

## CPST TRAINING CALENDAR 2017/18 FINANCIAL YEAR

Course Code	Course	Dates	Duration	Target Group	Venue	Program Coordinator
<b>MEMBERS OF PARLIAMENT TRAINING</b>						
CPST/CCI/Cm/600/12/17	Women Leadership & Gender Mainstreaming	13th — 15th May, 2018	3 Days	Women leadership of the Parliament of Kenya and all the Members of Parliament & other sub national Parliaments	CPST	Ms. Linet Misati: +254 721 451 199 linetbb@yahoo.com
CPST/CCI/Pm/600/5/18	CPST/UNITAR Sensitization Training on Sustainable Development Goals (SDGS) For Members	21st — 23rd May, 2018	3 Days	Members of National Assembly and Senators	CPST	Dr. Philip Buchere: +254 724 434 129 ipssbuchere@gmail.com
<b>PARLIAMENTARY SERVICE COMMISSION (PSC) TRAINING</b>						
CPST/HRM/P/500/12/17	CPST/UNITAR Training Of Trainers Face to Face Training (TOT) & Effective Public Speaking	13th — 17th Nov, 2017	1 Week	Senior PSC officers who engage in training of Members and Clerks of County Assemblies.	Geneva	Dr. Philip Buchere: +254 724 434 129 ipssbuchere@gmail.com
CPST/CCI/P/600/1/18	Parliamentary Etiquette, Protocol & Diplomacy	29th Jan — 2nd Feb, 2018	5 Days	All PSC Staff	CPST	Mr. Mudii Aradi: +254 728 466 593 aradimudii@gmail.com
CPST/HRM/P/500/1/18	CPST Training of Trainers (TOT)	29th Jan — 2nd Feb, 2018	5 Days	Officers engaged in training activities.	CPST	Mr. Mudii Aradi: +254 728 466 593 aradimudii@gmail.com
CPST/PFM/P/400/2/18	Budget Analysis, Bills Costing & Macro-Economic Analysis (Phase I)	5th — 9th Feb, 2018	5 Days	Fiscal Analysts, Clerks working with Budget Committees, Finance officers and Researchers attached to Budget and Appropriations Committees.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/McGILL/HRM/P/500/3/18	McGill — World Bank International Professional Development Certificate in Parliamentary Management Residence component in Nairobi	19th — 23rd March, 2018	5 Days	Senior PSC officers (Directors and Deputy Directors, Chief Serjeant at arms and Hansard editors) and County assembly Clerks who are secretaries to County Assembly service boards.	Face to Face	Dr. Philip Buchere: +254 724 434 129 ipssbuchere@gmail.com
CPST/HRM/P/500/5/18	Foundations of Legislative Practice & Administration <b>Examinable Course! - Open to County Assemblies!</b>	7th — 18th May, 2018	2 Weeks	Parliamentary Service Commission Staff Scale 5 to 6 and equivalent in County Assemblies.	CPST	Mr. Ali Abdulmajid: +254 732 666 673 ghurabah76@gmail.com
CPST/HRM/P/500/5/18	Senior Legislative Management Course <b>Examinable Course! - Open to County Assemblies!</b>	7th — 31st May, 2018	4 Weeks	PSC Officers in scale 9-10, CASB, Government Ministries, Statutory/Constitutional Commissions.	CPST	Ms. Linet Misati: +254 721 451 199 linetbb@yahoo.com
CPST/HRM/P/500/5/18	Introduction to Parliamentary Administration & Customer Care Services <b>Examinable Course! - Open to County Assemblies!</b>	7th — 18th May, 2018	2 Weeks	Parliamentary Service Commission Staff Scale 3 to 4 and equivalent in County Assemblies.	CPST	Mr. Joseph Gusino: +254 717 241 718 jgmugeni@gmail.com
CPST/HRM/P/500/5/18	Legislative Supervisory Course <b>Examinable Course! - Open to County Assemblies!</b>	7th — 25th May, 2018	3 Weeks	Parliamentary staff at scale 7 & 8, County staff at scale 6 to 8.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/CCI/P/600/6/18	Parliamentary Etiquette, Protocol & Diplomacy	18th - 22nd June, 2018	5 Days	All PSC Staff	CPST	Mr. Mudii Aradi: +254 728 466 593 aradimudii@gmail.com
CPST/PFM/P/400/2/18	Budget Analysis, Bills Costing & Macro-Economic Analysis (Phase II)	18th - 22nd June, 2018	5 Days	Fiscal Analysts, Clerks working with Budget Committees, Finance officers and Researchers attached to Budget and Appropriations Committees.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/McGILL/HRM/P/500/9/17	McGill — World Bank International Professional Development Certificate in Parliamentary Management	Sept., 2017 — March, 2018	9 Months	Senior PSC officers (Directors and Deputy Directors, Chief Serjeant at arms and Hansard editors) and County assembly Clerks who are secretaries to County Assembly service boards.	Online	Dr. Philip Buchere: +254 724 434 129 ipssbuchere@gmail.com
<b>COUNTY ASSEMBLY TRAINING (MEMBERS)</b>						
CPST/CCI/Cm/200	Induction Training for County Assembly Members	12 Sept — 27th Oct, 2017	5 Days	Elected MCAs, Specially Elected MCAs and Nominated MCAs	Determined by the County Assemblies	CPST
CPST/LPM/Cm/200/12/17	Law Making & Public Policy	6th — 8th Dec, 2017	3 Days	Members of the County Assemblies.	CPST	Mr. Ali Abdulmajid: +254 732 666 673 ghurabah76@gmail.com
CPST/IPPC/Cm/300/1/18	Effective Leadership, Committee Oversight & Public Participation	15th — 17th Jan, 2018	3 Days	Members of County Assembly	CPST	Mr. Joseph Gusino: +254 717 241 718 jgmugeni@gmail.com
CPST/PFM/Cm/400/1/18	Public Finance & Oversight	15th — 17th Jan, 2018	3 Days	Members of County Assemblies of PIC/ PAC and Budget Committees.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/CSG/Cm/100/2/18	Devolution & Bicameralism	5th — 9th Feb, 2018	3 Days	Members of County assemblies, Civil societies working in the area of governance, CASB, Media and Government Agencies.	CPST	Mr. Mudii Aradi: +254 728 466 593 aradimudii@gmail.com
CPST/LPM/Cm/200/5/18	Law Making & Public Policy	7th — 9th May, 2018	3 Days	Members of the County Assemblies.	CPST	Mr. Ali Abdulmajid: +254 732 666 673 ghurabah76@gmail.com
CPST/CSG/Cm/100/5/18	Devolution & Bicameralism	14th — 16th May, 2018	3 Days	Members of County assemblies, Civil societies working in the area of governance, CASB, Media and Government Agencies.	CPST	Mr. Mudii Aradi: +254 728 466 593 aradimudii@gmail.com
CPST/CCI/Cm/600/5/18	Women Leadership & Gender Mainstreaming	21st — 23rd May, 2018	3 Days	Women leadership of the Parliament of Kenya and all the Members of Parliament & other regional Parliaments	CPST	Ms. Linet Misati: +254 721 451 199 linetbb@yahoo.com
CPST/PFM/Cm/400/6/18	Public Finance & Oversight	4th — 6th June, 2018	3 Days	Members of County Assemblies of PIC/ PAC and Budget Committees.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/IPPC/Cm/300/6/18	Effective Leadership, Committee Oversight & Public Participation	4th — 6th June, 2018	3 Days	Members of County Assembly	CPST	Mr. Joseph Gusino: +254 717 241 718 jgmugeni@gmail.com
<b>COUNTY ASSEMBLY TRAINING (STAFF)</b>						
CPST/CCI/C/600/12/17	Security Management in Legislative Settings	4th — 8th Dec, 2017	5 Days	Serjeant-At-Arms, Heads of Security and their respective deputies in Parliament and County Assemblies.	CPST	Mr. Joseph Gusino: +254 717 241 718 jgmugeni@gmail.com
CPST/IPPC/C/300/12/17	Intermediate Hansard Training	4th — 8th Dec, 2017	5 Days	Hansard officers, technical and audio officers	CPST	Mr. Ali Abdulmajid: +254 732 666 673 ghurabah76@gmail.com
CPST/LPM/C/200/12/17	Contemporary Issues in the Management Of Committees	18th — 22nd Dec, 2017	5 Days	committee clerks from County Assemblies	CPST	Mr. Shem Obaigwa: +254 721 268 748 sobaigwa@yahoo.co.uk
CPST/CCI/C/600/12/17	ICT & E — Parliament	18th — 22nd Dec, 2017	5 Days	ICT officers from the County Assemblies.	CPST	Mr. Anthony Ngugi: +254 720 885 196 tony.ngugi@gmail.com
CPST/HRM/C/500/1/18	Corporate Governance	15th — 17th Jan, 2018	3 Days	CASB Members, Senior Managers and Directors in the Legislature.	CPST	Ms. Linet Misati: +254 721 451 199 linetbb@yahoo.com
CPST/HRM/C/500/1/18	Registry & Records Management	22nd — 26th Jan, 2018	5 Days	Clerical Officers, Registry Staff, Secretaries and ICT officers.	CPST	Ms. Jane Kawira: +254 722 492 413 jkawira2015@gmail.com
CPST/IPPC/C/300/1/18	Multi — Methods Policy Research & Analysis	22nd — 26th Jan, 2018	5 Days	researchers, committee clerks, Fiscal analysts, Hansard officers, and legal counsels in parliament, regional parliaments and County Assemblies.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/CCI/C/600/5/18	Security Management in Legislative Settings	14th — 18th May, 2018	5 Days	Serjeant-At-Arms, Heads of Security and their respective deputies in Parliament and County Assemblies.	CPST	Mr. Joseph Gusino: +254 717 241 718 jgmugeni@gmail.com
CPST/LPM/C/200/5/18	Contemporary Issues in the Management Of Committees	28th May — 2nd June, 2018	5 Days	committee clerks from County Assemblies	CPST	Mr. Shem Obaigwa: +254 721 268 748 sobaigwa@yahoo.co.uk
CPST/CCI/C/600/5/18	ICT & E — Parliament	28th May — 2nd June, 2018	5 Days	ICT officers from the County Assemblies.	CPST	Mr. Anthony Ngugi: +254 720 885 196 tony.ngugi@gmail.com
CPST/IPPC/C/300/6/18	Intermediate Hansard Training	4th — 8th June, 2018	5 Days	Hansard officers, technical and audio officers	CPST	Mr. Ali Abdulmajid: +254 732 666 673 ghurabah76@gmail.com
CPST/HRM/C/500/6/18	Registry & Records Management	11th — 15th June, 2018	5 Days	Clerical Officers, Registry Staff, Secretaries and ICT officers in County Assemblies	CPST	Ms. Jane Kawira: +254 722 492 413 jkawira2015@gmail.com
CPST/IPPC/C/300/6/18	Multi — Methods Policy Research & Analysis	11th — 15th June, 2018	5 Days	researchers, committee clerks, Fiscal analysts, Hansard officers, and legal counsels in parliament, regional parliaments and County Assemblies.	CPST	Dr. Martin Mbewa: +254 712 313 215 dr.mbewa@eudoramail.com
CPST/HRM/C/500/6/18	Corporate Governance	13th — 15th June, 2018	3 Days	CASB Members, Senior Managers and Directors in the Legislature.	CPST	Ms. Linet Misati: +254 721 451 199 linetbb@yahoo.com

**All requests to be processed through respective Clerks.**