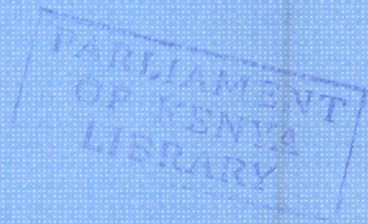
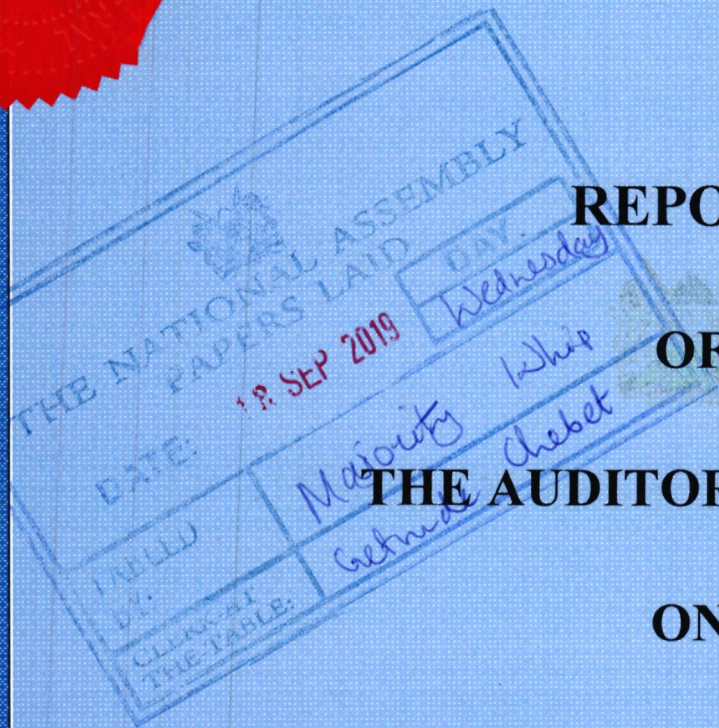


REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL



REPORT

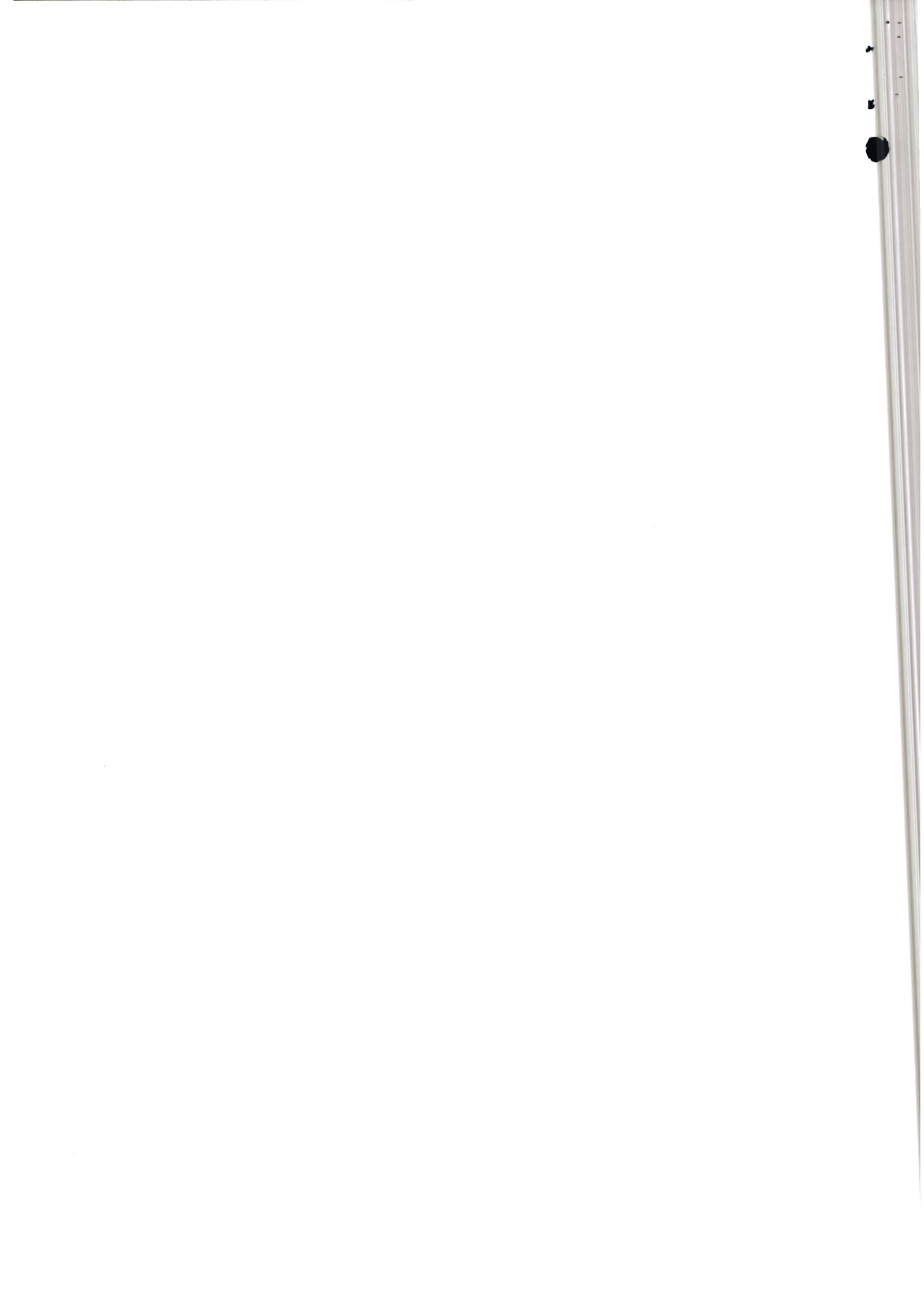
OF

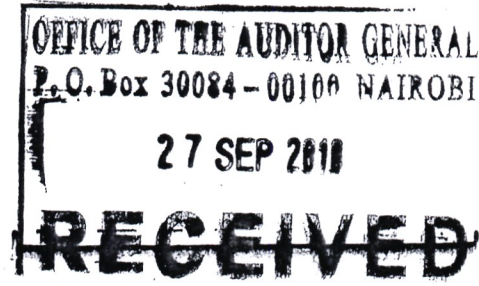
THE AUDITOR-GENERAL

ON

THE FINANCIAL STATEMENTS OF
NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND
KASIPUL CONSTITUENCY

FOR THE YEAR ENDED
30 JUNE 2018



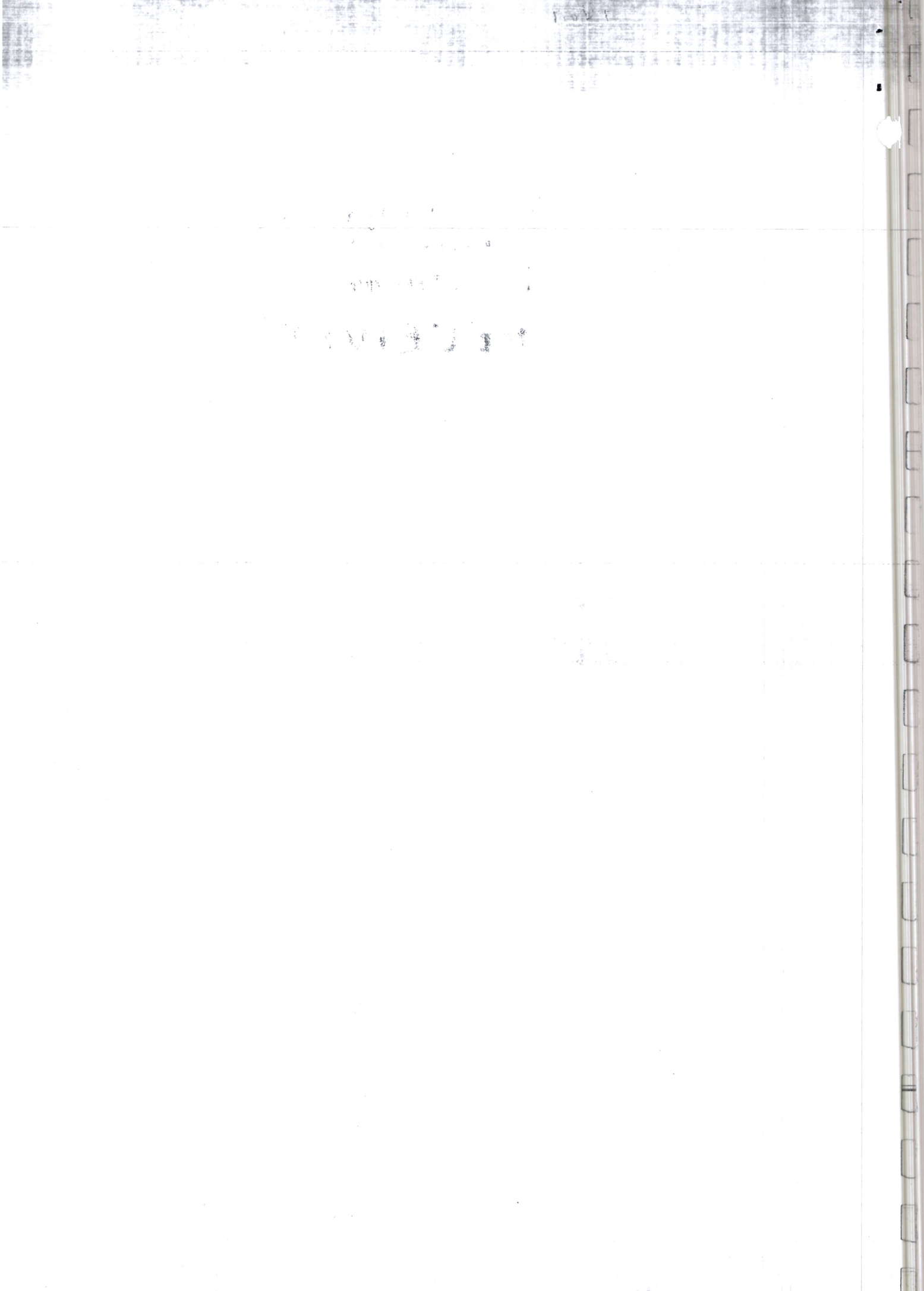


**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND-
KASIPUL CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2018**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NG-CDF)
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Table of Content	Page
I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT	2
II. FORWARD BY THE CHAIRMAN NGCDF COMMITTEE.....	5
III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES.....	11
IV. STATEMENT OF RECEIPTS AND PAYMENTS	12
V. STATEMENT OF ASSETS AND LIABILITIES	13
VI. STATEMENT OF CASHFLOW.....	14
VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED.....	15
VIII. SIGNIFICANT ACCOUNTING POLICIES.....	17
IX. NOTES TO THE FINANCIAL STATEMENTS.....	22

I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NG-CDF KASIPUL Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NG-CDFB)
- ii. National Government Constituency Development Fund Committee (NG-CDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2018 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Accounting Officer	Yusuf Mbuno
2.	A.I.E holder	Eunice Irene Awuor
3.	Sub-County Accountant	Kenneth O. Okumu
4.	Chairman NG-CDFC	Lonnie O. Rapemo
5.	Member NG-CDFC	Mary N. Opiyo

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NG-CDF Board provide overall fiduciary oversight on the activities of NG-CDF -KASIPUL Constituency. The reports and recommendation of ARMC when adopted by the NG-CDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF KASIPUL Constituency Headquarters

P.O. Box 264-40222 Oyugis
NG-CDF Office Building
Kisii - Ahero Road
Oyugis, KENYA

(f) NG-CDF KASIPUL Constituency Contacts

Telephone: (254) 0721-411569
E-mail: cdfkasipul@ngcdf.go.ke
Website: www.ngcdf.go.ke

(g) NG-CDF KASIPUL Constituency Bankers

Bank Name: Kenya Commercial Bank
Branch: Oyugis
Account Name: Kasipul NG-CDF
Account Number: 1146215614
Address: 170-40222, Oyugis

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

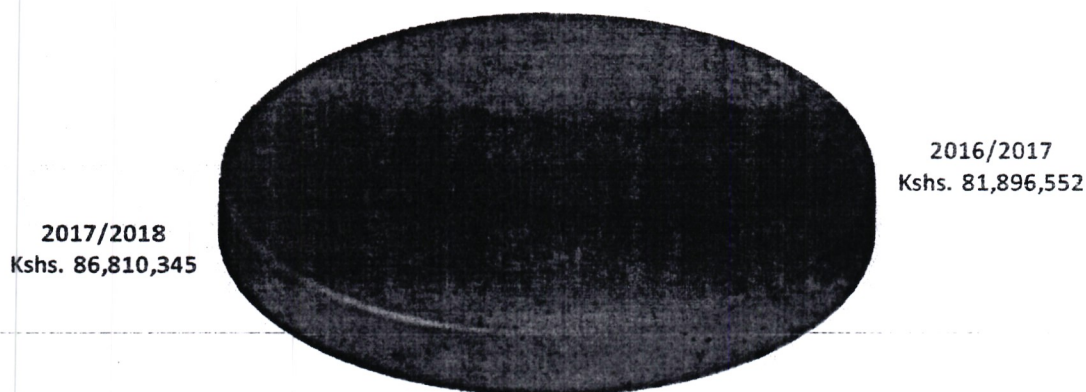
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

II. FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

It is my pleasure to present to you Kasipul NG-CDF's annual report and financial statements for the financial year 2017/2018. In the year under review, we are pleased with our overall performance which aligns very well with our vision and also our proven track record of consistent service delivery and value for money.

The actual amounts utilised by the constituency in its various expense items were slightly above 50% of its budget performance, however the target should be 100% if funds are availed in time during the financial year.

**Pie Chart Comparing FY 2017/2018 and FY 2016/2017
Allocations**

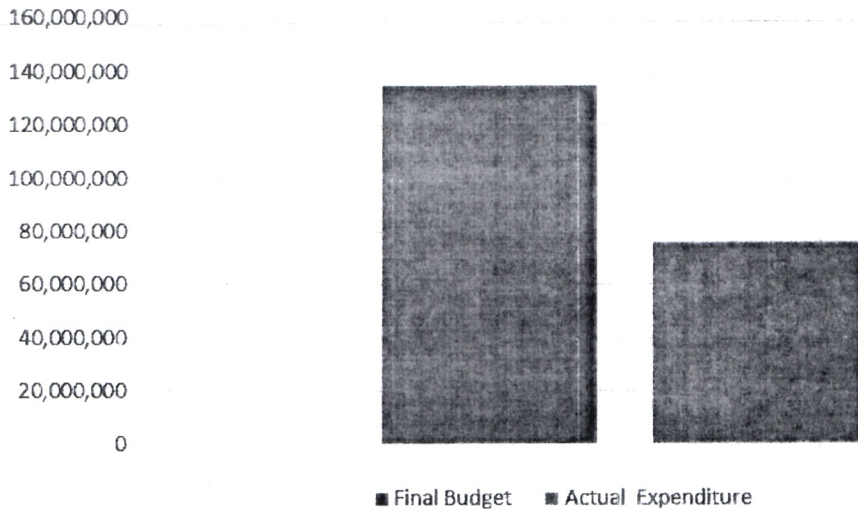


Note

There was an increase in FY 2017/2018 allocation of Kshs. 4,913,793

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

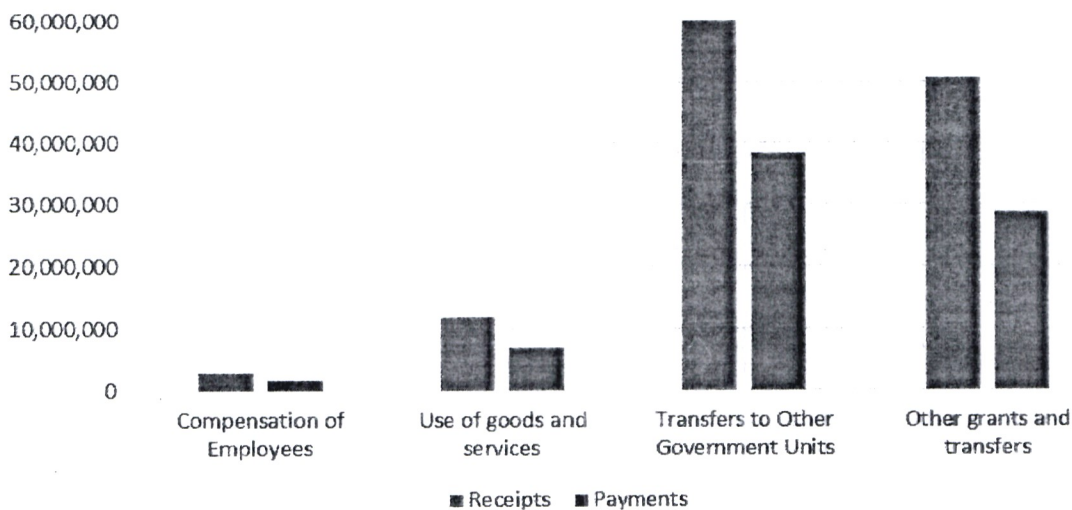
Bar Chart Comparing the Final Budget with the Actual Expenditure During the Financial 2017/2018



Note

The utilization of funds against the final budget is at 56%, since the constituency has an outstanding disbursement from the NG-CDF Board of Kshs. 54,784,483 for the financial year 2017/2018

Bar Graph Comparing the Receipts and Payments During the Financial year 2017/2018



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
 KASIPUL CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2018**

**Bar Chart Comparing the Statement of Receipts and
 Payments Surplus/ Deficit for the FY 2017/2018 and
 2016/2017**



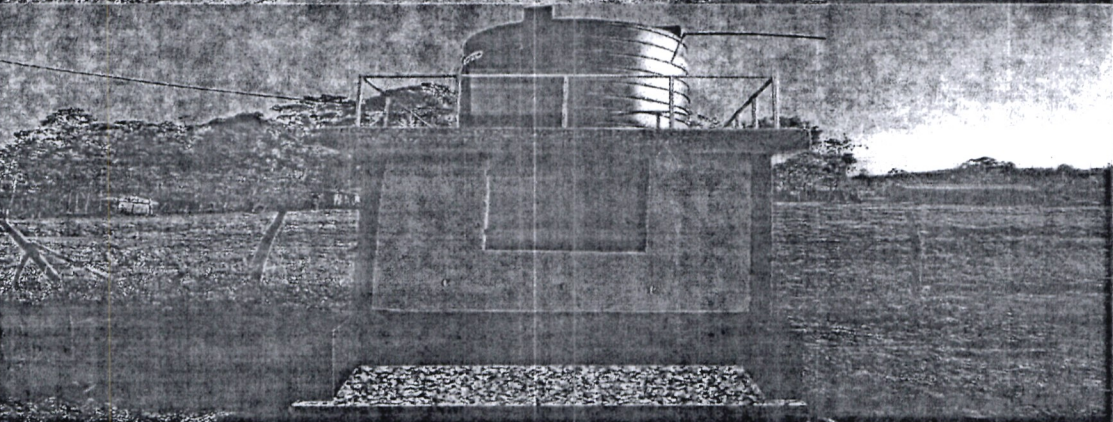
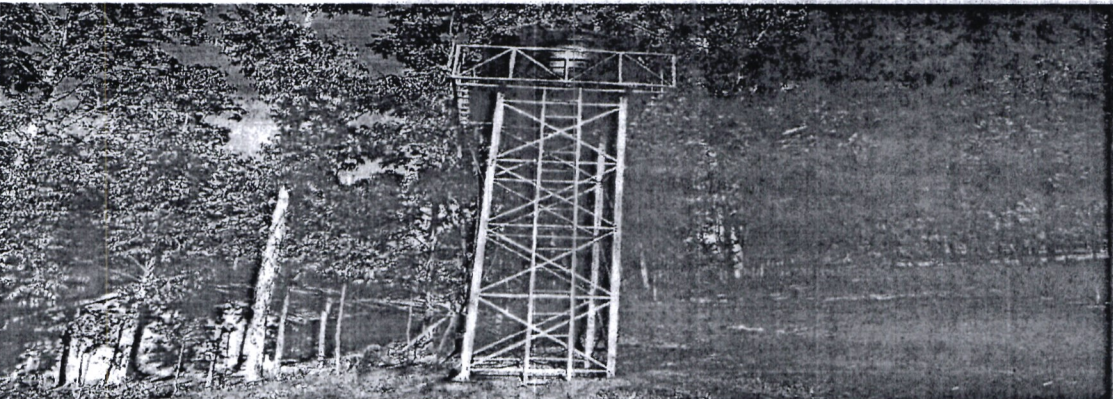
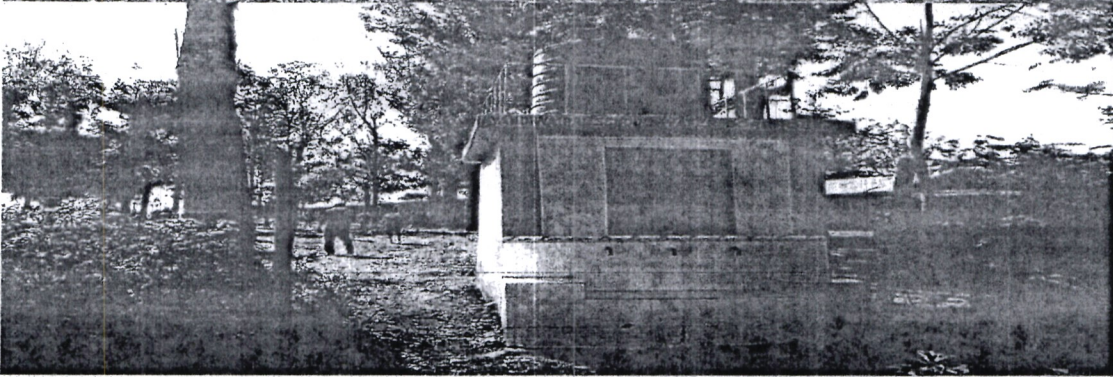
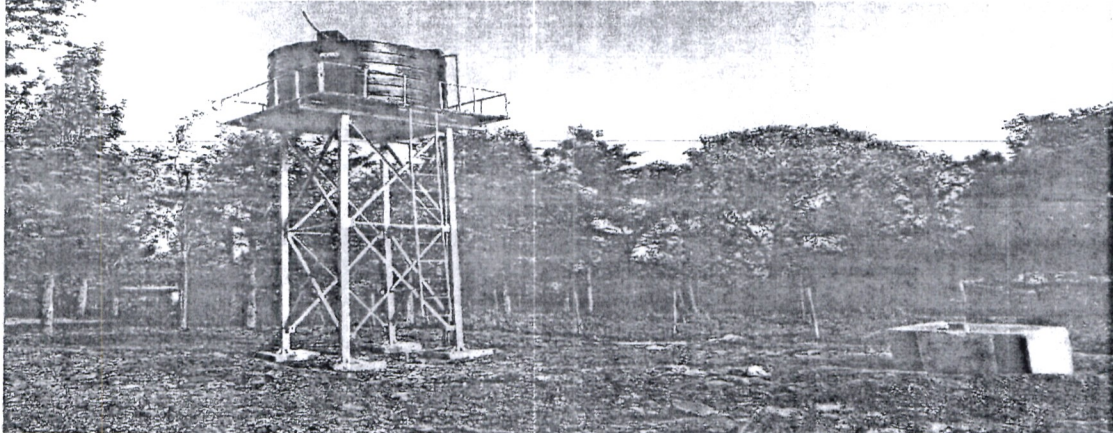
Note

This is an indicator of improved funds disbursement to projects in the current financial year 2017/2018 with a deficit of Kshs. (1,398,800) compared to the disbursements in the financial year 2016/2017 which had a deficit of Kshs. (57,600,838)

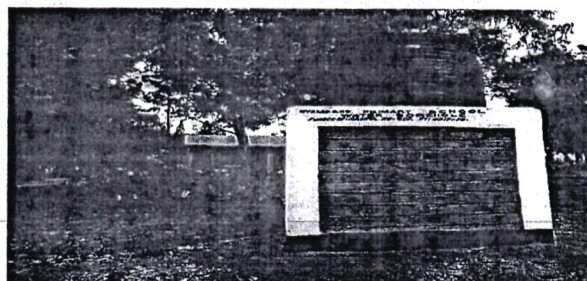
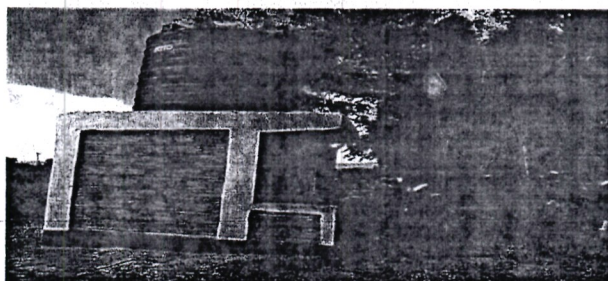
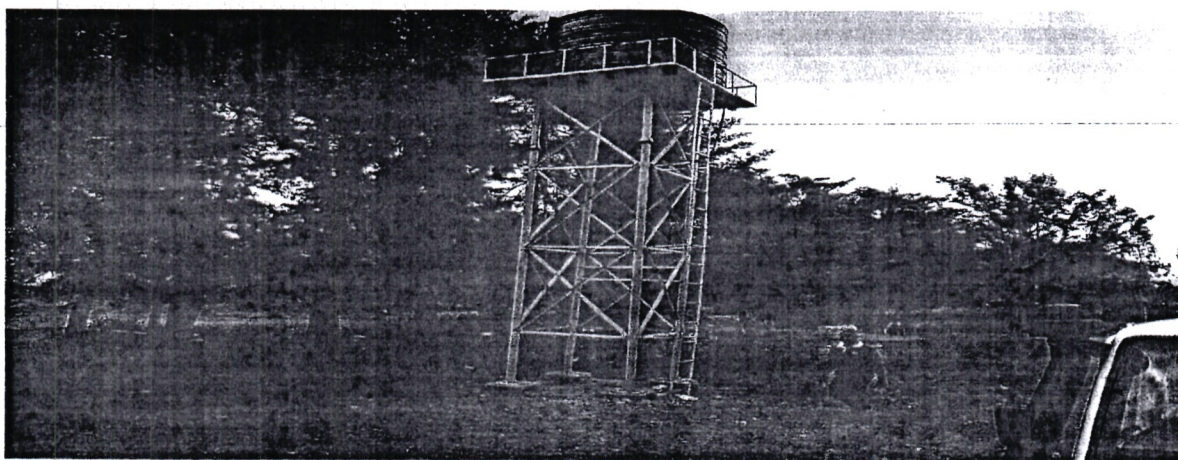
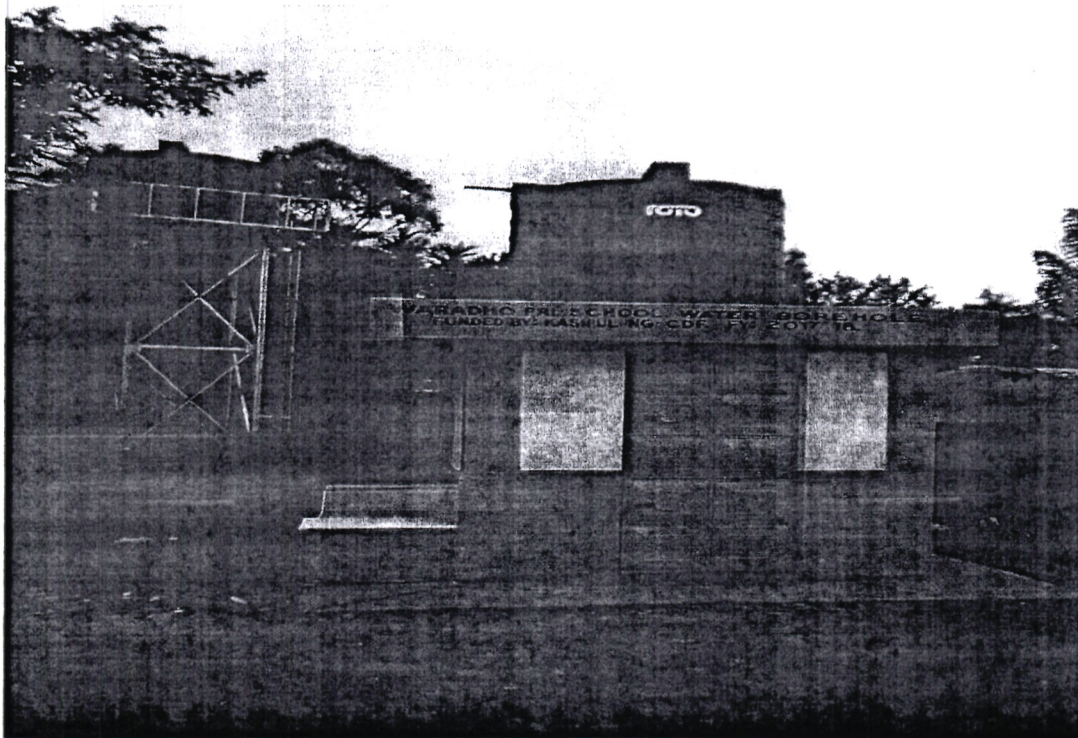
Key Achievements for the Kasipul NG-CDF

- By providing funds directly to each constituency for fighting poverty, NG-CDF assists in ironing out regional imbalances due to patronage.
- In the education sector, NG-CDF funding of infrastructure in schools has assisted in increasing student enrolment and provided conducive learning environments.
- The NG-CDF bursary has helped retain students from low income families in schools.
- In the security sector, funding of chiefs offices, administration police lines have ensured conducive working and living environment respectively

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY**
Reports and Financial Statements
For the year ended June 30, 2018



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**



Emerging Issues Related to the NG-CDF

Entrenching NG-CDF in the new constitutional dispensation, since it is facing a lot of legal challenges, hence Members of Parliament should enact legislations which do not contravene the constitution in order to protect the NG-CDF.

Implementation Challenges and Recommended Way Forward

- Late disbursement of funds, lead to rise in project costs due to factors like inflation coupled to time value of money and also the public do not get the value of the funds in time, as such the NG-CDF Board should disburse funds to constituencies in time during the financial year
- Public's inability to distinguish national government functions as pertains NG-CDF and devolved functions pertaining to county governments, as such frequent development forums and awareness forums should be held to intuit the public with information concerning the development initiatives and the jurisdiction of the various development partners and stakeholders
- Lack of a simple but standardized practical curriculum for training PMC's in order to enhance their capacities to implement the projects, hence a PMC training manual should be operationalised.
- The NG-CDF Act and the constitution limiting the operations of NG-CDF to Education and National security functions, leaving out all the devolved functions.

Lonnie O. Rapemo
Name

NG-CDFC Chairman
Designation


Sign.

17th/09/2018
Date

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2018

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

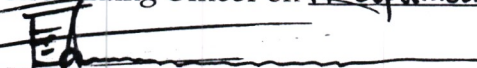
The Accounting Officer in charge of the NG-CDF KASIPUL Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2018. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NG-CDF KASIPUL Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2018, and of the entity's financial position as at that date. The Accounting Officer charge of the NG-CDF KASIPUL Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.


The Accounting Officer in charge of the NG-CDF KASIPUL Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

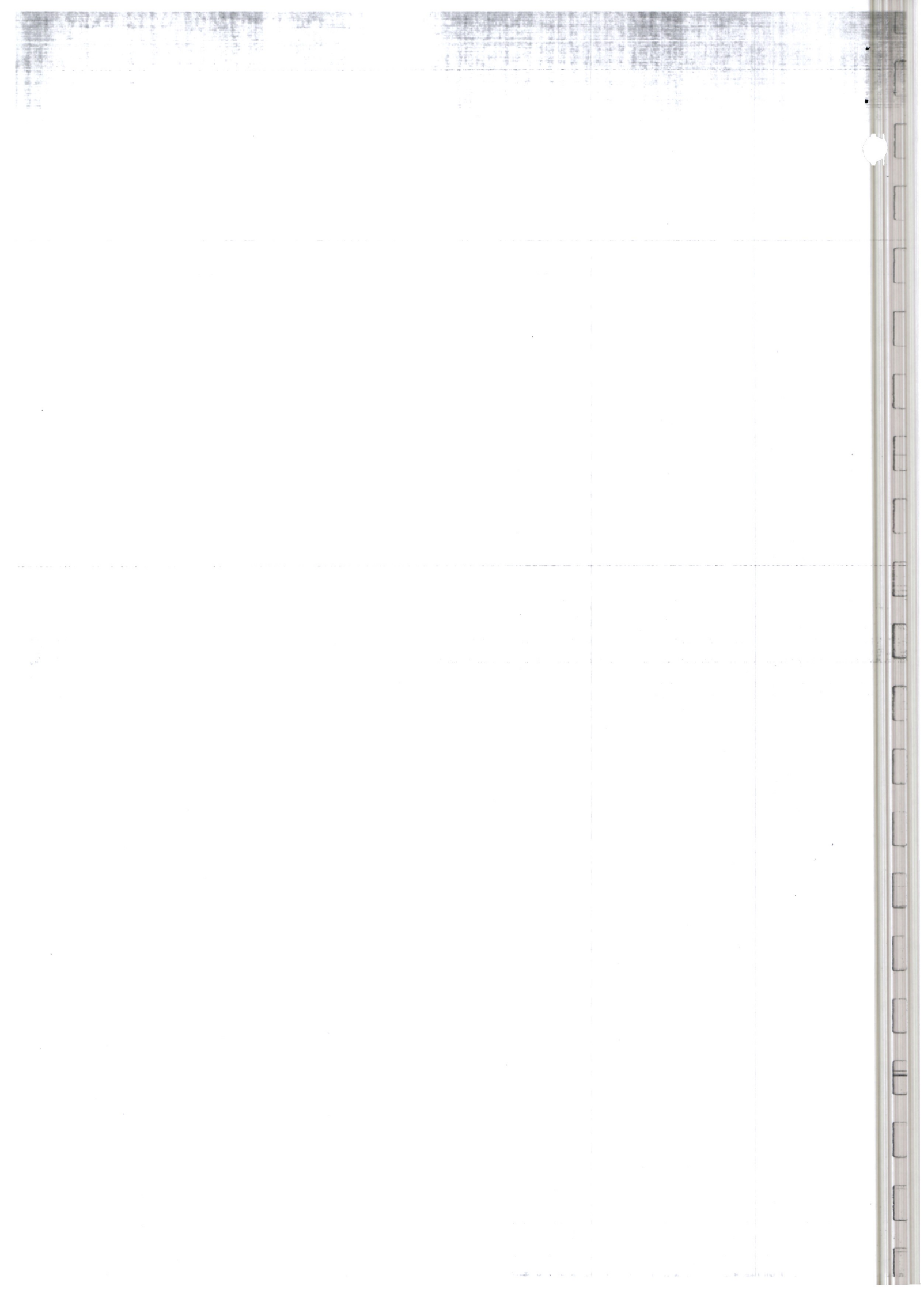
The NG-CDF KASIPUL Constituency financial statements were approved and signed by the Accounting Officer on ~~17th September~~, 2018.



Fund Account Manager
Name: Eunice Irene Awuor



Sub-County Accountant
Name: Kenneth O. Okumu
ICPAK Member Number: 5224



REPUBLIC OF KENYA

Telephone: +254-20-342330
Fax: +254-20-311482
E-Mail: oag@oagkenya.go.ke
Website: www.kenao.go.ke



P.O. Box 30084-00100
NAIROBI

OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON KASIPUL NATIONAL GOVERNMENT CONSTITUENCY FUND FOR THE YEAR ENDED 30 JUNE 2018

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Kasipul National Government Constituency Development Fund set out on pages 12 to 40, which comprise the statement of assets and liabilities as at 30 June 2018, and the statement of receipts and payments, statement of cash flow and summary statement of appropriation recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya, section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Kasipul National Government Constituency Development Fund as at 30 June, 2018, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituency Development Fund Act, 2015.

Basis for Qualified Opinion

Other Grants and Transfers

Included in other grants and transfers of Kshs.28,603,000 is Kshs.2,650,000 for security projects as indicated in note 7 to the financial statements. This in turn includes Kshs.300,000 provided for the roofing, fitting and painting of Kamuma Assistant Chief's office. The bill of quantities made available for audit review indicated that the internal walls were to be prepared and three coats of plastic emulsion paint be applied. It also required demolition of old and worn out existing roof work. Physical verification of the office indicated that the painting work was incomplete and not all old and worn out roofing frames were removed and replaced yet all payments had been done.

Consequently, the validity of the Kshs.300,000 other grants and transfers could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of Kasipul National Government Constituencies Development Fund in accordance with ISSAI 30 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that

Report of the Auditor-General on the Financial Statements of National Government Constituency Fund – Kasipul Constituency for the year ended 30 June 2018

the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter

Budget Performance

The comparison of budget against actual amounts is shown below:

Project	Final Budget (Kshs.)	Actual (Kshs.)	Difference (Kshs.)	Percentage Utilization (%)
Transfers from NG CDF Board	134,872,299	80,087,816	54,784,483	59
Other receipts	29,000	29,000	0	100
Total	134,901,299	80,116,816	54,784,483	59
Expenditure				
Compensation of Employees	2,816,088	1,749,010	1,067,078	62
Use of goods and services	11,798,617	7,023,237	4,775,380	60
Transfers to Other Government Units	69,456,600	38,406,000	31,050,600	55
Other grants and transfers	50,829,994	28,603,000	22,226,994	56
Total	134,901,299	75,781,247	59,120,052	56

Management explained that the variances noted above were as a result of delays in the disbursement of funds to the constituency on time. The delay has the effect of denying the constituents the benefits accruing from the proposed projects.

Key Audit Matters

Key audit matters are those matters that, in our professional judgment, are of most significance in the audit of the financial statements of the current year. These matters were addressed in the context of the audit of the financial statements as a whole, and in forming my opinion thereon, and I do not provide a separate opinion on these matters. For each matter below, a description of how the audit addressed the matter is provided in that context.

I have fulfilled the responsibilities described in the Auditor's Responsibilities for the Audit section of the report, including in relation to these matters. Accordingly, the audit included the performance of procedures designed to respond to the assessment of the risks of material misstatement of the financial statements. The results of the audit procedures, including the procedures performed to address the matters below, provide the basis for my audit opinion on the accompanying financial statements.

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matters described in the

Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

REPORT ON COMPLIANCE, LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

Implementation of Projects Without Using Project Management Committees

Included in transfers to secondary schools of Kshs.10,646,000 in note 6 to the financial statements were payments of Kshs.1,238,448 made to a supplier for the delivery of laboratory equipment to two schools in the constituency. The activity was implemented directly by the Constituency Development Fund Committee as opposed to through a separate Project Implementation Committee in contravention of Section 36 of the National Government Constituency Development Fund Act, 2015.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON INTERNAL CONTROLS EFFECTIVENESS, GOVERNANCE AND RISK MANAGEMENT SYSTEMS

Conclusion

As required by Section 7 (1) (a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 1315 and ISSAI 1330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as management determines is

necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, management is responsible for assessing the ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the management either intends to liquidate the or to cease operations, or have no realistic alternative but to do so.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in

which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability to continue as a going concern or to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue as a going concern or to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



FCPA Edward R. O. Ouko, CBS
AUDITOR-GENERAL

Nairobi

14 August 2019

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY

Reports and Financial Statements

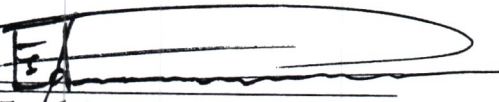
For the year ended June 30, 2018


IV. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2017-2018	2016-2017
		Kshs	Kshs
RECEIPTS			
Transfers from other Government Entities	1	74,353,447	52,448,277
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	29,000	67,000
TOTAL RECEIPTS		74,382,447	52,515,277
PAYMENTS			
Compensation of employees	4	1,749,010	2,254,260
Use of goods and services	5	7,023,237	8,036,013
Transfers to Other Government Units	6	38,406,000	58,143,400
Other grants and transfers	7	28,603,000	32,682,442
Acquisition of Assets	8	-	9,000,000
Other Payments	9	-	-
TOTAL PAYMENTS		75,781,247	110,116,115
SURPLUS/DEFICIT		(1,398,800)	(57,600,838)

Note: The deficit of Kshs. (1,398,800) is as a result of balances brought forward from 2016/2017 financial year which are not part of the receipts in the current year.

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF KASIPUL Constituency financial statements were approved on 17th September, 2018 and signed by:


Fund Account Manager
Name: Eunice Irene Awuor


Sub-County Accountant
Name: Kenneth O. Okumu
ICPAK Member Number: 5224

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
 KASIPUL CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2018

V. STATEMENT OF ASSETS AND LIABILITIES

	Note	2017-2018	2016-2017
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the Cash Book)	10A	4,335,569	5,734,369
Cash Balances (Cash at Hand)	10B	-	-
Total Cash and Cash Equivalents		4,335,569	5,734,369
Current Receivable-Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		4,335,569	5,734,369
FINANCIAL LIABILITIES			
Accounts Payable-Retention	12	-	-
NET FINANCIAL ASSETS		4,335,569	5,734,369
REPRESENTED BY			
Fund Balance b/fwd 1st July...	13	5,734,369	63,335,208
Surplus/Deficit for the Year		(1,398,800)	(57,600,838)
Prior Year Adjustments	14		
NET FINANCIAL POSITION		4,335,569	5,734,369

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF KASIPUL Constituency financial statements were approved on 17th September 2018 and signed by:



Fund Account Manager
 Name: Eunice Irene Awuor



Sub-County Accountant
 Name: Kenneth O. Okumu
 ICPAK Member Number: 5224

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY

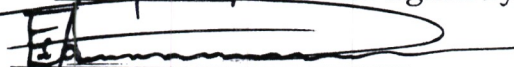
Reports and Financial Statements

For the year ended June 30, 2018

VI. STATEMENT OF CASHFLOW

	Note	2017-2018	2016-2017
		Kshs	Kshs
Receipts for operating income			
Transfers from other Government Entities	1	74,353,447	52,448,277
Other Receipts	3	29,000	67,000
		74,382,447	52,515,277
Payments for operating expenses			
Compensation of Employees	4	1,749,010	2,254,260
Use of goods and services	5	7,023,237	8,036,013
Transfers to Other Government Units	6	38,406,000	58,143,400
Other grants and transfers	7	28,603,000	32,682,442
Other Payments	9	-	-
		75,781,247	101,116,115
Adjusted for:			
Adjustments during the year	14		
Net cash flow from operating activities		(1,398,800)	(48,600,838)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	-	9,000,000
Net cash flows from Investing Activities			(9,000,000)
NET INCREASE IN CASH AND CASH EQUIVALENT			
		(1,398,800)	(57,600,838)
Cash and cash equivalent at BEGINNING of the year	13	5,734,369	63,335,208
Cash and cash equivalent at END of the year		4,335,569	5,734,369

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF KASIPUL Constituency financial statements were approved on 13th September, 2018 and signed by:



Fund Account Manager
Name: Eunice Irene Awuor



Sub-County Accountant
Name: Kenneth O. Okumu
ICPAK Member Number: 5224

Reports and Financial Statements
For the year ended June 30, 2018

VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
RECEIPTS						
Transfers from NG-CDF Board	86,810,345	48,061,954	134,872,299	80,087,816	54,784,483	59.4%
Proceeds from Sale of Assets						0.0%
Other Receipts (AIA)		29,000	29,000	29,000		100.0%
TOTAL RECEIPTS	86,810,345	48,090,954	134,901,299.28	80,116,816	54,784,483	59.4%
PAYMENTS						
Compensation of Employees	1,660,000	1,156,087	2,816,088	1,749,010	1,067,078	62.1%
Use of goods and services	8,449,352	3,349,265	11,798,617	7,023,237	4,775,380	59.5%
Transfers to Other Government Units	38,200,000	31,256,600	69,456,600	38,406,000	31,050,600	55.3%
Other grants and transfers	38,500,993	12,329,002	50,829,994	28,603,000	22,226,994	56.3%
Acquisition of Assets						0.0%
Other Payments						0.0%
TOTAL	86,810,345	48,090,954	134,901,299	75,781,247	59,120,052	56.2%

- The use of goods and services, transfers to other government units and other grants and transfers were below 90% in utilization, since the constituency had an outstanding disbursement for the financial year 2017/2018 from the NG-CDF Board of Kshs. 54,784,483
- The changes between the original and final budget of Kshs. 48,090,954 is represented by the adjustments column, which is the sum of:
 - Additional supplementary budget in 2017/2018, of Kshs. 11,379,310
 - The cash book bank balance as at 30th June, 2017 of Kshs. 5,734,369

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

- Funds received in the financial year 2017/2018 that were meant for previous financial year, precisely 2016/2017 of Kshs. 30,948,275
- Sale of tenders during the current financial year of Kshs. 29,000

The NG-CDF KASIPUL Constituency financial statements were approved on 1st September, 2018 and signed by:



Fund Account Manager
Name:



Sub-County Accountant
Name: Kenneth O. Okumu
ICPAK Member Number: 5224

VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. **Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. **Reporting Entity**

The financial statements are for the NG-CDF KASIPUL Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. **Reporting Currency**

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. **Significant Accounting Policies**

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) **Recognition of Receipts**

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2018

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2018, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other Receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a

non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5. In-kind Contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not

involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Funds

Unutilized funds consist of bank balances in the constituency account and balances not yet disbursed by the Board to the constituency at the beginning of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDF Act, 2015.

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2017 for the period 1st July 2017 to 30th June 2018 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2018

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2018.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

IX. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2017 - 2018	2016 - 2017
		Kshs	Kshs
Normal Allocation from NG-CDF Board	AIE NO. A 825962		500,000
	AIE NO. A 829589		4,094,828
	AIE NO. A 839578		1,000,000
	AIE NO. A 855030		36,853,449
	AIE NO. A 839673		10,000,000
	AIE NO. A 855847	5,500,000	
	AIE NO. A 892580	30,948,275	
	AIE NO. A 892766	37,905,172	
Total		74,353,447	52,448,227

2. PROCEEDS FROM SALE OF ASSETS

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Receipts from Sale of Buildings	0	0
Receipts from the Sale of Vehicles and Transport Equipment	0	0
Receipts from Sale of Office and General Equipment	0	0
Receipts from the Sale Plant Machinery and Equipment	0	0
Total	0	0

3. OTHER RECEIPTS

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Interest Received	0	0
Rents	0	0
Receipts from Sale of tender documents	29,000	67,000
Total	29,000	67,000

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
 KASIPUL CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2018

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4. COMPENSATION OF EMPLOYEES

Description	2017 - 2018	2016 - 2017
	Kshs	Kshs
Basic wages of contractual employees	1,019,014	1,291,582
Basic wages of casual labour		
Personal allowances paid as part of salary		
House allowance	160,000	188,800
Transport allowance	200,000	236,000
Leave allowance		
Other personnel payments		56,000
Employer contribution to NSSF	54,000	92,225
Gratuity-contractual employees	315,996	389,653
Total	1,749,010	2,254,260

5. USE OF GOODS AND SERVICES

Description	2017 - 2018	2016 - 2017
	Kshs	Kshs
Utilities, supplies and services	219,228	231,023
Electricity	25,000	40,000
Water & sewerage charges	7,210	13,739
Office rent		
Communication, supplies and services	67,550	99,880
Domestic travel and subsistence	462,200	602,400
Printing, advertising and information supplies & services	28,000	25,630
Rentals of produced assets		
Training expenses	805,500	1,158,400
Hospitality supplies and services	137,210	726,880
Other committee expenses	276,681	378,700
Committee allowance	1,813,500	3,170,700
Insurance costs		
Specialised materials and services		
Office and general supplies and services	237,858	382,520
Fuel ,oil & lubricants	200,000	503,640
Other operating expenses	14,200	18,460

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
 KASIPUL CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2018**

Description	2017 - 2018	2016 - 2017
	Kshs	Kshs
Bank Service Commission and Charges	55,000	101,840
Other Operating Expenses – Strategic Plan	2,085,000	
Security Operations	392,544	398,112
Routine maintenance – vehicles and other transport equipment	110,956	147,289
Routine maintenance – other assets	85,600	36,800
Total	7,023,237	8,036,013

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –

KASIPUL CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2017 - 2018	2016 - 2017
	Kshs	Kshs
Transfers to Primary Schools	27,760,000	32,050,000
Transfers to Secondary Schools	10,646,000	21,793 400
Transfers to Tertiary Institutions		4,300,000
Transfers to Health Institutions		-
Total	38,406,000	58,143,400

7. OTHER GRANTS AND OTHER PAYMENTS

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Bursary -Secondary	15,935,000	12,075 000
Bursary -Tertiary	8,638,000	8,907 000
Bursary-Special Schools	410,000	370,000
Mocks & CAT	-	2,000,000
Water	-	-
Food Security	-	-
Electricity	-	-
Security	2,650,000	2,281,000
Roads and Bridges	-	18,296
Sports	-	700,000
Environment	100,000	800,000
Cultural Projects	-	800,000
Agriculture	-	-
Emergency Projects	870,000	4,731,146
Total	28,603,000	32,682,442

KASIPUL CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

Non-Financial Assets	2017 - 2018	2016 - 2017
	Kshs	Kshs
Purchase of Buildings		
Construction of Buildings		
Refurbishment of Buildings		
Purchase of Vehicles and other Transport Equipment	-	9,000,000
Overhaul of Vehicles and other Transport Equipment		
Purchase of Household Furniture and Institutional Equipment		
Purchase of Office Furniture and General Equipment		
Purchase of ICT Equipment, Software and other ICT Assets		
Purchase of Specialised Plant, Equipment and Machinery		
Rehabilitation and Renovation of Plant, Machinery and Equip.		
Acquisition of Land		
Acquisition of Intangible Assets		
Total	0	9,000,000

9. OTHER PAYMENTS

	2017 - 2018	2016 - 2017
	Kshs	Kshs
ICT Hubs	0	0
Total	0	0

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
 KASIPUL CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2018

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)

Name of Bank, Account No. & Currency	2017 - 2018	2016 - 2017
	Kshs (30/6/2018)	Kshs (30/6/2017)
Kenya Commercial Bank, Oyugis Branch A/C no.1146215614	4,335,569	5,734,369
Total	4,335,569	5,734,367

10B: CASH IN HAND

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Location 1	0	0
Other Locations (<i>specify</i>)	0	0
Total	0	0

[Provide cash count certificates for each]

11. OUTSTANDING IMPRESTS

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
N/A	N/A	0	0	0
Total		0	0	0

[Include an annex of the list is longer than 1 page.]

12. RETENTION

Supplier/Contractor	PV No.	2017 - 2018	2016 - 2017
		Kshs	Kshs
Supplier 1		0	0
Supplier 2		0	0
Total		0	0

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2018

NOTES TO THE FINANCIAL STATEMENTS (Continued)

13. BALANCES BROUGHT FORWARD

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Bank Accounts	5,734,369	63,335,208
Cash in Hand	-	-
Imprest	-	-
Total	5,734,369	63,335,208

[Provide short appropriate explanations as necessary]

14. PRIOR YEAR ADJUSTMENTS

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Bank Accounts	0	0
Cash in Hand	0	0
Imprest	0	0
Total	0	0

15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Construction of Buildings	0	0
Construction of Civil Works	0	0
Supply of Goods	0	0
Supply of Services		
Total	0	0

15.2: PENDING STAFF PAYABLES (See Annex 2)

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Staff Gratuity	0	0
Staff Salaries	0	0
Total	0	0

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –

KASIPUL CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

15.3: UNUTILIZED FUNDS (See Annex 3)

	2017 - 2018	2016 - 2017
	Kshs	Kshs
Compensation of employees	1,067,078	855,743
Use of goods and services	4,708,490	1,660,266
Amounts due to other Government entities (see attached list)	31,050,000	23,406,600
Amounts due to other grants and other transfers (see attached list)	22,294,484	10,760,036
Acquisition of assets	0	0
Others (<i>specify</i>)	0	0
Total	59,120,052	36,682,645

15.4: PMC ACCOUNT BALANCES (See Annex 5)

	2017 - 2018	2016 - 2017
	Kshs	Kshs
PMC Account Balances (see attached list)	7,562,094	7,392,000
Total	7,562,094	7,392,000

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2018

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2018	Outstanding Balance 2017	Comments
	a	b	c	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount a	Date Payable Contracted b	Amount Paid To-Date c	Outstanding Balance 2018 d=a-c	Outstanding Balance 2017	Comments
Staff Gratuity							
1.							
2.							
3.							
Sub-Total							
Staff Salaries							
4.							
5.							
6.							
Sub-Total							
Others (Specify)							
7.							
8.							
9.							
Sub-Total							
Grand Total							

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

ANNEX 3 – UNUTILIZED FUNDS

Name	Brief Transaction Description	Outstanding Balance 2017/18	Comments
Compensation of Employees		660,345	
Use of Goods & Services		3,908,620	
Sub-Total		4,568,965	
Amounts due to other Government entities			
Dol Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	600,000	
Magungu Primary School	Completion of 2 Classrooms: Roofing, plastering, fittings and painting	600,000	
Wirabuor Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	1,100,000	
Got Kagumbo Primary School	Construction of 4 doors pit latrines	400,000	
Nyagowa Primary School	Renovation of 4 Classrooms: Plastering, fittings and painting	800,000	
Kotieno Primary School	Completion of administration block: Roofing and plastering	800,000	
Nyanduma Primary School	Completion of administration block: Outside wall plastering, wiring and painting	550,000	
Ngulu Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	1,050,000	
Kogwang Primary School	Completion of 4 Classrooms: Plastering, fittings and painting	700,000	
Ondiwa Gamba Primary School	Completion of 2 Classrooms: Plastering, fittings and painting	600,000	
Ojwando Primary School	Renovation of 2 Classrooms: Plastering, fittings and painting	400,000	
Nyaingu Primary School	Construction of 1 classroom	650,000	

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Name	Brief Transaction Description	Outstanding Balance 2017/18	Comments
Ojwando Primary School	Renovation of 2 Classrooms: Plastering, fittings and painting	400,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Nyaingu Primary School	Construction of 1 classroom	650,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Masanga Primary School	Construction of 1 classroom	650,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kombaka Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	550,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Karabok Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Mang'anga Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	500,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kaluocho Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Aolo Primary School	Fencing of the school compound with cedar posts and gate installation	300,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
God Nyango Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	550,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Opondo Primary School	Fencing of the school compound with cedar posts and gate installation	300,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Aranno Primary School	Renovation of 3 Classrooms: Plastering, fittings and painting	550,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Bonge Primary School	Renovation of 2 Classrooms: Plastering, fittings and painting	400,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Awuoro Primary School	Renovation of 2 Classrooms: Plastering, fittings and painting	500,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Yala Primary School	Renovation of 2 Classrooms: Plastering, fittings and painting	400,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Nyatinde Primary School	Renovation of 3 Classrooms: Roofing, Plastering, fittings and painting	600,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Simbiri Primary School	Renovation of 3 Classrooms: Roofing, Plastering, fittings and painting	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Name	Brief Transaction Description	Outstanding Balance 2017/18	Comments
Yadh Welo Primary School	Completion of 1 classroom: : Outside wall plastering & painting @150,000 and renovation of 2 classrooms: Plastering, fittings and painting @400,000	550,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Dol Mixed Secondary School	Completion of laboratory: Construction of the chimney, gas piping, water system and tables	550,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
God Agulu Mixed Secondary School	Completion of laboratory: Gas piping, cabinets, electrical wiring and water tank	600,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Nyagowa Mixed Secondary School	Completion of dormitory: Walling, roofing and fittings	800,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
St. Peter's Kotieno Mixed Secondary School	Construction of dormitory	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Eng. Peter Owidi Nyahera Girls' Secondary School	Construction of laboratory	800,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Mithui Mixed Secondary School	Construction of one classroom	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Wire Mixed Secondary School	Construction of dormitory	1,000,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Agoro Sare Mixed Secondary School	Completion of storey tuition block: plastering and fittings	800,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kachieng Mixed Secondary School	Construction of administration block	900,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Karabok Mixed Secondary School	Construction of girls' dormitory	800,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
St. Teresa's Nyalgosi Mixed Secondary School	Completion of administration block: Roofing, plastering and fittings	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Nyalenda Mixed Secondary School	Completion of dormitory: Roofing, plastering, fittings and painting	900,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Nyafare Mixed Secondary School	Completion of laboratory: Plastering and fittings	600,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kosele Mixed Secondary School	Completion of laboratory: Plastering and fittings	600,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Name	Brief Transaction Description	Outstanding Balance 2017/18	Comments
Saye Mixed Secondary School	Construction of laboratory	900,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Karabok Secondary School	Drilling and equipping of water borehole	3,500,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Sub-Total		31,050,000	
Amounts due to other grants and other transfers			
Emergency Reserve	Emergency reserve for urgent and unforeseen need for expenditure	4,936,491	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Bursary -Secondary Schools	Fees payments for needy students in secondary schools	1,000,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Bursary -Tertiary Institutions	Fees payments for needy students in tertiary institutions	1,000,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Social Security Programmes	NHIF payment for elderly	2,502,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kodera South Chiefs Office Hall	Completion of office hall: Plastering and painting	300,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kowidi Chiefs Office	Completion of office hall: Plastering and fittings	500,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
West Kamagak Chiefs Office	Construction of 3 doors pit latrine	150,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Nyalenda Chiefs Office	Construction of chiefs office	1,000,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Oyugis Administration Police	Construction of Administration Police Line	700,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Sino Kagolla Chiefs Office	Construction of 3 doors pit latrine @150,000 , fencing with cedar posts @150,000 and office painting @100,000	400,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Happy Home Soccer Team	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Name	Brief Transaction Description	Outstanding Balance 2017/18	Comments
Nyangiela Football Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Mithui Volleyball Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Osaka Gymnasium Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kasino Football Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kosele Football Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Mang'ang'a Football Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Mititi Football Club	Purchase of sports uniforms and balls	170,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Wayara Football Club	Purchase of sports uniforms and balls	160,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Onyigo Football Club	Purchase of sports uniforms and balls	160,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kwoyo Football Club	Purchase of sports uniforms and balls	160,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Janske United Football Club	Purchase of sports uniforms and balls	160,000	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Kodera South Resource Centre Innovation Hub	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinets with installation accessories	1,169,259	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Oyugis Town Chiefs Office Innovation Hub	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinets with installation accessories	1,169,256	Funds not disbursed by the NG-CDF Board plus cash book closing balance
South Kachien Chiefs Office Innovation Hub	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless devise complete with	1,169,256	Funds not disbursed by the NG-CDF Board plus cash book closing balance

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Name	Brief Transaction Description	Outstanding Balance 2017/18	Comments
	12U cabinets with installation accessories		
East Kamagak Chiefs Office Innovation Hub	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinets with installation accessories	1,169,256	Funds not disbursed by the NG-CDF Board plus cash book closing balance
Sub-Total		19,165,518	
Acquisition of assets		0	
Others (specify)		0	
Sub-Total		0	
GRAND TOTAL		54,784,483	

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2016/17	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2017/18
Land	0	0	0	0
Buildings and structures	5,762,239	0	0	5,762,239
Transport equipment	13,057,402	0	0	13,057,402
Office equipment, furniture and fittings	1,209,171	0	0	1,209,171
ICT Equipment, Software and Other ICT Assets	1,126,634	0	0	1,126,634
Other Machinery and Equipment	20,880,000	0	0	20,880,000
Heritage and cultural assets	0	0	0	0
Intangible assets	0	0	0	0
Total	42,035,466	0	0	42,035,466

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASIPUL CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2018

ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2018

Project Management Committee Name	Bank	Account Number	Bank Balance 2017/18
Kalando Primary School	KCB - Oyugis	1102047236	73,095
Kachieng Primary School	KCB - Oyugis	1120194962	192,514
Nyalgosi Primary School	KCB - Oyugis	1135000964	46,513
God Kwach Primary School	KCB - Oyugis	1120880637	63,295
Katanga Primary School	KCB - Oyugis	1135336504	600,720
Mirondo Primary School	KCB - Oyugis	1145276350	500,550
Kamuga Primary School	KCB - Oyugis	1156677173	63,060
Kasimba Primary School	KCB - Oyugis	1130739759	46,076
Bonge Primary School	KCB - Oyugis	1112881751	33,155
Nyangiela Primary School	KCB - Oyugis	1167268962	60,100
Ondiko Primary School	KCB - Oyugis	1137458585	58,480
Nyabola Primary School	KCB - Oyugis	1226153488	67,734
Buoye Primary School	KCB - Oyugis	1130657655	55,577
Simbiri Primary School	KCB - Oyugis	1144166888	102,870
Ochunyno Primary School	KCB - Oyugis	1134973373	61,005
Obisa Primary School	KCB - Oyugis	1129625745	271,343
Oyugis Primary School	KCB - Oyugis	1168304997	567,511
Rongo Primary School	KCB - Oyugis	1226463290	65,165
Kalando Mixed Secondary School	KCB - Oyugis	1225906237	800,325
Kalanding Secondary School	KCB - Oyugis	1136546421	402,864
Mititi Secondary School	KCB - Oyugis	1135280339	127,127
Nyambare Mixed Secondary School	KCB - Oyugis	1130736989	801,165
Ombek Lutheran Mixed Secondary School	KCB - Oyugis	1130657124	551,065
Kwoyo Oyugis Secondary School	KCB - Oyugis	1144879965	708,714
Nyangiela Secondary School	KCB - Oyugis	1226630316	305,575
Buoye Mixed Secondary School	KCB - Oyugis	1130657655	55,577

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) -
KASIPUL CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

Project Management Committee Name	Bank	Account Number	Bank Balance 2017/18
Obisa Mixed Secondary School	KCB - Oyugis	1120432111	93,654
Kachien North Chiefs Office	KCB - Oyugis	1130583031	276,430
Kachien South Chiefs Office	KCB - Oyugis	1225987466	98,115
Kokech Chief's Office Hall	KCB - Oyugis	1184137226	135,283
Kamuma Assistant Chiefs Office	KCB - Oyugis	1230618821	277,437
Total			7,562,094

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASIPUL CONSTITUENCY
Reports and Financial Statements

For the year ended June 30, 2018

PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
REF: KSM/NG-CDF/KASIPUL/2016/17(16)	Motor Cycles Ownership The Motor Cycles were registered in the name of the dealer M/s Honda Motor Cycles Kenya Ltd	Ownership already transferred in the name of Kasipul NG-CDF through the N TSA Portal/TIMS	Fund Account Manager	Resolved	
REF: KSM/NG-CDF/KASIPUL/2016/17(16)	Budget Analysis Under-absorption of funds consequently, the constituents were denied the benefits that could accrue from the implementation of the budgeted projects in time	The office requisitioned for funds in time within the financial year under audit 2016/2017, however the NG-CDF Board disbursed funds late, hence over lapping into the preceding financial year 2017/2018	NG-CDF Board	Resolved	

