

Enhancing Accountability

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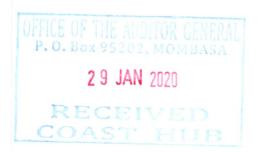
### THE AUDITOR-GENERAL

ON

### NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – WUNDANYI CONSTITUENCY

FOR THE YEAR ENDED 30 JUNE, 2019







### REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2019

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

Reports and Financial Statements For the year ended June 30, 2019

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Reports and Financial Statements For the year ended June 30, 2019

### I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

### (a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

### Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided 'under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

### Vision

Equitable Socio-economic development countrywide

### Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Reports and Financial Statements For the year ended June 30, 2019

### Core Values

- 1. Patriotism we uphold the national pride of all Kenyans through our work
- 2. Participation of the people- We involve citizens in making decisions about programmes we fund
- 3. Timeliness we adhere to prompt delivery of service
- 4. Good governance we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
- 5. Sustainable development we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

### (b) Key Management

The NG-CDF WUNDANYI Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NG-CDFB)
- ii. National Government Constituency Development Fund Committee (NG-CDFC)

### (c) Fiduciary Management

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2019 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Evans M. Apollos
2.	Sub-County Accountant	Joseph Keli
3.	Chairman NGCDFC	Patrick Zighani
4.	Member NGCDFC	Waren Keke

### (d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NG-CDF Board provide overall fiduciary oversight on the activities of NG-CDF -WUNDANYI Constituency. The reports and recommendation of ARMC when adopted by the NG-CDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

### (e) NGCDF WUNDANYI Constituency Headquarters

P.O. Box 1122-80304 WUNDANYI NG-CDF BUILDING WUNDANYI, KENYA

### Reports and Financial Statements For the year ended June 30, 2019

### (f) NGCDF WUNDANYI Constituency Contacts

Telephone: (254)

E-mail: cdfwundanyi@ngcdf.go.ke

Website: www.ngcdf.go.ke

### (g) NGCDF WUNDANYI Constituency Bankers

 Kenya Commercial Bank
 WUNDANYI CONSTITUENCY DEVELOPMENT FUND A/C NO. 1138060996

### (h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

### (i) Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

Reports and Financial Statements

-For the year ended June 30, 2019

### II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

**Wundanyi Constituency** is an electoral constituency in Kenya. It is one of four constituencies in Taita-Taveta County. The constituency has four wards i.e. Wundanyi /Mbale ward, Mghange/Mwanda ward, Werugha ward and Kishushe/Wumingu ward.

### Key Achievements

- a. Completion of most projects in the area
- b. Good implementation of the projects by the NG-CDFCs and PMCs
- c. Proper record keeping on the NG-CDF projects
- d. Team work as NG-CDFCs and the community at large

### **Emerging Issues**

- a. Illiteracy level in some of the PMCs making the implementation of the project to take a little longer
- b. Politicizing in the projects
- c. Funds from the board take a long time to be released making some projects to stall for time
- d. Frequent trainings for the NG-CDFCs and PMC's on day to day changes in the management of the funds

### Implementation challenges and way forward

a. Funds should be released in good time to help in early completion of projects.

### Budget against actual amounts for current year based on economic classification and programmes

a. More funds should be increased for Monitoring and evaluation of projects and also administration kitty to help in thorough monitoring and evaluation and administration of projects effectively.

Sign

CHAIRMAN NGCDF COMMITTEE

**Reports and Financial Statements** 

For the year ended June 30, 2019

### STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NG-CDF-WUNDANYI Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2019. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NG-CDF-WUNDANYI Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the entity's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2019, and of the entity's financial position as at that date. The Accounting Officer charge of the NG-CDF-WUNDANYI Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NG-CDF-WUNDANYI Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

### Approval of the financial statements

The NG-CDF-WUNDANYI Constituency financial statements were approved and signed by the

Accounting Officer on 27/21/ 2020.

Fund Account Manager

Name: Henry G. Wanjiku

Sub-County Accountant

Name: Joseph Keli

ICPAK Member Number: 5511

NG-COF WUNDANYI

FUND ACCOUNT MANAGER

WUNDANY

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### REPUBLIC OF KENYA

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HEADQUARTERS
Anniversary Towers

Monrovia Street
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NAIROBI

**Enhancing Accountability** 

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – WUNDANYI CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2019

### REPORT ON THE FINANCIAL STATEMENTS

### **Qualified Opinion**

I have audited the accompanying financial statements of National Government Constituencies Development Fund – Wundanyi Constituency set out on pages 6 to 36, which comprise of the statement of financial assets and liabilities as at 30 June, 2019, statement of receipts and payments, statement of cash flows and the summary statement of appropriation: recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund – Wundanyi Constituency as at 30 June, 2019, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

### **Basis for Qualified Opinion**

### 1. Inaccuracies in the Statement of Assets and Liabilities

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.13,306,129. The supporting bank reconciliation statement as at 30 June, 2019 reflected payments in bank statements not yet recorded in cashbook amounting to Kshs.655,706, out of which Kshs.73,616, related to the year 2014/2015 and earlier years while dates of cheques payments amounting to Kshs.19,270 were not indicated. Further, the bank reconciliation reflects unpresented cheques amounting to Kshs.1,338,137, out of which cheques totalling to Kshs.161,382 were stale but were not reversed in cashbook. Bank statements to confirm when the unpresented cheques were subsequently cleared by the bank were not provided.

Report of the Auditor-General on National Government Constituencies Development Fund – Wundanyi Constituency for the year ended 30 June, 2019

In addition, the reconciliation reflected receipts in cashbook not in bank statement of Kshs.201,061.

Consequently, the accuracy, completeness and validity of the cash and cash equivalents balance of Kshs.13,306,129 reflected in the statement of assets and liabilities as at 30 June, 2019 could not be confirmed.

### 2. Unsupported Outstanding Imprest

The statement of assets and liabilities reflects net liabilities of Kshs.14,037,349, which includes outstanding imprest balance of Kshs.731,220. The trial balance availed to support the credit entry was not supported by a general ledger. Further, the reflected net liabilities is contrary to net financial position as provided by the reporting template.

Consequently, the accuracy, completeness and validity of net liabilities totalling to Kshs.14,037,349 reflected in the statement of assets and liabilities 30 June, 2019 could not be confirmed.

### 3. Inaccuracies in Staff Payables

Note 15.2 to the financial statements reflects nil pending staff payables balance yet the corresponding Annex 2 reflects staff payables balance of Kshs.951,610 resulting to an unexplained and unreconciled variance of Kshs.951,610.

Consequently, the accuracy, completeness and validity of staff payables balance of Kshs.951,610 reflected in Annex 2 to the financial statements as at 30 June, 2019 could not be confirmed.

### 4. Inaccuracies in Committees Bank Balances

Annex 5 to the financial statements reflects Projects Management Committee (PMC) bank balances totalling to Kshs.4,190,309 and opening balances of Kshs.34,576,308. However, the previous year's audited financial statements reflected PMC bank balances of Kshs.34,230,405, resulting to an unexplained and unreconciled variance of Kshs.345,903.

Further, the balance includes an amount of Kshs.3,706,742 in the Projects Bank Accounts that was not refunded to the Constituency Development Fund Account as per the National Government Constituencies Development Fund Act, 2015.

Consequently, the accuracy, completeness and validity of PMC bank balances as at 30 June. 2019 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – Wundanyi Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits

of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### Other Matter

### **Budgetary Control and Performance**

The statement of comparison of budget and actual amounts reflects final receipts budget and actual on comparable basis of Kshs.133,365,888 and Kshs.78,325,012 respectively resulting to an under-funding of Kshs.55,040,876 or 41% of the budget. Similarly, the statement reflects final expenditure budget and actual on comparable basis of Kshs.133,365,888 and Kshs.65,018,883 respectively resulting to an under expenditure of Kshs.68,347,005 or 51% of the budget.

The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the public.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

### Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

### 1. Projects Implementation Status

The projects implementation status report as at 30 June, 2019 indicated twenty-nine (29) projects with a total budget of Kshs.57,204,714. Analysis of the report revealed the following matter:

Seven (7) projects with a total budget of Kshs.23,000,000 were ongoing. This is an indication of slow implementation of development projects. The Management has not explained why the Constituency projects were not started in time.

Further, nineteen (19) projects with a budget of Kshs.28,704715 were not started.

In addition, physical verification of five (5) projects with total allocation of Kshs.9,869,665 was done in the month of December, 2019, out of which four (4) projects allocated Kshs.7,369,665 were unsatisfactory implemented as detailed below:

Project  Mkanyatta Primary School- Construction of two (2) classrooms	Amount Disbursed to Date (Kshs.) 2,700,000	Remarks/Observation  Used nails for roofing instead of steel bolts Horizontal burglar proof bars on doors not done
		<ul> <li>Concrete window seal not done</li> <li>Horizontal keys on walls instead of cement plaster</li> <li>Lack of bills of quantities to show how the provisional sum of Kshs.50,000 was spent</li> </ul>
Dr Aggrey High School- Construction of twenty (20) door boys' toilet	3,669,665	<ul> <li>Ventilators not factored in bills of quantities</li> <li>Lack of bills of quantities to show how provisional sum of Kshs.50,000 was spent</li> </ul>
Iyale Primary School- Construction of two (2) door staff toilet	500,000	Rebated door frame, 2 lever mortise locks and rubber door stops not fitted as per bills of quantities
Ngonda Primary School- Construction of two (2) door staff toilet	500,000	<ul> <li>Rebated door frame, 2 lever mortice locks not done.</li> <li>Gloss oil not painted on wall and general timber services not done</li> <li>Lack of bills of quantities to show how the provisional sum of Kshs.35,000 was spent.</li> </ul>
Total	7,369,665	

The above observations are an indication of poor workmanship which casts doubts on projects supervision.

Consequently, I am unable to confirm whether the public will obtain value for money on the budgeted projects.

### 2. Irregular Payments

The statement of receipts and payments reflects other payments of Kshs.3,501,810, out of which Kshs.2,395,050 was spent on development of a strategic plan. However, minutes of a resolution of a meeting of the Constituency Committee on the same were not provided. This is contrary to Section 12(5) of the National Government Constituencies Development Fund Act, 2015 which states that 'every payment or instruction for payment out of the constituency fund account shall be strictly in accordance to the minutes of a resolution of a meeting of the Constituency Committee.'

Consequently, the propriety of other payments of Kshs.2,395,050 for the year ended 30 June, 2019 could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### Responsibilities of Management and those charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with Governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the Fund monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Nancy Gathungu AUDITOR-GENERAL

Nairobi

24 September, 2021

Reports and Financial Statements

For the year ended June 30, 2019

### IV. STATEMENT OF RECEIPTS AND PAYMENTS FOR YEAR ENDED 30<sup>TH</sup> JUNE 2019

	Note	2018-2019	2017-2018
		Kshs	Kshs
RECEIPTS			
Transfers from CDF board	1	65,379,310	86,810,345
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	225,000	71,000
TOTAL RECEIPTS		65,604,310	86,881,345
PAYMENTS			
Compensation of employees	4	2,923,433	2,408,079
Use of goods and services	5	6,094,655	6,146,903
Transfers to Other Government Units	6	12,986,206	37,983,448
Other grants and transfers	7	39,512,779	33,221,779
Acquisition of Assets	8	-	388,985
Other Payments	9	3,501,810	
TOTAL PAYMENTS		65,018,883	80,149,194
SURPLUS		585,427	6,732,151

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDFWUNDANYI Constituency financial statements were approved on 2020 and signed by:

Fund Account Manager Name: Henry G. Wanjiku

Sub-County Accountant

Name: Joseph Keli

ICPAK Member Number:5511

FUND ACCOUNT MANAGER
NG-CDF WUNDANY

27 JAN 2020

P. O. Box 1122 - 80304, WUNDANYI

**Reports and Financial Statements** 

For the year ended June 30, 2019

### V. STATEMENT OF ASSETS AND LIABILITIES AS AT 30<sup>TH</sup> JUNE 2019

	Note	2018-2019	2017-2018
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents		12.207.120	10.500.500
Bank Balances (as per the cash book)	10A	13,306,129	12,720,702
Cash Balances (cash at hand)	10B	-	-
Total Cash and Cash Equivalents		13,306,129	12,720,702
Current Receivables			
Outstanding Imprests	11	731,220	-
TOTAL FINANCIAL ASSETS		14,037,349	12,720,702
FINANCIAL LIABILITES			
Accounts Payable			
Retention	12A	-	-
Gratuity	12B		-
Total Financial Liabilities		-	-
NET FINANCIAL ASSETS		14,037,349	12,720,702
REPRESENTED BY			
Fund balance b/fwd 1st July	13	12,720,702	5,988,551
Surplus/Deficit for the year		585,427	6,732,151
Outstanding Imprest		731,220	-
Prior year adjustments:	14	-	-
NET LIABILITIES		14,037,349	12,720,702

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF WUNDANYI Constituency financial statements were approved on 10/10/10/2020 and signed by:

Fund Account Manager Name:Henry G. Wanjiku

Sub-County Accountant Name: Joseph Keli

ICPAK Member Number: 5511

FUND ACCOUNT MANAGER
NG-CDF WUNDANYI

2 7 JAN 2020

P. O. Box 1122 - 80304, WUNDANYI

Reports and Financial Statements

For the year ended June 30, 2019

CASH FLOWS FROM OPERATING ACTIVITIES			2018 - 2019	2017 - 2018
			Kshs	Kshs
Receipts				
Transfers from CDF Board	1		65,379,310	86,810,345
Other Receipts	3		225,000	71,000
Total Receipts			65,604,310	86,881,345
Payments				
Compensation of Employees	4		2,923,433	2,408,079
Use of goods and services	5		6,094,655	6,146,903
Transfers to Other Government Units	6		12,986,206	37,983,448
Other grants and transfers	7		39,512,779	33,221,779
Other Payments	9		3,501,810	
Total Payments			65,018,883	79,760,209
Total Receipts Less Total Payments			585,427	7,121,130
Adjusted for:				
Outstanding Imprest	11	-	731,220	
Retention	12A	-		
Gratuity Payable	12B			
Prior Year adjustment	14	-		
Net Adjustments			-	
Net cash flow from operating activities			1,316,647	7,121,136
CASHFLOW FROM INVESTING ACTIVITIES				
Proceeds from Sale of Assets	2		-	
Acquisition of Assets	8		-	(388,985)
Net cash flows from Investing Activities			-	(388,985)
NET INCREASE IN CASH AND CASH EQUIVALENT			1,316,647	6,732,151
Cash and cash equivalent at BEGINNING of the year	13		12,720,702	5,988,551
Cash and cash equivalent at END of the vear			14,037,349	12,720,702

NB-Cash and cash equivalent at END of the year is bank balance of ksh13,306,129 plus the outstanding imprest of ksh731,220.

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF WUNDANYI Constituency financial statements were approved on 2710 2020 and signed by:

Fund Account Manager

year

Name:Henry G. Wanjiku

FUND ACCOUNT MANAGER
NG-CDF WUNDANY

2 7 JAN 2020

P. O. Box 1122 - 80304, WUNDANYI Sub-County Accountant Name: Joseph Keli

ICPAK Member Number: 5511

SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2019 VII.

				Aofonto	Dudget	
Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Comparable	Duuget Utilisation Difference	% of Utilisation
				Dasis	DILICICIAC	
	а	þ	c=a+b	р	e=c-q	f=d/c %
RECEIPTS						
Transfers from CDF Board	109,040,876	24,100,012	133,140,888	78,100,012	55,040,875	58.7%
Proceeds from Sale of Assets			ı		•	
Other Receipts (sale of tender documents)		225,000	225,000	225,000	1	100.0%
TOTAL RECEIPTS	109,040,876	24,325,012	133,365,888	78,325,012	55,040,875	58.7%
PAYMENTS			ı		•	
Compensation of Employees	3,500,000	784,163	4,284,163	2,923,433	1,360,730	68.2%
Use of goods and services	6,313,679	2,131,772	8,445,451	6,094,655	2,350,796	72.2%
Transfers to Other Government Units	42,300,000	10,486,207	52,786,207	12,986,206	39,800,001	24.0%
Other grants and transfers	55,403,300	7,250,807	62,654,107	39,512,779	23,141,328	63.1%
Acquisition of Assets	1,111,897	11,015	1,122,912	•	1,122,912	0.0%
Other Payments	412,000	3,661,048	4,073,048	3,501,810	571,238	%0.98
TOTAL	109,040,876	24,325,012	133,365,888	65,018,883	68,347,005	49.3%

Fund Account Manager Name: Henry G. Wanjiku

FUND ACCOUNT MANAGER NG-CDF WUNDANY

27 JAN 2020 P. O. Box 1122 - 80304, WUNDANYI

Sub-County Accountant
Name: Joseph Keli
ICPAK Member Number:5511

VIII. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on	Budget utilization
				comparable basis	difference
	2018/2019		2018/2019	2018/2019	2018/2019
	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration					
Employees' Salaries	3,500,000	784,163	4,284,163	2,923,433	1,360,730
Goods and Services	2,042,453	700,000	2,742,453	2,248,000	494,453
Committee Expenses	1,000,000	300,000	1,300,000	950,000	350,000
Sub-Total	6,542,453	1,784,163	8,326,616	6,121,655	2,204,961
2.0 Monitoring and Evaluation					ı
Goods and Services	200,000	250,000	750,000	482,964	267,036
Committee Expenses	2,271,226	538,000	2,809,227	2,570,000	239,227
Capacity Building of NG-CDFs/PMCs	200,000	343,772	843,772	343,772	500,000
Sub-Total	3,271,226	1,131,772	4,402,999	3,852,964	550,035
3.0 Emergency					1
Emergency	5,738,993	1,850,807	7,589,800	1,500,000	6,089,800
Emergencies					-
Sub-Total	5,738,993	1,850,807	7,589,800	1,500,000	008,680,9
4.0 Bursary and Social Security Programme					•
Bursary Secondary Schools	26,500,000	2,844,828	29,344,828	28,161,378	1,183,450
Bursary Tertiary Schools	6,402,671		6,402,671	5,356,820	1,045,851
Bursary Special Schools	300,000		300,000	165,000	135,000

Social Security Programmes -NHIF	000'009		000,009		000,009
Sub-Total	33,802,671	2,844,828	36,647,499	33,683,198	2,964,301
5.0 Sports					1
Constituency Sports Tournament	2,180,818	1,727,586	3,908,404	3,066,684	841,720
Constituency Sports Tournament					
	2,180,818	1,727,586	3,908,404	3,066,684	841,720
6.0 Environment					1
Wundanyi Environmental project	100,000	827,586	927,586	227,586	700,000
St. Agatha Secondary School	700,000		700,000	610,000	90,000
St. Peters Ikuminyi Primary School	280,818		280,818	1	280,818
Shigharo Primary School	100,000		100,000	100,000	1
Chome Primary School	100,000		100,000	100,000	1
Mbela Secondary School	200,007		700,000	1	700,000
Paranga Secondary School	200,000		200,000	'	200,000
Sub-Total	2,180,818	827,586	3,008,404	1,037,586	1,970,818
7.0 Primary School Projects					ı
Ngolia primary school		3,316,552	3,316,552	3,316,551	1
Maynard primary school		150,000	150,000	150,000	1
Mbauro primary school		300,000	300,000	300,000	ı
Mchunguni Primary School	200,000	2,000,000	2,500,000	2,000,000	500,000
Daku Primary School	3,500,000		3,500,000		3,500,000
Mwaroko Primary School	2,500,000		2,500,000		2,500,000
Shagha Primary School	4,000,000		4,000,000		4,000,000
Kimangachughu Primary School	200,000		200,000		200,000
Mkanyatta Primary School	1,200,000	2,700,000	3,900,000	2,700,000	1,200,000
Kidule Primary School	2,000,000		2,000,000		2,000,000

St. Peters Ikuminyi Primary School	2,000,000		2,000,000		2,000,000
Sirienyi Primary School	200,000		200,000		200,000
Shigharo Primary School	1,200,000		1,200,000		1,200,000
Marungu Primary School	3,000,000		3,000,000		3,000,000
Mlechi Primary School	1,000,000		1,000,000		1,000,000
Sub-Total	21,300,000	8,466,552	29,766,552	8,466,551	21,300,001
8.0 Secondary School Projects					1
Hon. Mwadeghu sec school	2,500,000		2,500,000	2,500,000	•
Mghalu secondary school	5,000,000		5,000,000	•	5,000,000
Canon kituri sec school	5,000,000		5,000,000		5,000,000
Dr. aggrey sec school	3,000,000	1,669,655	4,669,655	1,669,655	3,000,000
Mwakishimba sec school	2,500,000	350,000	2,850,000	350,000	2,500,000
Sub-Total	18,000,000	2,019,655	20,019,655	4,519,655	15,500,000
9.0 Tertiary institutions projects					•
Wumingu technical training institute	3,000,000		3,000,000		3,000,000
Sub-Total	3,000,000	1	3,000,000		3,000,000
10.0 Security Projects					•
Vighombonyi chiefs office	2,000,000		2,000,000		2,000,000
Lushangoni Administration Police camp	4,000,000		4,000,000		4,000,000
Wundanyi OCPD resident	500,000		500,000		500,000
Wumingu administration complex	5,000,000		5,000,000		5,000,000
	11,500,000	1	11,500,000	•	11,500,000
11.0 Acquisitions of Assets					
NG- CDF office	1,111,897	11,015	1,122,912	'	1,122,912
Sub-Total	1,111,897	11,015	1,122,912	•	1,122,912
12.0 Others					1
Werugha Social hall	112,000		112,000		112,000

Wundanyi education office	300,000		300,000		300,000
Strategic Plan		3,465,048	3,465,048	3,305,810	159,238
Constituency website		196,000	196,000	196,000	
Sub-Total	412,000	3,661,048	4,073,048	3,501,810	571,238
GRAND TOTAL	109,040,876	24,325,012	133,365,888	65,018,883	68,347,005

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

FUND ACCOUNT MANAGER

NG-CDF WUNDANYI

27 JAN 2020

P. O. Box 1122 - 80304,
WUNDANYI

Reports and Financial Statements For the year ended June 30, 2019

### IX. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

### 1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

### 2. Reporting Entity

The financial statements are for the NGCDF-WUNDANYI Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

### 3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

### 4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

### a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

### Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

### Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

### WUNDANYI CONSTITUENCY

**Reports and Financial Statements** 

For the year ended June 30, 2019

### SIGNIFICANT ACCOUNTING POLICIES

### External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criterion is applied for loans received in the form of a direct payment.

During the year ended 30<sup>th</sup> June 2019, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

### Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

### b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

### Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

### Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

### Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

WUNDANYI CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

### SIGNIFICANT ACCOUNTING POLICIES

### 5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at Kenya Commercial Bank, Wundanyi Branch at the end of the financial year.

### 7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

### 8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

### 9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

### 10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

WUNDANYI CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

### SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2018 for the period 1st July 2018 to 30th June 2019 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2019.

### 14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

### 15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

Reports and Financial Statements

For the year ended June 30, 2019

### X. NOTES TO THE FINANCIAL STATEMENTS

### 1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2018-2019	2017-2018
		Kshs	Kshs
NGCDF Board			
	AIE NO. A8925547		5,500,000
	AIE NO. A892861		37,905,172
	AIE NO. A896867		43,405,173
	AIE NO. 2017/2018/763	11,151,724	
	AIE NO. 2017/2018/909	227,586	
	AIE NO. 2018/2019/090	10,000,000	
	AIE NO. 2018/2019/525	15,000,000	
	AIE NO. 2018/2019/841	6,000,000	
	AIE NO. 2018/2019/1163	12,000,000	
	AIE NO. 2018/2019/1006	11,000,000	
TOTAL		65,379,310	86,810,345

### 2. PROCEEDS FROM SALE OF ASSETS

	2018-2019	2017-2018
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Total		

WUNDANYI CONSTITUENCY

**Reports and Financial Statements** 

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 3. OTHER RECEPTS

	2018-2019	2017-2018
	Kshs	Kshs
Interest Received		
Rents		
Receipts from Sale of tender documents	225,000	71,000
Other Receipts Not Classified Elsewhere		
Total	225,000	71,000

### 4. COMPENSATION OF EMPLOYEES

	2018-2019	2017-2018
	Kshs	Kshs
Basic wages of contractual employees	2,130,273	1,938,743
Basic wages of casual labour	90,000	
Personal allowances paid as part of salary		
House allowance	345,400	270,700
Transport allowance	280,000	107,000
Leave allowance		
Other personnel payments		91,636
Employer Contribution to NSSF	77,760	
Gratuity – paid		
- accrued		
Total	2,923,433	2,408,079

Reports and Financial Statements For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 5. USE OF GOODS AND SERVICES

	2018-2019	2017-2018
	Kshs	Kshs
Utilities, supplies and services	402,263	83,143
Electricity		
Water & sewerage charges		
Office rent		
Communication, supplies and services		
Domestic travel and subsistence		
Printing, advertising and information supplies & services		
Rentals of produced assets		
Training expenses	714,200	
Hospitality supplies and services	710,396	662,000
Other committee expenses		
Committee allowance	2,058,410	4,333,210
Insurance costs		
Specialised materials and services		
Office and general supplies and services	2,191,471	460,218
Fuel, oil & lubricants		250,000
Other operating expenses		246,952
Bank service commission and charges	3,915	
Security operations		
Routine maintenance - vehicles and other transport equipment	14,000	111,380
Routine maintenance- other assets	_	_
Total	6,094,655	6,146,903

WUNDANYI CONSTITUENCY

**Reports and Financial Statements** 

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Transfers to Primary schools	8,466,551	6,033,448
Transfers to Secondary schools	4,519,655	31,950,000
Transfers to Tertiary institutions		
TVET		
TOTAL	12,986,206	37,983,448

### 7. OTHER GRANTS AND OTHER PAYMENTS

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Bursary -Secondary	28,386,689	15,534,844
Bursary -Tertiary	5,356,820	6,407,174
Bursary-Special schools	165,000	300,000
Mocks & CAT	-	
Security	-	1,170,000
Sports	3,066,684	500,000
Environment	1,037,586	1,120,106
Social hall projects		5,689,655
Emergency Projects	1,500,000	2,500,000
TOTAL	39,512,779	33,221,779

**Reports and Financial Statements** 

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

Non Financial Assets	2018-2019	2017 - 2018
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	_
Purchase of Vehicles		
Purchase of Bicycles & Motorcycles	-	_
Overhaul of Vehicles	-	, -
Purchase of office furniture and fittings	-	388,985
Purchase of computers ,printers and other IT equipments	-	
Purchase of photocopier	-	_
Purchase of other office equipments	-	
Purchase of soft ware	-	-
Acquisition of Land	-	-
TOTAL	-	388,985

9. OTHER PAYMENTS

	2018-2019	2017-2018
	Kshs	Kshs
Constituency website	196,000	~
Strategic plan	3,305,810	~
TOTAL	3,501,810	~

WUNDANYI CONSTITUENCY

**Reports and Financial Statements** 

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	Account Number	2018-2019	2017 - 2018
		Kshs	Kshs
Kenya Commercial Bank, Wundanyi Branch . Wundanyi NG-CDF	A/C no.1103860992	13,306,129	12,720,702
Branch: Wandanyi NG-CD1	A/C 110.1103000772		
TOTAL		13,306,129	12,720,702
10B: CASH IN HAND)			
		2018-2019	2017 - 2018
		Kshs	Kshs
Location 1		-	-
Location 2		-	-
Location 3		-	-
Other receipts (specify)		-	-
TOTAL		-	-

WUNDANYI CONSTITUENCY

**Reports and Financial Statements** 

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 11: OUTSTANDING IMPRESTS

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
Evans Machira	30/6/2019	731,220	~	731,220
Total				731,220

[Include an annex of the list is longer than 1 page.]

### 12A. RETENTION

		2018 - 2019	2017 ~ 2018
		Kshs	Kshs
Supplier/Contractor	PV No.		
TOTAL			

[Provide short appropriate explanations as necessary

### 12B. STAFF GRATUITY OUTSTANDING

	2018 - 2019	2017 - 2018
	Kshs	Kshs
Supplier/Contractor PV No.		
TOTAL		

[Provide short appropriate explanations as necessary

### 13. BALANCES BROUGHT FORWARD

	2018 - 2019	2017 - 2018
	Kshs (1/7/2018)	Kshs (1/7/2017)
Bank accounts	12,720,702	5,988,551
Cash in hand		
Imprest		
TOTAL	12,720,702	5,988,551

[Provide short appropriate explanations as necessary]

**Reports and Financial Statements** 

For the year ended June 30, 2019

14. PRIOR YEAR ADJUSTMENTS

	2018 - 2019	2017 - 2018
Bank accounts	Kshs	Kshs
Cash in hand		~
Imprest		~
TOTAL		~

WUNDANYI CONSTITUENCY

**Reports and Financial Statements** 

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 15. OTHER IMPORTANT DISCLOSURES

### 15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2018-2019	2017 - 2018
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods		_
Supply of services	-	-
TOTAL	-	-

15.2: PENDING STAFF PAYABLES (See Annex 2)

	2018-2019	2017 - 2018
	Kshs	Kshs
NGCDFC Staff	-	-
Others (specify)	-	-
TOTAL	-	-

15.3: UNUTILIZED FUND (See Annex 3)

	2018-2019	2017 - 2018
	Kshs	Kshs
Compensation of employees	1,360,730	784,163
Use of goods and services	2,350,796	2,031,772
Amounts due to other Government entities	39,800,001	10,486,207
Amounts due to other grants and other transfers	23,141,328	7,250,807
Acquisition of assets	1,122,912	11,015
Others ( <i>specify</i> )	571,238	3,465,048
TOTAL	68,347,005	24,029,012

WUNDANYI CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### 15.4: PMC account balances (See Annex 5)

	2018-2019	2017-2018
	Kshs	Kshs
PMC account Balances (see attached list)	4,190,309	34,576,308
TOTAL	4,190,309	34,576,308

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Original							
## Sub-Total   Job Group   Original   Date Payable   Paid   Outstanding Bala					Amou		
### and the state of the state	Name of Staff	Job Group	Original Amount	Date Payable Contracted	Paid To- Date	Outstanding Balance 2019	Comments
### salary    Sub-Total			а	q	၁	d=a-c	
### Sub-Total   Sub-Total   4/10/2018   1  2. Beattie Nyatta	Staff salary						
### Sub-Total   Sub-Total   Sub-Total   1. John Kisombe   4/10/2018   1. Sub-Total   2. Beattie Nyatta   3. Reuben Shuma   8/1/2018   2. Kennedy Mwamburi   6. Alice Nyambu   8/1/2018   2. Sub-Total   5. Sub-Total   5	1.						
### Sub-Total   Sub-Total   A/10/2018   1    1. John Kisombe	2.						
### Sub-Total #### Sub-Total ####################################	3.						
1. John Kisombe 1. John Kisombe 2. Beattie Nyatta 3. Reuben Shuma 4.Christine Mwakaba 4.Christine Mwakaba 5. Kennedy Mwamburi 6. Alice Nyambu 7. Caroline Mghanga 8ub-Total	Sub-Total						
1. John Kisombe 2. Beattie Nyatta 2. Beattie Nyatta 3. Reuben Shuma 4. Christine Mwakaba 4. Christine Mwakaba 5. Kennedy Mwamburi 6. Alice Nyambu 7. Caroline Mghanga 8ub-Total 8ub-Total 8ub-Total 8ub-Total 8ub-Total 8ub-Total 8ub-Total 8ub-Total 8ub-Total							
2. Beattie Nyatta       7/1/2017       2         3. Reuben Shuma       8/1/2018       2         4. Christine Mwakaba       7/1/2016       2         5. Kennedy Mwamburi       8/1/2017       1         6. Alice Nyambu       2/1/2019       9         7. Caroline Mghanga       Sub-Total       9         nionisable Employees       Sub-Total       9         hers (specify)       Sub-Total       6         Sub-Total       8       8         Sub-Total       8       8	1. John Kisombe			4/10/2018		149,470	
3. Reuben Shuma       8/1/2018         4. Christine Mwakaba       7/1/2016       2         5. Kennedy Mwamburi       8/1/2018       9         6. Alice Nyambu       2/1/2019       9         7. Caroline Mghanga       2/1/2019       9         nionisable Employees       Sub-Total       9         thers (specify)       Sub-Total       6	2. Beattie Nyatta			7/1/2017		204,868	
4. Christine Mwakaba 5. Kennedy Mwamburi 6. Alice Nyambu 7. Caroline Mghanga 8ub-Total	3. Reuben Shuma			8/1/2018		99,538	
5. Kennedy Mwamburi       7/1/2017       1         6. Alice Nyambu       8/1/2018       9         7. Caroline Mghanga       2/1/2019       9         nionisable Employees       8ub-Total       9         sub-Total       8ub-Total       6         fhers (specify)       8ub-Total       6	4. Christine Mwakaba			7/1/2016		226,127	
6. Alice Nyambu  7. Caroline Mghanga  8/1/2018  8/1/2019  Sub-Total	5.Kennedy Mwamburi			7/1/2017		174,825	
7. Caroline Mghanga Sub-Total	6. Alice Nyambu			8/1/2018		70,928	
ionisable Employees  Sub-Total  Sub-Total  Sub-Total  Sub-Total  Sub-Total	7. Caroline Mghanga			2/1/2019		25,854	
iionisable Employees  Sub-Total  Sub-Total  Sub-Total  Sub-Total	Sub-Total					951,610	
thers (specify)  Sub-Total  Sub-Total	Unionisable Employees						
thers (specify)  Sub-Total  Sub-Total	4.						
thers (specify)  Sub-Total  Sub-Total	5.						
thers (specify)  Sub-Total  Sub-Total	6.						
thers (specify)  Sub-Total	Sub-Total						
Sub-Total	Others (specify)						
Sub-Total	7.						
Sub-Total	8.						
	9.						
	Sub-Total						
	Grand Total					951,610	

### ANNEX 3 – UNUTILIZED FUND

	Transaction	2018/19	2017/18	Comments
	Description	61 /6107	01/1107	
Compensation of employees		1,360,730	784,163	
Use of goods & services		2,350,796	2,031,772	1,350,716
Amounts due to other Government entities		ı		1,850,716
Maynard Primary school		7	150,000	
Mbauro primary school		1	300,000	
Dr. aggrey sec school		3,000,000	1,669,655	
Mwakishimba sec school		2,500,000	350,000	
Mkanyatta Primary School		1,200,000	2,700,000	
Ngolia primary school		ı	3,316,552	
Mchunguni Primary School		500,000	2,000,000	
Daku Primary School		3,500,000		
Mwaroko Primary School		2,500,000		
Shagha Primary School		4,000,000		
Kimangachughu Primary School		200,000		
Kidule Primary School		2,000,000		
St. Peters Ikuminyi Primary School		2,000,000		
Sirienyi Primary School		200,000		
Shigharo Primary School		1,200,000		
Marungu Primary School		3,000,000		
Mlechi Primary School		1,000,000		
Mghalu secondary school		5,000,000		
Canon kituri sec school		5,000,000		
Wumingu technical training institute		3,000,000		
Sub-Total	al	39,800,001	10,486,207	と の 日本 の 日
Amounts due to other grants and other transfers				
Emergency		6,089,800	1,850,807	
Constituency Sports Tournament		841,720	1,727,586	

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND (NGCDF)-WUNDANYI CONSTITUENCY Reports and Financial Statements

For the year ended June 30, 2019

Comments 3,465,048 24,029,012 827,586 2,844,828 11,015 7,250,807 3,465,048 Outstanding Balance 2017/18 1,970,818 600,000,000 2,000,000 4,000,000 500,000 5,000,000 23,366,639 1,122,912 112,000 300,000 159,238 571,238 68,347,005 2,364,301.41 Outstanding Balance 2018/19 Transaction Description Sub-Total Sub-Total Sub-Total Grand Total Lushangoni Administration Police camp Social Security Programmes -NHIF Wumingu administration complex Wundanyi Environmental project Vighombonyi chiefs office Wundanyi OCPD resident Wundanyi education office Acquisition of assets Werugha Social hall Others (specify) NG-CDF Office Strategic Plan Bursary Name

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – WUNDANYI CONSTITUENCY Reports and Financial Statements

For the year ended June 30, 2019
ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Land Buildings and structures Transport equipment Office equipment, furniture and fittings ICT Equipment, Software and Other ICT Assets  Land  34,700,000  4,901,500  4,901,500	HISTORICAL COST AGGITTORIS	Disposals	Historical
8	b/f during the	during the	Cost
8		year (Kshs)	(Kshs)
35			2018/19
4	000		34,700,000
4,			
	200		4,901,500
	742		892,742
	498		179,498
Other Machinery and Equipment			
Heritage and cultural assets			
Intangible assets			
Total 40,673,740	,740		40,673,740

### ANNEX 5 -PMC BANK BALANCES AS AT 30TH JUNE 2019

rot the year chaca dame 30, 2017				
MWAKIWIWI SECONDARY SCHOOL	KCB	1175837482	22,973	22,973
KITUMBI SECONDARY SCHOOL	KCB	1135115796	1,420	29,546
WUMINGU TECHNICAL TRAINING INSTITUTE	KCB	1171050704	131,771	136,031
PARANGA PRIMARY SCHOOL	KCB	1178389022	5,771	7,771
SHIGHARO PRIMARY SCHOOL	KCB	1117658929	72,791	72,791
KISHUSHE PRIMARY SCHOOL	KCB	1130217345	2,633	2,633
MBALE HEALTH CENTRE	KCB	1170521231	60,358	64,618
MBALE COMMUNITY CENTRE	KCB	1114436534	33,201	181,601
CHOKE PRIMARY SCHOOL	KCB	1112075461	744	744
P.J MWANGOLA SECONDARY SCHOOL	KCB	1135488371	1,199	96,199
MCHUNGUNYI PRIMARY SCHOOL	KCB	1236209869	84,920	
DAKU PRIMARY SCHOOL	KCB	1132504635	0	0
MWAROKO PRIMARY SCHOOL	KCB	1210016214	0	0
KIMANGACHUGHU PRIMARY SCHOOL	KCB	1110815891	0	0
ST.PETERS FUNJU PRIMARY SCHOOL	KCB	1179049934	303,251	313,316
MKANYATTA PRIMARY SCHOOL	KCB	1236924940	154,968	
SIRIENYI PRIMARY SCHOOL	KCB	1103845705	3,303	0
Total			4,190,309	34,576,308

# PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. the issues to be resolved.

	Issue / Observations from Auditor	Management	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
Non-Implementa indicated that the 4,700,000 for thre and construction were disbursed by implemented. The Lushangonyi AP Constituency Stra Constituency We The projects were Wundanyi Consti	Non-Implementation of Projects -Records availed for audit review indicated that the Fund budgeted and received funding of Kshs.  4,700,000 for three projects, being constituency website, strategic plan and construction of Lushangonyi AP Post. However, although the funds were disbursed by the Constituency Fund Board, these projects were not implemented. The projects were funded as detailed below:  Lushangonyi AP -1,000,000  Constituency Strategic Plan-3,500,000  Constituency Website -200,000  The projects were meant to uplift the living standards of the residents of Wundanyi Constituency and their non-implementation is likely to adverse the same	Lushangonyi AP Camp- the PMC account was opened after the closure of the financial year. Constituency Strategic Plan-it was at the tendering level. Constituency Website-it was at	FAM	RESOLVED	
Cash an State South June South June Soank state which Kanhile the Indicated Index revook of June Sook of June Sook of June Sonseque	Cash and Cash Equivalents -The bank reconciliation statement as at 30th June 2018 availed in support of the balance reflected payments in bank statement not yet recorded in cash book of Kshs. 153,681, out of which Kshs. 73,616 relates to the year 2014/2015 and earlier years while the dates of cheques amounting to Kshs. 74,000 were not indicated. Further the statement of receipts and payments for the year under review and receipts in bank statement not recorded in the cash book of Kshs. 26,701. In addition, the reconciliation reflects receipts in cashbook not yet recorded in bank in bank statement of Kshs. 14,861. Consequently, the accuracy validity completeness of cash and cash	All stale cheques have been received in the Cash book Bank charges have been charged in the cash book Receipts in bank statement not recorded in Cash book totalled	FAM	RESOLVED	

Reference			Focal Point person to		Timeframe:
No. on the external audit	Issue / Observations from Auditor	Management comments	resolve the issue (Name and designatio	Status: (Resolved / Not Resolved)	STATE OF THE PARTY
•			n)		resolved)
	equivalents balance of Kshs. 12,720,702 as at 30 June 2018 could not	26,700 they were			
	be confirmed.	double payments in			
		management has			
		written to the bank			
	<b>Emergency Projects</b> -Note 7 to the financial statements for the year	Due to heavy rains	FAM	RESOLVED	
	ended 30 June 2018 reflects emergency projects of Kshs. 2,500,000.	and strong winds			
	Records availed f refurbishment of the constituency office. However, no	experienced in the			
	explanation nor justification was provided to finance the project from	part of the			
	the emergency fund kitty since it didn't not meet the requirement of	NGFCDF office			
	section 8(3) of the National Government Constituencies Development	roof was blown			
	Fund ,2015.	away and walls			
8	Consequently the propriety, validity and lawfulness of emergency	made of			
	projects expenditure of kshs. 2,500,00 for the year ended 30 June could	interlocking blocks			
	not be confirmed.	had started to cave			
		in so, it was			
		awarded			
		Kshs.2,500,000 to			
		cater for			
		renovations.			