REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

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THE AUDITOR-GENERAL

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ON

THE FINANCIAL STATEMENTS OF NATIONAL GOVERNMENT **CONSTITUENCIES DEVELOPMENT FUND** – URIRI CONSTITUENCY

> FOR THE YEAR ENDED 30 JUNE 2018

Revised Template 30th June 2018





NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND URIRI CONSTITUENCY

AMENDED REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2018

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) URIRI CONSTITUENCY Reports and Financial Statements

For the year ended June 30, 2018

Core Values

- 1. **Patriotism** we uphold the national pride of all Kenyans through our work
- 2. **Participation of the people** We involve citizens in making decisions about programmes we fund
- 3. Timeliness we adhere to prompt delivery of service
- 4. **Good governance** we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
- 5. **Sustainable development** we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF URIRI day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2018 and who had direct fiduciary responsibility were:

No	Designation	Name
	Accounting Officer	Yusuf Mbuno
2.	A.I.E holder	Charles Omosa
3.	Sub-County Accountant	Nicholas Onyango
4.	Chairman NGCDFC	Charles Okwach
5.	Member NGCDFC	Joyce Ngusare

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -URIRI Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF URIRI Constituency Headquarters

		8,40403
Rapo	ogi	

(f) NGCDF URIRI Constituency Contacts

Telephone: (254) 729495375 E-mail: ngcdfuriri@cdf.go.ke Website: www.go.ke

(g) NGCDF URIRI Constituency Bankers

1. Kenya Commercial Bank MIGORI BRANCH

(h) Independent Auditors

Auditor General Office of the Auditor General Anniversary Towers, University Way P.O. Box 30084 GOP 00100 Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

I have the pleasure, on behalf of Uriri NG-CDF Committee to present the financial statement for 2017/2018 fiscal year. Uriri NG-CDF was allocated Ksh. 86,810,345 and later an additional Ksh. 11,379,310 was added to our budget celling totalling to Ksh. 98,189,655. The said allocations were to be prudently utilised in Admnistration /Reccurent expenditures and Development

Its worth noting that as at the year ended 30th June 2018 Uriri NG-CDF had only received a

totalof Ksh. 43,405,172 from the Board. This delayed disbursement of funds affected

negatively the implementation of projects and other development agenda.

Notwithstanding the above challenges, the committee have managed to implement a number

of projects and further appeals for timely disbursement from the NG-CDF Board

TO CHAIRMAN NGCDF COMMITTEE

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) URIRI CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-URIRI Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2018. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-URIRI Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2018, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF-URIRI Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-URIRI Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-URIRI Constituency financial statements were approved and signed by the Accounting Officer on 24/4 2019.

Fund Account Manager Name: MOSES ODUOR AGOLA ENCY DEVELOP THE ACCOUNT MANAGE A. O. BOX 8 RAPD

Sub-County Accountant Name: **ICPAK Member Number:** URIRI SIJB

REPUBLIC OF KENYA

Telephone: +254-20-342330 Fax: +254-20-311482 E-Mail: oag@oagkenya.go.ke Website: www.kenao.go.ke



P.O. Box 30084-00100 NAIROBI

OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - URIRI CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2018

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Uriri Constituency set out on pages 6 to 41, which comprise the statement of assets as at 30 June 2018, statement of receipt and payments, statement of cash flows, summary statement of appropriation- recurrent and development, and the summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund - Uriri Constituency as at 30 June 2018, and of its financial performance and its cash flows for the year then ended, in accordance with Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and National Government Constituencies Development Fund Act, 2015.

Basis for Qualified Opinion

1. Cash and Cash Equivalents

The statement of assets reflects cash and cash equivalents balance of Kshs.9,355,428 as at 30 June 2018. The balance includes unpresented cheques totalling Kshs.2,636,201 out of which cheques amounting to Kshs.187,836 had become stale but had not been reversed in the cash book as at that date. Further, bank charges/ledger fees amounting to Kshs.104,710 had not been posted in the cash books as of that date. Consequently, the accuracy, completeness and validity of the cash and cash equivalents balance of Kshs.9,355,427 as at 30 June 2018 could not be confirmed.

2. Net Financial Position

The statement of assets as at 30 June 2018 reflects total financial assets balance of Kshs 9,355,428 and nil liabilities. However, contrary to the guidelines issued by the Public Sector Accounting Standards Board, the statement of assets shows net liabilities instead of the net financial position of Kshs.9,355,427.

3. Summary Statement of Appropriation

The summary statement of appropriation- recurrent and development as at 30 June 2018 reflects an original expenditure budget of Kshs.98,189,655 and an adjustment of Kshs.3,522,555 bringing the total approved expenditure budget to Kshs.101,712,210. However, the adjustment to the budget was not supported with approved code list indicating the individual components to be funded in 2017/2018 financial year. Consequently, the accuracy and completeness of the summary statement of appropriation-recurrent and development could not be confirmed.

4. Project Management Committees' Bank Balances

Disclosed in the financial statements under Note 15.4 are Project Management Committees (PMC) bank balances totalling Kshs.4,736,207 as at 30 June 2018. However, relevant documents such as bank reconciliation statements, bank balances confirmation certificates, cash books and payment vouchers were not provided for audit review. Consequently, the accuracy and completeness of the PMC bank balances of Kshs.4,736,207 as at 30 June 2018 could not be confirmed.

5. Unexplained Difference in Total Payments

The summary statement of appropriation reflects total payments of Kshs.36,882,299 which differs with the total payments of Kshs.37,572,300 reflected in the statement of receipts and payment leading to unexplained difference of Kshs.690,001.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of National Government Constituencies Development Fund - Uriri Constituency in accordance with ISSAI 30 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion And Basis for Conclusion on Lawfulness and Effectiveness in Use of Public resources sections, I have determined that there are no key audit matters to communicate in my report.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Qualified Opinion and Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources sections of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Use of Goods and Services

Included in the use of goods and services expenditure of Kshs.9,511,746 is an amount of Kshs.3,976,427 which was paid on cash basis. In the circumstances, the regularity and validity of the cash payments of Kshs.3,976,427 could not be ascertained.

2. Construction of Classroom at Pauche Primary School

The statement of receipts and payments reflects transfers to other government units of Kshs.500, 000 relating to a payment made for construction of a classroom at Puche Primary School. A review of the PMCs project files revealed that the expenditure was not adequately supported with expenditure returns, cash book entries, payment schedules, stores records, minutes of tender proceedings and report of inspection and acceptance committee. Consequently, the regularity, validity and value for money of the expenditure of Kshs.500,000 could not be confirmed.

3. Renovation of Uriri NG-CDF Office

The statement of receipts and payments reflects an expenditure of Kshs.2,500,000 under acquisition of asset which was paid for renovation of Uriri NG-CDF office work consisting of the floor tiling, fitting and fixtures, painting and fencing of the compound. A review of the PMCs project files revealed that the expenditure incurred was not adequately supported with the expenditure returns, cash book entries, payment schedules, stores records, minutes of tender proceedings and report of inspection and acceptance committee. Consequently, the validity and regularity of the expenditure of Kshs.2,500,000 could not be confirmed.

A physically verification of the project in March 2019 revealed that 80% of the works including floor tiling, fittings and fixtures, and paintings had been done. However, fencing of the compound had not been done.

4. Compensation of Employees

Included in the compensation of employees' expenditure of Kshs.1,621,761 is an amount of Kshs.1,337,602 relating to payment of salary arrears. The Pay as You Earn (PAYE) amount deducted on the salary arrears was Kshs.28,587 instead of the actual PAYE which ought to have been deducted of Kshs.232,843. The resultant under deduction of Kshs.204,256 may attract penalties and interest if this fact becomes known to the Kenya Revenue Authority.

5. Budgetary Performance

a review of the budgetary performance revealed that, the NG-CDF Uriri Constituency had an original expenditure budget of Kshs.98,189,655 and an adjustment of Kshs.3,522,555 leading to the final approved expenditure budget of Kshs.101,712,210. However, the actual transfers received from the NG-CDF Board was Kshs.43,405,172 and the actual expenditure was Kshs.37,572,300 leading to a surplus of Kshs.5,832,872 at the end of the financial year. Consequently, the underutilization of the allocated funds negatively affected the achievements of some of the core objectives of the Fund and, denied the constituents efficient and effective service delivery.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7 (1) (a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Qualified Opinion and Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources sections of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 1315 and ISSAI 1330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, management is responsible for assessing the ability of National Government Constituencies Development Fund - Uriri Constituency to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the management either intends to cease operations, or have no realistic alternative but to do so.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease sustaining its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the National Government Constituencies Development Fund Uriri Constituency to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

FCPA Edward R. O. Ouko, CBS AUDITOR-GENERAL

Nairobi

25 June 2019

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund - Uriri Constituency for the Year Ended 30 June 2018

IV. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2017 - 2018	2016 - 2	201
		Kshs]	Ksł
RECEIPTS				
Transfers from CDF board-AIEs' Received	1	43,405,172	84,896,552	2
Proceeds from Sale of Assets	2	-		
Other Receipts	3	-		
TOTAL RECEIPTS		43,405,172	84,896,552	2
PAYMENTS				
Compensation of employees	4	1,621,761	1,190,300)
Use of goods and services	5	9,511,747	4,723,142	2
Transfers to Other Government Units	6	500,000	46,503,103	3
Other grants and transfers	7	23,438,792	36,683,51	7
Acquisition of Assets	8	2,500,000	1,615,000)
Other Payments	9	-		
TOTAL PAYMENTS		37,572,300	90,715,062	2
SURPLUS/DEFICIT		5,832,872	(5,818,510	

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-URIRI Constituency financial statements were approved on 2442019 2018 and signed by:

Fund Account Manager Name: MOSES-O. AGOLA TUENCY DEVELOS FUND ACCOUNTS MANAGER BOX 8 RAS

Sub-County Accountant Name: ICPAK Member Number:

24 APR 2019 URIRI SUB

V. STATEMENT OF ASSETS

	Note	2017 - 2018	2016-2017
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	9,355,428	753,830
Cash Balances (cash at hand)	10B	-	
Outstanding Imprests	11	-	
TOTAL FINANCIAL ASSETS		9,355,428	753,830
REPRESENTED BY			
Retention	12		
Fund balance b/fwd 1st July	13	753,830	6,572,342
Surplus/Defict for the year		5,832,872	(5,818,510)
Prior year adjustments	14	2,768,725	
NET LIABILITIES		9,355,427	753,832

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-URIRI Constituency financial statements were approved on 244209 2018 and signed by:

Fund Account Manager Name: MOSES ODUOR AGOLA NCY DEVELO ACCOUNT 0 ADNAGER BOX 3 RAP

Sub-County Accountant Name: ICPAK Member Number:

24 APR 2013 URIRISUB

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) URIRI CONSTITUENCY

Reports and Financial Statements

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For the year ended June 30, 2018

VI. STATEMENT OF CASHFLOW

Receipts for operating income		2017 - 2018	2016-2017
Transfers from CDF Board	1	43,405,172	84,896,552
Other Receipts	3		
		43,405,172	84,896,552
Payments for operating expenses			
Compensation of Employees	4	1,621,761	1,190,300
Use of goods and services	5	9,511,747	4,723,142
Transfers to Other Government Units	6	500,000	46,503,103
Other grants and transfers	7	23,438,792	36,683,517
Other Payments	9	-	
		35,072,300	89,100,062
Adjusted for:			
Adjustments during the year	14	2,768,725	
Net cash flow from operating activities		11,101,597	(4,203,510
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	
Acquisition of Assets	8	(2,500,000)	(1,615,000
Net cash flows from Investing Activities		(2,500,000)	(1,615,000
NET INCREASE IN CASH AND CASH EQUIVALENT		8,601,597	(5,818,510
Cash and cash equivalent at BEGINNING of the year	13	753,830	6,572,342
Cash and cash equivalent at END of the year		9,355,427	753,832

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-URIRI Constituency financial statements were approved on 2442019 2018 and signed by:

Fund Account Manager Name: Moses Obler Alcold

FUND ACCOUNT.

MANAGER

O. BOX 8 RAT

Sub-County Accountant

ICPAK Member Number:

24 APR 2019

Name:

VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	а	b	c=a+b	d	e=c~d	f=d/c %
RECEIPTS						
Transfers from NGCDF Board	98,189,655	753,830	98,943,485	43,405,172	55,538,313	44%
Proceeds from Sale of Assets						
Other Receipts						
TOTAL RECEIPTS	98,189,655	753,830	98,943,485	43,405,172	55,538,313	44%
PAYMENTS						
Compensation of Employees	1,842,800	753,830	2,596,630	1,677,908	918,722	65%
Use of goods and services	10,494,269		10,494,269	8,765,599	1,728,670	84%
Transfers to Other Government Units	41,261,361		41,261,361	500,000	40,761,361	1%
Other grants and transfers	37,414,198	2,768,725	40,182,923	23,438,792	16,744,131	58%
Acquisition of Assets	2,500,000		2,500,000	2,500,000	0	100%
Other Payments	4,677,027		4,677,027		4,677,027	0%
TOTALS	98,189,655	3,522,555	101,712,210	36,882,299	64,829,911	36%

The following are the explanations for the utilization percentages below 90% as indicated in the summary statement of appropriation above;

Transfers from NG-CDF Board, 44% Utilization
 During the year, the Constituency received Ksh. 43,405,172 out of Ksh. 86,810,345 originally budgeted which was half of expected
 amount.

 Use of Goods and Services, 84% Included in the remaining balance is pending payment for Constituency Strategic Plan which was still in progress at the closer of the financial year 30th June 2018.

3. Transferes to Other Government Unit, 1% Utilization

This item comprised of PMC Projects which were yet to be funded and priotised by the Constituency committee by the Closer of the financial year due to delayed disbursement of funds from the NG-CDF Board.

4. Other Grants and Transfers 58%

Incorporated in this figure were Bursaries to various needy Students in the Constituency whose applications were in the vetting process by financial year end

10

5. Acquisition of Assets, 100%.

100% implementation of acquisition of asset was done within the financial

In conclusion, the committee managed to utilize half of the allocation received in spite of the aforementioned challenges. The NGCDF-URIRI Constituency financial statements were approved on $\frac{24/4}{2019}$ $\frac{2019}{2018}$ and signed by:



Sub-County Accountant Name: ICPAK Member Number:



VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-URIRI Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2018, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Funds

Unutilized funds consist of bank balances in the constituency account and previous year(s) balances not yet disbursed by the Board to the constituency at the beginning of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDF Act, 2015.

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – URIRI CONSTITUENCY Reports and Financial Statements For the year ended June 30, 2018 SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2017 for the period 1st July 2017 to 30th June 2018 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2018.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

IX. NOTES TO THE FINANCIAL STATEMENTS

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1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2017-2018	2016-2017
		Kshs	Kshs
NGCDF Board			
AIE NO.A 892536	1	5,500,000	
AIE NO.A 892865	2	20,000,000	
AIE NO.A 892929	3	17,905,172	
AIE NO.A. 825914	1		3,000,000
AIE NO.A. 839,527	2		4,094,828
AIE NO.A. 839626	3		36,853,449
AIE NO.A. 855556			40,948,275
TOTAL		43,405,172	84,896,552

2. PROCEEDS FROM SALE OF ASSETS

	2017~2018	2016-2017
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment	~	~
Receipts from sale of office and general equipment	~	. ~
Receipts from the Sale Plant Machinery and Equipment	~	~
Total	~	~

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEPTS

	2017- 2018	2016-2017	
	Kshs	Kshs	
Interest Received	~	~	
Rents	~	~	
Receipts from Sale of tender documents	~	~	
Other Receipts Not Classified Elsewhere	~	~	

~

Total

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4. COMPENSATION OF EMPLOYEES

	2017-2018	2016-2017
	Kshs	Kshs
Basic wages of contractual employees	1,529,361	1,103,750
Basic wages of casual labour	~	~
Personal allowances paid as part of salary		
House allowance	~	~
Transport allowance	~	~
Leave allowance	~	~
Gratuity	~	~
Other Personnel Payment NHIF	39,600	36,300
Other personnel payments NSSF	52,800	50,250
Total	1,621,761	1,190,300

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

Description	2017 - 2018	2016 - 2017
	Kshs	Kshs
Utilities, supplies and services	2,041,178	275,600
Electricity	-	-
Water & sewerage charges	384,872	-
Office rent	-	
Communication, supplies and services	50,800	203,650
Domestic travel and subsistence	157,200	-
Printing, advertising and information supplies & services	480,000	10,258
Rentals of produced assets		-
Training expenses	700,000	600,000
Hospitality supplies and services	458,000	
Other committee expenses	748,427	1,370,003
Committee allowance	1,514,523	900,000
Insurance costs	-	-
Specialised materials and services	480,000	213,000
Office and general supplies and services	150,000	456,475
Fuel, oil & lubricants	-	-
Other operating expenses	200,000	426,438
Bank service commission and charges	-	-
Security operations	-	-
Routine maintenance - vehicles and other transport equipment	66,747	-
Routine maintenance- other assets	380,000	267,718
Strategic Plan	1,700,000	
TOTAL	9,511,747	4,723,142

NOTES TO THE FINANCIAL STATEMENTS (Continued)

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6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2017-2018 Kshs	2016-2017 Kshs
Transfers to National Government entities	~	~
Transfers to primary schools (see attached list)	500,000	10,700,000
Transfers to secondary schools (see attached list)	~	27,160,000
Transfers to tertiary institutions (see attached list)	~	8,643,103
Transfers to health institutions (see attached list)	~	~
Transfers to Ng-cdf Office Pmc	~	
TOTAL	500,000	46,503,103

7. OTHER GRANTS AND OTHER PAYMENTS

Description	2017 - 2018	2016 - 2017
	Kshs	Kshs
Bursary -Secondary	13,272,706	5,000,000
Bursary -Tertiary	6,300,000	14,948,472
Bursary-Special schools	2,129,879	2,919,000
Mocks & CAT	-	1,203,000
Water	-	0
Food security	-	0
Electricity	-	0
Security	_	3,000,000
Roads and Bridges	_	0
Sports	_	3,976,068
Environment	1,736,207	1,637,000
Cultural Projects	-	0
Agriculture		0
Emergency Projects	-	3,999,977
TOTAL	23,438,792	36,683,517

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

1

Non Financial Assets	2017 - 2018	2016 - 2017
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	2,500,000.00	-
Purchase of Vehicles	-	-
Purchase of Bicycles & Motorcycles	-	-
Overhaul of Vehicles	-	-
Purchase of office furniture and fittings	-	1,615,000
Purchase of computers ,printers and other IT equipments	_	0
Purchase of photocopier	-	-
Purchase of other office equipments	-	-
Purchase of soft ware	-	-
Acquisition of Land	-	-
TOTAL	2,500,000	1,615,000

9. OTHER PAYMENTS

	2017-2018	2016-2017
	Kshs	Kshs
ICT Hub	~	
TIVET	~	
	~	

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – URIRI CONSTITUENCY Reports and Financial Statements For the year ended June 30, 2018 NOTES TO THE FINANCIAL STATEMENTS (Continued)

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10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2017-2018	2016-2017
	Kshs	Kshs
KCB MIGORI, Account No. 1106553454	9,355,428	753,830
Name of Bank, Account No.	~	~
Name of Bank, Account No.	~	~
	9,355,428	753,830
Total	~	~
10B: CASH IN HAND		
Location 1	~	~
Location 2	~	~
Location 3	~	~
Other Locations (specify)	~	~
Total	~	~
[Provide cash count certificates for each]		

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
		~	~	~
		~	~	~

Total

*

[Include an annex of the list is longer than 1 page.]

12RETENTION

	2017 - 2018	2016-2017
	Kshs	Kshs
Supplier 1	~	~
Supplier 2	~	~
Supplier 3	~	~
Total	~	~

[Provide short appropriate explanations as necessary

13. BALANCES BROUGHT FORWARD

	2017-2018	2016-2017
	Kshs	Kshs
Bank accounts	753,830	6,572,342
Cash in hand	~	~
Imprest	~	~
Total	753,830	6,572,342
[Durride about annumists avalanation		

[Provide short appropriate explanations as necessary]

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – URIRI CONSTITUENCY Reports and Financial Statements For the year ended June 30, 2018 NOTES TO THE FINANCIAL STATEMENTS (Continued)

14. PRIOR YEAR ADJUSTMENTS

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	2017 - 2018	2016 - 2017
Bank accounts	Kshs	Kshs
Cash in hand	2,768,725	-
Imprest	-	-
TOTAL	2,768,725	-

15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2017- 2018	2016-2017
	Kshs	Kshs
Construction of buildings	~	~
Construction of civil works	~	~
Supply of goods	~	~
Supply of services	~	~
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~

#### 15.2: PENDING STAFF PAYABLES (See Annex 2)

	Kshs	Kshs
Senior management	~	~
Middle management	~	~
Unionisable employees	~	~
Others (specify)	~	~
	~	~

#### 15.3: UNUTILIZED FUNDS (See Annex 3)

	64,139,911	2,782,135
Others (specify)	4,677,027	~
Acquisition of assets	~	~
Amounts due to other grants and other transfers (see attached list)	14,025,856	30
Amounts due to other Government entities (see attached list)	41,361,361	600,000
Use of goods and services	3,156,975	1,428,305
Compensation of employees	918,692	753,800

Kshs

Kshs

NOTES TO THE FINANCIAL STATEMENTS (Continued)

## 15.4: PMC account balances (See Annex 5)

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	2017~ 2018	2016-2017
	Kshs	Kshs
PMC account Balances (see attached list)	4,736,207	~
	4,736,207	~

#### ANNEX 1 ~ ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2016	Outstanding Balance 2014	Comments
	а	b	С	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

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#### ANNEX 2 ~ ANALYSIS OF PENDING STAFF PAYABLES

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Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2016	Outstanding Balance 2014	Comments
		а	b	С	d=a-c		
Senior Management							
1.							
2.							
3.							
Sub-Total							
Middle Management							
4.							
5.							
6.							
Sub-Total			and dealers and				a de la compañía de la compañía de la
Unionisable Employees							
7.							
8.							
9.							
Sub-Total							
Others (specify)							
10.							
11.							
12.							
Sub-Total							
Grand Total							

#### ANNEX 3 – UNUTILIZED FUNDS

Name	Brief Transaction Description	Outstanding Balance 2017/18	Outstanding Balance 2016/17	Comments
Compensation of employees				
Use of goods & services				
Amounts due to other Government entities				
Sub-Total				
Amounts due to other grants and other transfers				
Sub-Total				
Sub-Total				
Acquisition of assets				
Others (specify)				
Sub-Total	and the second			
Grand Total				

#### **NATIONAL GOVERNMENT ENTITY -** *(indicate actual name of the entity)* **Reports and Financial Statements For the year ended June 30, 2017 (Kshs'000)**

### ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2016/17	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2017/18
Land				
Buildings and structures				
Transport equipment	3,581,270			3,581,270
Office equipment, furniture and fittings	2,915,000			2,915,000
ICT Equipment, Software and Other ICT Assets				
Other Machinery and Equipment	800,000			800,000
Heritage and cultural assets				
Intangible assets				
Total	7,296,270			7,296,270

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#### NATIONAL GOVERNMENT ENTITY - (Indicate actual name of the entity) Reports and Financial Statements For the year ended June 30, 2014 (Kshs'000)

#### ANNEX 4 – PMC BANK BALANCES AS AT 30TH JUNE 2018

РМС	Bank	Account number	Bank Balance 2017/18	Bank Balance 2016/1 7
PUCHE PRIMARY SCHOOL	KCB-MIGORI	123377609 6	500,000	~
URIRI NG-CDF OFFICE PMC	KCB-MIGORI	123377517 0	2,500,00 0	~
URIRI CDF ENVIRONMENT PMC	KCB-MIGORI	123380136 8	1,736,20 7	-
Total			4,736,20 7	

### NATIONAL GOVERNMENT ENTITY - (indicate actual name of the entity) Reports and Financial Statements For the year ended June 30, 2017 (Kshs'000) PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

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The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Timef

Referen ce No. on the externa l audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	rame: (Put a date when you expec the issue to be resolute ed)
KSM/U RIRI/C DF/20 16/20 17	VARIOUS	The management responded to Observations made and submitted the same	FUNDS Accounts Manager	RESOLVED	RESO VED