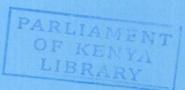


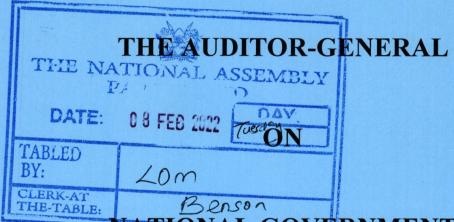


Enhancing Accountability

REPORT

OF

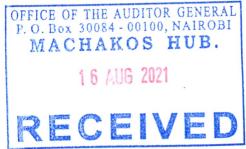




NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND -MACHAKOS TOWN CONSTITUENCY

FOR THE YEAR ENDED 30 JUNE, 2018







NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND MACHAKOS TOWN CONSTITUENCY

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2018

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

**MATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

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NATIONAL GOVEKNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;

b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;

c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;

d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;

e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;

f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;

g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;

h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;

i) Authorize withdrawal of money from the Consolidated Fund as provided 'under Article 206 (2) (c) of the Constitution;

j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and

k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

. NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements For the year ended June 30, 2018

Core Values

1. Patriolism – we uphold the national pride of all Kenyans through our work

2. Participation of the people- We involve citizens in making decisions about programmes we fund

3. Timeliness – we adhere to prompt delivery of service

4. Good governance – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people

5. Sustainable development – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The Machakos Town Constituency's day to day management is under the following key organs:

i. National Government Constituencies Development Fund Board (NG-CDFB)

ii. National Government Constituency Development Fund Committee (NG-CDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2018 and who had direct fiduciary responsibility were:

No	Designation	Name
1. 2. 3. 4. 5.	Accounting Officer A.I.E holder Sub-County Accountant Chairman NG-CDFC Member NG-CDFC	Yusuf Mbuno Kenneth M. Amanya Elias M. Kimani Sylvester M. Mumo Jacinta K. Mulwa

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NG-CDF Board provide overall fiduciary oversight on the activities of NG-CDF Machakos Town Constituency. The reports and recommendation of ARMC when adopted by the NG-CDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF Machakos Town Constituency Headquarters

P.O. Box 2521-90100 Elice Centre Building Machakos Town, KENYA. . NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements
For the year ended June 30, 2018

. MATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements For the year ended June 30, 2018

(f) NG-CDF Machakos Town Constituency Contacts

Telephone: (254) 0723592770

E-mail: cdfmachakostown@ngcdf.go.ke Website: www.ngcdfmachakostown.go.ke

(g) NG-CDF Machakos Town Constituency Bankers

Equity Bank P.O. Box 2453-90100 Machakos, Kenya.

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Fox 30084
GPO - 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square ~ 00200 Nairobi, Kenya MATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements For the year ended June 30, 2018

II. FORWARD BY THE CHAIRMAN NG-CDF COMMITTEE

I have the pleasure to forward the financial statements of NG-CDF Machakos Town Constituency for the financial year 2017/2018 which represents a true record of the activities undertaken within the year.

The key achievement for NG-CDFC Machakos town constituency was being able to utilise pending balances from the previous financial year ending 30th June 2017 plus balances of the previous financial year ending 30th June 2016 within a short period of time. This was as a result of proper cooperation through teamwork within the NG-CDFC, the F.A.M, Treasury, Office staff and the beneficiaries.

However, there have been emerging issues affecting project implementation namely:

- 1.) Political issues.
- 2.) Economic issues.
- 3.) Legal issues.
- 4.) Social issues.
- 5.) Global challenges.
- 6.) Late disbursement of funds.
- 7.) Late approval of reallocations.
- 8.) Late approval of project proposals.
- 9.) Transfers of fund account managers.

The way forward in tackling these mentioned challenges is by giving a standard guideline on amounts to be allocated for specific projects to avoid having ongoing projects for more than two financial years. The NG-CDF Board should reduce the rate of staff turnovers in Constituencies i.e F.A.M transfers. Timely disbursement of approved funds and reallocation is also paramount for better performance.

The NG-CDFC Machakos Town is happy with the fund and would like to thank the Board for its efforts.

CHAIRMAN NG-CDF COMMITTEE

MALIUNAL GOVEKNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MACHAKOS TOWN CONSTITUENCY
Reports and Financial Statements

For the year ended June 30, 2018

I. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NG-CDF Machakos Town Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2018. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Machakos Town Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions curing the financial year ended June 30, 2018, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-Machakos Town Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal mancial control.

The Accounting Officer in charge of the NGCDF-Machakos Town Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

approval of the financial statements

The NGCDF-Machakos Town Constituency financial statements were approved and signed by the Accounting Officer on ______27 03 2019.

Land Account Manager

Name:

Sub-County Accountant Name: LUCY MATER

ICPAK Member Number: 13648

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000 E-mail: info@oagkenya.go.ke Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - MACHAKOS TOWN CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2018

REPORT ON THE FINANCIAL STATEMENTS

Adverse Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Machakos Town Constituency set out on pages 7 to 46, which comprise the statement of assets as at 30 June, 2018, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation: recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, because of the significance of the matters discussed in the Basis for Adverse Opinion section of my report, the financial statements do not present fairly, the financial position of National Government Constituencies Development Fund - Machakos Town Constituency as at 30 June, 2018, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standard (Cash Basis) and do not comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015.

Basis for Adverse Opinion

1. Presentation and Disclosures of the Financial Statements

The financial statements presented for audit did not comprise pages 11 to 23, of the financial statements. Further, Note 15.3 (Annex 3) on unutilized balance had not been filled.

Consequently, the financial statements were not presented in accordance with the presentation guidelines issued by the Public Sector Accounting Standards Board.

2. Inaccuracies in the Financial Statements

The financial statements presented for audit review contained the following errors;

- i. The statement of receipts and payments reflects a figure of Kshs.68,753,447 as total receipts while the summary statement of appropriation indicates Kshs.69,492,616 as actual receipts on comparable basis. The difference of Kshs.739,169 has not been explained.
- ii. Similarly, the statement of receipts and payment reflects payments of Kshs.68,753,447 while the summary statement of appropriation shows Kshs.67,621,793 actual payments on comparable basis. The variance of Kshs.1,431,654 has not been explained.
- iii. Use of goods and services figure in the statement of receipts and payments is Kshs.5,911,735 while the summary statement of appropriation is Kshs.1,203,844 resulting to an unexplained difference of Kshs.4,707,851.
- iv. Other payments figure in the statement of receipts and payments is Kshs. Nil while the summary statement is Kshs.5,819,600. The difference of Kshs.5,819, 600 has not been explained.
- v. The change from the original budget of Kshs.86,810,345 to Kshs.129,877,100 of Kshs.43,805,924 reflected in the summary statement of appropriation has not been explained as to whether it is due to reallocation within the budget, or other causes as required by IPSAS 1.9.23.
- vi. The Authority to Incur Expenditure (A.I.E) and projects which were supposed to be funded by the increased allocation of Kshs.43,805,924 in the original budget have not been provided.
- vii. The budget utilization difference between final budget and actual on comparable basis and percentage difference for other payments are not indicated. There are variances between final budget figures as per the financial statements and figures re-casted across in original and adjusted budget figures.
- viii. Recasting of the figures in the summary of fixed assets register showed the following variances:

Asset Class	Summary of FAR Figure (Kshs.)	Re-casted Figure (Kshs.)	Variance (Kshs.)
Building and Structures	13,529,163	19,291,635	5,762,472
Total Assets (2017-18)	11,304,192	23,505,332	12,201,140
Total Assets (2016-17)	11,304,192	17,404,702	6,100,510

The fixed asset register to support the summary was not provided.

ix. Note 12 – Retention money shows a comparative figure of Kshs.808,458 while the statement of assets shows Nil. The anomaly has not been explained.

3. Unsupported Cash and Cash Equivalents Balance

The statement of assets reflects a bank balance of Kshs.2,174,113 as at 30 June, 2018. However, the Board of survey report and bank reconciliations statement for June, 2018 reflect unpresented cheques amounting to Kshs.3,992,072. The schedule provided was incomplete, therefore, it was not possible to confirm whether there were stale cheques.

Consequently, the cash and cash equivalent balance of Kshs.2,174,113, may not be fairly stated.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of National Government Constituencies Development Fund - Machakos Town Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Budgetary Performance

The Fund budgeted receipts amount to Kshs.129,877,100 out of which a total of Kshs.68,753,447 was received resulting to underfunding of Kshs.61,123,653 or 47 % shortfall. The Fund total estimated expenditure was Kshs.129,877,100 against total actual expenditure of Kshs.67,258,675 resulting in an under expenditure of Kshs. 62,618,425 or 48 % which is an indication of funds not fully utilized and approved programs not implemented.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, because of the significance of the matters discussed in the Basis for Adverse Opinion and Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources sections of my report, based on the audit procedures performed, I confirm that, public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Unsatisfactory Project Implementation

1.1 Transfers to Other Government Units

The statement of receipts and payments reflects Kshs.31,440,787 as transfer to other Government units. Included is Kshs.21,400,000 being transfers to secondary schools for various projects. A site visit to the projects during the month of January, 2019 revealed the following:

As indicated in the previous year's report the following projects were in different percentages of completion as shown below:

- Construction of Kyanguli Memorial Secondary School Library which was about 33 % complete.
- Construction of Baraka S.A. Kavyuni Secondary School Science Laboratory which was about 70% complete.
- Construction of Mua farm secondary school administration block which was about 70%.
- An amount of Kshs.1,400,000 had been allocated for construction of two classrooms at Ikokani Secondary School and the funds transferred to the Project Management Committee (PMC) accounts on 07 May, 2018 but the funds had not been utilized at the time of audit.

1.2 Other Grants and Transfers

The National Government Constituencies Development Fund - Machakos Town Constituency incurred an amount of Kshs.20,966,700 on other grants and transfers against a budget of Kshs.38,485,924 to implement various public projects. Verifications carried out on three (3) projects in which Kshs.3,900,000 was allocated, during the month of January, 2019 revealed the following:

No.	Institution	Drojost	Allocation (Kshs.)	Status
		Project		
1.	Kalama Ass. County	Construction of Ass.	2,900,000	66% complete.
	Commissioner	County		Construction is
		Commissioners office		on-going
2.	Kiatuni Sec School	Renovation of sunken/collapsed toilets	400,000	50% complete and construction on-going
3.	Kaseveni Primary School	Construction of one (1) class room	600,000	70 % complete and construction is ongoing

No reason has been provided for non-completion of the projects. Therefore, the constituents of Machakos Town could not enjoy the benefits of the public resources allocated to them.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, because of the significance of the matters discussed in the Basis for Adverse Opinion section of my report, based on the audit procedures performed, I confirm that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk Management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibility of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the going concern basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operation.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the

activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances and for the purpose of giving an assurance on the effectiveness of the Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis
 of accounting and, based on the audit evidence obtained, whether a material
 uncertainty exists related to events or conditions that may cast significant doubt on
 the Fund's ability to sustain its services. If I conclude that a material uncertainty exists,
 I am required to draw attention in the auditor's report to the related disclosures in the
 financial statements or, if such disclosures are inadequate, to modify my opinion. My

conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease sustaining its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

CPA Nancy Gathungs, CBS AUDITOR-GENERAL

Nairobi

28 December, 2021

, LATIUNAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

A CHAKOS TOWN CONSTITUENCY

Leports and Sinancial Statements or the year anded June 30, 2018

V. STATUMENT OF RECEIPTS AND PAYMENTS

	Note	2017 - 201 8	2016 - 2017
		Ksh s	Kshs
RECEIPTS			
fransfers from CDF board-AIEs' Received	1	68,753,447	110,663,364
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	-	942,150
TOTAL RECEIPTS		68,753,447	111,605,514
PAYMENTS			
Compensation of employees	4	2,090,252	1,512,097
Use of goons and services	5	5,911,735	7,86 9,188
Transfers to Other Government Units	6	31,440,787	83 ,217,718
Other gran and transfers	7	20,966,700	65,6 60,722
Acquisition of Assets	8	6,100,570	7,428,593
Other Payments	9	748,631	763,256
FOTAL PAY MENTS		67,258, 675	166,451,574
SURPLU S/ DARICIT		1,494,772	(54,846 ,061)

ANATHONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

MACHAKOS TOWN CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

The accounting policies and explanatory notes to these financial statements form an integral part of the Mancial, statements. The NGCDF-Machakos Town Constituency financial statements were approved on 27 03 201**9** and signed by:

and Account Manager

ame:

Sub-County Accountant

Name: LUCY MATCE

ICPAK Member Number: 13648

RELIGIBLE ROYERINMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

ACHAKON TOWN CONSTITUENCY

eports and sinancial Statements or the year ended June 30, 2018

7. STATEMENT OF ASSETS

FINANCIAL ASSETS	Note	201 7 - 20 Kshs	18 2 016 - 2017 Kshs
Tash and Cash Equivalents			
Sank Balances (as per the cash book)	107	4 2,174,11 3.3 5	739,169
lash Balances (cash at hand)	10	В	
Outstanding Imprests	1	1	
TOTAL FINANCIAL ASSETS		2,174,113.35	739,169.00
LEPRESENTED BY			
Retention	12.00	1,418,510.00	
fund balance b /fwd 1st July 2017	13.00	739,16 9	55,541,558.00
Surplus/Defict for the year		1,494,7 72	(54,846,060.70)
NET LIABIL TIES		2,174,113	739,169

The accounting policies and explanatory notes to these financial statements form an integral part of the mancial statements. The NGCDF-Machakos Town Constituency financial statements were approved on 21/03 1019 and signed by:

and Account Manager

Sub-County Accountant
Name: Lucy MATCC
ICPAK Member Number:

13648

ALIUNAL & JVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) ACHAKOS TOWN CONSTITUENCY

eports and Financial Statements or the year anded June 30, 2018

or the year anded June 30, 2018				
A. STAT MENT OF CASHFLOW				
Receipts for operating income		2017 - 2018	20 16-2017	
Transfers from CDF Board	1	68,753,447	110,663,364.00	
Other Receipts	3	-	942,150	
		68,753,447	111,605,514	
Payments for operating expenses				
Compensation of Employees	4	2,090,252	1,512,097.00	
Use of goods and services	5	5,911,735	7,825, 517.00	
Transfers to Oth er Gov ernment Units	6	31,440,7,87	83,217,718.00	
Other grants and transfers	7	20,966,700	65,660,722.00	
Other Payments	9	-	763,256	
		60,409,474	158 ,979,310	
Adjusted for:				
retention	14	1,418,510		
Net cash flow from operating activities		9,762,483	(47,3 73,796)	
CASHFLOW TROM INVESTING ACTIVITIES				
Proceeds from Sale of Assets	2			
Acquisition of A sse ts	9	(6,100,570)	(7,428 , 593)	
	J	,	(7,420,593)	
Net cash figures from Investing Activities		(6,100,570)	(7,428 ,593)	
MET IMCREASS IN CASH AND CASH				
EQUIVALENT		3,661,913	(54,8 02,389)	
Cash and cash equivalent at BEGINNING of the				
· ear	13	739,169	55,541,558.00	
Contract to animalous as the full			25,571,550.00	
Cash and callinequivalent at END of the year		2,174,113	739 ,169.00	
			757,107.00	

I as accounting policies and explanatory notes to these financial statements form an integral part of the to ancial statements. The NGCDT-Machakos Town Constituency financial statements were approved on 2703 20 19 and signed by:

and Account Manager ilane:

Sub-County Accountant Name: Lucy Mgtel

ICPAK Member Number: 13648

Reports and Financial Statements For the year ended June 30, 2018

	Budget	operation in the state of the s	800 777 82 181 181 181	Actual on Comparable Basis	Rudget Utilization Difference	O till sacion
	га	۵	c=a+b	D	p->=e	f=d/c %
RECEIPTS						
Transfers from CDF Board	86,810,345	43,066,755	129,877,100	68,753,447	61,123,653	53.8
TOTAL	86,810,545	43,066,755	129,877,100	68,753,447	61,123,653	53%
PAYMENTS)	3	
Compensation of Employees(Salaries + NSSF + NHIF)	2,551,950	1,943,378	4,495,328	2,090,252	2,405,076	46%
Use of goods and services	14,329,946	2,353,966	16,683,912	5,911,735	10,772,177	35%
Transfers to Other Government Units (Secondary school projects + Primary school projects)	40,400,000	9,840,787	50,240,787	31,440,787	18,800,000	63%
Other grants and transfers (Bursaries + C.I.H Projects + Security projects)	22,528,448	15,957,476	38,485,924	20,966,700	17,519,224	54%
Acquisition of Assets (NG-CDF-Office project)	7,000,000	6,288,648	13,288,648	6,100,570	7,188,078	46%
Other payments				748,631	7	
TOTAL	86,810,345	43,066,755	129,877,100	67,258,675	62,618,425	52%

Reports and Financial Statements For the year ended June 30, 2018

innomentation as ATHS HER HOLE TO THE RESIDENCE OF JAMES FROM HELLOCKET DOWN To aid, bad not been released to emeral products for Perto eller Covernment anth - 63% end of the financial year.

The following AIE's were received after the closure of the financial year: AMOUNT

43,405,172

B005172

The late disbursement of funds from the NG-CDF Board occasioned the underutilization of funds.

The adjustments made during the year was an allocation made by the National assembly during the year vide circular no NG-CDFB/CIRCULARS VOL.II (02) DATED 23RD MAY 2018 as supplementary but the funds had not been disbursed.

37 03 2019 and signed by: The NGCDF-Machakos Town Constituency financial statements were approved on _

Fund Account Manager

Name: Lucy MATCE Sub-County Accountant

ICPAK Member Number:_

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SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Fublic Sector Accounting Standards Board (FSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NG-CDF-Machakos Town Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

reports and Financial Statements For the year ended June 30, 2018

Tax Receipts

books of accounts when eash is received. Cash is considered as received when notification of tax Tax receipts are recognized in the books of accounts when east remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transferr from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and Joans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment. During the year ended 30th June 2018, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Reports and Financial Statements For the year ended June 30, 2018

acquistion of fixed leads.
The payment on acquisition of preperty plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of fluese items are neated as payments and receipte flems respectively. Where an asset is acquired in a non-exchange disposal of fluese items are neated as payments and receipte flems respectively, where an asset is acquired in a non-exchange consideration is recented.

A fixed asset register is maintained by each public entity and a summary provided for purposes of disclosed as an annexure to the financial statements.

In-kind contributions

terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal from that are made to the Entity in the form of actual goods and/or services rather than in money or cash and opposite amounts; otherwise, the contribution is not recorded. 5. In-kind contributions In-kind centributions are donated

Cash and Cash Equivalents

maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial

7. Accounts Receivable

surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

Accounts Payable

fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

THE STOWN OF THE WINDS AND ADDRESS OF THE PARTY OF THE PA

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17 7 1

reports and rimaneial Statements For the year ended June 30, 2018 Perfix, Elle rensist of separativities at De end of the financial year arising from centracted goods or services during the year or in para-year, as parting Line to the character for payments from the reporting period in the contracting of the central and position. The Endig of the central final cash position of the final cash position in the final cash from the final cash of the cash of the cash of the final cash of the

10. Unutilized Funds

Unufilized funds consist of bank balances in the constituency account and balances not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDFAct, 2015.

PENTING CHIMMING POLICE

11. Budget

basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2017 for the period 1st July 2017 to 30th June 2018 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unntilized funds. The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2018.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

Average and Financial Statements For the year ended June 30, 2018

Das en		0.00-1707	2016-2017	2017
Contribution		X		Kshs
NGCDF Board				
Aleno	A855911	5.500.000	59,715,087	
ALENO	A892596	25,348,275.10	4,094,827.60	
ALE NO	A892750	37.905,172	36,853,449	
AIENO			10,000,000	
AIE NO				
AIE NO				-
TOTAL		68,753,447	110,663,364	

2. FROCEEDS FROM SALE OF ASSETS

	2017-2018	2016-2017
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment	000	000
Receipts from sale of office and general equipment	000	000
Receipts from the Sale Plant Machinery and Equipment	000	000
Total	000	000

5. OTHER NECEPTS

	2017-2018	2016-2017
	Kshs	Kshs
Interest Received	000	000
Rents	000	000
Receipts from Sale of tender documents	000	000
Other Receipts Not Classified Elsewhere	000	942.150
Total	000	942,150
4. COMPENSATION OF EMPLOYEES		
	2017-2018	2016-2017
	Kshs	Kshs
Basic wages of contractual employees	763,224	1,512,097
Basic wages of casual labour	000	000
Personal allowances paid as part of salary		
House allowance	212,806	000
Transport allowance	00	000
Employer contribution to NSSF	33,669	000
Gratuity	1,049,553	000
Other personnel payments	31,000	000
Total	2,090,252	1,512,097

5. USE OF GOODS AND SERVICES

	2017-2018 YELL	2016-2017 Refe
Committee Expenses(ADMIN)	1,600,000	000
Other committee expenses(M&E)	1,704,800	000
Utilities, supplies and services	000	3.965,800
Office Rent	0.18,987	000
Communication, supplies and services	3451	000
Domestic travel and subsistence	000	000
Printing, advertising and information supplies & services	52,124	000
Rentals of produced assets	000	535,920
Training expenses	1,399,600	000
Hospitality supplies and services	000	000
Insurance costs	000	000
Specialized materials and services	000	396,000
Office and general supplies and services	160,700	1.837,309
Fuel oils and lubricants	309,073	
Other operating expenses	000	332,106
Routine maintenance – vehicles and other transport equipment	63,000	259,550
Routine maintenance – other assets	000	542,503
Total	5,911,735	7,869,188

reports and rinaneur Sarements. For the year ended June 30, 2018.

TRANSTER TO OTHER GOVERNMENT ENTERES

Description

Transfers to National Government entities

Transfers to primary schools (see attached list)

Transfers to secondary schools (see attached list)

Transfers to tertiary institutions (see attached list)

Transfers to health institutions (see attached list)

TOTAL

7. OTHER GRANTS AND OTHER PAYMENTS

83,217,718

31,440,787

38,100,000 44.600,000

10,040,787

2016-2017

2017-2018

Bursary – secondary schools (see attached list)

Sursary – terfiary institutions (see, attached list)

Bursary – special schools (see attached list)

Mock & CAT (see attached list)

Security projects (see attached list)

water

Sports projects (see attached list)

Environment projects (see attached list)

Environment projects (see attached list)

Total

2017-2018 2016-2017

Kshs
13,075,500 37,796,700
00 00 992,880
3,400,000 1,000,000
180,000 805,070
00 2,820,000 6,662,472

00 00 00 00 00 7,428,593 20102-2017 Kshs 00 00 6,100,570 6,100,570 2011-2019 Kshs Parchase of Household Furniture and Institutional Equipment Rehabilitation and Renovation of Plant, Machinery and Equip. Purchase of ICT Equipment, Software and Other ICT Assets Purchase of Specialised Plant, Equipment and Machinery Purchase of Vehicles and Other Transport Equipment Purchase of Office Furniture and General Equipment Acquisition of Intangible Assets Refurbishment of Buildings Construction of Buildings Purchase of Buildings Non rinancial Assets Acquisition of Land Total

9. OTHER PAYMENTS

	2017-2018	2016-2017
	Kslis	Kshs
Strategic plan	00	00
ICT Hub	00	00
TIVET	00	00
Market shade	00	363,256
Community Hall	00	400,000
	00	
Total	748,631	763,256

10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2017-2018	2016-2017
	Kshs	Kshs
Equity Eank, (0600297234247)	2,174,113	739,169
	000	000
	0000	000
Total	2,174,113	739,169
10B: CASH IN HAND		
Location 1	000	000
Location 2	000	000
Location 3	000	000
Other Locations (specify)	000	000
Total	2,174,113	739,169

PERSONAL DAMESTA DE LE COLOR D

Name of Officer or Institution	Date Imprest Taken	Атоит Такеп	Amouni Surrendered	Bajance
		Kshs	Kshs	Kshs
Name of Officer or Institution	dd.mmm/355	000	000	000
Mante of Officer or Institution	dd/mm/vv	000	000	000
Name of Officer or Institution	dd/mm/yy	000	000	000
Name of Officer or Insuration	dd/mm/yy	000	000	000
Name of Officer or Institution	dd/mm/yy	000	000	000
Name of Officer or Institution	dd/mm/yy	000	000	000
Total				000

[Include an annex of the list is longer than 1 page.]

12RETENTION

2016-2017	Kshs	808,458	00	00	
2017 - 2018	Kshs	1,418,516	00	00	
		Hamos Enterprises	Supplier 2	Supplier 3	

 Total

 [Provide short appropriate explanations as necessary

1,418,516

Bank accounts	739.149	55.541.558	
Cash in hano		نې	
	ć.,	e e	
it or to a statistic or iterate that I I am a by			

39

For the year ended June 30, 2018

STREET STREET BY BY BUT I

2013-2017	Kshs	00	00	90	00
2017 2018	Kshs	1,418,510	00	00	1,418,510

Bank accounts Cash in hand

2016-2017	Kshs	9,326,567	00	00	00	9,326,567
2017~ 2018	Kshs	3,836,054	00	00	00	3,836,054

Kshs	000	000	000	000	2,000,000	2,000,000
Kshs	00	00	00	00	00	00

15. OTHER IMPORTANT DISCLOSURES
15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

Total

Construction of buildings
Construction of civil works
Supply of goods
Supply of services

15.2: PENDING STAFF PAYABLES (See Annex 2)

Salaries			Gratuity

15.3: PMC account balances (See Annex 🗗

	2017-2018	2016-2017
	Kshs	Kshs
PMC account Balances (see attached list)	XXX	XXX
	XXX	XXX

NATIONAL GOVERNMENT ENTITY - Indicate actual name of the entity)
Reports and Binancial Statements

ELRAYAUSTMIOTOA GARCIATERO AOMINIANA - E MANA

	Control	3) 0 (American Paid	Outstanding Outstandin	Outstandin	
amplitude of theoria of their food	Amount	Contracted	To-Date	2018	5 palance 2017	Committee
	ಣ	ج	-	d=a-c		
Construction of buildings						
. Hamsa Interprises	16,755,160	22/10/2016	12,919,106	8,886,054	9,326,567	Ongoing
2.						The second section is a second section of the second section of the second section sec
Sub-Total	16,755,160		12,919,106	3,836,054 9,326,567	9,326,567	the decision and colored out of the decidence definition disappreciation and colored out to the colored out of the colored out
0	16,755,160		12,919,106	3,836,054	9,326,567	on sector in our retries on a surface place in the sector

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To- Date	. J	Outstanding Rafance 2017	Comments
		75	۵	C	d=a-c		
Senior Management							
3.							
Sub-Total		The same of the sa	The Control of the Co	And the second s	The state of the s	The second secon	
Middle Management	A Management And Company of the Comp	The second secon	Albert Park and many of the control of the Salarine	The same of the sa	To a late date of the sub-date of Preside a Material Presidence	Manufactures and the second se	A CONTRACTOR OF THE CONTRACTOR
4.							
5.							
6.							
Sub-Total							
Unionisable Employees			THE RESERVE OF THE PARTY OF THE				
7.							
8.							
9.							
Sub-Total			The same of the sa				
Others (specify)			A TOTAL COLOR OF THE PROPERTY			The second secon	
10.							
111.							
12.							
Sub-Total							
Grand Total	The second secon	Committee (Contract of Contract of Contrac					

Reports and Pinancial Statements For the west ended Inne 30, 2018 (Kehs)000)

	Bricf	Outstanding Outstanding	Outstanding	
2000	Description	Balande 2017/18	Datatice 2016/17	Comments
Compensation of employees				
Use of goods Case vices				
Amounts due to other Government entities				
			1	
Sub-Total	er e			And the state of t
Amounts due to other grants and other transfers	THE COURS AND THE COURS OF THE COURS OF MANAGEMENT		The second section of the section of th	
Sub-Total		Accepted of Parishing South Street Special South Street South Street South South Street South South Street South South Street South Street South South Street South South Street South Stre		
Sub-Total	ANATONIA CARANTA ANATONIA ANATONIA CARANTA			
Acquisition of assets		And the second s		
O.11 / /				
Omers (specify				
Sub-Total	en e			
Grand Total				

Reports and Financial Statements For the west anded June 20, 2018 (Kehellon)

	Missing Cost	Facility Ass	Circocals	Historical
	(Kshs)	year (Kshs)	year (Kshs)	(Kshs)
	2016/17			2017/18
Land				
Filledings and structures	13,525,165	0,100,570		15,529,168
Transport equipment	2,746,270			2,740,210
Office equipment, furniture and fittings	30,500			30,500
ICT Equipment, Software and Other ICT Assets	999,820			999,820
Other Machinery and Equipment	000,66			99,000
Heritage and cultural assets				
Intangible assets				
Total	11,304,192			11,304,192

N. The actual name of the entity)

Reports of florescial distances to

For the pour model June 30, 2018 (Kshs'000)

AL NULLA COLO BANK BALANCES AS AT $30^{TH}\,JUNE~2018$

Ph.C	Bank	Account number	Bank Balance 2017/18	Bank Balance 2016/17
Funna deliris Secondary				
SC 1049	SIDIAN	01018030000820	9,623.78	NIL
I iwo a sup secondary school	EQUITY BANK	0600171749582	25,697.50	605,982.50
K. shigt pri nary school	EQUITY BANK	06002763143 78	2,930.00	NIL
K not promisy school	CO-OPERATIVE BANK	01139549883500	1,562.50	NIL
K rand chroniy school	CO-OPERATIVE BANK	01139071152000	1,652.50	NIL
K seven primary school	CO-OPERATIVE BANK	01139277861501	1,592.87	NIL
N there we don't chiefs of fice	CO-OPERATIVE BANK	01141748998100	16,940.00	NIL
Ik kansa sar fany School	CO-OPERATIVE BANK	0113974 8 4468 00	1,018,325.00	NIL
K vania in ary school	CO-OPERATIVE BANK	01139550178301	60.00	NIL
I wind it econdary school	CO-OPERATIVE BANK	01139277667600	3,000.00	NIL
N water or mary school	КСВ	1149208082	1,234.50	580.00
National epinery school	КСВ	11834603 17	6,620.00	540.00
K indicate columnity screen	КСВ	1205313443	2,300.00	2,780.00
Form - B. Secondary School	КСВ	1225821606	198,155.00	435.00
I day as up an secondary school	КСВ	1116946610	2,900.00	400,600.00
1 My more adary school	FAMILY BANK	073000033056	701,592.20	592.20
1 usgs s someary whool	FAMILY BANK	073000013816	3,002,535.00	802,385.00
Kathana i pantary school	FAMILY BANK	0730000134 73	899.80	147.40
			4,997,620.65	

N. T. L. AD VERPONENT ENTITY - (indicate actual name of the entity)

Reposta in the acial distensents

F is the contraded June 30, 2010 (Kshs'000)

R FRA SS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The laber fine is the summary of issues raised by the external auditor, and management comments that there provided to the auditor. We have nominated focal persons to resolve the various issues as

m. c

shave the second time frame within which we expect the issues to be resolved.

eference No. at the cterns audit apport	Issue / Observations from	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timefi ame: (Put a date when you expec- the issue to be resolv ed)
				. 1	
				1	