



**Annual Report and Financial Statements  
2011/2012**



**KENYA NATIONAL BUREAU**

**OF**

**STATISTICS**

**ANNUAL REPORT AND FINANCIAL  
STATEMENTS 2012**

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## Acronyms

A-I-A	-	Appropriations in Aid
AGOA	-	African Growth and Opportunity Act
CCK	-	Communications Commission of Kenya
COMESA	-	Common Market for Eastern and Southern Africa
DfID	-	Department for International Development
DG	-	Director General
EAC	-	East African Community
FAO	-	Food and Agriculture Organization
FDR	-	Fixed Deposit Receipts
FMR	-	Financial Monitoring Reports
GOK	-	Government of Kenya
ICT	-	Information Communication Technology
IDA	-	International Development Agency
IFRS	-	International Financial Reporting Standards
ILO	-	International Labour Organisation
KCB	-	Kenya Commercial Bank
KNBS	-	Kenya National Bureau of Statistics
KENINFO	-	Kenya Information
MICS	-	Multiple Indicator Cluster Survey
MoSPND&V2030	-	Ministry of State for Planning, National Development and Vision 2030
NSS	-	National Statistical System
NSSF	-	National Social Security Fund
PS	-	Permanent Secretary
SCB	-	Statistical Capacity Building
STD	-	Standard Chartered Bank
UNFPA	-	United Nations Population Fund
UNICEF	-	United Nations Children's Fund
USAID	-	United States Agency for International Development
WTO	-	World Trade Organisation

## Institutional Information

**Registered Office:** Herufi House,  
Lt. Tumbo Avenue, off Harambee Avenue.  
P.O Box 30266 – 00100,  
NAIROBI

**Auditors:** Auditor-General  
Kenya National Audit Office,  
Anniversary Towers,  
P.O Box 30084 – 00100,  
NAIROBI

**Bankers:** Standard Chartered Bank Kenya Limited,  
Kenyatta Avenue Branch,  
P.O Box 98683 – 00100,  
NAIROBI.

Kenya Commercial Bank Limited,  
Moi Avenue Branch,  
P.O. Box 30081 – 00100,  
NAIROBI.

Co-operative Bank of Kenya,  
Kimathi Street Branch,  
P.O. Box 7512 – 00100,  
NAIROBI.

## **Vision**

A centre of excellence in Statistics Production and Management.

## **Mission**

To effectively manage and coordinate the entire National Statistical System (NSS) to enhance statistical production and utilization.

## **Strategic Focus**

To achieve its desired overall objective, KNBS has identified six key strategic areas to focus on, over the next five years. These identified strategic areas are geared towards propelling the Bureau in its quest to be a centre of excellence in production and management of quality statistics.

### **Theme 1**

Aligning Statistical Information with user Requirements

### **Theme 2**

Enhancing the quality of Statistical data and information

### **Theme 3**

Coordination and supervision of the National Statistical System

### **Theme 4**

Build Human Resource Capacity

### **Theme 5**

Development and Modernizing of Physical and ICT Infrastructure

### **Theme 6**

Enhance the effectiveness and efficiency of the Bureau

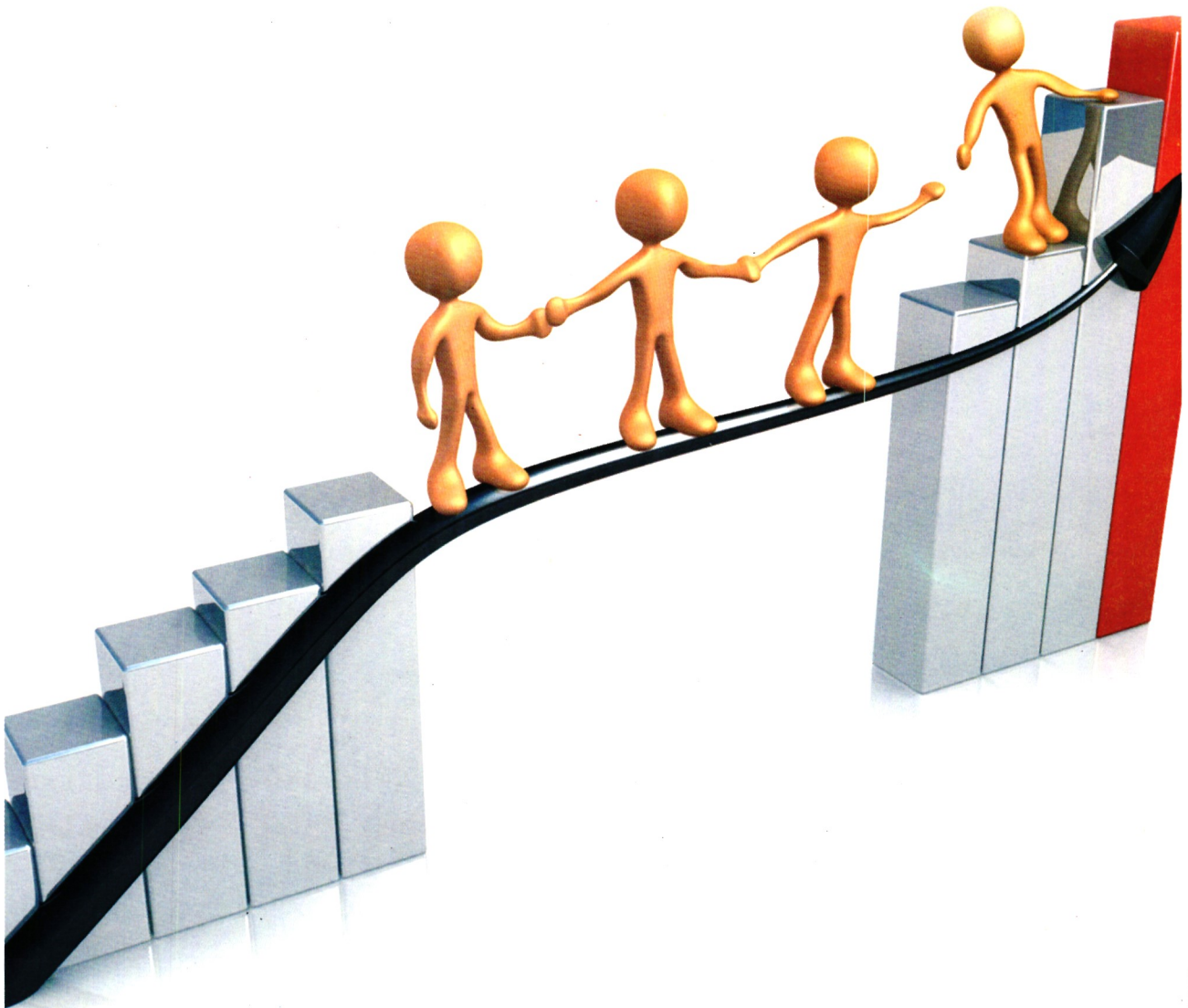
## Overview

KNBS is a Semi-Autonomous Government Agency established by an Act of Parliament – the Statistics Act, 2006.

## KNBS Mandates

The Bureau is the principal agency of the Government for collecting, analysing and disseminating statistical data in Kenya and is the custodian of official statistical information. Specifically the Bureau is mandated with:

- (a) planning, authorizing, co-ordinating and supervising all official statistical programmes undertaken within the national statistical system;
- (b) establishing standards and promoting the use of best practices and methods in the production and dissemination of statistical information across the national statistical system;
- (c) collecting, compiling, analyzing, abstracting and disseminating statistical information on the matters specified in the First Schedule;
- (d) conducting the Population and Housing Census every ten years, and such other censuses and surveys as the Board may determine; and
- (e) maintaining a comprehensive and reliable national socio-economic database.



## **Core Values**

KNBS aims at providing quality statistical and sex disaggregated data which is key to achieving excellence in performance levels based on the fundamental principles of official statistics. We endeavour to create an organisation that will promote;

### **Professionalism**

Strictly abide by the professional considerations on the methods, standards and procedures for statistical production.

### **Integrity**

To be accountable and transparent in service delivery.

### **Confidentiality**

The privacy of data providers/suppliers and the confidentiality of the information must be guaranteed as prescribed in the Statistics Act.

### **Quality Assurance**

To maintain the quality of Statistics to meet the needs of stakeholders.

### **Customer Focus**

Ensure customer Satisfaction

### **Timeliness**

Ensure prompt production and dissemination of statistical information.

### **Teamwork**

To maintain effective team spirit.



# Board of Directors



**Mr. Edwin S. Osundwa, EBS**  
*Chairman*



**Mr. Stephen Wainaina, MBS**  
*-Alt. to PS -MOPNDV2030*



**Dr. Edward Sambili, CBS**  
*PS - MOPNDV2030*



**Mr. Joseph Kinyua, EBS**  
*PS Finance - Member*



**Mr. Henry Rotich**  
*Alt. to The PS - Finance*



**Dr. Boniface K'Oyugi, MBS**  
*Member*



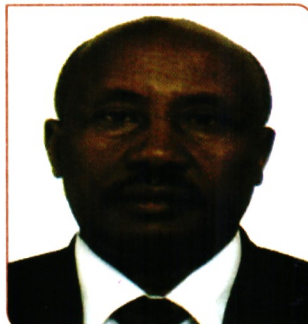
**Prof. Jane W. Kabubo-Mariara**  
*Member*



**Dr. Richard K. Muigai**  
*Member*



**Ms. Margaret K. Chemengich**  
*Member*



**Mr. Boniface Makau**  
*Member*



**Mr. Edwin S. Osundwa, EBS**  
*Chairman*

Mr. Osundwa is a graduate of Economics from Makerere University and a holder of Master of Economics degree from York University, Canada. He has held Various Senior positions in the Government and served in several Boards and Committees. He served as Permanent Secretary in the office of the Vice President and Ministry of Planning and National Development, Ministry of Co-operative Development, Industrial Development and Local Government respectively. He was awarded the order of the Elder of Burning Spear (EBS) in 1998. Upon retirement he has served as a member of the State Corporations Advisory Committee (SCAC) and a Director of Mumias Sugar Company LTD. He was appointed Chairman of the Kenya National Bureau of Statistics Board of Directors in January 2011.



**Mr. Henry Rotich**  
*Deputy Director and Head of Macroeconomics, Economic Affairs Department, Ministry of Finance*

Mr. Rotich is a macroeconomist with wide experience in fiscal and monetary policy formulation, as well as financial and public sector reform. Prior to joining the Ministry of Finance in early 2006, he worked at the Research Department of the Central Bank of Kenya, where he was charged with formulation of the Bank's monetary policy programmes, as well as analysis and research on external sector policy issues, including regional integration matters. Between November 2001 and August 2004, he was attached to the IMF Resident Mission Office in Nairobi to work as an economist, where he was involved in monitoring and analyzing macroeconomic developments and helping the Senior Resident Representative in the preparation of advance analytical work on key issues facing the Kenyan economy.

Mr. Rotich obtained his undergraduate (first class honors) and post-graduate degrees in Economics from the University of Nairobi in 1992 and 1994, respectively. In 2010, he obtained another Masters degree in Public Administration (MPA) from John F. Kennedy School of Government, Harvard University, USA.



**Mr. Stephen Wainaina, MBS**  
*Alt. to PS - MOPNDV2030*

Mr. Wainaina is currently the Economic Planning Secretary (EPS) in the Ministry of State for Planning, National Development and Vision 2030, a position he has held since 2006. He is a graduate of the University of Nairobi (1978/79 - 1980/81) Bachelor of Arts Degree and the Centre for Development Economics Williams College, Massachusetts, USA (1984 - 85) where he pursued and obtained a MA in Developments studies.

Mr. Wainaina was employed by the Ministry of Planning and National Development; Central Bureau of Statistics Department in 1981. He worked in the Government Service as an Economist/Statistician rising to current Position of Principal Technical Head of the Ministry of Planning.

In 2008 Awarded - The Third Class: Moran of Order of the Burning Spear (MBS) by H.E. the President of the Republic of Kenya. He has a wealth of experience in corporate management having served in Several Boards of State Corporations (over 15 years) and travelled widely in the World (Over 31 Countries) in the Course of his work.

**Dr. Richard K. Muigai**

*Member*

Dr. Muigai has not only worked at Kenyatta National Hospital, Kenya Medical Research Institute, Ciba Geigy but also served in various senior administrative positions in the private sector. He is a graduate of Nairobi University Medical School, Harvard School of Public Health and Nagasaki Institute of Tropical Medicine.



**Mr. Boniface Makau**

*Member*

Mr. Makau has been a career civil servant for most of his working life. He started his working life as a Research Officer in the Ministry of Agriculture and later joined the National Council for Science and Technology where he worked for thirteen years as an Assistant Science Secretary and subsequently as a Science Secretary. He went on to join the Scheme of Service for Economists as a Principal Planning Officer in the then Ministry of Planning and National Development. He was subsequently transferred to the Cabinet Office where he rose to the position of Chief Economist and ultimately to Permanent Secretary in charge of the portfolio which today constitutes Special Programmes. In retirement, Mr. Makau has been consulting widely on economic issues for Government, UN bodies and IGAD. Mr. Makau holds a BSc from Makerere University in Uganda and BPhil and MA in Economics from the University of Nairobi, Kenya



**Prof. Jane W. Kabubo-Mariara**

*Member*

Prof. Jane Kabubo-Mariara holds a B.A., M.A. and PhD in Economics from the University of Nairobi. She is currently the Director of the School of Economics, University of Nairobi. She is also a member of a number of regional and international professional societies. Her key research areas include: poverty and income distribution issues, with emphasis on multiple dimensions of child poverty; the impact (and adaptations) of climate change on agriculture; environmental and natural resource economics. She has for many years actively participated in research with the African Economic Research Consortium (AERC), the poverty and Economic Policy (PEP) Research network and the Center for Environmental Economics and Policy in Africa (CEEPA) among other institutions. She has also won many research grants from local, regional and international organizations. Currently she is a member of the editorial board of SACHA academic journals and Environment and Development Economics, as well as an associate editor of the African Journal of Agricultural and Resource Economics (AFJARE).



She is also a resource person with the African Economic Research Consortium (AERC). She has consulted for the World Bank, the International Development Research Centre (IDRC) and the African Economic Research Consortium, among other institutions. She has been a visiting fellow at the International Monetary Fund (Washington DC), The World Bank (Washington DC), the International Centre for Theoretical Physics (Italy), Cornell University, (U.S.A) and Laval University (Canada). She has 20 years of University teaching experience with a concentration on Econometrics, Mathematics for Economists, Economic Statistics, Economic Theory, and Research Methods. Kabubo-Mariara has competently used a wide range of statistical and econometric softwares including STATA, SPSS, DAD, LIMDEP, GAMS and Excel among others.



**Dr. Boniface K'Oyugi, MBS**  
*Director General, National  
Council for Population and Development (NCPD)*

Prior to joining NCPD in 2007, Dr. K'Oyugi was a Senior Lecturer at the Population Studies and Research Institute (PSRI) of the University of Nairobi where he taught and researched on population for 21 years. Dr. K'Oyugi has made outstanding contributions to the development and management of population and reproductive health policies and programmes since 1982. He is a Board member of the Kenya National Bureau of Statistics and

Secretary to the Executive Committee of Partners in Population and Development, an international alliance under the South-South Initiative



**Ms. Margaret K. Chemengich**  
*Member*

Ms. Margaret Chemengich is a retired career civil servant with a wealth of experience in both public service work and private sector. She majored in public policy development and implementation at national and regional levels including integration into the global agenda. She rose through the ranks culminating in the prestigious position of the Permanent Secretary in a number of ministries including Finance, Trade, Tourism and Industry. Some of her outstanding achievements in the civil service include her instrumental role in the formulation of the Kenyan international and regional trade policy; including the conclusion of negotiations with EAC,

COMESA, AGOA, and WTO; institutionalizing the participation of the private sector and civil society in policy making processes among others. Since retirement in 2003, she has continued to participate in development policy making through national and regional consultancy work and remaining engaged in government policy and programme task forces and member of a number of boards. She is presently participating with government negotiating teams towards the conclusion of the European Economic Partnership Agreement.

## Senior Management Team

The KNBS structure comprises six directorates as shown below. Each Directorate is headed by a Director.



**Mr. Zachary Mwangi**  
Ag. Director General



**Mr. James Gatungu**  
Dir., Production Statistics



**Mr. Macdonald George O. Obudho**  
Ag. Dir., Population & Social Statistics



**Mrs. Margaret Nyakang'o**  
Dir., Finance and Administration



**Mr. Collins Omondi**  
Ag. Dir., Macro Economic Statistics



**Mr. Cleophas Kiio**  
Dir., ICT



**Mr. Saitoti Torome**  
Dir., Strategy & Development



**Mr. David Mboni**  
STATCAP Project Manager



**Mr. Edwin S. Osundwa, EBS**  
*Chairman*

It is my pleasure to unveil the Bureau's annual report and financial statements for the period ended 30th June 2012.

The domestic economy in 2011/12 slowed down significantly from 5.8% real growth rate recorded in 2010 to 4.4%. The overall inflation reduced from a high of 14.0% in June 2011 to 10.05% registered in June 2012. High oil and food prices as well as unfavourable weather conditions in some parts of the country were major causes that restrained growth during the year. Instability in the foreign exchange market experienced during the second half of 2011 further exacerbated the situation by suppressing economic activities.

Globally the world real GDP growth was estimated at 3.8 per cent in 2011 compared to a growth of 5.0 per cent in 2010. This was mainly due to the crisis in the Euro area, high oil prices and inflationary pressure in many emerging and developing economies.

During this period the Bureau made significant strides towards the achievement of its long term objectives. Key amongst them were: absorption of the seconded staff, operationalisation of the Staff pension scheme, production of detailed analytical reports for the 2009 KPHC results, development of NASSEP V frame, 2012 Annual Economic survey, Quarterly National Accounts among many other regular productions.

Our relations with the Donor community improved greatly resulting in increased financial and technical support. This coupled with the normal GOK funding enabled the Bureau to meet most of its targets and other financial commitments.

### **Way forward**

As we enter the new financial year 2012/13, I would urge all the Bureau staff to redouble their efforts and ensure 100% achievement of the planned activities as enumerated in our performance contract for the period. Having completed the absorption of our seconded staff and successfully registered the staff pension scheme, it is important that we conclude the ongoing Staff evaluations exercise and begin to implement its recommendations. This will ensure that we not only recruit but strive retain a competent and satisfied workforce able to deliver on the challenging tasks ahead of us.

During the new financial year, the Bureau will renew its commitments and engage Government, Donor community plus all other stakeholders towards ensuring maximum synergy in the performance and delivery of our mandates. We shall also review and align our operations in line with the requirements of the new Constitution.

### **Acknowledgements**

On my behalf and that of my fellow Directors of the Board, I would like to thank the Government of Kenya, our parent Ministry, the Donor community, data producers and the many other stakeholders for the unremitting material and financial support. I also thank the entire Bureau management and staff for their commitment, dedication and loyalty.

**Mr. Edwin S. Osundwa, EBS**



### **Zachary Mwangi** *Ag. Director General*

The Kenya National Bureau of Statistics is the principal agency of the Government for collection, compilation, analysis and dissemination of official statistics for planning, policy making, monitoring and evaluation. This report highlights the Bureau's achievements from its six Directorates during the period under review, enumerating the challenges faced during the same period as well as looking at the activities planned for the next financial year, 2012/2013.

#### **Macro Statistics Directorate**

The Macroeconomic Statistics Directorate generates, collects, analyses and disseminates official macroeconomic statistics within the four internationally comparable and interrelated macroeconomic systems of National Income Accounts, Balance of Payments, Monetary and Financial statistics and Public Finance. In addition, the directorate is responsible for Tourism & Migration and Transport, Storage & Communications statistics. In order to achieve this objective, the Directorate liaises with other Directorates in the Bureau, Ministries and Agencies as well as regional and international bodies such as EAC, COMESA, IMF, ECA and the United Nations System.

The directorate implemented a number of activities during the financial year 2011/12, as part of its mandate to provide macroeconomic statistical information required for policy formulation, planning, monitoring and evaluation. These activities were implemented through support by the government and development partners.

#### *Among the major activities undertaken include:-*

1. Preparation of the 2012 Annual Economic Survey report: The report provided highlights of the performance of the economy in 2011 and also key socio-economic statistics for the period 2007 to 2011. The report is used widely by the government, researchers, academicians, development partners, non-governmental organizations and the media among others for planning and budgeting purposes. The report was ready by the 2nd week of April 2012 and provided key inputs into the annual budget making process.
2. Quarterly National Accounts (QNA): The directorate in collaboration the production of 4 QNA reports which provided a picture of current economic developments in the country on a quarterly basis. The reports were produced on time during the period under review.
3. Annual Statistical Abstract Report: The report gives a comprehensive compendium of statistics with 10 year data series for both macro-economic and socio-indicators. The 2010 Statistical Abstract report was prepared and released during the period under review. The report is mainly used by researchers and academicians.
4. Held 4 quarterly stakeholders meetings with producers and users of international Trade, Transport and ICT statistics. These forums were aimed at improving the quality of trade, transport and ICT statistics, reducing the time lag in their production and improving stakeholder participation.
5. The directorate conducted the Integrated Survey of Services (ISS) in the 2nd and 3rd quarters of the 2011/12 financial year

## **Production Statistics Directorate**

The Production Statistics Directorate is responsible for coordination, collection, analysis, generation and disseminating statistics within four broad areas namely labour and prices, industrial, agriculture, environment and statistics. Under labour statistics, the directorate covers labour enumeration, consumer prices, master file and labour dynamics. The industrial statistics covers manufacturing output, business expectations enquiry, building and construction and energy statistics. Agriculture mainly involves crop and livestock production, inputs, cooperatives and sector training statistics. Environment and nutrition target statistics on environment, natural resources such as mining, forestry and fisheries, food monitoring and nutrition. In order to achieve this objective, the Directorate liaises with other Directorates in the Bureau, Government Ministries and Agencies, Research Institutions as well as regional and international bodies such as EAC, COMESA, IMF, ILO, UNICEF and FAO among others.

During the financial year 2011/12 the Production Directorate working within the Bureau's mandate of providing official statistics necessary for policy formulation and planning, monitoring and evaluation of development initiatives carried out a number of activities. These activities were implemented through support by government and development partners.

Besides the many collaboration activities the Production Directorate undertook the following specific activities:-

### **1. Consumer Price Indices (CPI)**

The Consumer Price Index (CPI) is a key macroeconomic indicator used to monitor price movements and how they affect policy decisions. It is defined as a measure of the weighted aggregate change in retail prices paid by consumers for a given basket of goods and services. Price changes are measured by re-pricing the same basket of goods and services at regular intervals, and comparing aggregate costs with the costs of the same basket in a selected base period. Twelve CPI reports were released on a monthly basis during the year 2011/12 based on the geometric mean approach.

### **2. Harmonized Consumer Price Index (HCPI)**

Data was collected, compiled and submitted to COMESA

### **3. International Comparison Program (ICP)**

Data on prices was collected and submitted to African Development Bank (AfDB) for the period 2011/2012 for compilation of Purchasing Power Parities (PPP)

### **4. Monthly Leading Economic Indicators (LEI)**

Twelve LEI reports were prepared and released on a monthly basis through the Bureau's website.

### **5. Committee on Agriculture, Nutrition and Environment Statistics (ANES)**

The ANES committee held three quarterly meetings in an effort to provide quality harmonized statistics on agriculture, livestock, nutrition and environment.

### **6. Producer Price Index**

The new PPI series were to be published for the five quarters from June 2011 to June 2012 during July 2012. However, due to changes anticipated during the imputation of the CIP data, this deadline will be moved to September 2012 to allow time for collecting prices for the new set of establishments. The Directorate finalized the draft report. However the draft could not be finalized without imputations for non-response from data from other sources. The final report is due in the 1st quarter of 2012/13 where the imputed estimates as well as data from other sources outside the CIP are to be considered alongside the available CIP responses as in the draft report.



## 7. Collaboration with other institutions

The directorate liaised with the Ministry of Labour to capture the Manpower data and the Ministry of Housing to undertake a pilot housing survey in which a rent module was factored. The processing of manpower data is still ongoing. The main housing survey is scheduled for September 2012.

## 8. Technical support

The Directorate received technical support in harmonization of the consumer price index within the COMESA and EAC region. The directorate also received technical support from EAST Afritac towards compilation of the Producer Price Index. The index is expected to be rolled out by September 2012.

## 9. Capacity Building

Team of officers from the directorate together with officers from the Ministry of Agriculture visited Ethiopia and Uganda to learn on how to conduct Census of Agriculture.

### Population and Social Statistics Directorate

The Directorate of Population and Social Statistics is in charge of collection, compilation, analysis and dissemination of demographic and social sector statistics. It is also responsible for creation and maintenance of household sampling frames including drawing the samples for various surveys. The directorate is also responsible for cartography and GIS services, where all the map work for censuses and surveys are handled.

- During this period, the 2009 Kenya Population and Housing Census (KPHC) analytical reports including Census Atlas were finalized and printed. In-depth activities earmarked for implementation prior to release of census monographs included further data editing and validation, recruitment of consultants to undertake the analytical process, training/orientation workshop, data analysis/ tabulation, report writing and printing of monographs.
- However, the launch and dissemination of the reports was not done because of the court cases over the nullification of the census results in some districts.
- The pilot study for NASSEP V was successfully conducted using CAPI technology on September/October 2011
- Preparation and Production of maps for the three thousand selected Enumeration Areas was successfully completed for NASSEP V frame. Identification of the selected EAs in the field was completed for Phase 1 and 2 of frame preparation.
- Data collection for the 1st half (C1 & C2 Sub Samples) of NASSEP V Frame in 37 Counties was done and a total of 2,136 enumeration areas 2,680 (representing 80% of entire first half) covered.
- Data entry for the NASSEP V data collected started in late June 2012 and has since been completed.
- Malaria Indicator Survey was successfully launched in August, 2011
- Forty five organizations requested for maps and shape files. The requests were duly serviced. Some of the major users of Cartography/ GIS data are: Population Council, African Population and Health Research Center (APHRC), Nairobi University, GIBB International, Rift Valley Water Services Board, Athi Water Services Board, Ministry of Water and Irrigation, Development Trust Innovation Africa, INFO Track, IPA Kenya among others.

- During the financial year under review, the field offices successfully made follow ups to provide data used for the production of quarterly GDP and the 2012 Economic Survey. The offices also responded to request from data users at the district level including provision of technical assistance to researchers.
- There were also a number of Ad-hoc activities that were also performed, some of which are listed here below:
  - i MICS 4 in Nyanza Province : Design, listing of sampled EAs, data collection and weighting of data
  - ii Afro Barometer Survey : Sample design was prepared
  - iii Nairobi Cross-Sectional Slum Survey (NCSS 2): Sample design and listing of sampled EAs was conducted.
  - iv Cost of Agriculture Cost Survey (CAPS) : Sample Design was prepared
  - v Kenya National Housing Survey 2011/12: Sampled Design was done.
  - vi LLIN Post Mass Distribution Campaign Survey : Sampling of Clusters, Training, Coordination of data collection and Weighting
  - vii Kenya National Micronutrients Survey (KNMS) : Listing of clusters

### **Strategy and Development Directorate**

During the 2011/2012 FY, the Directorate of Strategy and Development continued with its mandate in the bureau of planning and policy, standards and methods and poverty research. Being in charge of coordinating the ISO activities in the Bureau, the directorate ensured that Quality and Procedures Manuals were developed and implemented and monitored through Steering Committee's regular meetings. At the same time, Pre-audit of ISO Process was carried out, while, a Certifying Body was selected to carry out the Final Audit towards certification.

On planning and policy, the Directorate coordinated the formulation of KNBS Performance Contract with Ministry of State for Planning, National Development and Vision 2030 for the Contract Period 2011/2012. The implementation of the Performance Contract was monitored through Quarterly Reports which were submitted to Inspectorate of State Corporations. Finally, the directorate coordinated the development of 2010/2011 Performance evaluation Report. During the same period, the Directorate carried out a mid-term Review of the Strategic Plan in the Preparation of the Third KNBS Strategic Plan for the Period 2012/13-2016/17.

On Poverty Research, Based on the 1994, 1997 Welfare Monitoring Survey (WMS) and 2005/06 Kenya Integrated Household Budget Survey (KIHBS), the directorate generated the poverty trends analysis for the 47 counties and shared with the Commission for Revenue Allocation (CRA) for the formulation of allocation formula. During the same period the directorate continued to improve on the draft Kenya Integrated Household Budget Survey II (KIHBS II). Finally, in the third and the fourth quarter, the directorate initiated the Small Area Estimation (SAE) methodology of computing poverty estimated for the 2009 Population and Housing Census data. The cluster matching was conducted, to match the NASSEP IV clusters for KIHBS to current 2009 Enumeration Areas (EA).

### **Risk Management**

During the Financial Year 2011/2012, the department of Internal Audit continued with its mandate in determining whether the Bureau's network of risk management, control, and governance processes, as designed and represented by the management, is adequate and functioning efficiently and effectively.

On risk management, 2011/2012 corporate risk matrix was developed with inputs from all directorates. This was discussed with the management and approved by the Board. Monitoring of the same is done on quarterly reviews and reports through Audit and Risk Management Committee of the Board. Before NASSEP V was undertaken, risk assessment and mitigation actions were put in place for the national exercise. This guided planning and execution of the exercise. As new challenges emerge and with the new constitutional dispensation KNBS is confident to remain on track guided by annual corporate risk analysis and mitigation actions that reflect the strategic actions to ensure delivery of quality statistics for National and County Government planning and development. The current KNBS Strategic plan

2008-2013 reflects strategic risks that face the organization and mitigation actions to ensure successful implementation.

On governance, the department enhances interaction with various governance processes as and when need arises. This is in the role of offering advisory and consultancy. It has been designed to be independent, offer objective assurance which is aimed at adding value and improving the organization's operations. On control, the department prepares an annual work plan based on the risk assessment and approval done by the Audit and Risk management committee. The annual work plan is monitored through the quarterly Audit and Risk Management committee meeting where a report is given on its status. Follow up reports are conducted as per the action plan drawn by the auditee. This assists to test the strength of the internal control systems as set up by the management. There was a system Audit on the donor funded projects and the Bureau's. The report helps to assess the internal controls. Annually, the statutory audits must be done by Kenya National Audit Office (KENAO). The observations and recommendations are responded to and given due attention.

### **Human Resources**

The Human Resource Division was involved in various activities to enhance performance and promote the wellbeing of all the staff in the Bureau.

The key performance objectives were as follows:-

- To ensure remittances of statutory deductions to the relevant government bodies
- To develop staff competencies
- To address staffing gaps and improve staff welfare.
- To create awareness among the staff on prevention of HIV infections
- To sensitize staff on the prevention of Drug and Substance Abuse
- To Mainstream Gender
- To Mainstream Disability

The Human Resources Division had the following specific achievements for the period include:-

### **Statutory Obligations**

- Ensured timely remittances of collections to KRA as per agreement;
- Ensured timely remittances of staff deductions to co-operatives, pensions, NSSF, NHIF, HELB, etc.
- Compliance with the Performance Contract requirements through submission of quarterly reports;
- Completion of declaration of wealth of forms

### **Competency Development**

- Competence baseline survey undertaken.
- Course approval given to two (2) officers to undertake PHD courses;
- Three (15) officers undertaking Masters Degree course;
- Nine (10) officers pursuing Bachelors Degree courses;
- Nine (18) officers undertaking Diploma Courses;
- Seventeen (15) officers were trained for certificate, Esami and CPA courses;
- Nine hundred and sixty six (966) officers trained on short courses, particularly research assistants to equip them with skills for undertaking field surveys;
- Sixty one (61) college students attached to the Bureau underwent induction;
- Annual performance appraisals carried out to all Bureau staff.

### **Addressed staffing gaps and improved KNBS Management systems**

- Seconded staff absorbed into the Bureau with effect from 1st November 2011;
- Ten (10) staff recruited to fill vacant posts in the Finance and Administration Directorate;
- A Consultancy firm carried out job evaluation and report presented to management for analysis and recommendation to the Board;

- KNBS Staff Retirement Benefit Scheme established, registered with the Retirement Benefits Authority and eligible staff joined the scheme with effect from 1st November, 2011;
- KNBS medical scheme renewed with effect from 21st August, 2011;
- KNBS registry allocated an additional room to ease congestion and improve service delivery and staff sensitized on record management.

### Prevention of HIV infections

- Ninety nine (64) staff in Headquarters, Central and North Eastern regions sensitized on the need for voluntary counseling and testing through talks on HIV/AIDS;
- Behavior change communication, education and materials disseminated on the Herufi and Nyayo KNBS offices notice boards;
- Two hundred and sixty five (265) staff/ Research Assistants and 61 attachees sensitized on the need for voluntary counseling and testing through talks and HIV/AIDS Behavior Change Communication in Nyeri, Kisumu, Nakuru and Nairobi;
- All Staff members sensitized on Mother-Child prevention using pay slips, notice board and ICT;
- All Staff members sensitized on blood safety, post exposure, prophylaxis, male circumcision and injection safety;
- Celebrated World AIDS day on 1st December, 2011;
- Use of condoms promoted by restocking condom dispensers;
- Baseline survey undertaken;
- Four (4) Quarterly Reports submitted to NACC.

### Prevention of Drug and Substance Abuse

- Workplace policy on alcohol and drug abuse developed and approved by the Board;
- Baseline survey undertaken;
- Staff and Research Assistance sensitized on alcohol and drug abuse prevention at workshops held in Nyeri, Kisumu, Nakuru and Nairobi;
- Counseling programmes for staff members affected by alcohol and drug abuse available in the Bureau's medical cover;
- Four Quarterly reports submitted to NACADA.

### Gender mainstreaming

- The Bureau complied with 30% gender representation policy in permanent and pensionable employment, contract employees, attachees and research assistants;
- Staff and Research Assistants sensitized on Gender issues at workshops held in Nyeri, Kisumu, Nakuru, and Nairobi;
- Baseline survey undertaken.
- The Bureau normally collects sex disaggregated data to guide in planning and programming as evidenced during the launching of 2009 KPHC volumes and other regular surveys;
- Four Quarterly reports submitted to NCGD.

### Disability mainstreaming

- Staff and Research Assistants sensitized on Disability mainstreaming at workshops held in Nyeri, Kisumu, Nakuru and Nairobi
- Baseline survey undertaken.
- Four Quarterly reports submitted to NCPWD

### Challenges

During the 2011/2012 financial year, KNBS faced certain challenges, which prevented it from undertaking all its planned activities. Among these challenges are:

- **2009 Census Data Inconsistencies:**  
Data inconsistencies noted during the course of in-depth analysis delayed the earlier set date for release of the analytical reports. This was resolved when KNBS sent a team of 5 authors (3 KNBS staff and

2 consultants) to US Census Bureau, who consulted with the Bureau experts and advised on a way forward.

- **Court Case Challenging Census Data**  
The pending court case challenging the adjustment of the 2009 Census data has blocked the planned release of the analytical reports. Once the court case is finalized, the reports will be launched. This will be followed by a series of dissemination meetings both at the National, regional and County levels.
- **Insecurity in North Eastern Province**  
The North Eastern province has been insecure due to the war going on in Somalia. This has hindered the development of the NASSEP V clusters in the region.
- **Expiry of the STATCAP Project**  
During the implementation of NASSEP V, the STATCAP Project term expired on 30th June 2012. A renewal of 3 months that was sought took some time to be granted leading to delay in continuation of the NASSEP V activities. The STATCAP project has been key in funding activities under the National Statistical System and its winding up might result into underfunding in this area.
- Preparation of EA maps for NASSEP - For the map preparation, the following challenges were encountered:
  - a. Frequent breakages of plotters and printers
  - b. Some EAs had problems in being positively identified
  - c. Some coordinates were falling out of the selected EAS
  - d. GPSs were not adequate and some were defective
  - e. Planning and other logistical challenges.
- Digitization and creation of the Database NASSEP V cluster maps equally faced a number of challenges viz:-
  - a. Delays in recruitment of data entry clerks
  - b. Lack of adequate space in the current server
- Preparation of Atlas - Memory and speed of computers for GIS analysis not adequate
- Map Request - Frequent breakages of plotters and printers and delay in supplying the materials needed for printing of maps
- Staff shortages
- Technical Capacity constraints
- Low response rate in surveys
- Budgeting framework differential across public entities
- Growing demand for data with higher frequency
- Limited financial resources
- Apathy towards statistics by some data providers
- Information asymmetry leading to mistrust in matters of data confidentiality
- Lack of appreciation of statistics by some data providers

## Way forward

The Bureau plans to implement a number of activities during the current financial year 2012/13 in order to improve on data quality, enlarge coverage of macroeconomic indicators and fill in some of the existing data gaps. The planned activities will also assist the process of revision and rebasing of the National Accounts. The new year will see the Bureau review its current Strategic Plan, formulate and launch it to guide us for the next five years. Among the other planned activities include:

1. Undertake phase II of the Informal Cross Border Trade Survey (ICBTS)
2. Build capacity in the Bureau on the compilation of Supply and Use Table (SUT), Input- Output and the Social Accounting Matrix (SAM) tables
3. Solicit for Technical assistance in the development of Tourism Satellite Accounts (TSA)
4. Undertake the 2nd Foreign Investment Survey (FIS) in collaboration with Central Bank of Kenya and Kenya Investment Authority.
5. Finalize the Census of Industrial Production report
6. Finalize data processing, analysis and report writing of the Manpower Survey in collaboration with the Ministry of Labour.

7. Build capacity and rollout KenInfo database to county
8. Finalize the processing and report writing of the Kenya National Micro-nutrients Survey data in collaboration with the Ministry of Health and Sanitation
9. Conduct the Micro, Small and Medium Enterprise (MSME) survey before end of financial year.
10. Undertake data capture and report writing for the Cost of Agriculture Production Survey (CAPS) in order to come up with the cost structure in crop and animal production.
11. Conduct the National Housing survey in collaboration with the Ministry of Housing
12. Comprehensive implementation of Job Evaluation report in line with Management/ Board recommendations;
13. Implementation of recommendations made in the baseline surveys' reports;
14. Recruitment of staff to fill any identified vacancies and development of existing ones
15. Provision of adequate funds to undertake sensitization programmes
16. Provision of a staff medical cover
17. Management of staff pension scheme.
18. Court Case: The case in court challenging the census data need to be concluded urgently, so as to pave way for other pending activities.
19. The Bureau proposes to undertake six additional reports - Livestock, Information and Communication Technology (ICT), Youth and Adolescents, Elderly and Vulnerable Groups, Informal Settlement in Kenya and Emigrants
20. Further analysis of the 2009 census:  
UNFPA has committed to fund two more monographs, Youth and Adolescents, Elderly and Vulnerable Groups. These will be undertaken within this government plan period, from January, 2013
21. The Population Directorate intends to complete the first two components of NASSEP V frame in the beginning of the 2012/13 financial year.  
Where the coordinates fall outside the selected EA there will be need to re-map the affected areas to realign the boundaries and in future we should use satellite imageries for rural mapping.
22. Continuously expand and update the existing ICT infrastructure to not only match the growing demands but also keep pace with the rapid changes in this area. Specifically procure computers with high memory and speed for GIS Work and upgrade the GIS software

### **Appreciation**

I wish to extend my appreciation to the Board, Staff and other stakeholders for the support provided during the period that ensured that the Bureau implemented many of its planned activities. Special thanks also goes to our development partners in particular, UNFPA, USAID, SIDA, World Bank, UNICEF and AfDB for their financial and material support that facilitated the carrying out of key surveys to bridge some of the existing data gaps.

Our special thanks go to UNFPA (Kenya Office) which greatly assisted in mobilizing funds from our other development partners to undertake compilation of the analytical reports. US Census Bureau also stands to be recognized for their support in building capacity amongst KNBS staff and for their technical in-put during the 2009 Census in-depth analysis.

Last but not least, the Bureau appreciates the invaluable support and feedback provided by our data producers, suppliers and users that enabled the directorate to achieve its mandate.

Zachary Mwangi  
Ag. Director General

REPUBLIC OF KENYA

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NAIROBI



REPUBLIC OF KENYA

## **KENYA NATIONAL AUDIT OFFICE**

### **REPORT OF THE AUDITOR-GENERAL ON KENYA NATIONAL BUREAU OF STATISTICS FOR THE YEAR ENDED 30 JUNE 2012**

#### **REPORT ON THE FINANCIAL STATEMENTS**

I have audited the accompanying financial statements of Kenya National Bureau of Statistics set out on pages 28 to 42, which comprise the statement of financial position as at 30 June 2012, the statement of comprehensive income, statement of changes in reserves and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 14 of the Public Audit Act, 2003. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 13 of the Public Audit Act, 2003.

#### **Auditor-General's Responsibility**

My responsibility is to express an opinion on these financial statements based on the audit and report in accordance with the provisions of Section 15(2) of the Public Audit Act, 2003 and submit the audit report in compliance with Article 229(7) of the Constitution of Kenya. The audit was conducted in accordance with International Standards on Auditing. Those standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable

assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Bureau's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

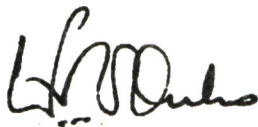
### **Basis for Qualified Opinion**

#### **Property Plant and Equipment**

The property plant and equipment balance of Kshs.190,748,946 as at 30 June 2012 includes a parcel of land measuring 0.16ha with a building valued at Kshs.8,494,071, situated in Embu Town. As previously reported, the Bureau does not appear to hold any ownership documents for the property.

### **Qualified Opinion**

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion Paragraph, the financial statements present fairly, in all material respects, the financial position of the Bureau as at 30 June 2012, and of its financial performance and its cash flows for the year then ended, in accordance with International Financial Reporting Standards and comply with the Statistics Act, 2006 of the Laws of Kenya.



**Edward R. O. Ouko, CBS**  
**AUDITOR-GENERAL**

**Nairobi**

**5 February 2013**





### Objective

Corporate governance defines the process and structure used to direct and manage business affairs of the company with the aim of enhancing prosperity and corporate accountability.

In fulfillment of the requirements of the Statistical Act 2007, the current KNBS Board of Directors was inaugurated on 16th February, 2011. It is therefore the principal organ responsible for giving leadership and direction towards the achievement of the Bureau's mandates.

The Board acknowledges that it is also responsible for ensuring the transparency, accountability and integrity of the financial systems and internal system in the organization and hereby confirms that sufficient safeguards have been put in place and are reviewed on a regular basis.

### *The Board's principal responsibilities include:*

- Approving the Bureau's strategy and ensuring that an effective management team and the necessary financial and human resources are in place for the Bureau to meet its objectives.
- Approving the Bureau's Budget.
- Approving the Bureau's Annual Report and reviewing its periodic financial reports.
- Evaluation of the Board's performance over the preceding year.
- Reviewing the Bureau's risk management and internal controls systems and governance framework and approving bureau policies.

### Board Committees and their Functions

There are three standing committees of the board with written terms of reference as

#### a) Finance & Administration Committee

1.	Mr. Boniface Makau	Chairman
2.	Ms. Margaret Chemengich	Member
3.	Mr. Henry Rotich	Alt to PS, Ministry of Finance
4.	Mr. Stephen Wainaina	Alt to PS, MoSPND & V2030
5.	The Director General	Secretary

#### *Functions*

- Review the Bureaus' annual budget before submission and after approval by the Treasury;
- Review quarterly Financial Monitoring Reports (FMR);
- Review periodic operational budgets and financial statements;
- Monitor the continuing efficacy of accounting and internal control;
- Compliance with the Government financial management regulations;
- Monitoring the performance of key finance and accounts staff against approved performance contracts;
- Review the annual procurement plans including the external funded projects;
- Monitoring and appraising the performance of senior management, review of all human resource policies, determining the remuneration of senior management and other staff.
- The above responsibilities shall not prevent the committee from carrying out any other tasks that are reasonably within its mandate.
- All review and recommendations by this committee will be submitted to the Board for final approval.

#### b) Audit & Risk Management Committee

1.	Ms. Margaret Chemengich	- Chairperson
2.	Prof. Jane W. Kabubo- Mariara	- Member
3.	Dr. Richard K. Muigai	- Member
4.	Dr. Boniface K'Oyugi	- Member
5.	Mr. Henry Rotich	- Alt to PS, Ministry of Finance
6.	Internal Audit	- Secretary

### Functions

- Monitor the implementation of the risk management policy framework;
- Monitoring and ensuring timely implementation of recommendations of various fiduciary oversight responsibilities, including internal and external auditors, Government project monitoring agencies and external funded projects (IDA and DfID) periodic review and supervision missions;
- Overseeing continuing efficacy of accounting and internal control standards, policies and practices
- Ensuring compliance with legal covenants of Development Partners funding agreement on projects by them.
- Monitoring performance of key internal audit staff against approved performance contracts.
- The above responsibilities shall not prevent the committee from carrying out any other tasks that are reasonably within its mandate.
- All review and recommendations by this committee will be submitted to the Board for adoption.

### c) Technical Committee

1.	Prof. Jane W. Kabubo- Mariara	- Chairperson
2	Mr. Boniface Makau	- Member
3	Dr. Richard K. Muigai	- Member
4	Dr. Boniface K'Oyugi	- Member
5	Mr. Stephen Wainaina	- Alt to PS, MoSPND & V2030
6.	The Director General	- Secretary

### Functions

- To review and approve the Bureau's annual workplan to ensure that it is in line with the Strategic Plan
- To review requests from Agencies other than the Bureau who intend to undertake a census or survey at national sub-regional and local level;
- Reviewing policies on the standardization of methodology and standards for data collection, reporting and dissemination;
- Review the Quarterly report on the activities of the Bureau,
- Review collaboration activities and partnerships with other agents.
- The above responsibilities shall not prevent the committee from carrying out any other tasks that are reasonably within its mandate.
- All review and recommendations by this committee will be submitted to the Board for adoption.

### Summary of Board and Board Committee Meetings for Financial Year 2011/2012

Regular Board Meetings	4
Special Board Meetings	2
Finance & Administration Committee	6
Technical Committee	4
Audit & Risk Management Committee	4

**Final Accounts as at 30th June, 2012**

The Board of the Kenya National Bureau of Statistics (KNBS) is responsible for preparing financial statements for each accounting period, which give a true and fair view of the state of affairs of the Bureau as at the end of the period and of its operating results for that period.

The Board is also required to ensure that the Bureau keeps proper accounting records that disclose with reasonable accuracy at any time the financial position of the Bureau. The Board is also responsible for safeguarding the assets of the Bureau and maintenance of adequate system of internal financial control.

The Bureau's Board accepts responsibility for the financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgments and estimates, in conformity with International Financial Reporting Standards and the requirements of the Statistics Act, 2006. The Board is of the opinion that the financial statements give a true and fair view of the state of the financial affairs of the Bureau and of its sources and use of funds.

Nothing has come to the attention of the Bureau's Board to indicate that the Bureau will not remain a going concern for at least the next twelve months from the date of this statement.

.....

Zachary Mwangi  
Ag. Director General

Date.....

.....

Edwin S. Osundwa, EBS  
Chairman

Date.....

## Statement of Financial Position

As at 30th June 2012

		2011/2012	2010/2011
	Notes	Ksh.	Ksh.
<b>ASSETS</b>			
<b>NON CURRENT ASSETS</b>			
PROPERTY, PLANT & EQUIPMENT	6	190,748,946	286,153,819
INTANGIBLE ASSETS	7	40,474,874	76,363,237
		<b>231,223,820</b>	<b>362,517,056</b>
<b>CURRENT ASSETS</b>			
RECEIVABLES	8	270,783,663	136,250,626
SHORT TERM DEPOSITS	9	900,000,000	500,000,000
CASH & CASH EQUIVALENTS	10	246,156,804	317,603,075
		<b>1,416,940,467</b>	<b>953,853,701</b>
<b>CURRENT LIABILITIES</b>			
PAYABLES	11	61,731,697	114,779,814
UNUTILISED GRANTS	12	28,205,293	81,925,093
		<b>89,936,990</b>	<b>196,704,907</b>
<b>NET CURRENT ASSETS</b>		<b>1,327,003,477</b>	<b>757,148,794</b>
<b>NET ASSETS</b>		<b>1,558,227,297</b>	<b>1,119,665,850</b>
<b>FINANCED BY</b>			
Revenue Reserve		1,297,070,102	837,978,684
Revaluation Reserve	13	(56,827,694)	(56,827,694)
Capital Reserve	14	317,984,889	338,514,860
		<b>1,558,227,297</b>	<b>1,119,665,850</b>

The financial statements set out on pages 29 to 42 were approved by the Board of Directors on 25th September, 2012 and were signed on its behalf by:

-----  
Zachary C. Mwangi  
Ag. Director General

-----  
Edwin S. Osundwa, EBS  
Chairman

Date -----

Date -----

## Statement of Comprehensive Income

For the Year Ended 30th June 2012

		2011 / 2012	2010 / 2011
	Notes	Ksh.	Ksh.
<b>INCOME</b>	2		
GOK Grants		1,185,900,000	990,982,735
Donor Funds		398,992,905	476,466,496
Other Donor Funds		25,471,493	10,407,753
Interest Income		106,955,089	8,681,067
Other Income (A-I-A)		11,548,665	12,945,464
		<b>1,728,868,152</b>	<b>1,499,483,515</b>
<b>EXPENSES</b>			
Project Expenses	3	465,412,434	551,861,038
Staff costs	4	467,152,091	418,080,200
Other Operating Expenses	5	169,122,602	201,026,493
Depreciation	6	73,877,935	46,972,234
Amortisation	7	35,888,363	31,409,625
		<b>1,211,453,425</b>	<b>1,249,349,590</b>
<b>Net Surplus</b>		<b>517,414,727</b>	<b>250,133,925</b>

## Statement of Changes in Reserves

For the Year Ended 30th June 2012

	REVENUE RESERVE	REVALUATION RESERVE	CAPITAL RESERVE	TOTAL
	Kshs	Kshs	Kshs	Kshs
<b>At 01.07.2010</b>	2,827,926,137	(19,712,398)	252,803,531	3,061,017,270
				-
Surplus for the Year	250,133,925	-	-	250,133,925
				-
Restatement of Debtors	(2,240,081,379)	-	-	(2,240,081,379)
				-
Loss on Revaluation	-	(37,115,296)	-	(37,115,296)
				-
Capital Reserves	-	-	85,711,330	85,711,330
<b>At 30.06.2011</b>	<b>837,978,683</b>	<b>(56,827,694)</b>	<b>338,514,861</b>	<b>1,119,665,850</b>
<b>At 01.07.2011</b>	<b>837,978,683</b>	<b>(56,827,694)</b>	<b>338,514,861</b>	<b>1,119,665,850</b>
				-
Surplus for the Year	517,414,727	-	-	517,414,727
				-
Restatement of Debtors	(58,323,308)	-	-	(58,323,308)
Capital Reserves			(20,529,972)	(20,529,972)
<b>At 30.06.2012</b>	<b>1,297,070,102</b>	<b>(56,827,694)</b>	<b>317,984,889</b>	<b>1,558,227,297</b>

The Statement of Changes in Equity is to be read in conjunction with the notes to, and forming part of the financial statements set out on Pages 29 to 42.

- Sh.58.3 million relates to the 2009 Housing and Population Census District imprests, outstanding as at 30.06.2010, but surrendered and expensed, within the period. In addition the figure includes funds refunded on behalf of Statcap, previously treated as receivables, and a reversal of medical insurance previously accrued in 2010/2011.

For the Year Ended 30th June 2012

	Notes	2011/ 2012	2010 / 2011
		KSh	KSh
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Net Surplus		517,414,727	250,133,925
Non cash Movements			
Depreciation and Amortisation		109,766,298	78,381,859
Changes in working capital:			
(Increase)/Decrease in Receivables	8	(134,533,037)	2,222,770,206
Increase/(Decrease) in Payables	11	(53,048,117)	(104,896,106)
Restatement of Debtors		(58,323,309)	(2,240,081,378)
<b>Net Cashflows from Operating Activities</b>		<b>381,276,562</b>	<b>206,308,506</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of Fixed Assets	6 / 7	(2,747,199)	(99,671,845)
Adjustments in Property, Plant and Equipment	6	24,274,138	-
<b>Net cash flows from investing activities</b>		<b>21,526,939</b>	<b>(99,671,845)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Unutilised Grants	12	(53,719,800)	(40,503,268)
Revaluation Loss	13	-	(37,115,296)
Capital Reserve	14	(20,529,972)	85,711,329
<b>Net Cash from Financing Activities</b>		<b>(74,249,772)</b>	<b>8,092,765</b>
Investment in Short Term Deposits	9	<b>(400,000,000)</b>	<b>(200,000,000)</b>
Net Change in Cash & Cash Equivalents		(71,446,271)	(85,270,574)
At start of year		317,603,075	402,873,649
<b>At end of year</b>	10	<b>246,156,804</b>	<b>317,603,075</b>

The Cash flow statement is to be read in conjunction with the notes to, and forming part of the financial statements set out on Pages 29 to 42.



## Notes to the Financial Statements

For the Year Ended 30th June 2012

### 1. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are as stated below:

#### a. BASIS OF ACCOUNTING

The financial statements are prepared in compliance with International Financial Reporting Standards (IFRS). The financial statements are presented in Kenya Shillings (KShs.), rounded to the nearest Shilling and prepared under the historical cost convention.

The preparation of financial statements in conformity with IFRS requires the use of estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Although these estimates are based on the Management's best knowledge of current events and actions, actual results ultimately may differ from those estimates.

#### b. PROPERTY, PLANT AND EQUIPMENT

Under the Bureau's depreciation policy all items of Property, Plant and Equipment are recorded at cost less accumulated depreciation. Subsequent costs are also included in the asset's carrying amount or recognized as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Bureau and the cost of the item can be measured reliably.

Depreciation is calculated to write off the cost or valuation of each asset to its residual value where applicable, over the expected useful life of the asset in equal installments using the straight line method. No depreciation is made in the year of purchase but a full year's depreciation is charged in the year of disposal. No depreciation is provided on freehold land.

Repairs and maintenance costs are charged to the income and expenditure statement during the period in which they are incurred.

The assets are categorized and depreciated on a Straight line basis as follows:

Item	Rate
- Computer System	33.3%
- Furniture & Fittings, Equipment & Library Books	12.5%
- Motor Vehicles	20.0%
- Buildings	2.5%
-Plant and machinery	12.5%

All Assets surrendered to the Bureau by the Government through the Ministry of State for Planning, National Development and Vision 2030 were valued during the year 2009/2010 by M/s Metrocosmo Ltd, a registered firm of valuers and their new values incorporated in the statements during the same period.

#### c. INTANGIBLE ASSETS

Intangible assets consist of various computer software purchased for use in the Bureau.

The Bureau recognizes Intangible Assets acquired separately at cost less accumulated amortization. Amortization is charged on a straight-line basis over their useful lives as estimated by management from time to time. The values indicated in these statements have been amended to include values of the Intangible assets transferred from the Government after their revaluation.

The rate of amortization has been set at 33.3% pa.

**d. EMPLOYEE BENEFITS**

**i. Pension Scheme**

During the year the Bureau completed the process of registration of a Staff Pension Scheme to be operated on a Defined Contribution Plan. This also enabled the conclusion of the absorption of the staff on secondment.

The scheme became operational from November 2011. The members, who stood at 499 at the end of the period, contribute 10% of their basic pay, while the employer contributes 20%, to the scheme.

The Bureau has been setting aside an amount equivalent to 31% of the Basic pay, in a Gratuity Account to cover individuals recruited directly and who are on contract.

The Bureau also contributes to the National Social Security Fund (NSSF). This is a defined contribution scheme registered under the National Social Security Act. The Bureau's obligation under the scheme is limited to specific monthly contributions legislated from time to time and are fixed at Sh.200 per employee, per month.

The Bureau's contribution to the pension scheme and to the NSSF in respect of current service has been charged to the income and expenditure account in the year.

**ii. Staff Gratuity**

Management Staff employed on contract basis are eligible to a gratuity upon expiry of their respective contracts. The Bureau therefore operates a separate Gratuity Fund for all eligible employees, where amounts equivalent to 31% of the employee's monthly basic salary are remitted. Movements in this Fund are clearly tabulated and accounted for in the statements.

**iii. Staff Annual Leave Accrual**

Employee entitlements to annual leave are recognized when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by the employee up to the balance sheet date.

**e. CASH AND CASH EQUIVALENTS**

For the purposes of the cash flow statement, cash and cash equivalents comprise cash in hand and bank balances.

**f. INVENTORIES**

All consumable stocks held for use in operations are expensed on purchase.

**g. COMPARATIVES**

Where necessary comparative figures have been adjusted to conform to changes in presentation in the current year.

## Notes to the Financial Statements

### 2. INCOME

This is made up of the following:

	2011 / 2012	2010 / 2011
	Ksh.	Ksh.
<b>GOK Grants</b>		
Recurrent	1,033,900,000	791,000,000
Development	152,000,000	199,982,735
	<b>1,185,900,000</b>	<b>990,982,735</b>
<b>Donor Funds</b>		
UNICEF	335,256	32,574,002
UNFPA	21,903,193	68,680,721
Statcap Project	368,189,145	347,525,903
Statistical Cap. Building	8,181,607	20,849,000
Food Agri. Organisation	383,704	6,836,870
	<b>398,992,905</b>	<b>476,466,496</b>
<b>Other Donor Funds</b>		
ICT Survey - CCK	7,735,658	5,547,753
IFAD - Household Survey	11,346,892	-
ILO - Child Labour Survey	2,580,149	4,860,000
FAO	255,954	-
PPOA - Price Surveys	3,552,840	-
	<b>25,471,493</b>	<b>10,407,753</b>
<b>Other Income (A-I-A)</b>		
Library Users	147,823	77,218
Publications	2,894,767	9,600,333
AIA from Surveys	166,800	2,045,023
Sale of Maps	3,498,634	
Tenders	675,050	809,021
Boarded Vehicles	4,001,013	292,050
Commissions	164,578	121,819
	11,548,665	12,945,464
<b>Interest on Deposits</b>	<b>106,955,089</b>	<b>8,681,067</b>
<b>GRAND TOTAL</b>	<b>1,728,868,152</b>	<b>1,499,483,515</b>

The actual amounts of donor funds have been adjusted by the unutilized grants as at the year end.

### 3. PROJECT EXPENSES

These are the expenses incurred under the various funding schemes, and made up of:

	2011 / 2012	2010 / 2011
	Ksh	Ksh
STATCAP Expenses	368,189,145	347,525,903
UNFPA Expenses	21,903,193	68,680,721
SCB Expenses	8,181,607	20,849,000
FAO Expenses	383,704	6,836,870
GOK Development Exp.	66,419,529	75,394,542
UNICEF Expenses	335,256	32,574,002
<b>TOTAL</b>	<b>465,412,434</b>	<b>551,861,038</b>

### 4. STAFF COSTS

These include payments to members of staff and comprise of basic pay, house allowances and other benefits. The staff complement of the Bureau as at 30.06.2012 was 499 as compared to 497 as at 30.06.2011. The staff leave provision is the equivalent of the unutilized leave days as at the end of the year.

	2011 / 2012	2010 / 2011
	Ksh.	Ksh.
Salaries and Allowances	450,467,910	404,196,764
Staff Leave Accruals	16,684,181	13,883,436
<b>TOTAL</b>	<b>467,152,091</b>	<b>418,080,200</b>

## Notes to the Financial Statements

### 5. OTHER OPERATING EXPENSES

The other operating expenses comprised of the following items

ITEM	2011 / 2012	2010 / 2011
	Ksh	Ksh
Directors Expenses	4,306,614	2,129,090
Auditors Fees	1,500,000	1,500,000
<b>SUB - TOTAL</b>	<b>5,806,614</b>	<b>3,629,090</b>
1 Utilities Supplies and Services	2,888,806	2,730,982
2 Telephone Expenses	5,686,312	7,895,392
3 Courier and Postal Services	157,168	1,193,690
4 Travelling Costs	8,679,664	14,632,104
5 Advertising, Publishing and Printing Expenses	3,588,536	5,633,094
6 Library Expenses	598,942	578,466
7 Training Expenses (Including Capacity Building)	7,239,725	12,206,640
8 Insurance	56,869,346	57,816,584
9 External Travel and Accomodation	7,587,575	5,372,609
10 Purchase of Stationery	8,040,832	11,647,404
11 Purchase of Uniforms and Clothing	1,470,030	-
12 Contracted Professional Services	2,921,223	7,017,460
13 Maintenance Expenses - Motor Vehicles & Fuel	10,235,637	10,058,768
14 Maintenance of Plant, Machinery and Equipment	7,460,153	7,351,963
15 Maintenance of Office Furniture & Fittings	54,910	975,002
16 Maintenance of Buildings and Stations	12,192,549	11,980,431
17 Rents and Rates	2,102,028	2,104,755
18 Miscellaneous - Other Charges		227,000
19 Bank Charges	222,670	471,285
20 Specialised KNBS / Prefeasibility Studies	18,061,546	31,312,537
21 Official Entertainment	7,258,336	6,191,237
<b>SUB-TOTAL</b>	<b>163,315,988</b>	<b>197,397,403</b>
<b>GRAND TOTAL</b>	<b>169,122,602</b>	<b>201,026,493</b>

6. NON-CURRENT ASSETS MOVEMENT SCHEDULE

FIXED ASSETS	LAND & BUILDINGS	FURNITURE & FITTINGS	PLANT & EQUIPMENT	MOTOR VEHICLES	COMPUTERS	TOTAL AMOUNT
COST/Valuation						
AT 1ST JULY 2011	8,494,071	45,484,744	80,217,380	8,346,800	112,353,284	334,896,279
Valuations		1,963,900	(50,432,872)	1,300,000	26,639,000	(20,529,972)
Additions	-	228,700	2,479,499	-	39,000	2,747,199
Adjustments	-	-	-	(370,000)	(342,000)	(712,000)
AT 30th JUNE 2012	<b>8,494,071</b>	<b>47,677,344</b>	<b>32,264,007</b>	<b>89,276,800</b>	<b>138,689,284</b>	<b>316,401,506</b>
DEPRECIATION						-
At 1st July 2011	50,000	3,961,788	9,290,718	18,763,480	16,676,474	48,742,460
Charge for the Year	50,000	5,931,081	3,723,064	17,889,360	46,284,430	73,877,935
Disposal / Adjustments		245,487	(6,304,109)	220,000	8,870,787	3,032,165
AT 30th JUNE 2012	<b>100,000</b>	<b>10,138,356</b>	<b>6,709,673</b>	<b>36,872,840</b>	<b>71,831,691</b>	<b>125,652,560</b>
NET BOOK VALUE						-
At 30th June 2012	<b>8,394,071</b>	<b>37,538,988</b>	<b>25,554,334</b>	<b>52,403,960</b>	<b>66,857,593</b>	<b>190,748,946</b>
COST/Valuation						
AT 1ST JULY 2010	8,400,000	31,694,300	72,214,496	86,285,800	50,079,500	248,674,096
Valuations						-
Additions	-	13,790,444	8,002,884	2,061,000	62,273,784	86,128,112
Adjustments	94,071	-	-	-	-	94,071
AT 30th JUNE 2011	<b>8,494,071</b>	<b>45,484,744</b>	<b>80,217,380</b>	<b>88,346,800</b>	<b>112,353,284</b>	<b>334,896,279</b>
DEPRECIATION						-
At 1st July 2010	-	-	263,906	1,506,320	-	1,770,226
Charge for the Year	50,000	3,961,788	9,026,812	17,257,160	16,676,474	46,972,234
Disposal / Adjustments	-	-	-	-	-	-
AT 30th JUNE 2011	<b>50,000</b>	<b>3,961,788</b>	<b>9,290,718</b>	<b>18,763,480</b>	<b>16,676,474</b>	<b>48,742,460</b>
NET BOOK VALUE						-
At 30th June 2011	<b>8,444,071</b>	<b>41,522,956</b>	<b>70,926,662</b>	<b>69,583,320</b>	<b>95,676,810</b>	<b>286,153,819</b>

Included in Land and Buildings is the value of a Building valued at Sh2 million.

## Notes to the Financial Statements

### 7. INTANGIBLE ASSETS

These include the values of Networks and Softwares.

	INTANGIBLE ASSETS
	Kshs.
<b>COST/Valuation</b>	
At 1st July 2011	107,772,862
Additions / Adjustments	
AT 30th JUNE 2012	<b>107,772,862</b>
<b>AMORTISATION</b>	
At 1st July 2011	31,409,625
Charge for Year	35,888,363
AT 30th JUNE 2012	<b>67,297,988</b>
<b>Net Book Value 30.06.2012</b>	<b>40,474,874</b>
<b>COST/Valuation</b>	
At 1st July 2010	94,323,200
Additions / Adjustments	13,449,662
AT 30th JUNE 2011	<b>107,772,862</b>
<b>AMORTISATION</b>	
At 1st July 2010	-
Charge for Year	31,409,625
AT 30th JUNE 2011	<b>31,409,625</b>
<b>Net Book Value 30.06.2011</b>	<b>76,363,237</b>

### 8. RECEIVABLES

These are made up of:

	2011 / 2012	2010 / 2011
	Ksh	Ksh
Staff Debtors	8,538,888	10,281,504
Census Imprests	6,354,284	62,598,757
Prepayments -Insurance	3,230,750	11,272,161
Prepayments -Rent	64,960	
Prepayments -Maintenance	162,000	461,067
Interest Income	20,150,340	2,205,161
Deposits	<b>275,201</b>	<b>644,314</b>
Staff Gratuity- Fixed Deposits	17,000,000	31,166,345
Sundry Debtors	215,007,240	17,621,317
<b>TOTAL</b>	<b>270,783,663</b>	<b>136,250,626</b>

- Staff debtors represent outstanding imprests, medical expenses recoverable and salary advances as at end of June 2012.
- Census imprests were amounts advanced to the various District Census Committees to facilitate various 2009 Population and Housing Census exercise, but still remain unsurrendered. This figure was reduced by 90% to stand at Sh.6.354 million at the end of the period.
- Prepayments represent the proportion of Motor Vehicle insurance paid in 2011/2012 to cover the period to April 2013, Group Personal Accident and staff medical scheme paid in 2011/2012, covering the period to August 2012.
- The prepaid amount on maintenance relate to a photocopier maintenance contract with MFI.
- Interest income represents the accrued interest earnings on the amounts held in FDRs with KCB.
- Deposits are refundable amounts paid against staff parking fees at Kenya Railways, rent deposit with Kenya Re for the KNBS Kisumu office.
- Staff gratuity amounts have been invested in fixed deposits with Cooperative Bank. The Sh.17 million is the amount in deposits as at 30.06.2012.
- Sundry debtors include Sh.215 million due from MOPNDV2030 as Recurrent Exchequer Vote, which had not been released by 30.06.2012.

### 9. SHORT TERM DEPOSIT

These are amount held in KCB in short term deposits for three months, as follows;

2011 / 2012	AMOUNT
DATE OF INVESTMENT	Ksh
09.05.2012	500,000,000
10.05.2012	300,000,000
14.06.2012	50,000,000
09.03.2012 - On Call	50,000,000
<b>TOTAL</b>	<b>900,000,000</b>
2010 / 2011	AMOUNT
DATE OF INVESTMENT	Ksh
03.06.2011	50,000,000
03.06.2011	100,000,000
10.05.2011	100,000,000
08.05.2011	50,000,000
08.05.2011	200,000,000
<b>TOTAL</b>	<b>500,000,000</b>



## Notes to the Financial Statements

### 10. CASH AND CASH EQUIVALENTS

(a) For purposes of the cash flow statement, cash and cash equivalents represent cash in hand and bank balances.

Account Title	Account Number	2011 / 2012	2010 / 2011
		Kshs.	Kshs.
<b>KNBS ACCOUNTS</b>			
Recurrent - KCB	017229532360	142,201,621	234,893,429
KCB GOK Dvpt	1116027593	73,141,994	436,786
<b>PROJECT ACCOUNTS</b>			
MICS - COOP Bank	0112008158600	178,641	183,471
KENINFO - Coop Bank	01120081528601	3,778	9,204
UNFPA - Coop Bank	01120081857000	3,281,532	2,424,774
UNFPA special account	Ministry of Finance	18,837,569	24,641,399
STATCAP - IDA - STD	0102097194900	1,045,910	42,951,364
STATCAP -DFID- STD	1010209794901	201,208	208,708
FAO - Coop	01120081528604	-	383,705
SCB - Coop	01120081528603	4,656,655	11,122,469
<b>KNBS Gratuity-See (b) below</b>	01120081528602	2,607,896	347,766
<b>TOTAL</b>		<b>246,156,804</b>	<b>317,603,075</b>

(b) The movement of the gratuity account is as follows:

	ACCOUNT AT COOP BANK KSHS.
<b>At 01.07.2011</b>	<b>347,766</b>
<b>Fixed Deposits 01.07.2011</b>	<b>31,166,346</b>
Remmitances in the Year	9,566,121
Interest Earned	1,996,830
Retirements	(23,459,887)
Bank Charges	(9,280)
Total Gratuity Amount	19,607,896
Amount Held in Fixed Deposits	(17,000,000)
<b>At 30.06.2012 in Bank</b>	<b>2,607,896</b>
<b>At 01.07.2010</b>	<b>15,366,350</b>
Remmitances in the Year	20,125,166
Interest Earned	524,475
Retirements	(4,496,089)
Bank Charges	(5,790)
Total Gratuity Amount	31,514,112
Amount Held in Fixed Deposits	(31,166,346)
<b>At 30.06.2011 in Bank</b>	<b>347,766</b>

The retirements are amounts paid out of the fund during the year.

## 11. PAYABLES

These comprise:

	2011 / 2012	2010 / 2011
	Ksh.	Ksh.
Auditor's Fees	1,500,000	3,000,000
Bid Bonds/ Retention Monies	53,872	9,372
Staff Gratuity	19,607,896	31,514,113
Salary rejects	-	401,933
Staff Creditors	139,510	-
Staff Leave Accrual	16,684,181	13,883,436
Sundry Creditors Accrued	23,746,238	65,970,960
<b>TOTAL</b>	<b>61,731,697</b>	<b>114,779,814</b>

An amount of Sh.53,872 relates to uncollected bid bonds, retention monies and deposits on bonded vehicles. The gratuity amount is calculated on a monthly basis at the rate of 31% of the basic salaries of the staff on contract. The amount is held in an interest earning account with Cooperative Bank. This is analyzed in Note 10, above. Staff creditors relate to credit balances in the imprest accounts, arising from salary recoveries and subsequent surrenders by the imprest holders. The staff leave accrual is the equivalent of the unutilized leave days as at the end of the year. Sundry creditors are amount due to creditors, but had not been paid by year end.

## 12. UNUTILISED GRANTS

These are grants received during the financial year for ongoing activities. However, some of the activities were not undertaken due to timing differences of the financial years of the donors and the Bureau.

	2011 / 2012	2010 / 2011
	Ksh	Ksh
KENINFO	3,778	9,204
MICS	178,641	183,471
UNFPA	22,119,101	27,066,173
SCB PROJECT	4,656,655	11,122,469
STATCAP	1,247,118	43,160,072
FAO	-	383,704
<b>TOTAL</b>	<b>28,205,293</b>	<b>81,925,093</b>

## 13. REVALUATION RESERVE

This represents the change in the values of assets after a revaluation undertaken during the year 2009/2010, by M/s. Metrocosmo Limited, Registered Valuers. It is expected that a valuation will be undertaken in 2012/2013.

## 14. CAPITAL RESERVE

This represents the values of Assets previously owned by the former Central Bureau of Statistics (CBS) but transferred to the Bureau by the Ministry of State for Planning, National Development and Vision 2030, and assets bought through donor funded projects and donated to KNBS.

## 15. CONTINGENT LIABILITIES

The Bureau has contingent liabilities arising from two legal cases:

- Court of Appeal – Civil Appeal No. 64 of 2012
- Nairobi High Court Case No. 79 of 2010

The Management, having taken appropriate legal advice, does not anticipate that material liabilities will arise from the pending litigations against the Bureau.

Region	Location	Postal Address	Telephone
<b>Coast Region</b>			
Mombasa	Mombasa Town	P o Box 83059 80100 Mombasa	020 208 0136 & 041 222 79 98
Kwale	Kwale Town	P o Box 280 Kwale	041 210 4286
Malindi	Malindi Town	P o Box 5652 Malindi	042 302 98
Lamu	Lamu Town	P o Box 90 80500 Lamu	042 302 98
Kilifi	Kilifi Town	P o Box 129 Kilifi	041 752 24 20
Taita Taveta	Taveta Town	P o Box 3 Taveta	0721 663 674
<b>Western Region</b>			
Kakamega	Kakamega Town	P o Box 357 Kakamega	056 300 89
Vihiga	Mbale Town	P o Box 1383 50300 Maragoli	0722 605 604
Bungoma	Bungoma Town	P o Box 608 50200 Bungoma	055 502 00
Mt.Elgon	Kapsokwony	P o Box 257 Kapsokwony	0723 747 389
Busia	Busia Town	P o Box 581 Busia	085 022 366
Teso	Amagoro	P o Box 40 Amagoro	0726 768 845
Lugari	Lumakanda	P o Box 367 Turbo	053 206 839
Butere/Mumias	Butere	P o Box 407 Butere	057 2508 832
<b>North Eastern Region</b>			
Garrissa	Garissa Town	P.o Box 10 Garissa	046 210 35 52
Ijara	Masalani	P.o Box 18-70105 Masalani	0738 268 199
Wajir	Wajir	P.o Box 33 Wajir	0734 613 210
Mandera	Mandera	P.o Box 382 Mandera	046 525 03
<b>Central Region</b>			
Nyeri	Nyeri	P.o Box 2256-10100 Nyeri	061 203 43 69
Kiambu	Kiambu	P.o Box 32 Kiambu	020 222 657
Thika	Thika	P.o Box 849 Thika	020 236 55 79
Nyandarua	Nyahururu	P.o Box 1618 Nyahururu	065 226 29
Muranga	Murang'a	P.o Box 883	060 302 42
Kirinyaga	Kerugoya	P.o Box 1307 Kerugoya	060 213 61
Maragua	Kenol	P.o Box 102 Kenol	067 243 50
<b>Eastern Region</b>			
Mbeere	Siakago	P.o Box 249 Siakago	0714 271 850
Embu	Embu	P.o Box 137-60100	068 312 35
Meru Central	Meru	P.o Box 2397-60200	0725 367 060
Meru South	Chuka	P.o Box 348 Chuka	064 630 255
Tharaka	Marimanti	P.o Box 71 Mariamnti	064 319 22
Machakos	Machakos	P.o Box 380 Machakos	020 216 95 06
Kitui	Kitui	P.o Box 45 Kitui	044 224 31
Isiolo	Isiolo market	P.o Box 574 Isiolo	064 525 74
Makueni	Makueni	P.o Box 259 Makueni	044 332 05
Mwingi	Mwingi	P.o Box 377 Mwingi	0734 794 954
Moyale	Moyale	P.o Box 288-60700 Moyale	069 522 23
Marsabit	Marsabit	P.o Box 140 Marsabit	0721 825 152

<b>Rift Valley Region</b>			
Nakuru	Nakuru Town	P.o Box 322 Nakuru	051 312 11
Transmara	Kilgoris Town	P.o Box 1 Kilgoris	020-237 11 40
Narok	Narok Town	P.o Box 472 Narok	0721 417 901
Kericho	Kericho Town	P.o Box 539 Kericho	052-21321
Uasin Gishu	Eldoret Town	P o Box 48 Eldoret	053 206 23 49
Trans Nzioa	Kitale Town	P.o Box 1467 Kitale	054 312 98
West Pokot	Kapenguria		0725 321 893
Baringo	Kabarnet	P.o Box 1467 Karbarnet	053-223 41
Koibatek	Eldama ravine	P.o Box 898 Eldama Ravine	051 752 205
Nandi South	Kobujoi	P.o Box 6 Kobujoi	0724 968 531
Nandi North	Kabiyet	P.o Box 130 Kabiyet	020 234 28 38
Kajiado	Kajiado	P.o Box 357 Kajiado	020 213 17 42
Laikipia	Nanyuki	P.o Box 1473 Nanyuki	062 318 58
Keiyo	Iten	P.o Box 265 iten	053 422 39
Marakwet	Kapsowar	P.o Box 116 Kapsowar	053 361 525
Bomet	Bomet	P.o Box 341 Bomet	052 220 53
Buret	Litein	P.o Box 744 Litein	
Samburu	Maralal	P.o Box 288 Maralal	065 620 58
Turkana	Lodwar	P.o Box 175 Lodwar	054 210 40

<b>Nyanza Region</b>			
Nyando	Awasi	P.o Box 79 Awasi	0734 927 839
Kisumu	Kisumu	P.o Box 850 Kisumu	20 206 74
Bondo	Bondo	P.o Box 545 Bondo	057 2007
Siaya	Siaya	P.o Box 420 Siaya	057 321 429
Kisii Central	Kisii	P.o Box 1760 Kisii	
Gucha	Nyamarambe	P.o Box 40 Nyamarambe	020 237 10 59
HomaBay	Homabay	P.o Box 339 Homabay	020 218 60 07
Suba	Mbita point	P.o Box 277 Mbita	020 208 32 43
Kuria	Kehancha	P.o Box 7 Kegonga	0721 567 182
Migori	Migori	P.o Box 621 Suna	059 204 57
Nyamira	Nyamira	P.o Box 589 Nyamira	058 614 40 34
Rachuonyo	Kosele	P.o Box 137 Kosele	020 800 37 30

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