



Enhancing Accountability



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| REPORT | |
| THE NATIONAL ASSEMBLY | |
| PART II | |
| DATE: 21 OCT 2021 | DAY: Thursday |
| TABLED BY: LOMP. | THE AUDITOR-GENERAL |
| CLERK-AT THE-TABLE: | Maira Warijku |

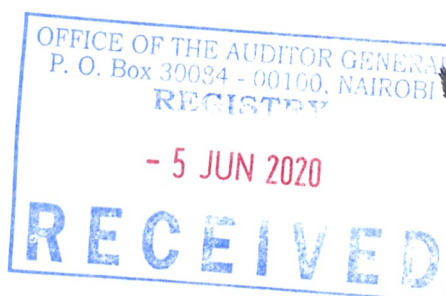
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ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT
FUND – LAIKIPIA WEST CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2019**

Revised Template 30th June 2019



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - LAIKIPIA
WEST CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2019**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NG-CDF Laikipia West Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2019 and who had direct fiduciary responsibility were:

| No. | Designation | Name |
|-----|-----------------------|------------------|
| 1. | A.I.E holder | Samuel Mwangi |
| 2. | Sub-County Accountant | Felista Githuku |
| 3. | Chairman NGCDFC | Patrick Weru |
| 4. | Member NGCDFC | Prisca Ng'arachu |

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -Laikipia West Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF Laikipia West Constituency Headquarters

P.O. Box 2084-20300,
NG CDF OFFICE,
Nyahururu- Nakuru Road;
Next to DCC Nyahururu,
Nyahururu, KENYA

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
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(f) NG-CDF Laikipia West Constituency Contacts

Telephone: (254) 700390244
E-mail: ngcdflaikipiawest@ngcdf.go.ke

(g) NG-CDF Laikipia West Constituency Bankers

1. Equity Bank, Nyahururu Branch
P.O. Box 1048-20300
Nyahururu, Kenya

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

II. FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

On behalf of Laikipia West Constituency, I am pleased to present the unaudited financial statements and Reports for the financial year ended 30th June 2019. In the Financial year under review, Laikipia West was allocated ksh 109,040,875.52 as tabulated below:

Annual Constituency Allocation

| NO | Emergency | Normal Allocation | Total |
|----|--------------|-------------------|----------------|
| 1 | 5,738,993.45 | 103,301,882.07 | 109,040,875.52 |

As a requirement by the NGCDGB, we meet and deliberated on the project and a proposal was forwarded for consideration. All the projects were approved apart from:

- i. CATS
- ii. AST A.P camp
- iii. 18 A.P camp

We have given the necessary requirements to the board for approval.

In the financial year under review we received ksh 65,379,310.35. ksh 11,379,310.35 was allocation for the financial year 2017/2018 and ksh 54,000,000 for the financial year 201/2019. The committee sat and prioritised to various projects earmarked for implementation. The committee also sold tender documents and we had a receipt of ksh 4,000.00.

During the FY 2018/2019, we received 50% of the normal Constituency funding equivalent to Kshs 54,000,000.00 and these funds were then disbursed to earmarked projects.

Sector Prioritization

During the financial year, a total of ksh 77,052,529.85 was spent in various sectors as compared to ksh 79,137,137.00 in the last financial year as tabulated below: we had a deficit of ksh 11,669,219.50 as compared to a surplus of ksh 8,484,208.00 in the last financial year.

| | 2018-2019 | 2017-2018 |
|---|----------------------------|--------------------------|
| RECEIPTS | | |
| Transfers from CDF board-AIEs' Received | 65,379,310 | 87,310,345.00 |
| Other Receipts | 4,000 | 311,000.00 |
| Total Receipts | <u>65,383,310</u> | <u>87,621,345</u> |
| Payments | | |
| Total payments | 77,052,530 | 79,137,137 |
| SURPLUS/DEFICIT | - <u>11,669,230</u> | <u>8,484,208</u> |

SECTORAL ANALYSIS OF FUNDING

Over the past 2 years, the Constituency has received a total of Kshs 200,951,624.06 which were subsequently been disbursed to various projects in education and security sectors in addition to the statutory bursary, emergency, sports, administration and monitoring and evaluation votes. The funding has benefitted over 100 projects and the breakdown in terms of the number of projects funded in these leading sectors over the 2 five years is as hereunder provided;

| Sector | Number of Projects | | |
|-----------------|--------------------|---------|-------|
| | 2018/19 | 2017/18 | Total |
| Primary Schools | 39 | 46 | 85 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
 LAIKIPIA WEST CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2019**

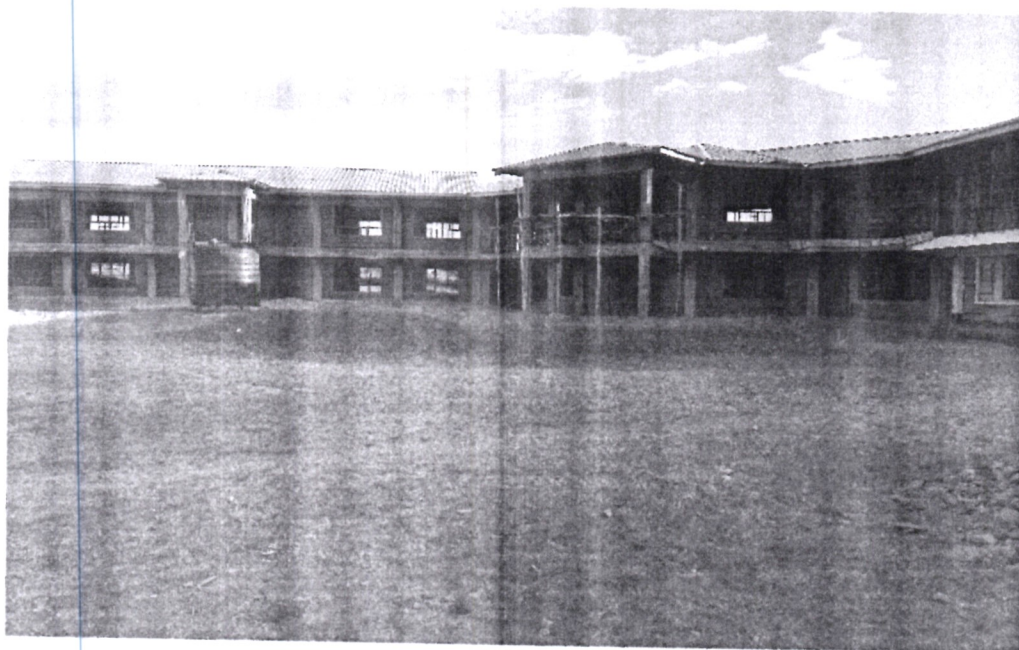
| | | | |
|------------------------|-----------|-----------|------------|
| Secondary Schools | 20 | 15 | 35 |
| Tertiary Institutions | 1 | 1 | 2 |
| Security | 7 | 3 | 10 |
| Total No Funded | 67 | 65 | 132 |

Source: Laikipia West NGCDF Records (2019)

From the above, the education had the biggest allocation. This is evident due to the number of schools in the constituency. The NG-CDF (Amendment) Act 2016 introduced a major shift in the scope of projects eligible to be funded. Primarily the projects to be funded will be on education, security, sports and environment sectors.

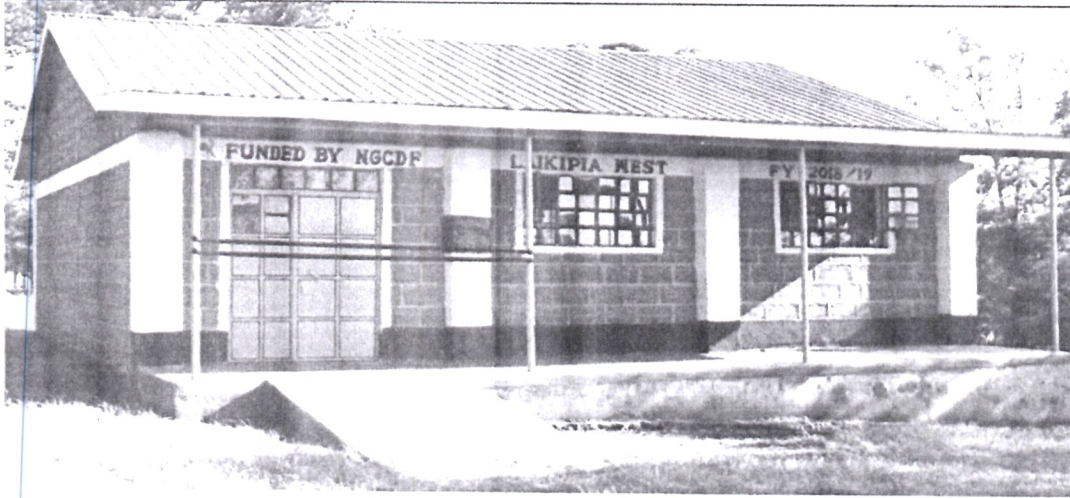
Achievements and Major Undertakings

During the year, the Committee disbursed a total of Kshs 24,000,000 as bursary to needy students in secondary, tertiary institutions and this benefitted a total of 1,800 students in addition to 554 students in two driving schools. Major physical facilities funded are infrastructure such as classrooms, administration blocks, laboratories, dormitories, toilets, lockers and chairs, desks and equipping of laboratories and libraries. The continued funding towards the education sector in the Constituency has contributed to increased enrolment in primary, secondary and tertiary institutions whilst increasing retention and transition rates while equally reducing the burden of education for low income families. Another major project undertaken during the year is the Dr Wachira Secondary School which is a complex to include administration block and classrooms. The first phase of the project is 75 percent complete.



Other projects undertaken during the year include the completed classroom at Naigera Day Secondary School as shown below;

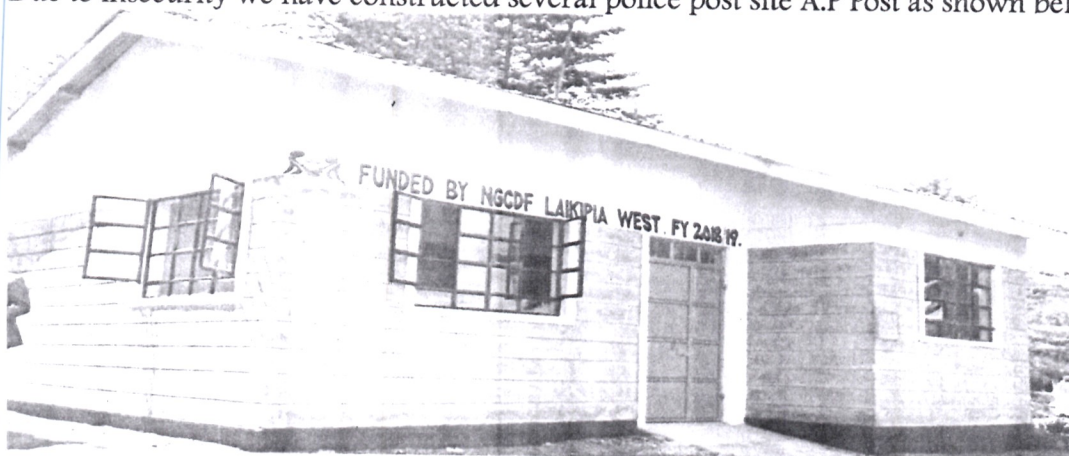
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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In support of the Big 4 agenda we have constructed a classroom at Nyahururu KMTTC as shown below.



Due to insecurity we have constructed several police post site A.P Post as shown below:



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2019**

Budgetary Appropriations

During the financial year 2018/2019, the overall budget utilization stood at 64 percent based on the funds received. During the period Kshs 54,000,000 was received against the total allocation of Kshs 109,040,875.52.

Development Planning

The Constituency Development Funds continue to draw interest of beneficiaries and communities alike. This has seen the receipt of many proposals from communities spanning various sectors. To ensure focus and expedite Constituency development, the Committee is reviewing its strategic plan which is a formalized road map that spells out where the Constituency is going over the next five years in project identification, implementation and management taking cognizance of the global Sustainable Development Goals, Kenya Vision 2030 and related County Integrated Development Plans. The NGCDF Committee is convinced that the strategic plan shall help the Constituency in setting priorities, focusing energy and resources, strengthening operations and ensuring that the Committee, its employees and other stakeholders are working towards a common goal and results.

Challenges

The Committee has noted various challenges in project implementation and management during the FY 2018/2019. These among many include:

1. Inadequate record keeping by project management committees,
2. Failure by some PMCs to comply with the procurement procedures and regulations.
3. Delayed submission of the required returns for funds disbursed.
4. So many schools in dire need of infrastructure development and improvements.

To minimize the risks, the committee:

- Scaled up its capacity building programmes for NGCDF Committee,
- Project Management Committees and staff on various aspects of NGCDF projects management.
- These programmes contributed to minimizing the challenges and improving overall performance by Project Management Committees monitoring and evaluation.

I wish to sincerely thank the Member of National Assembly Hon Patrick Mariru, NGCDF Committee, NG-CDFC staff, Project Management Committees, the Sub County Accountant, Sub County Internal Auditor and other stakeholders for the cooperation. Without them we could not achieve our mandate to the people of Laikipia West Constituency.



Patrick Weru

CHAIRMAN NGCDF COMMITTEE

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
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For the year ended June 30, 2019**

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

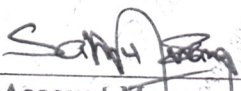
The Accounting Officer in charge of the NG-CDF-Laikipia West Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2019. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

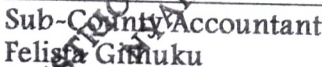
The Accounting Officer in charge of the NG-CDF-Laikipia West Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2019, and of the entity's financial position as at that date. The Accounting Officer charge of the NG-CDF-Laikipia West Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NG-CDF-Laikipia West Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

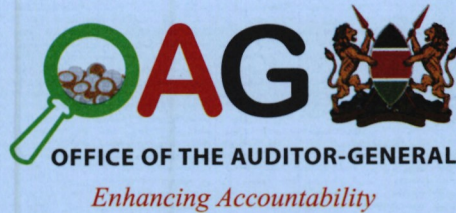
The NG-CDF-Laikipia West Constituency financial statements were approved and signed by the Accounting Officer on 3rd September, 2019.


Fund Account Manager
Name: Samuel Mwangi


Sub-County Accountant
Name: Feliga Githuku
ICPAK Member Number:

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - LAIKIPIA WEST CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2019

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund-Laikipia West Constituency set out on pages 9 to 42, which comprise the statement of assets and liabilities as at 30 June, 2019, and the statement of receipts and payments, statement of cash flows and statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund-Laikipia West Constituency as at 30 June, 2019 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and National Government Constituencies Development Fund Act, 2015.

Basis for Qualified Opinion

1. Errors in the Financial Statements

1.1 Erroneous Net Liabilities

The statement of assets and liabilities reflects total financial assets of Kshs.1,019,805 and Nil liabilities as at 30 June, 2019. However, contrary to the guidelines issued by the Public Sector Accounting Standards Board, the statement reflects net financial liabilities and net liabilities of Kshs.1,019,805, respectively instead of the net financial position of Kshs.1,019,805. This anomaly has not been explained.

Consequently, the validity and accuracy of the statement of assets and liabilities, could not be confirmed.

1.2 Erroneous Prior Year adjustment

As disclosed under note 14 to the financial statements, the statement of assets & liabilities as at 30 June, 2019 reflects Kshs.73,469 in respect of prior year adjustment relating to cash in hand during the year under review. However, prior year adjustment may arise either as a correction of an error in the financial statements reported for a prior period or change in accounting policy/ estimate from the previous year in accordance with the International Public Sector Accounting Standards (IPSAS) 3. The adjustment has also not been explained.

In the circumstances, this treatment does not conform to the International Public Sector Accounting Standards (IPSAS 3) and hence the accuracy of the statement of assets and liabilities as at 30 June, 2019, could not be confirmed.

2.0 Variance of Receipts in Summary Statement of Appropriation - Recurrent and Development Combined and the Statement of Receipts and Payments

The summary statement of appropriation - recurrent and development combined reflects actual receipts of Kshs.77,994,866 in respect of transfers from CDF Board while the statement of receipts and payments reflects Kshs.65,379,310 resulting to a variance of Kshs.12,615,556.

In the circumstances, the accuracy and completeness of the receipts relating to transfers from CDF Board of Kshs.77,994,866 reflected in the summary statement of appropriation: recurrent and development combined for the year ended 30 June, 2019 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund-Laikipia West Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Budgetary Control and Performance

The statement of comparative budget and actual amounts reflects final receipts budget and actual on comparable basis of Kshs.133,039,741 and Kshs.77,994,866 respectively resulting to an under-funding of Kshs.55,044,875 or 41% of the budget. Similarly, the Fund spent Kshs.77,052,530 against an approved budget of Kshs.133,039,741 resulting to an under-expenditure of Kshs.55,987,211 or 42% of the budget. The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the residents of Laikipia West Constituency.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion of Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

Projects Verification

As disclosed under Note 6 to the financial statements, the statement of receipts and payments reflects transfers to other government units of Kshs.30,245,387 in respect of transfers to other Government Units out of which Kshs.16,450,000 relates to transfers to primary schools.

Physical verification of the three (3) projects for construction of classrooms and toilets costing Kshs.2,250,000 revealed poor workmanship, visible cracks on walls and poor paint works.

As a result, value for money of the expenditure of Kshs.2,250,000 incurred on the projects during the year ended 30 June, 2019 could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide

a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



Nancy Gathungu
AUDITOR-GENERAL

Nairobi

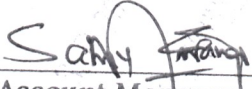
08 October, 2021

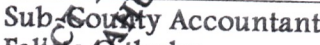
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

IV. STATEMENT OF RECEIPTS AND PAYMENTS

| | Note | 2018-2019 | 2017-2018 |
|---|------|----------------------------|--------------------------|
| | | Kshs | Kshs |
| RECEIPTS | | | |
| Transfers from CDF board-AIEs' Received | 1 | 65,379,310 | 87,310,345 |
| Proceeds from Sale of Assets | 2 | - | |
| Other Receipts | 3 | 4,000 | 311,000 |
| TOTAL RECEIPTS | | <u>65,383,310</u> | <u>87,621,345</u> |
| PAYMENTS | | | |
| Compensation of employees | 4 | 3,179,351 | 1,924,128 |
| Use of goods and services | 5 | 8,061,827 | 6,720,173 |
| Transfers to Other Government Units | 6 | 30,245,387 | 40,148,835 |
| Other grants and transfers | 7 | 31,565,965 | 29,771,551 |
| Acquisition of Assets | 8 | - | 572,450 |
| Other Payments | 9 | 4,000,000 | - |
| TOTAL PAYMENTS | | 77,052,530 | 79,137,137 |
| SURPLUS/DEFICIT | | <u>(11,669,220)</u> | <u>8,484,208</u> |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF-Laikipia West Constituency financial statements were approved on 3rd September, 2019 and signed by:


Fund Account Manager
Name: Samuel Mwangi


Sub-County Accountant
Name: Felista Githuku
ICPAK Member Number:

DISRICT ACCOUNTANT
LAIKIPIA WEST

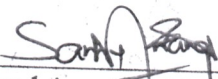
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY**

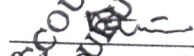
**Reports and Financial Statements
For the year ended June 30, 2019**

V. STATEMENT OF ASSETS AND LIABILITIES

| | Note | 2018-2019 | 2017-2018 |
|---------------------------------------|------|-------------------------|--------------------------|
| | | Kshs | Kshs |
| FINANCIAL ASSETS | | | |
| Cash and Cash Equivalents | | | |
| Bank Balances (as per the cash book) | 10A | 1,019,805 | 12,615,556 |
| Cash Balances (cash at hand) | 10B | - | - |
| Total Cash and Cash Equivalents | | 1,019,805 | 12,615,556 |
| Current Receivables | | - | - |
| Outstanding Imprests | 11 | - | - |
| TOTAL FINANCIAL ASSETS | | 1,019,805 | 12,615,556 |
| FINANCIAL LIABILITIES | | | |
| Accounts Payable | | | |
| Retention | 12 A | - | - |
| Gratuity | 12 B | - | - |
| NET FINANCIAL LIABILITIES | | <u>1,019,805</u> | <u>12,615,556</u> |
| REPRESENTED BY | | | |
| Fund balance b/fwd 1st July 2018 | 13 | 12,615,556 | 4,131,348 |
| Surplus/Deficit for the year | | (11,669,220) | 8,484,208 |
| Prior year adjustments | 14 | 73,469 | - |
| NET LIABILITIES | | <u>1,019,805</u> | <u>12,615,556</u> |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF Laikipia West Constituency financial statements were approved on 27th September, 2019 and signed by:


Fund Account Manager
Name: Samuel Mwangi

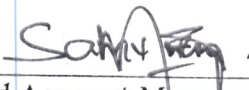

Sub-County Accountant
Name: Festus Githuku
ICPAK Member Number:
**DISTRICT ACCOUNTANT
NYALAJU**

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
LAIKIPIA WEST CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

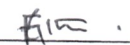
VI. STATEMENT OF CASHFLOW

| Receipts for operating income | Note | 2018-2019 | 2017-2018 |
|---|-------------|---------------------|-------------------|
| Transfers from CDF Board | 1 | 65,383,310 | 87,310,345 |
| Other Receipts | 3 | | 311,000 |
| Total Receipts | | 65,383,310 | 87,621,345 |
| Payments for operating expenses | | | |
| Compensation of Employees | 4 | 3,179,351 | 1,924,128 |
| Use of goods and services | 5 | 8,061,827 | 6,720,173 |
| Transfers to Other Government Units | 6 | 30,245,387 | 40,148,835 |
| Other grants and transfers | 7 | 31,565,965 | 29,771,551 |
| Other Payments | 9 | 4,000,000 | - |
| Total Payments | | 77,052,530 | 78,564,687 |
| Adjusted for: | | | |
| Outstanding Imprests | 11 | - | - |
| Retention Payable | 12A | - | - |
| Gratuity Payable | 12B | - | - |
| Adjustments during the year | 14 | 73,469 | - |
| Net cash flow from operating activities | | | |
| CASHFLOW FROM INVESTING ACTIVITIES | | (11,595,751) | 9,056,658 |
| Proceeds from Sale of Assets | 2 | - | - |
| Acquisition of Assets | 9 | - | (572,450) |
| Net cash flows from Investing Activities | | (11,595,751) | (572,450) |
| NET INCREASE IN CASH AND CASH EQUIVALENT | | (11,595,751) | 8,484,208 |
| Cash and cash equivalent at BEGINNING of the year | 13 | 12,615,556 | 12,615,556 |
| Cash and cash equivalent at END of the year | | <u>1,019,805</u> | <u>12,615,556</u> |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF Laikipia West Constituency financial statements were approved on 3rd September, 2019 and signed by:


 Fund Account Manager

Name: Samuel Mwangi


 Sub-County Accountant

Name: Felista Githua
 ICPAK Member

Number:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WEST CONSTITUENCY

Reports and Financial Statements


For the year ended June 30, 2019


VII SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

| Receipt/Expense Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | Budget Utilisation Difference | % of Utilisation |
|-------------------------------------|--------------------|-------------------|--------------------|----------------------------|-------------------------------|------------------|
| | a | b | c=a+b | d | e=c-d | f=d/c % |
| RECEIPTS | | | | | | |
| Transfers from CDF Board | 109,040,876 | 23,994,866 | 133,035,741 | 77,994,866 | 55,040,875 | 59 |
| Proceeds from Sale of Assets | - | - | | - | | - |
| Other Receipts(A.I.A) | 0.00 | 4,000 | 4,000 | - | 4,000 | - |
| TOTAL RECEIPTS | 109,040,876 | 23,998,866 | 133,039,741 | 77,994,866 | 55,044,875 | 59 |
| PAYMENTS | | | | | | |
| Compensation of Employees | 3,400,000 | 887,463 | 4,287,463 | 3,179,351 | 1,108,112 | 74 |
| Use of goods and services | 6,413,679 | 2,441,975 | 8,855,654 | 8,061,827 | 793,827 | 91 |
| Transfers to Other Government Units | 58,500,000 | 14,077,027 | 72,577,027 | 30,245,387 | 42,331,640 | 42 |
| Other grants and transfers | 40,727,197 | 2,588,401 | 43,315,597 | 31,565,965 | 11,749,632 | 73 |
| Acquisition of Assets | - | - | - | | | |
| Other Payments(Strategic Plan) | - | 4,004,000 | 4,004,000 | 4,000,000 | 4,000 | 100 |
| TOTAL | 109,040,876 | 23,998,866 | 133,039,741 | 77,052,530 | 55,987,211 | 58 |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WESTCONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

- (a) [For the revenue items, indicate whether they form part of the AIA by inserting the “AIA” alongside the revenue category.]
- (b) [Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization (above 100%)]
- i. Receipts
the total receipts was 59% because we received 50% of our normal allocation during the financial year and the balance 12,655,555.55 cash book balance for the financial year 2017/2018 and ksh 11,379,310.35 of fy2017/18
- ii. Compensation to employees:
Compensation to employees was at 74%. The total budget was ksh 3,400,000, adjustment ksh 887,463 from the ksh 11,379,310 for the FY 2017/18. The balance of ksh 1,108,112 is the funds which were to cover for staff gratuity and it was not to be used.
- iii. Transfer to other governments units:
The total budget was ksh 58,500,000. However the CDFC did not receive ksh 54,040,875 in the financial year under review. Also ksh 9,400,000 was received in the financial under review but it was for the financial year 2017/18. This led to low absorption in the transfer to other Government units.
- iv. Other grants and transfers
The total budget was ksh 40,727,197 However the CDFC did not receive ksh 54,040,875 in the financial year under review. Also ksh 2,588,400 was received in the financial under review but it was for the financial year 2017/18. This led to low absorption in the transfer to other Government units.


Fund Account Manager
Name: Samuel Mwangi


Sub-Country Accountant
Name: Felisa Gathua
ICPAP Member Number:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WESTCONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

VIII. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

| Programme/Sub-programme | Original Budget | Adjustments | Final Budget | Actual on comparable basis | Budget utilization difference |
|--|------------------|------------------|-------------------|----------------------------|-------------------------------|
| | 2018/2019 | | 2018/2019 | 2018/2019 | 2018/2019 |
| | Kshs | Kshs | Kshs | Kshs | Kshs |
| 1.0 Administration | | | | | |
| Employees' Salaries | 3,460,000 | 887,463 | 4,347,463 | 3,179,351 | 1,168,112 |
| Goods and Services | 1,682,453 | 610,300 | 2,292,753 | 2,132,350 | 160,403 |
| Committee Expenses | 1,400,000 | 2,206,800 | 3,606,800 | 3,606,800 | - |
| Sub-Total | 6,542,453 | 3,704,563 | 10,247,016 | 8,918,501 | 1,328,515 |
| 2.0 Monitoring and Evaluation | | | | | |
| Goods and Services | 1,271,226 | | 1,271,226 | 424,677 | 846,549 |
| Committee Expenses | 1,000,000 | 63,000 | 1,063,000 | 1,063,000 | - |
| Capacity Building of NG-CDFs/PMCs | 1,000,000 | 31,310 | 1,031,310 | 835,000 | 196,310 |
| Committee Expenses | - | - | - | - | - |
| Sub-Total | 3,271,226 | 94,310 | 3,365,536 | 2,322,677 | 1,042,859 |
| 3.0 Emergency | | | | | |
| Emergency | 5,738,993 | 568,966 | 6,307,959 | 5,278,965 | 1,028,994 |
| Emergencies | - | - | - | - | - |
| Sub-Total | 5,738,993 | 568,966 | 6,307,959 | 5,278,965 | 1,028,994 |
| 4.0 Bursary and Social Security Programme | | | | | |
| | | | | | |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WEST CONSTITUENCY

**Reports and Financial Statements
For the year ended June 30, 2019**

| | | | | | |
|------------------------------------|-------------------|----------------|-------------------|-------------------|------------------|
| Bursary Secondary Schools | 10,791,000 | | 10,791,000 | 10,791,000 | - |
| Bursary Tertiary Schools | 11,988,000 | - | 11,988,000 | 11,988,000 | - |
| Bursary Special Schools | 1,221,000 | - | 1,221,000 | 1,308,000 | - |
| Social Security Programmes - NHIF | - | - | - | - | - |
| Bursaries | - | - | - | - | - |
| Sub-Total | 24,000,000 | - | 24,000,000 | 24,087,000 | - 87,000 |
| 5.0 Sports | | | | | |
| Constituency Tournament | 400,000 | 900,000 | 1,300,000 | - | 1,300,000 |
| Constituency Tournament | - | - | - | - | - |
| Sub-Total | 400,000 | 900,000 | 1,300,000 | - | 1,300,000 |
| 6.0 Environment | | | | | |
| Environment Project | - | - | - | - | - |
| Sub-Total | - | - | - | - | - |
| 7.0 Primary School Projects | | | | | |
| Marura Primary School | 300,000 | - | 300,000 | 300,000 | - |
| Muchunguru primary School | 150,000 | - | 150,000 | 150,000 | - |
| Kiriko Primary School | 150,000 | - | 150,000 | 150,000 | - |
| 91 Municipality Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Shamanei Primary School | 500,000 | - | 500,000 | 500,000 | - |
| Munanda Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Thama Primary School | 500,000 | - | 500,000 | - | 500,000 |
| Maina Primary School | 500,000 | - | 500,000 | - | 500,000 |
| Mt Angels Primary School | 500,000 | - | 500,000 | 500,000 | - |
| Losogwa Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Gatero Primary School | 500,000 | - | 500,000 | - | 500,000 |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WESTCONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

| | | | | | |
|-----------------------------|-----------|---|-----------|-----------|-----------|
| Kigumo Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Kwa Wanjiku Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Thiru Primary school | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Chereta Primary school | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Ngarachi Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Muguongo Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Kabage Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Gituamba Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Kaharati Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Bondeni Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Mahiga Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Miteta Primary school | 1,000,000 | - | 1,000,000 | 1,000,000 | - |
| Njorua Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Ndindika Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| OI Alabel Primary School | 500,000 | - | 500,000 | - | 500,000 |
| Lobere Primary School | 500,000 | - | 500,000 | 500,000 | - |
| G.G Kinambal Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Kagaa Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| O M C Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Rumuruti DEB Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Emgwen Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Ainapmoi Primary School | 500,000 | - | 500,000 | - | 500,000 |
| Ndurumo Primary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| OI Arinyiro Primary school | 1,000,000 | - | 1,000,000 | 550,000 | 450,000 |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WESTCONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

| | | | | | | |
|--------------------------------------|-------------------|------------------|-------------------|-------------------|-------------------|-----------|
| Muruai Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 | 1,000,000 |
| Rayan Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 | 1,000,000 |
| Mathira Primary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 | 1,000,000 |
| Salama Primary School | 500,000 | - | 500,000 | - | 500,000 | 500,000 |
| Manguo pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Lariak pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Naigera pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Gatami pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Nyakinyua pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Magomano pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Kirima pry school | - | 600,000 | 600,000 | 600,000 | 600,000 | - |
| Machunguru pry school | - | 600,000 | 600,000 | 600,000 | 600,000 | - |
| Kiriko pry school | - | 600,000 | 600,000 | 600,000 | 600,000 | - |
| Uwasonarok pry school | - | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - |
| mwelwa special | - | 177,027 | 177,027 | 177,027 | 177,027 | - |
| Nganoimi Primary | - | 500,000 | 500,000 | - | - | 500,000 |
| Sub-Total | 32,100,000 | 9,477,027 | 41,577,027 | 17,627,027 | 23,950,000 | |
| 8.0 Secondary School Projects | | | | | | |
| Dr Wachira Secondary school | 7,000,000 | - | 7,000,000 | 3,518,360 | 3,481,640 | |
| Kiandege Secondary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 | |
| Gatero Day Secondary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 | |
| Muthengera Day Secondary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 | |
| Naigera Day Secondary School | 1,000,000 | - | 1,000,000 | 1,000,000 | - | |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WESTCONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

| | | | | | |
|---|-------------------|------------------|-------------------|-------------------|-------------------|
| Kiriti Secondary School | 500,000 | - | 500,000 | 500,000 | - |
| Ngarachi Secondary School | 700,000 | - | 700,000 | 700,000 | - |
| Mamanet Secondary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Karandi Secondary School | 500,000 | - | 500,000 | - | 500,000 |
| Thigio Secondary School | 500,000 | - | 500,000 | - | 500,000 |
| Kabati Day Secondary School | 1,000,000 | - | 1,000,000 | 550,000 | 450,000 |
| Kio Secondary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Matuiku Day Secondary School | 1,000,000 | - | 1,000,000 | 550,000 | 450,000 |
| Rumuruti Day Sec School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Njorua High School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| GG Rumuruti Secondary school | 1,000,000 | - | 1,000,000 | 700,000 | 300,000 |
| Muruku Secondary School | 2,000,000 | - | 2,000,000 | - | 2,000,000 |
| Pesi Day Secondary School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Thome Secondary School | 1,000,000 | - | 1,000,000 | 500,000 | 500,000 |
| Ndururumo Secondary School | 1,200,000 | - | 1,200,000 | - | 1,200,000 |
| Mutara day sec school | - | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Olmoran day sec school | - | 600,000 | 600,000 | 600,000 | - |
| Thiru secondary school | - | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Gatero Girl Secondary school | - | 1,000,000 | 1,000,000 | 1,000,000 | - |
| GG Kinamba Secondary school | - | 1,000,000 | 1,000,000 | 1,000,000 | - |
| Sub-Total | 25,400,000 | 4,600,000 | 30,000,000 | 12,618,360 | 17,381,640 |
| 9.0 Tertiary institutions projects | | | | | |
| KMTC Nyahururu | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Sub-Total | 1,000,000 | - | 1,000,000 | - | 1,000,000 |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – LAIKIPIA WESTCONSTITUENCY

**Reports and Financial Statements
For the year ended June 30, 2019**

| | | | | | | | |
|------------------------------------|--------------------|-------------------|--------------------|-------------------|---|-------------------|------------------|
| 10.0 Security Projects | | | | | | | |
| Site AP Post | 1,000,000 | - | 1,000,000 | 1,000,000 | - | | - |
| Maina Chiefs office | 1,000,000 | - | 1,000,000 | | | | 1,000,000 |
| Karaba Chiefs Office | 1,000,000 | - | 1,000,000 | 550,000 | | | 450,000 |
| ASTU Wangwachi Police | 2,000,000 | - | 2,000,000 | | | | 2,000,000 |
| 18 Police Post | 3,588,203 | - | 3,588,203 | | | | 3,588,203 |
| Miteta Police post | 1,000,000 | - | 1,000,000 | | | | 1,000,000 |
| Kamwenje Police Post | 1,000,000 | - | 1,000,000 | | | | 1,000,000 |
| rumuruti chief office | - | 250,000 | 250,000 | | | 250,000 | - |
| marmanet police station | - | 400,000 | 400,000 | | | 400,000 | - |
| Sub-Total | 10,588,203 | 650,000 | 11,238,203 | 2,200,000 | | 2,200,000 | 9,038,203 |
| 11.0 Acquisitions of Assets | | | | | | | |
| | - | - | - | | | | - |
| Sub-Total | - | - | - | | | | - |
| 12.0 Others | | | | | | | |
| Strategic Plan | - | 4,004,000 | 4,004,000 | | | 4,000,000 | 4,000 |
| Sub-Total | - | 4,004,000 | 4,004,000 | 4,000,000 | | 4,000,000 | 4,000 |
| GRAND TOTAL | 109,040,876 | 23,998,866 | 133,039,741 | 77,052,530 | | 55,987,211 | |

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
LAIKIPIA WEST CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2019**

IX. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include Imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NG-CDF Laikipia West Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2019, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

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SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

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SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2018 for the period 1st July 2018 to 30th June 2019 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2019.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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X. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

| Description | | 2018-2019 | 2017-2018 |
|------------------------------------|-----------------|--------------------------|--------------------------|
| Normal Allocation | | Kshs | Kshs |
| | AIE NO. B005058 | 11,379,310 | |
| | AIE NO. B030472 | 12,000,000 | |
| | AIE NO. B006418 | 8,000,000 | |
| | AIE NO. B030086 | 10,000,000 | |
| | AIE NO. A724453 | 11,000,000 | |
| | AIE NO. B047020 | 13,000,000 | |
| | AIE NO. A855896 | | 5,500,000 |
| | AIE NO. A892836 | | 37,905,172 |
| | AIE NO. A892669 | | 500,000 |
| | AIE NO. A896838 | | 21,000,000 |
| | AIE NO. A896911 | | 22,405,173 |
| Conditional grants | AIE NO... | | - |
| Receipt from other Constituency | | | - |
| TOTAL | | <u>65,379,310</u> | <u>87,310,345</u> |

2. PROCEEDS FROM SALE OF ASSETS

| | 2018-2019 | 2017-2018 |
|--|-------------|-------------|
| | Kshs | Kshs |
| Receipts from sale of Buildings | - | - |
| Receipts from the Sale of Vehicles and Transport Equipment | - | - |
| Receipts from sale of office and general equipment | - | - |
| Receipts from the Sale Plant Machinery and Equipment | - | - |
| Total | - | - |

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

| Description | 2018-2019 | 2017 - 2018 |
|---|---------------------|-----------------------|
| | Kshs | Kshs |
| Interest Received | - | - |
| Rents | - | - |
| Sale of Tender Documents | 4,000 | 311,000 |
| Other Receipts Not Classified Elsewhere (specify) | - | - |
| TOTAL | <u>4,000</u> | <u>311,000</u> |

4. COMPENSATION OF EMPLOYEES

| Description | 2018-2019 | 2017 - 2018 |
|---|-------------------------|-------------------------|
| | Kshs | Kshs |
| Basic wages of contractual employees | 2,709,922 | 1,859,496 |
| Basic wages of casual labour | - | - |
| Personal allowances paid as part of salary | | |
| House allowance | - | - |
| Transport allowance | - | - |
| Leave allowance | - | - |
| Other personnel payments | - | - |
| Employer contribution to NSSF | 71,266 | 64,632 |
| Gratuity-contractual employees (Paid) | 398,163 | - |
| Gratuity-contractual employees (Accrued) | - | - |
| Other personnel payments | - | - |
| TOTAL | <u>3,179,351</u> | <u>1,924,128</u> |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

| Description | 2018-2019 | 2017 - 2018 |
|--|-------------------------|-------------------------|
| | Kshs | Kshs |
| Utilities, supplies and services | 481,685 | 170,462 |
| Electricity | 108,967 | - |
| Water & sewerage charges | 57,377 | - |
| Office rent | - | - |
| Communication, supplies and services | 224,488 | 99,600 |
| Domestic travel and subsistence | 68,100 | 135,200 |
| Printing, advertising and information supplies & services | - | 646,927 |
| Rentals of produced assets | - | - |
| Training expenses | 835,000 | 662,500 |
| Hospitality supplies and services | - | 79,695 |
| Other committee expenses | 1,063,000 | - |
| Committee allowance | 3,606,800 | 3,631,100 |
| Insurance costs | - | - |
| Specialized materials and services | - | - |
| Office and general supplies and services | 636,169 | - |
| Fuel , oil & lubricants | 300,000 | 560,139 |
| Other operating expenses | 530,600 | 190,375 |
| Bank service commission and charges | 69,641 | - |
| Security operations | - | - |
| Routine maintenance - vehicles and other transport equipment | 80,000 | 421,135 |
| Routine maintenance- other assets | - | 123,040 |
| TOTAL | <u>8,061,827</u> | <u>6,720,173</u> |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

| Description | 2018 - 2019 | 2017 - 2018 |
|------------------------------------|--------------------------|--------------------------|
| | Kshs | Kshs |
| Transfers to Primary schools | 16,450,000 | 24,148,835 |
| Transfers to Secondary schools | 13,795,387 | 15,000,000 |
| Transfers to Tertiary institutions | - | 1,000,000 |
| Transfers to Health institutions | - | - |
| TOTAL | <u>30,245,387</u> | <u>40,148,835</u> |

7. OTHER GRANTS AND OTHER PAYMENTS

| Description | 2018-2019 | 2017 - 2018 |
|---------------------------|--------------------------|--------------------------|
| | Kshs | Kshs |
| Bursary -Secondary | 10,878,000 | 10,904,000 |
| Bursary -Tertiary | 11,988,000 | 9,282,586 |
| Bursary-Special schools | 1,221,000 | 1,516,000 |
| Mocks & CAT | - | - |
| Water | - | - |
| Food security | - | - |
| Electricity | - | - |
| Security | 2,200,000 | 3,500,000 |
| Roads and Bridges | - | - |
| Sports | - | - |
| Environment | - | - |
| Cultural Projects | - | - |
| Agriculture | - | - |
| Emergency Projects | 5,278,965 | 4,568,965 |
| TOTAL | <u>31,565,965</u> | <u>29,771,551</u> |

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

| <u>Non Financial Assets</u> | 2018-2019 | 2017 - 2018 |
|---|-----------|----------------|
| | Kshs | Kshs |
| Purchase of Buildings | - | - |
| Construction of Buildings | - | - |
| Refurbishment of Buildings | - | - |
| Purchase of Vehicles | - | - |
| Purchase of Bicycles & Motorcycles | - | - |
| Overhaul of Vehicles | - | - |
| Purchase of office furniture and fittings | - | 266,650 |
| Purchase of computers ,printers and other IT equipments | - | 305,800 |
| Purchase of photocopier | - | - |
| Purchase of other office Equipment | - | - |
| Purchase of soft ware | - | - |
| Acquisition of Land | - | - |
| TOTAL | <u>-</u> | <u>572,450</u> |

9. OTHER PAYMENTS

| | 2018-2019 | 2017-2018 |
|----------------|------------------|-----------|
| | ksh | ksh |
| Strategic Plan | 4,000,000 | - |
| ICT Hubs | - | - |
| specify | - | - |
| TOTAL | <u>4,000,000</u> | <u>-</u> |

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: Bank Accounts (cash book bank balance)

| Name of Bank, Account No. & currency | Account Number | 2018-2019 | 2017 - 2018 |
|---|-------------------------|------------------|-------------------|
| | | Kshs (30/6/2019) | Kshs (30/6/2018) |
| Equity Bank, Nyahururu Branch. Laikipia West NG-CDFC | A/C no.0160261729259 | 1,019,805 | 12,615,556 |
| | | <u>1,019,805</u> | <u>12,615,556</u> |

10 B CASH IN HAND

| | 2018-2019 | 2017 - 2018 |
|--------------------------|---|------------------|
| | Kshs (30/6/2019) | Kshs (30/6/2018) |
| Location 1 | - | - |
| Location 2 | - | - |
| Location 3 | - | - |
| Other receipts (specify) | - | - |
| TOTAL | <u>-</u> | <u>-</u> |
| | <i>[Provide cash count certificates for each]</i> | |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

| <i>Name of Officer or Institution</i> | <i>Date Imprest Taken</i> | <i>Amount Taken</i> | <i>Amount Surrendered</i> | <i>Balance</i> |
|---------------------------------------|---------------------------|---------------------|---------------------------|----------------|
| | | <i>Kshs</i> | <i>Kshs</i> | <i>Kshs</i> |
| <i>Name of Officer or Institution</i> | dd/mm/yy | - | - | - |
| <i>Name of Officer or Institution</i> | dd/mm/yy | - | - | - |
| <i>Name of Officer or Institution</i> | dd/mm/yy | - | - | - |
| <i>Name of Officer or Institution</i> | dd/mm/yy | - | - | - |
| <i>Name of Officer or Institution</i> | dd/mm/yy | - | - | - |
| <i>Name of Officer or Institution</i> | dd/mm/yy | - | - | - |
| Total | | - | - | - |

[Include an annex of the list is longer than 1 page.]

12A. RETENTION

| | 2018 - 2019 | 2017-2018 |
|--------------|--------------------|------------------|
| | Kshs | Kshs |
| Supplier 1 | - | - |
| Supplier 2 | - | - |
| Supplier 3 | - | - |
| Total | - | - |

12B. STAFF GRATUITY OUTSTANDING

| | 2018 - 2019 | 2017-2018 |
|-----------------------|--------------------|-----------------------|
| | Kshs | Kshs |
| Joseph Kimani Gitau | 102,970 | |
| Martin Koigi Wambugu | 316,361 | |
| Mary Wanjiku Kanune | 142,873 | |
| Eunice Michiri | 81,642 | |
| Daniel Gikeri Chege | 241,552 | |
| John Nderitu Waruguru | 102,970 | |
| Total | 988,367 | <u>647,009</u> |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

13. BALANCES BROUGHT FORWARD

| | 2018-2019 | 2017 - 2018 |
|---------------|-------------------------|-------------------------|
| | Kshs | Kshs |
| | (1/7/2019) | (1/7/2018) |
| Bank accounts | 6,786,567 | 4,131,348 |
| Cash in hand | - | - |
| Imprest | - | - |
| TOTAL | <u>6,786,567</u> | <u>4,131,348</u> |

[Provide short appropriate explanations as necessary]

14. PRIOR YEAR ADJUSTMENTS

| | 2018-2019 | 2017 - 2018 |
|---------------|----------------------|--------------------|
| | Kshs | Kshs |
| Bank accounts | | |
| Cash in hand | 73,469 | - |
| Imprest | - | - |
| TOTAL | <u>73,469</u> | <u>-</u> |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

| | 2018-2019 | 2017-2018 |
|-----------------------------|-----------|-----------|
| | Kshs | Kshs |
| Construction of buildings | - | - |
| Construction of civil works | - | - |
| Supply of goods | - | - |
| Supply of services | - | - |
| | - | - |

15.2: PENDING STAFF PAYABLES (See Annex 2)

| | 2018-2019 | 2017 - 2018 |
|-------------------------|-----------------------|-----------------------|
| | Kshs | Kshs |
| NG- CDFC Staff salaries | - | - |
| NG- CDFC Staff Gratuity | 988,367 | - |
| Others | - | 647,009 |
| Total | <u>988,367</u> | <u>647,009</u> |

15.3: UNUTILIZED FUND (See Annex 3)

| | 2018-2019 | 2017 - 2018 |
|---|--------------------------|--------------------------|
| | Kshs | Kshs |
| Compensation to employees | 2,002,313 | 1,585,400 |
| Use of Goods & Services | 359,531 | 5,947,931 |
| Amounts due to other Government entities (see attached list) | 41,331,640 | 9,419,244 |
| Amounts due to other grants and other transfers (see attached list) | 11,867,197 | 2,310,364 |
| Others (Strategic plan ICT Hubs) | - | 54,900 |
| | 500,000 | 4,677,027 |
| | <u>56,060,680</u> | <u>23,994,866</u> |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

PMC ACCOUNT BALANCES

| | 2018-2019 | 2017-2018 |
|--|------------------|-------------------|
| | Kshs | Kshs |
| PMC account Balances (see attached list) | 827,511 | 34,677,598 |
| | | |
| | 827,511 | 34,677,598 |

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST CONSTITUENCY
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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

| Supplier of Goods or Services | Original Amount | Date Contracted | Amount To-Date | Paid | Outstanding Balance 2019 | Comments |
|------------------------------------|-----------------|-----------------|----------------|------|--------------------------|----------|
| | a | b | C | | d=a-c | |
| Construction of buildings | | | | | | |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| Sub-Total | | | | | | |
| Construction of civil works | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| Sub-Total | | | | | | |
| Supply of goods | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| Sub-Total | | | | | | |
| Supply of services | | | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |
| Sub-Total | | | | | | |
| Grand Total | | | | | | |

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST CONSTITUENCY
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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

| Name of Staff | Job Group | Original Amount | Date Payable Contracted | Amount Paid To-Date | Outstanding Balance | | Comments |
|---|-----------|------------------|-------------------------|---------------------|---------------------|----------------|----------|
| | | | | | 2019 | 2018 | |
| | | a | b | c | d=a-c | | |
| NG-CDFC Staff Salaries | | - | | - | - | | |
| Sub-Total | | - | | - | - | | |
| NG-CDFC Staff Gratuity (Office staff on a three year contract) | | | | | | | |
| JOSEPH KIMANI GITAU | N/A | 367,387.00 | 01-10-18 | - | 102,970 | - | |
| MARTIN KOIGI WAMBUGU | N/A | 367,387.00 | 01-02-17 | - | 122,462 | - | |
| MARY WANJIKU KANUNE | N/A | 367,387.00 | 01-07-18 | - | 122,462 | - | |
| EUNICE MICHIRI | N/A | 367,387.00 | 01-10-18 | - | 122,462 | - | |
| DANIEL GIKERI CHEGE | N/A | 271,746.00 | 01-01-17 | - | 90,582 | - | |
| JOHN NDIRITU WARUGURU | N/A | 308,909.00 | 01-10-18 | - | 102,970 | - | |
| Sub-Total | | 2,050,203 | | | 663,908 | 647,003 | |
| Others | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Sub-Total | | | | | | | |
| Grand Total | | 2,050,203 | | | 663,908 | 647,003 | |

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST CONSTITUENCY
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ANNEX 3 – UNUTILIZED FUNDS

| Name | Brief Transaction Description | Original Amount | Date Payable Contracted | Amount Paid To-Date | Outstanding Balance | | Comments |
|--|-------------------------------|-------------------|-------------------------|---------------------|----------------------|------|---|
| | | | | | 2,018.00 | 2016 | |
| | | a | b | c | d=a-c | | |
| Amounts due to other Government entities | | | | | | | |
| 1. Primary Schools | 23,950,000.00 | 23,950,000 | - | - | 23,950,000.00 | - | Funds in the process of disbursing to the projects. |
| 2. Secondary Schools | 17,381,640.00 | 17,381,640 | - | - | 17,381,640.00 | - | |
| Sub-Total | 41,331,640.00 | 41,331,640 | | | 41,331,640.00 | | |
| Amounts due to other grants and other transfers | | | | | | | |
| 3. Security Projects | 9,038,203.27 | 9,038,203 | - | - | 9,038,203.27 | - | |
| 4. Roads and Bridges Projects | - | - | - | - | - | - | |
| 5. Environmental Projects | - | - | - | - | - | - | |
| 6. Cultural Activities | - | - | - | - | - | - | |
| 7. Electrification and Lighting | - | - | - | - | - | - | |
| Sub-Total | 9,038,203.27 | 9,038,203 | | | 9,038,203.27 | | |
| Grand Total | 9,038,203.27 | 9,038,203 | | | 9,038,203.27 | | |
| Sub-Total | | | | | | | |
| Grand Total | 50,369,843.27 | 50,369,843 | | | 50,369,843.27 | | |

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST CONSTITUENCY
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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

| Asset class | Historical Cost b/f (Kshs) 2017/18 | Additions during the year (Kshs) | Disposals during the year (Kshs) | Historical Cost (Kshs) 2018/19 |
|--|--|-------------------------------------|--|---|
| Land | - | - | - | - |
| Buildings and structures | 12,000,000.00 | - | - | 12,000,000 |
| Transport equipment | - | - | - | - |
| Office equipment, furniture and fittings | 1,003,150.00 | - | - | 1,003,150 |
| ICT Equipment, Software and Other ICT Assets | 781,400.00 | - | - | 781,400 |
| Other Machinery and Equipment | - | - | - | - |
| Heritage and cultural assets | - | - | - | - |
| Intangible assets | - | - | - | - |
| Total | 13,784,550.00 | - | - | 13,784,550 |

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST
CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2019 (Ksh)**

ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2019

| | PMC | ACCOUNT NUMBER | BANK BALANCE 30/6/2019 | BANK BALANCE 30/6/2018 |
|----|--|-------------------|------------------------------|------------------------------|
| 1 | MUGUONGO PRIMARY | 160171072052 | 170.00 | 0.00 |
| 2 | KITE PRIMARY | 160299688283 | 1,002.30 | 0.00 |
| 3 | OL NGARUA SPECIAL | 160299266169 | 85,256.84 | 0.00 |
| 4 | MANGUO PRIMARY | 160163392362 | 70.48 | 0.00 |
| 5 | MAHIGA PRIMARY SCH | 160262810542 | 0.00 | 0.00 |
| 6 | KARANGI PRIMARY | 160294904906 | 52.00 | 0.00 |
| 7 | NGUU PRIMARY | 160171316159 | 180.00 | 0.00 |
| 8 | MWIRERI PRIMARY | 160297483178 | 261.20 | 0.00 |
| 9 | NDURUMO PRIMARY | 160163391170 | 28,574.25 | 0.00 |
| 10 | RUMURUTI DEB PRIMARY | 160299900153 | 797.80 | 0.00 |
| 11 | GATERO PRIMARY | 160171342137 | 88.23 | 0.00 |
| 12 | KISIMA PRIMARY | 160294040936 | 90.00 | 0.00 |
| 13 | KARIAINI PRIMARY | 160163358775 | 63.90 | 0.00 |
| 14 | NAIGERA PRIMARY | 160168577577 | 610.40 | 0.00 |
| 15 | NAIBOROM PRIMARY | 160166055624 | 3,090.40 | 0.00 |
| 16 | SALAMA PRIMARY | 160171316756 | 1,348.00 | 0.00 |
| 17 | KWANJIKU PRIMARY | 160171323459 | 0.00 | 0.00 |
| 18 | KIRIMA PRIMARY | 160164562887 | 51.20 | 0.00 |
| 19 | MELWA SPECIAL | 160165243258 | 181,667.05 | 0.00 |
| 20 | RUGONGO PRIMARY | 160171320061 | 60.00 | 0.00 |
| 21 | OLARABEL PRIMARY | 160163392858 | 298,819.67 | 0.00 |
| 22 | MAIRO PRIMARY | 160171245574 | 60.00 | 0.00 |
| 23 | NYAKINYUA PRIMARY | 160164562873 | 539.44 | 0.00 |
| 24 | G G RUMURUTI SECONDARY SCHOOL | 160163392281 | 71.20 | 0.00 |
| 25 | STAREHE SENIOR SECONDARY | 160166787685 | 5,497.60 | 0.00 |
| 26 | MUKURUMO TECHNICAL TRAINING INSTITUTION | 160171021335 | 699,670.00 | 0.00 |
| 27 | THOME AP POST | 160171333551 | 180.00 | 0.00 |
| 28 | OLJABET AP POST | 160171316565 | 1,804.00 | 0.00 |
| 29 | KARANGI AP POST | 160171333834 | 36,128.08 | 0.00 |
| 30 | KAMWENJE POICE POST | 160190120321 | 1,037.66 | 0.00 |
| 31 | KABATI POLICE POST | 160171334785 | 1,913.60 | 0.00 |
| 32 | NGARACHI AP POST | 160171330030 | 2,991.00 | 0.00 |
| 33 | GATERO CHIEFS OFFICE | 160171319903 | 300.55 | 0.00 |

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST
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For the year ended June 30, 2019 (Kshs)

| | | | | |
|----|---------------------------------|---------------|------------|------------|
| 34 | MAHIANYU CHIEFS OFFICE | 160171321685 | 0.12 | 0.00 |
| 35 | BONDENI CHIEF OFFICE | 160171334574 | 2.94 | 0.00 |
| 36 | SIRONI CHIEFS OFFICE | 160171210898 | 1,587.60 | 0.00 |
| 37 | GITUAMBA D.O OFFICE | 1601713344 01 | 16.80 | 0.00 |
| 38 | MUHOTETU D.O OFFICE | 160171328185 | 1,920.40 | 0.00 |
| 39 | MARMANET D.O OFFICE | 160171343850 | 8,942.20 | 0.00 |
| 40 | SIPILI ACC OFFICE | 160171332667 | 816.40 | 0.00 |
| 41 | RUMURUTI CHIEFS OFFICE | 160171333946 | 645.00 | 0.00 |
| 41 | KAICHAKUN PRY SCHOOL | 160276547476 | 152.06 | 318,911.00 |
| 42 | BETHEL PRY SCHOOL | 160276556913 | 849.17 | 999,074 |
| 43 | NGARENARO SPECIAL SCHOOL | 160276551019 | 29,365.50 | 707,679 |
| 44 | MAHUA PRY SCHOOL | 160276556983 | 50.00 | 50,384 |
| 45 | KAPKURES PRY SCHOOL | 160276548315 | 177.62 | 394,738 |
| 46 | KAMWENJE PRY SCHOOL | 160276550822 | 1,781.04 | 1,000,000 |
| 47 | TANDARE PRY SCHOOL | 160276557043 | 253.85 | 655,218 |
| 48 | KISIMA PRY SCHOOL | 160276556950 | 50,651.04 | 999,450 |
| 49 | SIPILI PRY SCHOOL | 160276633594 | 1,125.30 | 450,181 |
| 50 | KIO PRY SCHOOL | 160276629411 | 50,285.58 | 50,395 |
| 51 | WANGWACHI PRY SCHOOL | 160276634011 | 125.46 | 87,045 |
| 52 | LIMUNGA PRY SCH | 160276634061 | 24,335.82 | 217,326 |
| 53 | KIRITI PRY SCHOOL | 160276633708 | 61,770.71 | 388,095 |
| 54 | GATIRIMA PRY SCHOOL | 160276556958 | 1,456.60 | 1,000,000 |
| 55 | MELWA PRY SCHOOL | 160276556974 | 53,404.44 | 276,625 |
| 56 | NGARACHI PRY SCHOOL | 160276556871 | 1,819.50 | 515,880 |
| 57 | MURICHU PRY SCHOOL | 160276633480 | 56,315.32 | 1,000,000 |
| 58 | MWERERI PRY SCHOOL | 160276633770 | 52,103.68 | 1,000,000 |
| 59 | KIRIKO PRYU SCHOOL | 160276633645 | 8,765.00 | 378,615 |
| 60 | NDARAGWITI PRY SCHOOL | 160276633535 | 9,470.00 | 1,000,000 |
| 61 | KIANJOGU PRY SCHOOL | 160276634905 | 632.84 | 1,000,000 |
| 62 | MARURA PRY SCHOOL | 160168217658 | 434.00 | 1,000,000 |
| 63 | NORTH TETU PRY SCHOOL | 160163392790 | 52,429.44 | 1,002,055 |
| 64 | EMUGWEN SECONDARY SCHOOL | 160276550315 | 0.50 | 50,070 |
| 65 | MUTAMAIYU DAY SEC SCHOOL | 160276633900 | 630.00 | 1,000,000 |
| 66 | DR WACHIRA KIAMARIGA SEC SCHOOL | 160262117323 | 7,905.52 | 7,201,875 |
| 67 | LARIAK DAY SEC SCHOOL | 160276634934 | 50,842.22 | 1,000,000 |
| 68 | MAKUTANO DAY SEC SCHOOL | 160276635027 | 29,903.32 | 639,381 |
| 69 | STAREHE SEC SCHOOL | 160276556884 | 174,709.50 | 54,338 |
| 70 | GITUAMBA DAY SEC SCHOOL | 160276556938 | 174,709.50 | 1,000,000 |

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For the year ended June 30, 2019 (Kshs)

| | | | | |
|----|-------------------------|---------------|-------------------|----------------------|
| 71 | MILIMANI DAY SEC SCHOOL | 160276634152 | 12,893.28 | 560,941 |
| 72 | KARABA SEC SCHOOL | 160262570860 | 6,425.00 | 1,003,185 |
| 66 | KMTC NYAHURURU | 160276629621 | 7,075.25 | 1,000,000 |
| 67 | NGARACHI AP POST | 160276551979 | 822.20 | 51,117 |
| 68 | MELWA CHIEFS OFFICE | 160276557066 | 52,055.25 | 1,000,000 |
| 69 | IGWAMITI CHIEF OFFICE | 160276556895 | 123.42 | 1,000,000 |
| 70 | KARANGI AP POST | 60171333834 | - | 762,090 |
| 71 | NGANOINI PRY SCHOOL | 160276635005 | 12,220.00 | 192,387 |
| 72 | KIWANJA DAY SEC SCHOOL | 160276633830 | 19,420.00 | 600,000 |
| 73 | GATITU PRY SCHOOL | 160276633509 | 28,560.00 | 600,000 |
| 74 | MUTHENGERA PRY SCHOOL | 160276633958 | 7.60 | 600,000 |
| 75 | IGWAMITI PRY SCHOOL | 160276634229 | 263.48 | 301,578 |
| 76 | HUHOINI SEC SCHOOL | 160276634110 | 36,367.16 | 600,000 |
| 77 | OLMORAN POLICE STATION | 0160276634385 | 24,080.25 | 400,000 |
| 78 | NGELESHA PRY SCHOOL | 160277472548 | 30,335.00 | 568,965 |
| | TOTAL | | 828,764.13 | 34,677,598.00 |

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND – LAIKIPIA WEST
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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

| Reference No. on the external audit Report | Issue / Observations from Auditor | Management comments | Focal Point person to resolve the issue (Name and designation) | Status: (Resolved / Not Resolved) | Timeframe: (Put a date when you expect the issue to be resolved) |
|--|--|---|--|-----------------------------------|--|
| | <p>(i) Bursary to needy students : Laikipia West NG CDF Office disbursed bursary totaling to Kshs.21, 702,586 to needy students in various schools within the Constituency in 2017/2018 Financial Year. It was noted that bursary awarded to Day School students was on average Kshs.3000 per student. No evidence was provided that the NG CDF was funding needy students to completion of their studies as required by NGCDF Board Circular No.1/111 on issuance bursary.</p> <p>(ii) Out of Kshs.21, 702,586 disbursed as bursary, Kshs. 4,197,000 (as detailed in appendix I) was not possible to confirm that it reached the recipients and properly accounted for since acknowledgement receipts were not made</p> <p>Risk(s)/Effect(s)/Implications</p> <ol style="list-style-type: none"> Lack of accountability of bursary funds. Failure to comply with the laid down regulations on bursary. | <p>Management response</p> <p>It is true that it was not possible to confirm that ksh 4,197,000 disbursed as bursaries to various institutions reached the recipients and that it was properly accounted for since acknowledgement receipts were not made available for audit for the following reasons.</p> <p>Cheques are written to beneficiary institutions accompanied with a dispatch letter from the Fund Manager requiring the institution to kindly acknowledge receipt. They are also required to send copies to the NGCDF office through the post office which takes time before they reach the office for filing.</p> <ol style="list-style-type: none"> By the time of the audit the office had not received the acknowledgement receipts It is indeed a requirement that all institutions receiving funds as bursaries from Laikipia West NGCDF to formally acknowledge | FAM | Resolved | |

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For the year ended June 30, 2019 (Kshs)

| Reference No. on the external audit Report | Issue / Observations from Auditor | Management comments | Focal Point person to resolve the issue (Name and designation) | Status: (Resolved / Not Resolved) | Timeframe: (Put a date when you expect the issue to be resolved) |
|--|--|--|--|-----------------------------------|--|
| | <p>Recommendation</p> <ol style="list-style-type: none"> 1. The laid down bursary guidelines should be adhered to ensure that bursary is awarded to needy cases and that such cases are funded to completion of their studies. 2. Acknowledgement receipts should be received from the beneficiaries for all bursaries disbursed. | <p>receipt of the same indicating the cheque number, amount and the name of the beneficiaries as indicated in the dispatch letter signed by the Fund Account Manager and the Chairman NGCDF.</p> <p>Laikipia West NGCDF through the Fund Manager hereby undertakes to strengthen the requirement for all bursary beneficiary institutions to acknowledge receipt as a means of ensuring funds are used for the intended purpose.</p> | | | |

1. The first part of the document
 2. describes the general situation
 3. and the main objectives of the
 4. project. It also mentions the
 5. names of the people involved in
 6. the project.

1. The second part of the document
 2. describes the detailed plan of
 3. the project. It includes a list of
 4. tasks to be completed and the
 5. dates by which they should be
 6. completed.