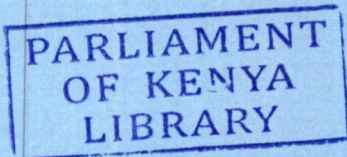
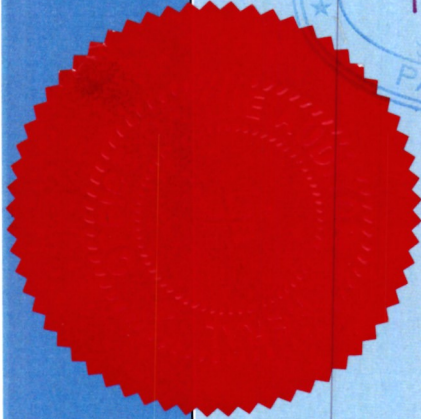


REPUBLIC OF KENYA

*Paper laid by the
code of majority
m.p.
12/6/2018*



OFFICE OF THE AUDITOR-GENERAL



REPORT

OF

THE AUDITOR-GENERAL

ON

**THE FINANCIAL STATEMENTS OF
NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
KAJIADO SOUTH CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE 2016**



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND-
KAJIADO SOUTH CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2016**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND –
KAJIADO SOUTH CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2016**

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND- KAJIADO
SOUTH CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2016**

I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The Constituencies Development Fund (CDF) was established under the Constituencies Development Fund (CDF) Act, 2003, amended in 2007 and repealed by the CDF Act of 2013. In 2015, the CDF Act of 2013 was declared unconstitutional and a new Act was enacted in 2015, being the National Government Constituencies Development Fund Act, NG-CDF Act, 2015. The National Government Constituencies Development Fund (NG-CDFA) is under the Ministry of Devolution and Planning. The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.

(b) Key Management

The Kajiado South Constituency's day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituencies Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2016 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Accounting Officer	Yusuf Mbuno
2.	A.I.E holder	Johnson Karanja
3.	Accountant	S. M. Wambua
4.		

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of Kajiado South Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the National Government Constituencies Development Fund Committee (NGCDFC) for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) KAJIADO SOUTH NGCDF Headquarters

NGCDF Office Building.
P.O Bo 299-00209
LOITOKITOK

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND- KAJIADO
SOUTH CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2016

(f) KAJIADO SOUTH NGCDF Contacts

Telephone: (+254) 724722509
E-mail:kajiadossouth@ngcdf.go.ke
Website: www.ngcdf.go.ke

(g) KAJIADO SOUTH NGCDF Bankers

1. Equity Bank Limited
Loitokitok Branch
P.O Box 254-00209
Loitokitok

(h) Independent Auditors

Auditor General
Office of The Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(i) Principal Legal Adviser

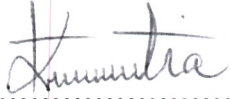
The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

**II. FORWARD BY THE CHAIRMAN NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND COMMITTEE (NGCDFC)**

The Kajiado South NGCDFCs wish to have in summary the budget performance against actual amounts for current year based on economic classification and programmes. The committee have improved infrastructures in education sector in the constituency.

However, emerging issues like political, economic, social, legal and global challenges have influenced the implementation of NGCDF Projects. Other issues affecting the project implementation process is the late disbursement of funds, late approved of proposals and reallocations

Kajiado South NGCDFC recommends ongoing projects to be given priority to make ensure all the ongoing projects are complete within the set timelines. The NGCDF board to reduce the rate of staff turnovers in constituencies to incorporate consistency.


Sign.....
CHAIRMAN NGCDFC

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND- KAJIADO
SOUTH CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2016

III. STATEMENT OF NGCDF MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government NGCDF shall prepare financial statements in respect of that NGCDF. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the Kajiado South NGCDF is responsible for the preparation and presentation of the NGCDF's financial statements, which give a true and fair view of the state of affairs of the NGCDF for and as at the end of the financial year (period) ended on June 30, 2016. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the NGCDF; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the NGCDF; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the Kajiado South NGCDF accepts responsibility for the NGCDF's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the NGCDF's financial statements give a true and fair view of the state of NGCDF's transactions during the financial year ended June 30, 2015, and of the NGCDF's financial position as at that date. The Accounting Officer charge of the Kajiado South NGCDF further confirms the completeness of the accounting records maintained for the NGCDF, which have been relied upon in the preparation of the NGCDF's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the Kajiado South NGCDF confirms that the NGCDF has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the NGCDF's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the NGCDF's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF's financial statements were approved and signed by the Accounting Officer on 8/8/ 2016.



Fund Account Manager



Chairman

REPUBLIC OF KENYA

Telephone: +254-20-342330
Fax: +254-20-311482
E-mail: oag@oagkenya.go.ke
Website: www.kenao.go.ke



P.O. Box 30084-00100
NAIROBI

OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - KAJIADO SOUTH CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2016

REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of National Constituencies Development Fund - Kajiado South Constituency set out on pages 5 to 39, which comprise the statement of assets as at 30 June 2016, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Public Sector Accounting Standard (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

Auditor-General's Responsibility

My responsibility is to express an opinion on these financial statements based on the audit and report in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229 of the Constitution. The audit was conducted in accordance with International Standards of Supreme Audit Institutions. Those standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement

*Report of the Auditor-General on the Financial Statements of National Government Constituencies
Development Fund - Kajiado South Constituency for the year ended 30 June 2016*

of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my adverse audit opinion.

Basis for Adverse Opinion

1. Presentation and Accuracy of the Financial Statements

1.1 Format of the Financial Statements

Pages 9 to 23 of the financial statements are missing. Further, the table of content indicates that the notes to the financial statements are at page 26 but these are found at page 27. The financial statements have, therefore, not complete and do not conform with the format prescribed by the Public Sector Accounting Standards Board.

1.2 Comparative Balances

The following differences have been noted between comparative figures (2014/2015) reflected in the financial statements for the year ended 30 June 2016 and the balances shown in the audited financial statements for 2014/2015:

	2014/2015 Comparative Figures Kshs	2014/2015 Audited Balances Kshs	Variance Kshs
Use of Goods and Services - Office and general supplies (Note 5)	322,809	-	322,809
Other Grants and Transfers - Sports projects (Note 7)	-	1,000,000	(1,000,000)

However, contrary to the requirements of paragraphs 1.4.19 and 1.5 of the IPSAS Cash Basis financial reporting framework, no disclosures have been made in the notes to the financial statements to indicate that comparative information in respect of these items is restated. In addition, the nature of the errors and the respective amounts of the corrections made have not been disclosed.

1.3 Other Inaccuracies

Further review of the financial statements revealed the following inaccuracies:

- (i) The summary of fixed assets register at annex 4 on page 39 adds to Kshs.8,250,135 but is reflected as Kshs.8,250,893 resulting in a casting error of Kshs.758 which has not been corrected.
- (ii) The summary statement of appropriation reflects transfers from the CDF Board of Kshs.149,050,663. However, the statement of receipts and payments reflects an amount of Kshs.121,418,817 resulting in unexplained variance of Kshs.27,631,846.
- (iii) The statement of receipts and payments reflects compensation of employees amount of Kshs.1,959,600. However, Note 4 to the financial statements reflect a balance of Kshs.1,974,000 in respect to the account thus resulting in unexplained difference of Kshs.14,400.
- (iv) The financial statements were prepared without a trial balance and in addition, the relevant schedules to support the figures in the financial statements have not been provided for audit review.

In the circumstance, the accuracy of the financial statements for the year ended 30 June 2016 cannot be confirmed.

2. Cash and Cash Equivalents

The statement of financial assets reflects cash and cash equivalents balance of Kshs.31,643,637 as at 30 June 2016. However, the amount does not include cash at hand balance of Kshs.1,374,000 reflected in the cash book as at 30 June 2016. As a result, the cash and cash equivalents balance is understated to the extent of the omission. Further, there was no Board of Survey report to show the amount of cash at hand held at the close of the financial year.

In the circumstance, the accuracy of cash and cash equivalents balance of Kshs.31,643,637 as at 30 June 2016 cannot be confirmed.

3. Transfers to Other Government Entities

Transfers to other government entities amount of Kshs.61,031,615 as disclosed at Note 6 to the financial statements includes transfers of Kshs.26,800,000 to primary schools, Kshs.27,450,000 to secondary schools and Kshs.6,781,615 to health institutions to fund various projects. However, no procurement records have been provided to confirm how the various contractors were identified and contracted. In addition, project expenditure returns and project management committee minutes to support payments made from the project accounts have not been provided for audit verification. Further, bills of quantities for the following projects have also not been made available for audit verification:

Project name	Details	Amount Kshs.
Nkama Primary school	Renovation of 20 class rooms	3,500,000
Rombo Girls Secondary school	Construction of a dining hall and a kitchen	5,000,000

Ittilal Secondary School	New school, fencing of 45 acres of school land, construction of 4 units of staff houses, construction of dining hall and kitchen, construction of 8 door toilets, construction of a matron house	10,000,000
Entarara Primary School	Renovation of 21 class rooms	3,500,000

In the circumstances, the propriety of expenditure on transfer to other government entities totaling Kshs.61,031,615 cannot be confirmed.

4. Other Grants and Transfers

The statement of receipts and payments reflects other grants and transfers of Kshs.47,612,568 as disclosed at Note 7 to the financial statements. The figure includes Kshs.7,800,259 spent on emergency projects. However, project analyses and returns to show the nature and composition of the emergency projects funded as well as their status of completion as required under Section 10 of the National Government Constituencies Development Fund Act, 2015 have not been provided for audit review.

In the circumstances, the propriety of the expenditure totaling Kshs.7,800,259 incurred on emergency projects for the year ended 30 June 2016 cannot be confirmed.

5. Mashamba Mapya Community Water Project

A total of Kshs.5,250,000 was spent towards construction of a 100 - metre cubic water tank, construction of a pump house, power connection and purchase of water pump at Mashamba Community Water Project. However, the Bills of Quantities made available for audit reflects a total sum of Kshs.3,400,000 resulting in a variance of Kshs.1,850,000. Besides, relevant procurement records and expenditure returns have not been provided for audit review to confirm how the contractor was identified as well as validity of the expenditure.

Physical verification of the project during the year under review revealed that it was abandoned immediately it was handed over to the community. Management attributed the abandonment to wrangles among the community members on how the project was to be managed. Further, water piping provided for in the bills of quantities was not done.

It has not been possible under the circumstances to confirm the propriety of the expenditure and whether the community got value for money spent on the project.

Adverse Opinion

In my opinion, because of the significance of matters discussed in the Basis for Adverse Opinion paragraph, the financial statements do not present fairly, the financial position of National Government Constituencies Development Fund – Kajiado South Constituency as at 30 June 2016, and of its financial performance

and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and do not comply with the National Government Constituencies Development Fund Act, 2015.

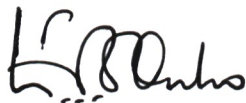
Other Matter

1. Budget and Budgetary Controls

During the year under review, Kajiado South Constituency Fund incurred expenditure totalling Kshs.117,406,996 against an approved budget of Kshs.150,050,633 or approximately 78% of the budget resulting in under expenditure of Kshs.32,643,637 as shown below:

Item	Budget Kshs	Actual Kshs	Budget utilization difference Kshs	% of utilization
Receipts				
AIEs received	150,050,633	121,418,817	28,631,816	81
Payments				
Compensation of employees	2,830,812	1,959,600	871,212	69
Use of goods and services	9,306,271	6,803,213	2,503,058	73
Transfer to other Government Units	78,619,186	61,031,615	17,587,571	78
Other grants and other payments	52,394,105	47,612,568	4,781,537	91
Other payments	6,900,259	0	6,900,000	0
Total	150,050,633	117,406,996	32,643,637	78%

The under-expenditure indicates that funds were not utilized fully and all approved programs were not implemented. The budget did not, therefore, fully meet its objectives of improving delivery of services to the residents of Kajiado South Constituency.



FCPA Edward R. O. Ouko, CBS
AUDITOR-GENERAL

Nairobi

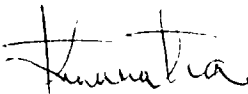
13 December 2017

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND- KAJIADO
SOUTH CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2016**

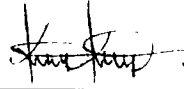
IV. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2015 - 2016 Kshs	2014 - 2015 Kshs
RECEIPTS			
Transfers from CDF board-AIEs' Received	1	121,418,817	112,279,933
Proceeds from Sale of Assets	2	-	
Other Receipts	3	-	
TOTAL RECEIPTS		121,418,817	112,279,933
PAYMENTS			
Compensation of employees	4	1,959,600	2,090,100
Use of goods and services	5	6,803,213	6,131,866
Transfers to Other Government Units	6	61,031,615	58,902,010
Other grants and transfers	7	47,612,568	43,959,255
Acquisition of Assets	8	-	597,000
Other Payments	9	-	15,600
TOTAL PAYMENTS		117,406,996	111,695,831
SURPLUS/DEFICIT		4,011,821	584,102

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Kajiado South NGCDF financial statements were approved on 8/8/2016 2015 and signed by:



Chairman - NGCDFC



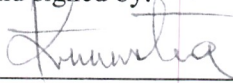
Fund Account Manager

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND- KAJIADO
SOUTH CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2016**


V. STATEMENT OF ASSETS

	Note	2015 - 2016 Kshs	2014 - 2015 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	31,643,637	27,631,816
Cash Balances (cash at hand)	10B	-	-
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		31,643,637	27,631,816
REPRESENTED BY			
Retention	12		
Fund balance b/fwd 1st July...	13	27,631,816	27,047,713
Surplus/Deficit for the year		4,011,821	584,103
		31,643,637	
Prior year adjustments	14	-	-
NET LIABILITIES		31,643,637	27,631,816

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Kajiado South NGCDF financial statements were approved on 31/8/16 2016 and signed by:



Chairman - NGCDFC



Fund Account Manager

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND- KAJIADO

SOUTH CONSTITUENCY

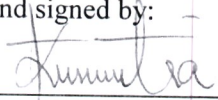
Reports and Financial Statements

For the year ended June 30, 2016

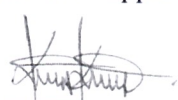
VI. STATEMENT OF CASHFLOW

		2015 - 2016	2014 - 2015
Receipts for operating income			
Transfers from CDF Board	1	121,418,817	112,279,933
Other Receipts	3	-	-
		121,418,817	
Payments for operating expenses			
Compensation of Employees	4	1,959,600	2,090,100
Use of goods and services	5	6,803,213	6,131,866
Transfers to Other Government Units	6	61,031,615	58,902,010
Other grants and transfers	7	47,612,568	43,959,255
Other Payments	9	-	15,600
		117,406,996	111,098,831
Adjusted for:			
Adjustments during the year	14	-	-
Net cash flow from operating activities		4,011,821	
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	9	-	(597,000)
Net cash flows from Investing Activities		-	584,103
NET INCREASE IN CASH AND CASH EQUIVALENT		4,011,821	584,103
Cash and cash equivalent at BEGINNING of the year	13	27,631,816	27,047,713
Cash and cash equivalent at END of the year		31,643,637	27,631,816

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Kajiado South NGCDF financial statements were approved on 8/8 2016 and signed by:



 Chairman NGCDFC



 Fund Account Manager

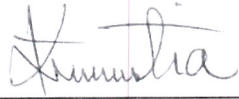
VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from CDF Board	120,518,817	29,531,816	150,050,633	149,050,633	1,000,000	99.3%
Proceeds from Sale of Assets				-	-	
Other receipts	-			-	-	
TOTAL	120,518,817	29,531,816	150,050,633	149,050,633	1,000,000	99.3%
PAYMENTS						
Compensation of Employees	2,461,056	369,756	2,830,812	1,959,600	871,212	69.2%
Use of goods and services	7,866,549	1,439,722	9,306,271	6,803,213	2,503,058	73.1%
Transfers to Other Government Units	64,469,186	14,150,000	78,619,186	61,031,615	17,587,571	77.6%
Other grants and transfers	45,222,026	7,172,079	52,394,105	47,612,568	4,781,537	90.9%
Other Payments	500,000	6,400,259	6,900,259		6,900,259	
TOTAL	120,518,817	29,531,816	150,050,633	117,406,996	32,643,637	78.2%

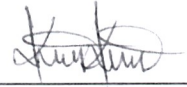
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
SOUTH CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2016**

The Kajiado South NGCDF financial statements were approved on 8/8 2016 and signed by:



Chairman NGCDF



Fund Account Manager

VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the NGCDF and all values are rounded to the nearest shilling. The accounting policies adopted have been consistently applied to all the years presented.

The financial statements have been prepared on the cash basis following the Government's standard chart of accounts. The cash basis of accounting recognises transactions and events only when cash is received or paid by the NGCDF.

2. Recognition of revenue and expenses

The NGCDF recognises all revenues from the various sources when the event occurs and the related cash has actually been received by the NGCDF. In addition, the NGCDF recognises all expenses when the event occurs and the related cash has actually been paid out by the NGCDF.

3. In-kind contributions

In-kind contributions are donations that are made to the NGCDF in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the NGCDF includes such value in the statement of receipts and payments both as revenue and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
SOUTH CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2016

SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Pending bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the NGCDF at the end of the year. When the pending bills are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

6. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The NGCDF's budget was approved as required by Law and as detailed in the Government of Kenya Budget Printed Estimates. A high-level assessment of the NGCDF's actual performance against the comparable budget for the financial year under review has been included in an annex to these financial statements.

7. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

8. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended June 30, 2016.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
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IX. NOTES TO THE FINANCIAL STATEMENTS

1 TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2015 - 2016	2014 - 2015
		Kshs	Kshs
Normal allocation			
	A825675	30,018,817.00	27,019,993.80
	A724094	30,000,000.00	28,419,983.00
	A796273	10,000,000.00	14,367,983.00
	A825562	30,000,000.00	7,300,000.00
	A820747	10,000,000.00	14,051,989.95
	A724232	10,000,000.00	21,119,983.25
	A796238	1,400,000.00	-
TOTAL		121,418,817	112,279,933

2. PROCEEDS FROM SALE OF ASSETS

	2015 – 2016	2014 – 2015
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Total	-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

	2015 - 2016 Kshs	2014 - 2015 Kshs	2013 - 2014 Kshs
Interest Received	-	-	-
Dividends	-	-	-
Receipts from Sale of tender documents	-	-	-
Other Receipts Not Classified Elsewhere	-	-	-
	-	-	-
Total	-	-	-

4. COMPENSATION OF EMPLOYEES

Description	2015 - 2016 Kshs	2014 - 2015 Kshs
Basic wages of contractual employees	1,959,600	2,090,100
Basic wages of casual labour	-	-
Personal allowances paid as part of salary	-	-
House allowance	-	-
Transport allowance	-	-
Leave allowance	-	-
Other personnel payments	-	-
Employer contribution to NSSF	0	-
Gratuity	-	-
Total	1,959,600	2,090,100

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

Description	2015 - 2016 Kshs	2014 - 2015 Kshs
Utilities, supplies and services	699,650	689,672
Office rent		0
Communication, supplies and services	611,002	954,389
Domestic travel and subsistence	671,297	326,800
Printing, advertising and information supplies & services	-	-
Rentals of produced assets	-	-
Training expenses	-	-
Hospitality supplies and services	-	-
Other committee expenses	-	-
Committee allowance	3,600,000	3,140,000
Insurance costs	-	-
Specialized materials and services	-	-
Office and general supplies and services	497,040	322,809
Fuel ,oil & lubricants	600,000	500,000
Other operating expenses	-	-
Routine maintenance – vehicles and other transport equipment	124,224	198,196
Routine maintenance – other assets	-	-
Total	6,803,213	6,131,866

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2015 - 2016	2014- 2015
	Kshs	Kshs
Transfers to National Government entities	-	-
Transfers to primary schools (see attached list)	26,800,000	30,137,931
Transfers to secondary schools (see attached list)	27,450,000	19,550,000
Transfers to tertiary institutions (see attached list)	-	-
Transfers to health institutions (see attached list)	6,781,615	9,214,079
TOTAL	61,031,615	58,902,010

7. OTHER GRANTS AND OTHER PAYMENTS

	2015 - 2016	2014 -2015
	Kshs	Kshs
Bursary – secondary schools (see attached list)	-	-
Bursary – tertiary institutions (see attached list)	11,427,114	8,727,986
Bursary – special schools (see attached list)	-	-
Mock & CAT (see attached list)		
Water projects (see attached list)	26,885,195	35,095,279
Agriculture projects (see attached list)	-	-
Electricity projects (see attached list)	-	-
Security projects (see attached list)	-	-
Roads projects (see attached list)		
Sports projects (see attached list)	1,500,000	-
Environment projects (see attached list)	-	-
Other Projects (see attached list)	-	-
Emergency Projects (specify)	7,800,259	-
	-	-
Total	47,612,568	43,823,265

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

<u>Non-Financial Assets</u>	2015 - 2016	2014 - 2015
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	500,000
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Overhaul of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	97,000
Purchase of Specialized Plant, Equipment and Machinery	-	-
Rehabilitation and Renovation of Plant, Machinery and Equip.	-	-
Acquisition of Land	-	-
Acquisition of Intangible Assets	-	-
Total	-	597,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

9. OTHER PAYMENTS

Specify	2015 - 2016 Kshs	2014 - 2015 Kshs
---------	---------------------	---------------------

10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2015 - 2016 Kshs	2014 - 2015 Kshs
Equity Bank Loitokitok Branch Account No. 0740261436159	31,643,637	27,631,816
	-	-
	-	-
	31,643,637	27,631,816
10B: CASH IN HAND		
	2015 - 2016	2014 - 2015
	Kshs	Kshs
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (specify)	-	-
	-	-
Total	-	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs

0

12 Retention			
Supplier/Contractor	PV no	2015 - 2016	2014 - 2015
		Kshs	Kshs
TOTAL			

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

13. BALANCES BROUGHT FORWARD

	2015 - 2016	2014 - 2015
	Kshs	Kshs
Bank accounts	27,631,816	27,047,712
Cash in hand	-	-
Imprest	-	-
	27,631,816	27,047,712
Total	27,631,816	27,047,712

[Provide short appropriate explanations as necessary]

14. PRIOR YEAR ADJUSTMENTS

	2014 - 2015	2013 - 2014	2012 - 2013
	Kshs	Kshs	Kshs
Bank accounts	-	-	-
Cash in hand	-	-	-
Imprest	-	-	-
	-	-	-
Total	-	-	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO
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15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2015- 2016	2014 - 2015
	Kshs	Kshs
Construction of buildings	xxx	xxx
Construction of civil works	xxx	xxx
Supply of goods	xxx	xxx
Supply of services	xxx	xxx
	xxx	xxx

15.2: PENDING STAFF PAYABLES (See Annex 2)

	Kshs	Kshs
Senior management	xxx	xxx
Middle management	xxx	xxx
Unionisable employees	xxx	xxx
Others (specify)	xxx	xxx
	xxx	xxx

15.3: OTHER PENDING PAYABLES (See Annex 3)

	Kshs	Kshs
Amounts due to other Government entities (see attached list)	xxx	xxx
Amounts due to other grants and other transfers (see attached list)	xxx	xxx
Others (specify)	xxx	xxx
	xxx	xxx

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO SOUTH CONSTITUENCY
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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2015	Outstanding Balance 2014	Comments
	a	b	c	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO SOUTH CONSTITUENCY
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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2015	Outstanding Balance 2014	Comments
		A	b	c	d=a-c		
Senior Management							
1.							
2.							
3.							
Sub-Total							
Middle Management							
4.							
5.							
6.							
Sub-Total							
Unionisable Employees							
7.							
8.							
9.							
Sub-Total							
Others (specify)							
10.							
11.							
12.							
Sub-Total							
Grand Total							

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAJIADO SOUTH CONSTITUENCY
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ANNEX 3 - ANALYSIS OF OTHER PENDING PAYABLES

Name	Brief Transaction Description	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2015	Outstanding Balance 2014	Comments
		a	b	c	d=a-c		
Amounts due to other Government entities							
1.							
2.							
3.							
Sub-Total							
Amounts due to other grants and other transfers							
4.							
5.							
6.							
Sub-Total							
Sub-Total							
Others (specify)							
7.							
8.							
9.							
Sub-Total							
Grand Total							

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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost (Kshs) 2015/16	Historical Cost (Kshs) 2014/15
Land	N/A	N/A
Buildings and structures	500,000	500,000
Transport equipment	7,653,135	7,653,893
Office equipment, furniture and fittings	-	-
ICT Equipment, Software and Other ICT Assets	97,000	97,000
Other Machinery and Equipment	-	-
Heritage and cultural assets	-	-
Intangible assets	-	-
Total	8,250,893	8,250,893

Prepared by:

Johnson Karanja
Fund Account Manager
KAJIADO SOUTH