



# THE CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING



## COURSE CALENDAR FOR 2015 - 2016

### REGIONAL TRAININGS

MONTH DATES	PROGRAMME	TARGET GROUP	VENUE	COORDINATOR	PHONE #	EMAIL
January 25 <sup>th</sup> -29 <sup>th</sup> 2016	CPST/---/R/---/1/16: Training of Trainers (TOT)	Trainers from various departments in the legislature	Lukenya , Kenya	Dr. Wakah	0722 600 228	<a href="mailto:gwakah@parliament.go.ke">gwakah@parliament.go.ke</a>
February 1 <sup>st</sup> - 6 <sup>th</sup> 2016	CPST/LPM/P/200/2/16: Law making, Parliamentary Practice & Procedure	L&P, Committee Clerks & Hansard Officers	Kisumu, Kenya	Ali Abdulmajid	0722666673	<a href="mailto:abdulmajid@parliament.go.ke">abdulmajid@parliament.go.ke</a> alt: <a href="mailto:ghurabah76@gmail.com">ghurabah76@gmail.com</a>
February 25 <sup>th</sup> -29 <sup>th</sup> 2016	CPST/HRM/R/500/2/16: Legislative Leadership Programme	Clerks of County Assemblies/Regional and Sub National Legislative Assemblies	Addis Ababa	Dr. Philip Buchere	0724 434 129	<a href="mailto:pbuchere@parliament.go.ke">pbuchere@parliament.go.ke</a>
February 25 <sup>th</sup> - 29 <sup>th</sup> 2016	CPST/PFM/R/400/2/16: Intermediate Tax and Development	Staff of Legislatures ,Finance, Budget and Appropriation committees and watchdog Committees	Seychelles	Dr. Wakah	0722 600 228	<a href="mailto:gwakah@parliament.go.ke">gwakah@parliament.go.ke</a>
February 25 <sup>th</sup> - 29 <sup>th</sup> 2016	CPST/PFM/R/400/2/16: Revenue Forecasting	Fiscal Analysts & Budget Officers (Staff)	Seychelles	Dr. Martin Mbewa	0712 313 215	<a href="mailto:mmbewa@parliament.go.ke">mmbewa@parliament.go.ke</a>
March 14th -25th 2016	CPST/LPM/P/200/3/16: Basic Legislative Drafting Course	Legal Drafters and Committee Clerks	Tanzania - Arusha	Ms. Linet Misati	0721 451 199	<a href="mailto:linetbb@yahoo.com">linetbb@yahoo.com</a> alt: <a href="mailto:linet@parliament.go.ke">linet@parliament.go.ke</a>
March 28 <sup>th</sup> April 1 <sup>st</sup> 2016	CPST/HRM/R/400/3/16: Employment and Labour laws	Members of Committees on Labour and Social Welfare	Tanzania -Arusha	Mr. Mudii Aradi	0728466593	<a href="mailto:aradi@parliament.go.ke">aradi@parliament.go.ke</a> alt: <a href="mailto:aradimudii@gmail.com">aradimudii@gmail.com</a>
April 18th - 22 <sup>nd</sup> 2016	CPST/CCI/R/300/4/16: Parliamentary Security Course	Sergeant-at-Arms & Security Officers working in legislatures	Eldoret , Kenya	Mr. Joseph Gusino	0717241718	<a href="mailto:jgmugeni@gmail.com">jgmugeni@gmail.com</a>
May 16 <sup>th</sup> -27 <sup>th</sup> 2016	CPST/IPPC/R/300/5/16: Multi-Methods Policy Research and Analysis	Researchers, Clerks and Legal counsel in Regional Parliaments and County Assemblies	(OSSREA) Addis Ababa , Ethiopia	Dr. Philip Buchere	0724 434 129	<a href="mailto:pbuchere@parliament.go.ke">pbuchere@parliament.go.ke</a>
June 6th-10th 2016	CPST/IPPC/R/300/6/16: Advanced Parliamentary Hansard	Hansard Officers, Audio Officers, Technical Officers	Kampala ,Uganda	Ali Abdulmajid	0722666673	<a href="mailto:abdulmajid@parliament.go.ke">abdulmajid@parliament.go.ke</a> alt: <a href="mailto:ghurabah76@gmail.com">ghurabah76@gmail.com</a>
June 20 <sup>th</sup> - 23 <sup>rd</sup> 2016	CPST/HRM/R/ 600/6/16: Corporate Governance and Leadership in the Legislatures	Members of Parliamentary Commissions, CASB, CEOs, Directors and Accounting Officers of Legislative Assemblies	Mombasa, Kenya	Dr. Wakah	0722 600 228	<a href="mailto:gwakah@parliament.go.ke">gwakah@parliament.go.ke</a>

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# THE CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING



## COURSE CALENDAR FOR 2015-2016

### Kenyan County Assemblies (MCAs & Staff only)

MONTH	DATES	PROGRAMME	TARGET GROUP	VENUE	COORDINATOR	PHONE #	EMAIL
Feb	1st-4 <sup>th</sup> 2016	CPST/PFM/C/400/2/16: Oversight of Public Finance	Members of PIC/PAC and Budget Committees ,Members of County Assemblies	Nakuru	Dr. Martin Mbewa	0712 313 215	<a href="mailto:mmbewa@parliament.go.ke">mmbewa@parliament.go.ke</a>
Feb	22 <sup>nd</sup> -26 <sup>th</sup> 2016	CPST/LPM/C/200/2/16: Report Writing	Clerk Assistants and Researchers	Nairobi	Ali Abdulmajid	0722666673	<a href="mailto:abdulmajid@parliament.go.ke">abdulmajid@parliament.go.ke</a> alt: <a href="mailto:ghurabah76@gmail.com">ghurabah76@gmail.com</a>
March	13 <sup>th</sup> -18 <sup>th</sup> 2015	CPST/IPPC/300/3/15 Intermediate Hansard Training	Hansard Officers, Audio and Technical Officers	Nairobi	Ali Abdulmajid	0722666673	<a href="mailto:abdulmajid@parliament.go.ke">abdulmajid@parliament.go.ke</a> alt: <a href="mailto:ghurabah76@gmail.com">ghurabah76@gmail.com</a>
March to April	21st  1 <sup>st</sup> 2016	CPST/PFM/C/400/3/16: Budget Analysis and Bills costing & Macro-economic analysis and financial management	Fiscal Analysts & Budget Officers in the County Assemblies	Nairobi	Dr. Martin Mbewa	0712 313 215	<a href="mailto:mmbewa@parliament.go.ke">mmbewa@parliament.go.ke</a>
Apr-	4th -6 <sup>th</sup> 2016	CPST/LPM/C/200/4/16 : Effective Committee System and Committee Operations	County Assemblies committee chairs and Vice Chairs	Naivasha	Dr. Philip Buchere	0724 434 129	<a href="mailto:pbuchere@parliament.go.ke">pbuchere@parliament.go.ke</a>
April	21st -23 <sup>rd</sup> 2016	CPST/CCI/C/600/4/16: Parliamentary Diplomacy and Public Relations	House Leadership (Leader of Majority , Leader of Minority, Whips and their Deputies) and Members of the Speakers Panel	Mombasa	Ms. Linet Misati	0721 451 199	<a href="mailto:linetbb@yahoo.com">linetbb@yahoo.com</a> alt: <a href="mailto:linet@parliament.go.ke">linet@parliament.go.ke</a>
April	25th -29th 2016	CPST/CCI/C/600/4/16: Security Management in the Legislative Setting.	Sergeant-At-Arms, Commissionaires & Security Officers	Nairobi	Mr. Joseph Gusino	0717241718	<a href="mailto:jgmugeni@gmail.com">jgmugeni@gmail.com</a>
May	1 <sup>st</sup> -3 <sup>rd</sup> 2016	CPST/IPPC/C/300/5/16: Parliamentary Outreach and Public Participation	Committee Chairs and Vice Chairs	Kisumu	Mr. Mudii Aradi	0728466593	<a href="mailto:aradi@parliament.go.ke">aradi@parliament.go.ke</a> alt: <a href="mailto:aradimudii@gmail.com">aradimudii@gmail.com</a>
May	23 <sup>rd</sup> - 27 <sup>th</sup> 2016	CPST/HRM/C/500/5/16: Performance Management and Appraisal Systems	Human Resource Directors and Heads of Departments	Mombasa	Ms. Linet Misati	0721 451 199	<a href="mailto:linetbb@yahoo.com">linetbb@yahoo.com</a> alt: <a href="mailto:linet@parliament.go.ke">linet@parliament.go.ke</a>
June	13 <sup>th</sup> - 17 <sup>th</sup> 2016	CPST/HRM/C/500/6/16: Registry Management & Records Management	Clerical Officers, Registry Staff & Secretaries, ICT Officers	Nairobi	Mr. Mudii Aradi	0728466593	<a href="mailto:aradi@parliament.go.ke">aradi@parliament.go.ke</a> alt: <a href="mailto:aradimudii@gmail.com">aradimudii@gmail.com</a>

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## COURSE CALENDAR FOR 2015-2016

### PSC – (Courses targeting Members of Kenyan Parliament and Staff – However Members and Staff from other Parliaments can also apply)

MONTH	DATES	PROGRAMME	TARGET GROUP	VENUE	COORDINATOR	PHONE #	EMAIL
February	1st – 5th 2016	CPST/IPPC/P/300/2/16 Basic Parliamentary Hansard	Newly employed Hansard Officers, Audio and Technical Officers	Naivasha	Mr. Joseph Gusino	0717241718	<a href="mailto:jmugeni@gmail.com">jmugeni@gmail.com</a>
February	8th – 12th 2016	CPST/HRM/P/500/2/16 Performance Management and Appraisal Systems	Heads of Departments	Naivasha	Mr. Mudii Aradii	0728466593	<a href="mailto:aradi@parliament.go.ke">aradi@parliament.go.ke</a> alt: <a href="mailto:aradimudii@gmail.com">aradimudii@gmail.com</a>
March	7th – 11th 2016	CPST/PPM/P/400/6/16 Domestic Resource Mobilization and Development	Parliamentarians serving in the PIC/PAC, Finance committees, Budget and Appropriations committees	Mombasa	Dr. Wakah	0722 600 228	<a href="mailto:gwakah@parliament.go.ke">gwakah@parliament.go.ke</a>
March	7th – 11th 2016	CPST/HRM/P/500/3/16 Managing Change in Legislative Settings	Heads of Departments	Naivasha	Dr. Philip Buchere	0724 434 129	<a href="mailto:pbuchere@parliament.go.ke">pbuchere@parliament.go.ke</a>
April	18th – 22nd 2016	CPST/IPPC/P/300/4/16 Technical Hansard training	Audio Officers and Technical Hansard Officers	Mombasa	Mr. Abdulmajid	0722666673	<a href="mailto:abdulmajid@parliament.go.ke">abdulmajid@parliament.go.ke</a> alt: <a href="mailto:ghurabah76@gmail.com">ghurabah76@gmail.com</a>
April	25th – 29th 2016	CPST/CCI/P/600/4/16 Basic Parliamentary Diplomacy, Protocol and Etiquette	Newly Employed Security Officers, receptionists and secretaries	Naivasha	Mr. Mudii Aradii	0728466593	<a href="mailto:aradi@parliament.go.ke">aradi@parliament.go.ke</a> alt: <a href="mailto:aradimudii@gmail.com">aradimudii@gmail.com</a>
May	16th – 27th 2016	CPST/LPM/P/200/5/16 Advanced Legislative Drafting	Legislative Drafters working in Parliament	Nairobi	Mr. Abdulmajid, Noor Galghan & RIPA International	0722666673	<a href="mailto:abdulmajid@parliament.go.ke">abdulmajid@parliament.go.ke</a> alt: <a href="mailto:ghurabah76@gmail.com">ghurabah76@gmail.com</a>
June	20th – 25th 2016	CPST/CCI/P/600/6/16 Counter Terrorism and VIP Protection Course	Sergeant At Arms and Security Officers	Kisumu	Mr. Joseph Gusino Maj. Masinde	0717241718	<a href="mailto:jmugeni@gmail.com">jmugeni@gmail.com</a>
June	20th – 24th 2016	CPST/CCI/P/600/6/16 Personal Financial Management	Newly employed Staff (2 years) and below 35 years	Nairobi	Dr. Martin Mbewa	0712 313 215	<a href="mailto:mmbewa@parliament.go.ke">mmbewa@parliament.go.ke</a>

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#### NOTE:

- ✓ All staff to process their requests through their respective Training Committees
- ✓ Interested Members to process their requests through their respective Clerks