National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021



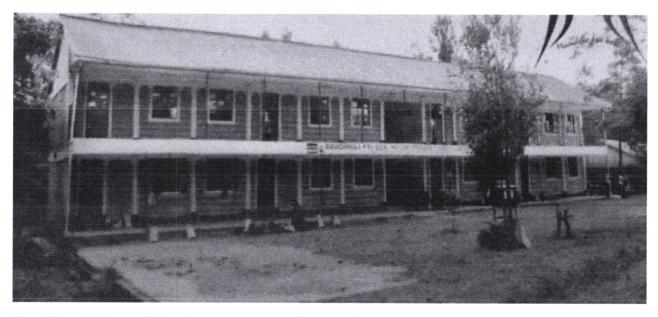
Maraba Primary School -Construction of 8 No Classrooms Storey



Matende Primary School -Construction of 8 No Classrooms Storey



Ekapwonje Primary School -Construction of 3 No Classrooms

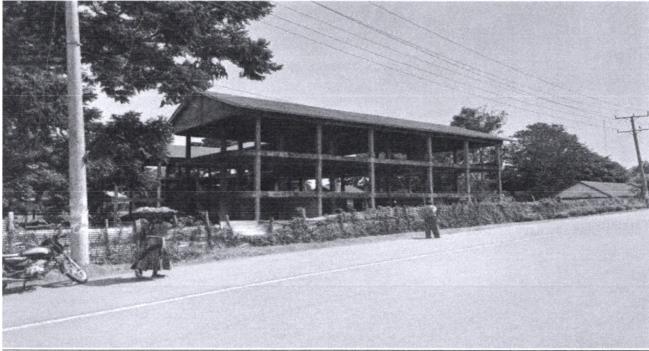


Ebuchinga Primary School -Construction of 8 No Classrooms Storey

Lurambi Constituency National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021



Ongoing construction of NG-CDF Office Block



### KEY IMPLIMENTATION CHALLENGES

We experienced operational challenges in the course of the year. These included but were not limited to the following:

- 1. The Covid-19 Pandemic has been heavily felt in our implementation of our set targets. This had had a spill over effect from other key stakeholders.
- 2. Most of the PMC members were not well acquainted to the operational nature of the fund. To this regard, the committee embarked on capacity building activities scheduled throughout the FY to empower the PMCs, NG-CDF staff as well as committee members on issues of importance in the operation of the fund.
- 3. Piece meal funding from the NG-CDF Board curtailed efficient implementation of projects by the committee.

In summary, 2020/2021 was a year of great performance. We have demonstrated we have the right strategy, the right culture and the right geographical footprint to deliver consistent and sustained value for our constituents. We enter 2021/2022 in excellent shape and a positive note.

Signature

Hallettettet CHAIRMAN NGCDF COMMITTEE

### III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETRMINED OBJECTIVES

### Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government Entity's performance against predetermined objectives.

Lurambi is s constituency whose latent for growth is promising. The constituency stands feet high on the potent of the capable constituents, its geographical location and the existence of natural resources. The recognition of its potential development and growth majorly depends on its process of planning for and regulating physical and economic development that capitalizes on reliable opportunities and prudent financial and administrative threads.

In underscoring the planning of the constituency, the National Government Constituency Development Fund Committee (NG-CDFC) in its strategic plan (2018-2023) outlined key strategic objectives that were to be used to spur development in the constituency. The plan sort to contribute towards the identification of how and where development programmes identified will be implemented especially in the economic activities with special focus on marketing and value addition, improved social infrastructure on road development and improved governance. It was anticipated that this will help in achieving food security, improved quality of education, health care for all, expanded access to ICT and environmental conservation among others.

The key development objectives of NGCDF-LURAMBI Constituency's 2017-2022 plan are to:

### Strategic Area One: Education

- **Objective:** Become a national model for education by improving school's infrastructure, improving performance, reducing dropout rates and increasing primary, secondary and higher education transition rates.
- **Initiative:** Develop and enhance school's infrastructure to enhance facilities and provide conducive learning environment for children.

### Strategic Area Two: Environment

- **Objective:** Improve access to clean hygienic toilets
- **Initiative:** Construct Modern toilets in Public institutions

### Strategic Area Three: Sports

- **Objective:** Promote peace building activities and enhance community cohesion
- **Initiative:** Develop and empower youth and special groups through sports.

### Strategic Area Four : Security

**Objective:** Improve security and maintain law and order in the community. **Initiative:** construct Houses for Chiefs and Security personnel

### Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates	Reduced distance covered by school children, Increases opportunities for school leavers, Education for the disabled, Improved learning facilities	Number of Classrooms/labora tories Constructed.	64 New classrooms were constructed to completion.
		Construction of Modern toilets in schools	Number of toilets built in primary and secondary.	The constituency constructed 18 Modern toilets in Primary schools.

Constituency Program	Objective	Outcome	Indicator	Performance
Sports	Promote peace building activities and enhance community cohesion.	Sports activities for the youth and other vulnerable groups.	Number of Sports Tournaments organized.	The Constituency organized 1 big tournaments where youths were awarded with trophies.
Security	Improve security and maintain law and order in the community.	Constructed houses for Chiefs and security agencies		The constituency constructed 2 Chief offices and 1 AP houses

### IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

NGCDF – Lurambi Constituency just like any Government entity has the responsibility of ensuring public involvement in project identification, prioritization of projects and adequate allocation of funds to the projects. In undertaking the aforementioned, the Lurambi NG-CDF Committee always highlights Corporate Responsibility as a tool with relevance for public policy actualization with the aim of enhancing sustainable and inclusive development programs in the constituency. The financial prudency has a lot of weight in development agenda which drives on a delicate thread of enormous community expectations. In enhancing the financial trust in various sectors, we assessed the risks factors, long term and short term performance. We further looked at performance on responsible leadership with clear undertone on the interest of the constituents and stakeholders and sufficient respect for environmental, social and governance issues.

This is aimed at ensuring efficient and effective management of public resources at the grassroots level thus transformation of livelihoods. It remains our purpose and the driving Force behind everything we do. It's what guides us to deliver our strategies, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

### SUSTAINABILITY STRATEGY AND PROFILE

The Lurambi NG-CDF Committee endeavored to work within the existing policy guidelines that helped in focusing on the service deliver and drive to better performance with the involvement of both internal and external stakeholders on matters development. The relevance of this was attributed to our vision, mission and core values.

### ENVIRONMENTAL PERFORMANCE

Environment Policy and Action Plan Protection of the environment in which we live and operate is part of Lurambi NG-CDF initiatives Care for the environment is one of our key responsibilities and an important aspect in the way in which carry out our operations.

### **EMPLOYEES WELFARE**

Lurambi NG-CDFC offers only categories of employment, which are Contract employees who are employed for 3 years on a renewable contract. Such employees are eligible for employee benefits in line with the statutory requirements. Casual employees are hired to perform specific duties on a daily or weekly basis on a piece rate payment system. Casuals are not allowed to work continuously for more than three (3) months and are not eligible for any employee benefits in line with statutory requirements. **<u>Recruitment Procedure</u>**. The Fund Account Manager declares vacancies in the office through the NG-CDFC, an approval is then sought for advertisement within the constituency to be done.

### COMMUNITY ENGAGEMENTS

Public participation is the process that directly engages the concerned stakeholders in decisionmaking and gives full consideration to public input in making that decision. Public's engagement is a vital part of many projects and the benefits of it are well documented, such as better outcomes for all stakeholders, community ownership and lower project costs. When the public is involved in a project, they feel motivated to work together, recognize the benefits of their involvement and have ownership of the projects and the decision making process, which is key to a successful project outcome and their sustainability. Effective public engagement is about recognizing that involving the public in a project is no longer about information dissemination and telling the people what is being done, but is a two- way information sharing tool. The more views gathered in the process of making a decision, the more likely the final product will meet the most needs and address the most concerns possible.

### Covid-19 Mitigation Measures

Taking into consideration the current Corona Virus epidemic, in line with the Governments directive on reducing the chances of being infected or spreading COVID-19, the office resolved in aiding by taking the following precautionary measures.

• The office purchased 120 hand wash pots and basins that were distributed to the Government offices within the constituency Printing of brochures disseminating information regarding Corona Virus protection measure.

### V. STATEMENT OF MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-LURAMBI Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2021. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-LURAMBI Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency 's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2021, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- LURAMBI Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF LURAMBI Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *constituency*'s financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

### Approval of the financial statements

The NGCDF- LURAMBI Constituency financial statements were approved and signed by the Accounting Officer on \_\_\_\_\_\_ 2021.

Filletint,

Chairman NGCDF Committee Name: FABIAN SHILAKO

Fund Account<sup>V</sup>Manager Name: JULIUS OKETCH

### **REPUBLIC OF KENYA**

Telephone: +254-(20) 3214000 E-mail: info@oagkenya.go.ke Website: www.oagkenya.go.ke



HEADQUARTERS Anniversary Towers Monrovia Street P.O. Box 30084-00100 NAIROBI

### REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - LURAMBI CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2021

### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

### **Qualified Opinion**

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Lurambi Constituency set out on pages 18 to 51,

which comprise of the statement of assets and liabilities as at 30 June, 2021, and the statement of receipts and payments, statement of cash flows and the summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund - Lurambi Constituency as at 30 June, 2021, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012, and the National Government Constituencies Development Fund Act, 2015.

### **Basis for Qualified Opinion**

### **Unsupported Project Management Committee (PMC) Bank Account Balances**

Note 13 to the financial statements reflects a balance of Kshs.5,646,558 relating to Project Management Committee account balances which, as shown under Annex 5, represents bank account balances for forty-five (45) Project Management Committees. However, cash books, bank reconciliation statements and bank confirmation certificates for the individual bank accounts were not provided for audit review.

In the circumstances, the accuracy and completeness of the PMC balances of Kshs.5,646,558 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Lurambi Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

### **Budgetary Control and Performance**

The summary statement of appropriation indicates that the Fund had a final receipts budget of Kshs.230,543,202 for the year but realized actual receipts of Kshs.173,222,322 or about 75% of the budget. No explanation was provided for the underfunding of Kshs.57,320,880. In addition, out of the actual receipts of Kshs.173,222,322, the Fund

utilized only Kshs.149,946,691 (or about 87%). No explanation was also provided for the under-utilization of Kshs.23,275,631.

In the circumstances, the residents of Lurambi Constituency did not receive services for projects that had been planned during the year.

## REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

### Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

### 1. Construction of Administration Block - Shikoti Girls Secondary School

The statement of receipts and payments reflects an amount of Kshs.75,023,728 under transfers to other Government units which, as disclosed in Note 4 to the financial statements includes an amount of Kshs.12,000,000 disbursed to Secondary Schools. The amount of Kshs.12,000,000 includes an amount of Kshs.4,500,000 disbursed to Shikoti Girls Secondary School for construction of an administration block. The contract was awarded to a local construction Company on 20 April, 2020, at a contract sum of Kshs.5,496,890 with a contract period of twenty-six (26) weeks scheduled for completion on 15 November, 2020. However, inspection carried out in April, 2022, revealed that the project had stalled with the Contactor having been paid a total of Kshs.5,072,132 and no explanation was provided on why the project had stalled.

In the circumstances, the public did not obtain value for money on the amount expended on this project.

### 2. Non-Compliance with the Public Sector Accounting Standards Board Reporting Template

The financial statements in Annex 4 reflects opening fixed assets balance (building and structures) of Kshs.9,528,272 which is at variance with closing balance of Kshs.2,667,950 in the audited financial statements for the year ended 30 June, 2020.

In the circumstances, the summary fixed asset register did not comply with the Public Sector Accounting Standards Board Reporting template.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that

govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to

Report of the Auditor-General on National Government Constituencies Development Fund - Lurambi Constituency for the year ended 30 June, 2021

governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015, and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015, and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the Fund's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

 Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from

fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

CPA Nah AUDITOR-GENERAL

Nairobi

02 September, 2022

Report of the Auditor-General on National Government Constituencies Development Fund - Lurambi Constituency for the year ended 30 June, 2021

### VII. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2020 - 2021	2019 - 2020
		Kshs	Kshs
RECEIPTS			
Transfers from NGCDF Board	1	169,832,260	130,540,876
TOTAL RECEIPTS		169,832,260	130,540,876
PAYMENTS			
Compensation of employees	2	3,805,795	3,779,179
Use of goods and services	3	13,098,006	11,988,106
Transfers to Other Government Units	4	75,023,728	76,599,000
Other grants and transfers	5	48,708,890	38,180,298
Acquisition of Assets	6	9,310,272	342,491
TOTAL PAYMENTS		149,946,691	130,889,0774
SURPLUS/(DEFICIT)		19,885,569	(348,198)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-LURAMBI Constituency financial statements were approved on **30**<sup>TH</sup> **SEPTEMBER 2021** and signed by:

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Chairman NG CDF Committee

Fund Account Manager Name: JULIUS OKETCH National Sub-County Accountant Name LUCAS OKECH ICPAK M/No: 17541

Name: FABIAN SHILAKO

### VIII. STATEMENT OF ASSETS AND LIABILITIES

	Note	2020-2021	2019-2020
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances ( as per the cash book)	7	23,275,631	3,390,062
Total Cash and Cash Equivalents		23,275,631	3,390,062
TOTAL FINANCIAL ASSETS		23,275,631	3,390,062
FINANCIAL LIABILITIES			
Accounts Payable (Deposits)			
Retention	8	1,181,487	1,181,487
TOTAL FINANCIAL LIABILITES			
NET FINANCIAL ASSETS		22,094,144	2,556,773
REPRESENTED BY			
Fund balance b/fwd		2,208,575	2,556,773
Surplus/Deficit for the year		19,885,569	(348,198)
NET FINANCIAL POSITION		22,094,144	2,208,575

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-LURAMBI Constituency financial statements were approved on  $30^{TH}$  SEPTEMBER 2021 and signed by:

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Fund Account Manager Name: JULIUS OKETCH

National Sub-County Accountant Name: LOCAS OKECH ICPAK M/No: 17541

Chairman NG-CDF Committee

Name:FABIAN SHILAKO

### IX. STATEMENT OF CASHFLOW

		2020 - 2021	2019 - 2020
		Kshs	Kshs
Receipts from operating activities			
Transfers from NGCDF Board	1	169,832,260	130,540,876
Total receipts		169,832,260	130,540,876
Payments for operating activities			
Compensation of Employees	2	3,805,795	3,779,179
Use of goods and services	3	13,098,006	11,988,106
Transfers to Other Government Units	4	75,023,728	76,599,000
Other grants and transfers	5	48,708,890	38,180,298
Total payments		140,636,420	130,546,583
Total Receipts Less Total Payments		29,195,840	(5,707)
Adjusted for:			
Net cash flow from operating activities		29,195,840	(5,707)
CASHFLOW FROM INVESTING ACTIVITIES			
Acquisition of Assets	6	9,310,272	342,491
Net cash flows from Investing Activities		(9,310,272)	342,491
NET INCREASE IN CASH AND CASH EQUIVALENT		19,885,569	(348,198)
Cash and cash equivalent at BEGINNING of the year	10	3,390,062	3,738,260
Cash and cash equivalent at END of the year		23,275,631	<u>3,390,062</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-LURAMBI Constituency financial statements were approved on **30**<sup>TH</sup> **SEPTEMBER** 2021 and signed by:

unningan

Chairman NG-CDF Committee

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Fund Account Manager Name: JULIUS OKETCH

National Sub-County Accountant Name-LUCAS OKECH ICPAK M/No: 17541

Name:FABIAN SHILAKO

## X. SUMMARY STATEMENT OF APPROPRIATION

Receipt/Expense Item	Original Budget		Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	а		p	c=a+b	d	e=c-d	f=d/c %
RECEIPTS		Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements				
Transfers from NG-CDF Board	137,088,879	3,390,062	88,899,981	230,543,202	173,222,322	57,320,880	76%
TOTAL RECEIPTS	137,088,879	3,390,062	88,899,981	230,543,202	173,222,322	57,320,880	76%
PAYMENTS							
Compensation of Employees	4,050,000	630,000	1,448,611	6,128,611	3,805,795	2,322,816	62%
Use of goods and services	8,287,999	844,980		9,132,979	13,098,006	(3,965,027)	93%
Transfers to Other Government Units	81,800,000		49,036,725	130,836,725	75.023,728	55,812,997	57%
Other grants and transfers	35,950,880	750,802	16,607,672	53,309,354	48,708,890	4,600,464	91%
Acquisition of Assets	7,000,000		22,971,250	29,971,253	9,310,272	20,660,981	31%
TOTAL	137,088,879	3,390,062	90,064,261	229,378,922	149,946,691	79,432,231	66%

\*\*Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.

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- 1. The 21% underutilization under compensation of employees is a result of gratuity funds tot deducted.
- 2. Transfers to other government units has a 40% underutilization due to funds held at the NG-CDF Board at the close of the financial year.
- 3. 18% underutilization under other grants and transfers is due to bursary funds still held at the Constituency account pending completion of the bursary vetting processes for the second phase.
- 4. The 69% underutilization under acquisition of assets is due to money not paid to the contractor for the construction of the Lurambi NG-CDF office block.

Description	
	Amount
Budget utilisation difference totals	79,432,231
Less undisbursed funds receivable from the Board as at 30 <sup>th</sup> June 2021	56,156,600
	23,275,631
Add Accounts payable	1,181,487
Less Accounts Receivable	0
Add/Less Prior Year Adjustments	0
Cash and Cash Equivalents at the end of the FY 2020/2021	22,094,144

The NGCDF-LURAMBI Constituency financial statements were approved on  $30^{TH}$  SEPTEMBER 2021 and signed by:

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Fund Account Manager Name: JULIUS OKETCH

National Sub-County Accountant Name: LUCAS OKECH ICPAK M/No: 17541

Chairman NG-CDF Committee

Name:FABIAN SHILAKO

# X. BUDGET EXECUTION BY SECTORS AND PROJECTS

Programme/Sub-programme	Original Budget	Adjustments	nents	Final Budget	Actual on comparable basis	Budget utilization difference
	2020/2021	Previous Years' Outstanding Disburseme nfs	Opening Balance (C/Bk) and AIA	2020/2021	30/06/2021	
	Kshs		Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	4,050,000	1,448,611	630,000	6,128,611	3,805,795	2,322,816
1.2 Committee allowances	2,277,951			2,277,951	1,471,000	806,951
1.3 Use of goods and services	1,897,382		844,980	2,742,362	2,760,692	(18,330)
Total	8,225,333	1,448,611	1,474,980	8,037,487	8,037,487	3,111,436
2.0 Monitoring and evaluation						
2.1 Capacity building	1,421,000			1,421,000	1,128,814	292,186
2.2 Committee allowances	2,076,518	¢		2,076,518	7,737,500	(5,660,982)
2.3 Use of goods and services	615,148			615,148		615,148
Total	4,112,666	ì		4,112,666	8,866,314	(4,753,648)
3.0 Emergency						
3.1 Primary Schools	7,192,207		750,802	7,943,009	18,956,374	(11,013,365)
Total	7,192,207		750,802	7,943,009	18,956,374	(11,013,365)
4.0 Bursary and Social Security						
4.1 Secondary Schools	14,500,000	13,707,257		28,207,257	14,462,979	13,744,278
4.2 Tertiary Institutions	5,000,000	1,795,574		6,795,574	7,589,480	(793,906)

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Programme/Sub-programme	Original Budget	Adjustments	dents	Final Budget	Actual on comparable basis	Budget utilization difference
	2020/2021	Previous Years' Outstanding Disburseme nts	Opening Balance (C/Bk) and AIA	2020/2021	30/06/2021	
4.3 Social Security		300,000		300,000		300,000
4.4 special needs	500,000	889,368		1,389,368	2	1,389,368
Total	20,000,000	16,692,199	ł	36,692,199	22,052,459	14,639,740
5.0 Sports						
5.1	1,558,673	27,281	1	1,585,954	652,000	933,954
Total	1,558,673	27,281	1	1,585,954	652,000	933,954
6.0 Environment						
6.1	500,000	8420		508,420	2,848,057	(2,339,673)
Total	500,000	8,420	ĩ	508,420	2,848,057	(2,339,637)
6.3						
7.0 Primary Schools Projects (List all the Projects)						
Chief Mutsembi Primary school	1,000,000	a		1,000,000	1,000,000	P
Ebwambwa Primary school	3,000,000	2		3,000,000	3,000,000	
Ekapwonje Primary school	1,000,000	2,000,000		3,000,000	3,000,000	
Elukho Primary	1,000,000			1,000,000	1,000,000	ł
Ematetie Primary School	2,200,000			2,200,000		2,200,000
Ematetie Primary School	1,500,000			1,500,000		1,500,000
Emukaba Primary school	1,000,000	2,000,000		3,000,000	3,000,000	i

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Programme/Sub-programme	Original Budget	Adjustments	hents	Final Budget	Actual on comparable basis	Budget utilization difference
	2020/2021	Previous Years' Outstanding Disburseme nts	Opening Balance (C/Bk) and AIA	2020/2021	30/06/2021	
Emulele Primary School	2,200,000			2,200,000		2,200,000
Emulundu Primary school	1,200,000	2,000,000		3,200,000	3,200,000	2
Emusala Primary School	4,000,000			4,000,000	4,000,000	2
Eshíamboko Primary school	1,000,000			1,000,000	1,000,000	P
Eshiandukusi Primary school	4,300,000	500,000		4,800,000	4,300,000	500,000
Eshíbeye Primary	5,000,000			5,000,000		5,000,000
Ibinzo Primary school	1,000,000			1,000,000	1,000,000	2
Ikonyero Primary school	5,000,000	3,000,000		8,000,000	8,000,000	ę
lurambi Primary school	2,000,000			2,000,000		2,000,000
Mahiakalo Primary school	2,000,000	500,000		2,500,000		2,500,000
Maraba Primary school	5,000,000			5,000,000	5,000,000	£ .
Mungulu Primary school	1,000,000			1,000,000	1,000,000	
Musaa Primary school	1,000,000	2,000,000		3,000,000	3,000,000	14 45 15 17
Muslim Primary School	5,000,000			5,000,000	4,762,908	237,092
Mwiyala Primary School	5,000,000	5,000,000		10,000,000	1,000,000	9,000,000
Shisasari Primary school	3,000,000	2,000,000		5,000,000	2,000,000	3,000,000
shivakala Primary School	1,000,000			1,000,000	1,000,000	ì

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Programme/Sub-programme	Original Budget	Adjustments	hents	Final Budget	Actual on comparable basis	Budget utilization difference
	2020/2021	Previous Years' Outstanding Disburseme nts	Opening Balance (C/Bk) and AIA	2020/2021	30/06/2021	
St Lawrence Ichina Primary School	1,000,000	500,000		1,500,000		1,500,000
Rosterman Primary school		486,725		486,725		486,725
Shisango Primary School		500,000		500,000		500,000
Matioli Primary School		100,000		100,000		100,000
Daisy Special Primary school		500,000		500,000		200,000
Ebuchinga Primary School		500,000		500,000		500,000
Eshibembe Primary School		450,000		450,000		450,000
Eshirumba Primary school		150,000	·	150,000		150,000
Kakamega Primary school		2,000,000		2,000,000		2,000,000
Indangalasia Primary school		650,000		650,000	800,000	(150,000)
Kakamega School for the Deaf		1,000,000		1,000,000		1,000,000
lurambi Primary school		4,000,000		4,000,000		4,000,000
Matende Primary School		3,000,000		3,000,000	3,000,000	
Elufwafwa Primary school				a	1,360,820	(1,360,820)
Maraba Primary school				2	1,813,255	(1,813,255)
Ebung'aya Primary School				2	2,086,745	(2,086,745)
Bukhulunya		400,000		400,000	1,200,000	(800,000)

Programme/Sub-programme	Original Budget	Adjustments	hents	Final Budget	Actual on comparable basis	Budget utilization difference
	2020/2021	Previous Years' Outstanding Disburseme nfs	Opening Balance (C/Bk) and AIA	2020/2021	30/06/2021	
Total	60,400,000	33,236,725	ł	93,636,725	60,523,728	33,112,997
8.0 Secondary Schools Projects						
Matende Secondary School	500,000			500,000	ł	500,000
Shieywe secondary school	5,000,000			5,000,000		5,000,000
Shikoti Secondary School	4,500,000			4,500,000	4,500,000	P
Kilimo Secondary School	4,500,000			4,500,000	2,000,000	2,500,000
Eshiandukusi Secondary School	2,200,000			2,200,000		2,200,000
Bishop Sulumeti Girls Secondary school		1,000,000		1,000,000		1,000,000
Mwangaza Secondary School		5,500,000		5,500,000	5,500,000	P
St Titus Emasera		2,500,000		2,500,000	2,500,000	2
Eshisiru Secondary School		200,000		200,000		200,000
Total	16,700,000	9,200,000		25,900,000	14,500,000	11,400,000
9.0 Tertiary institutions Projects						
Kakamega KMTC	1,200,000			1,200,000	t	1,200,000
Totaí	1,200,000	ş	1	1,200,000	t	1,200,000
10.0 Security Projects						
Bukura police station	2,000,000		1	2,000,000	2,000,000	t
Butsotso South Administration Police post	1,200,000			1,200,000	1,200,000	2

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Programme/Sub-programme	Original Budget	Adjustments	nents	Final Budget	Actual on comparable basis	Budget utilization difference
	2020/2021	Previous Years' Outstanding Disburseme nts	Opening Balance (C/Bk) and AIA	2020/2021	30/06/2021	
Kakamega Central Sub- County Head Quarters Office	1,000,000			1,000,000	1,000,000	
Shibuli Police post	2,500,000			2,500,000	ł	2,500,000
Bukhungu Chiefs AP camp		1,300,000		1,300,000		1,300,000
Emusala AP camp		1,000,000		1,000,000		1,000,000
EshibeyeAssistant Chiefs Office		300,000		300,000		300,000
Sichirayi Assistant Chicfs Office		1,000,000		1,000,000		1,000,000
Butsotso Social Hall		2,500,000		2,500,000		2,500,000
Ematsayi Market Solar Light		500,000		500,000		500,000
Total	6,700,000	6,600,000	1	13,300,000	4,200,000	9.100.000
11.0 Acquisition of assets						
11.2 Construction of CDF office	7,000,000	22,971,253	P	29,971,253	9,310,272	20,660,981
Total	7,000,000	22,171,250	1	29,171,250	9,310,272	20,660,981
Lurambi TTI	3,500,000			3,500,000		3,500,000
Total	137,088,879	90,064,261	2.225.782	229.378.922	149.946.691	79 427 721

(NB: This statement is a disclosure statement indicating the utilisation in the same format as the entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

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### XI. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

### 1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

### 2. Reporting Entity

The financial statements are for the NGCDF-Lurambi Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

### 3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

### 4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

### a) Recognition of Receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

### Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

### Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

### Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

### Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

### Lurambi Constituency

National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021

### **External** Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

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### b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

### Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

### Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

### Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

### 5. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

### 6. Cash and Cash Equivalents.

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

### 7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

### 8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

### 9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

### 10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

### 11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 5<sup>th</sup> June 2020 for the period 1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

### 12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

### 13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2021

### 14. Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

### 15. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

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### XII. NOTES TO THE FINANCIAL STATEMENTS

### 1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description	2020-2021	2019~2020
	Kshs	Kshs
NGCDF Board		
AIE NO B041089		47,540,876
AIE NO B047138		8,000,000
AIE NO B 041113		4,000,000
AIE NO B047960		9,000,000
AIE NO B047732		8,000,000
AIE NO B049359		19,000,000
AIE NO B041313		18,000,000
AIE NO B104384		10,000,000
AIE NO B041416		7,000,000
AIE NO B104634	28,000,000	
AIE NO B096973	18,000,000	
AIE NO B124705	9,000,000	
AIE NO B104977	8,000,000	
AIE NO B104978	7,132,260	
AIE NO B124809	500,000	
AIE NO B124793	3,400,000	
AIE NO B119548	12,000,000	
AIE NO B128180	6,900,000	
AIE NO B138904	13,000,000	
AIE NO B128493	6,000,000	
AIE NO B132236	6,000,000	
AIE NO B119938	13,000,000	
AIE NO B126198	10,000,000	
AIE NO B105146	6,000,000	
AIE NO B140636	10,900,000	
AIE NO B145887	12,000,000	
TOTAL	169,832,260	130,540,876

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 2. COMPENSATION OF EMPLOYEES

	2020-2021	2019-2020
	Kshs	Kshs
NG-CDFC Basic staff salaries	3,448,727	2,332,189
Gratuity to contractual employees Employer Contributions Compulsory national social security	~	1,344,275
schemes	357,068	102,715
Total	3,805,795	3,779,179

### 3. USE OF GOODS AND SERVICES

	2020-2021	2019-2020
	Kshs	Kshs
Utilities, supplies and services	50,199	374,100
Communication, supplies and services	-	51,819
Training expenses	1,128,814	2,048,700
Hospitality supplies and services	93,750	110,000
Other committee expenses	7,737,500	5,153,000
Committee allowance	1,471,000	3,557,000
Office and general supplies and services	2,076,588	333,487
Fuel, oil,& lubricants	100,000	-
Bank service commission and charges	440,155	360,000
Total	13,098,006	11,988,106

### 4. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2020-2021	2019-2020	
	Kshs	Kshs	
Transfers to primary schools (see attached list)	63,023,728	59,990,000	
Transfers to secondary schools (see attached list)	12,000,000	16,609,000	
TOTAL	75,023,728	76,599,000	

### NOTES TO THE FINANCIAL STATEMENTS (Continued) 5. OTHER GRANTS AND OTHER PAYMENTS

	2020-2021	2019-2020 Kshs
	Kshs	
Bursary – secondary schools (see attached list)	14,462,979	2,915,800
Bursary – tertiary institutions (see attached list)	7,589,480	8,652,848
Bursary - special schools (see attached list)	~	60,000
Security projects (see attached list)	4,200,000	8,300,000
Sports projects (see attached list)	652,000	4,511,661
Environment projects (see attached list)	2,848,057	2,254,494
Emergency projects (see attached list)	18,956,374	11,485,495
Total	48,708,890	38,180,298

### 6. ACQUISITION OF ASSETS

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	2020-2021 Kshs	2019-2020 Kshs
Construction of Buildings	9,310,272	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	342,491
Total	9,310,272	342,491

### 7. CASH BOOK BANK BALANCE

Name of Bank, Account No. & currency	2020-2021	2019-2020
	Kshs	Kshs
Equity bank kakamega		
A/C no.0500280062381		
	23,275,631	3,390,062
Total	23,275,631	3,390,062

### 8. RETENTION

	2020-2021	2019-2020
	KShs	KShs
Retention as at 1 <sup>st</sup> July (A)	1,181,487	1,181,487
Closing Retention as at $30^{\text{th}}$ June D= A+B-C	1,181,487	1,181,487

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 9. BALANCES BROUGHT FORWARD

	2020-2021 (1 <sup>st</sup> July 2020)	2019-2020 (1 <sup>st</sup> July 2019)
	Kshs	Kshs
Bank accounts	2,208,575	2,556,773
Total	2,208,575	2,556,773

### 10. CHANGES IN ACCOUNTS PAYABLE - DEPOSITS AND RETENTIONS

	2020 - 2021	2019 - 2020
	KShs	KShs
Deposit and Retentions as at 1 <sup>st</sup> July (A)	1,181,487	1,181,487
closing account payables $D = A + B - C$	1,181,487	1,181,487

### OTHER IMPORTANT DISCLOSURES

### 11. PENDING STAFF PAYABLES (See Annex 2)

	2020-2021	2019-2020
	Kshs	Kshs
NGCDFC Staff	309,782	154,891
	309,782	154,891

### 12. UNUTILIZED FUND (See Annex 3)

	2020-2021	2019-2020
	Kshs	Kshs
Compensation of employees	2,322,816	2,078,611
Use of goods and services	(3,965,027)	844,980
Amounts due to other Government entities (see attached list)	50,847,970	43,636,725
Amounts due to other grants and other transfers (see attached list)	2,100,464	22,758,474
Acquisition of assets	20,660,981	22,971,253
Unapproved Projects	3,500,000	
	79,432,231	92,290,043

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### NOTES TO THE FINANCIAL STATEMENTS (Continued) 13. PMC account balances (See Annex 5)

	2020-2021	2019-2020
	Kshs	Kshs
PMC account balances (see attached list)	5,646,558	6,767,270
	5,646,558	6,767,270

## ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Designation	Date employed	Outstanding Balance 30 <sup>th</sup> June 2021	Comments
NG-CDFC Staff				
1. Ibrahim Onam	Accounts Assisatant	01/07/2020	71,882	
2. Janet Ingonga	Records Management Officer	02/07/2020	70,680	
3. Vicky Ambundo	Clerical Officer	03/07/2020	35,042	
4. Christable Odongo	Clerical Officer	04/07/2020	35,042	
5. Dacklyne Mbolo	Office Assistant	05/07/2020	62,094	
6. Stanley Ingoka	Security	05/07/2020	35,042	
Sub-Total			309,782	
Grand Total			309,782	

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### ANNEX 3 – UNUTILIZED FUND

Name	Brief Transaction Description	Outstanding Balance 2020/21	Outstanding Balance 2019/20	Comments
Compensation of employees	Staff salaries	2,322,816	2,078,611	
Use of goods & services	Payment for goods and services	(3,965,027)	844,980	
Amounts due to other Government entities				
Primary school				
Ematetie Primary school	Construction of two classrooms	2,200,000		
Ematetie Primary school	Renovation of 2 claarooms	1,500,000		
Emulele primary school	Construction of two classroom	2,200,000		
Eshíandukusi primary school	Constrution of 8 classrooms	500,000	500,000	
Eshibeye Primary school	Construction of 8 Classrooms	5,000,000		
Lurambi primary school	Construction of 8 Classrooms	2,000,000		
Mahiakalo primary school	Construction of eight classrooms	2,500,000	500,000	
Muslim primary school	Construction of two classrooms	237,092		
Mwiyala primary school	Constructionn of 8 classroom	9,000,000	5,000,000	
Shisasari primary school	Construction of 8 classrooms	3,000,000	2,000,00	
St Laurence Ichina primary school	Construction of 8 classroms	1,500,000	500,000	
Rosterman primary school	Completion of classroom	486,725	486,725	
Shisango primary school	Completion of classrooms	500,000	500,000	
Matioli primary school	Completion of classrooms	100,000	100,000	

		Outotandina	Outotandina	
Name	Brief Transaction Description	Duisianung Balance 2020/21	Dustanting Balance 2019/20	Comments
Daisy special school	Completion of classroom	500,000	500,000	
Ebuchinga primary school	Completion of classrooms	500,000	500,000	
Eshibembe primary school	Completion of classrooms	450,000	450,000	
Eshirunba primary school	Completion of classrooms	150,000	150,000	
Kakamega primary school	Completion of classrooms	2,000,000	2,000,000	
Indangalasia primary school	Completion of classrooms	(150,000)	250,000	
Kakamega school for the deaf	Completion of classrooms	1,000,000	1,000,000	
Lurambi primary school	Completion of classrooms	4,000,000	4,000,000	
Elufwafwa primary school	Purchase of land	(1,360,820)		
Maraba primary school	Construction of modern toilets	(1,813,255)		
Ebunganya primary school	Construction of modern toilets	(2,086,745)		
Bukhulunya primary school	Completion of classrooms	(800,000)	400,000	
Ekapwoje primary school	Construction of two classrooms		2,000,000	
Ebwambwa Primary School	Construction of 8 No Classrooms (Storey)		2,000,000	
Emukaba primary school	Construction of two classrooms		2,000,000	
Emulundu primary school	Construction of of two classrooms		2,000,000	- · · ·
Ikonyero primary school	Construction of eight classrooms		3,000,000	
Matende primary school	Construction of eight classrooms		3,000,000	
Musaa Primary School	Construction of 2 Classrooms		3,200,000	
Mwiyenga Primary school	Completion of		1,100,000	

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Comments 33,236,725 2,500,000 9,200,000 1,000,000 5,500,000 200,000 1,000,000 22,971,253 22,971,253 1,300,000 Outstanding Balance 2019/20 33,112,997 500,000 5,000,000 2,500,000 1,000,000 2,200,000 1,000,000 200,000 11,400,000 1,200,000 1,200,000 2,500,000 1,300,000 Outstanding 20,660,981 20,660,981 Balance 2020/21 Construction of Eight Construction of two Construction of NG CDF Office block Brief Transaction Completion of staff Construction of Ap Purchase of school Description Purchase of land Construction of lecture hall Construction of Construction of Construction of Completion of Completion of Dinning Hall chiefs office classrooms classrooms police post classrooms Dormitory classroom quarters bus Sub - Total Sub-Total Sub-Total Sub-Total Amounts due to other grants and other transfers Bishop Sulumeti Girls Secondary school St titus Emasera secondaruy school Eshiandukusi secondary school TERTIARY INSTIRUTION Mwangaza Secondary school Construction of CDF Office Matende secondary school ACQUISITION OF ASSETS Bukhungu Chiefs Camp Shieywe secondary school Eshisiru Secondary school SECONDARY SCHOOOL Kilimo Secondary school Shibuli police post Emusala Ap Camp Kakamega KMTC Name

Name	Brief Transaction Description	Outstanding Balance 2020/21	Outstanding Balance 2019/20	Comments
	Camp			
Eshibeye Assistant chiefs Office	Construction of Chief office	300,000	300,000	
Sichirai Assisatant chiefs Office	Construction of CHIEFS OFFICE	1,000,000	1,000,000	
Butsotso Siocial Hall	Construction of social hall	2,500,000	2,500,000	
Ematsayi Market Solar	Erection of solar light	500,000	500,000	
Sub-Total		9,100,000	6,600,000	
Others (specify)				
Environment		(2,339,637)	8,420	
Sports		933,954	27,281	
Emergency		(11,013,365)	(569,426)	
Bursary and social security				
Secondary school		13,744,278	13,707,257	
Tertiary Institutions		(793,906)	1,795,574	
Social security		300,000	300,000	
Special needs		1,269,140	889,368	
Sub-Total		1,651,266	16,158,474	
Funds pending approval				
Lurambi TTI	Purchase of land for construction of TTI	3,500,000		
Sub-Total		3,500,000		
Grand Total		79,432,231	92,290,043	

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### ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2019/20	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2020/21
Land	64,886,754			64,886,754
Buildings and structures	9,528,272	9,310,272		9,528,272
Transport equipment	796,246			796,246
Office equipment, furniture and fittings	504,000			504,000
ICT Equipment, Software and Other ICT Assets	400,991			400,991
Total	76,116,263	9,310,272		76,116,263

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ANNEX 5 -PMC BANK BALANCES AS AT 30<sup>TH</sup> JUNE 202xx

PMC	Bank	Account number	Bank Balance 2020/21	Bank Balance 2019/20
Bukura Police Post	KCB	125234846		
			8,773	51,404
Bishop Sulumeti Girls	KCB	1257267833		
			66,985	66,985
Bukhulunya Primary School	KCB	1184416125		
			139,714	139,714
Butsotso Central Chief's Office	KCB	1183789017.00		
			1,120	1,280
Butsotso East Ap Line	KCB	1131097203		
			633	3,150
Chief Mutsembi Primary	EQUITY	0500299776016		
			165,725	2,001,000
Daisy Special School	EQUITY	0500277439663	28,430	
				29,130
Ebuchinga Primary School	KCB	1242755969.00		
			\$	1,171
Ebuhayi Primary School	KCB	1204175772.00		
				13,368
Ebwambwa Primary School	KCB	11101561785		
			192	20,686
Ebwambwa Secondary School	KCB	1206396792		
			36,713	986
Ekapwonje Primary School	KCB	1183366299		
			24	57,887
Elukho Primary School	KCB	1240123752		
			547,314	
Elukho Primary School	KCB	1240123752.00		8 76A
				0,007

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National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021 Lurambi Constituency

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PMC	Bank	Account number	Bank	Bank
			Balance 2020/21	Balance 2019/20
Elukho Secondary School	KCB	1256464732	723	
Emasera Community School	EQUITY	0500279855601	249	ţ
Ematietie Secondary School	CO- OPERATIVE BANK	1139165009902	10,358	ž
Emmachembe Primary School	EQUITY	0500278882916	30,438	
Emmachembe Primary School	EQUITY	0500277323993	390	
Emukaba Primary School	EQUITY	0500280007424	140.914	
Emulele Primary School	KCB	1235469239.00	~	36 667
Emulundu Primary School	EQUITY	0500279550696	114.877	2000
Emurunba Primary	EQUITY	0500278905072	838	96.143
Emurumba Secondary School	EQUITY	0500278905072	838	21.622
Eshiamboko Primary	EQUITY	0500279819677	55,463	
Eshiandukusi Primary School	EQUITY	0500280084148	1,854,384	10
Eshiandukusi Sec School	COOPERATIVE	1134804149800	1,195	
Eshibembe Primary School	KCB	1183559054.00		1,009
Eshibeye Assistant Chief's Office	KCB	1251930891.00		6,954

Lurambi Constituency

National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021

PMC	Bank	Account number	Bank	Bank
			Balance	Balance
			2020/21	2019/20
Eshibeye Primary School	KCB	1183841531.00		16,447
Eshisiru Secondary School	KCB	1183320183.00		0.335
Hirumbi Primary	KCB	1109549768	E	222
Thomas Connatan School		11/00/925/00/0	041	
INDRIVERO SCORIMARY SCROOL	CUUFERALIVE	0068966206011	75,542	
Indangalasia Chiefs Camp	EQUITY	0500277347874	14.040	
Indangalasia Pri	EQUITY	0500277223573	as also	
			22,228	
Kakamega Primary School	KCB	74147101043		247,851
Kilimo Girls Secondary	KCB	1174508957	99,107	100,424
Lurambi Primary School	KCB	1174031433	20	0001
			CC	1,200
Lyanungu Primary School	KCB	1183342608	ž	28,344
Mahiakalo Assistant Chief's Office	KCB	1183345461		784
Maraba Primary	EQUITY	0500279686145	215,594	2
Matende Girls Secondary School	KCB	1156009936	112	36,833
Matende Primary School	KCB	1172017824		1,432
Matioli Secondary School	KCB	1174063610	186	19,265
Mungulu Primary	EQUITY	0500278882916	30,438	

National Government Constituencies Development Fund (NGCDF) Reports and Financial Statements for The Year Ended June 30, 2021 Lurambi Constituency

PMC	Bank	Account number	Bank	Bank
			Balance 2020/21	Balance 2019/20
Musaa Primary School	KCB	1234792680		95,133
Muslim Secondary School	Cooperative	1139165026500		264,097
Mwiyala Mixed Secondary	KCB	1120030854	85.829	129.282
Mwiyala Primary School	KCB	1234692414	6,955	34,095
Nabongo Primary School	EQUITY	0500278915173	54,101	54,101
Nyayo Tea Zone	KCB	1171045689	1,093	1,092
Rosterman Primary School	KCB	1184250197		3,926
Rosterman Secondary School	KCB	1183317611	1,205,757	1,206,822
Shikoti Girls Boarding Primary School	KCB	1256241733		1,349
Shikoti Girls Secondary School	KCB	1135612498	461,624	
Shisango Girls Secondary School	KCB	1177472228	108	30,860
Shisango Primary School	EQUITY	0500277375065	35,472	-
Shisasari Primary School	EQUITY	0500279895091	335	
Shitaho Primary School	KCB	1183301421		3,073
Shitungu Ap Camp	KCB	1183261608	143,012	3,172
Shivakala Primary	EQUITY	0500279099320		

PMC	Bank	Bank Account number	Bank Balance 2020/21	Bank Balance 2019/20
			45,235	
Shiyunzu Primary School	KCB	1103368141		
				2,318
St. Francis Xavier Shikoti Mixed Secondary School	KCB	1133906265		
				3,482
St. Lawrence Ichina Primary	KCB	1156021332		
			2,967	1,851,889
St. Patrick's Ikonyero Secondary School				
				76,382
Total				
			5,647,396	5,647,396 6,759,370

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# PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
2019-2020-1- 01-0202-09/(4)	Cash and Cash Equivalent Variances	The statement of assets and liabilities has been rectified to reflect the true balance as shown in the reconciled cashbook. The cashbook balance of <b>(Kshs 3,390,062)</b> had earlier been indicated in the Financial statements submitted for Audit but only got altered during the submitted for Audit but only got altered during the subsequent amendment. The Financial Statements have been rectified to confirm the accuracy of the bank balance as of 30 <sup>th</sup> June 2020. <b>(Reference 1).</b>	Resolved	
2019-2020-1- 01-0202-09/(4)	Accounts Payable-Retention	The retention balance of <b>Kshs</b> <b>1,181,487</b> is money owed to <b>Ms. Masera Construction</b> <b>Limited</b> being retention for the construction of the NGCDF Block office. The	Resolved	

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
		management has however received funds and approval from the NG-CDF Board for completion of the project. The Previous contract held by Ms. Mascra Construction Limited has been invalidated and the tender for completion advertised pending award. Consequently, Ms. Mascra Consequently, Ms. Mascra Construction Limited has been paid the retention fee Vide Payment Certificate Number Number O/KAK/LUR/CDF/318 of 11 <sup>th</sup> February 2021. (Reference 2). We have revised the Financial statements to give a disclosure supporting the balance.		
2019-2020-1- 01-0202-09/(4)	Budget Performance	The under expenditure under acquisition of assets is due to money which was still being held at the NGCDF board for	Resolved	

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<b>Reports and Financial Statements for The Year Ended June 30, 2021</b>	National Government Constituencies Development Fund (NGCDF)	Lurambi Constituency
The Year Ended June 30, 2021	vevelopment Fund (NGCDF)	

Reference No. on the external audit Report Auditor