



OFFICE OF THE AUDITOR-GENERAL

THE NA	REPORT
DATE:	17 SEP 2019 TUESDAY
TABLED BY:	MAJORITY LEADER
CLERK-AT THE-TABLE:	OF OF

THE AUDITOR-GENERAL

ON

THE FINANCIAL STATEMENTS OF NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND KILGORIS CONSTITUENCY

> FOR THE YEAR ENDED 30 JUNE 2018





NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND KILGORIS CONSTITUENCY

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2018

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

I.

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

- 1. Patriotism we uphold the national pride of all Kenyans through our work
- 2. Participation of the people- We involve citizens in making decisions about programmes we fund
- 3. Timeliness we adhere to prompt delivery of service
- 4. Good governance we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
- 5. Sustainable development we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF KILGORIS day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NG-CDFB)
- ii. National Government Constituency Development Fund Committee (NG-CDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2018 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	Accounting Officer	Yusuf Mbuno
2.	A.I.E holder	Eric Muange
3.	Sub-County Accountant	Benson Aseka
4.	Chairman NGCDFC	Shadrack Seiyio
5.	Member NGCDFC	Ruth Naiduya

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NG-CDF Board provide overall fiduciary oversight on the activities of NG-CDF -KILGORIS Constituency. The reports and recommendation of ARMC when adopted by the NG-CDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF Kilgoris Constituency Headquarters

P.O. Box 361-50409 Kilgoris CDF Building Off Kisii Kilgoris Road next to Sub County Headquarters Kilgoris, KENYA

(f) NGCDF KILGORIS Constituency Contacts

Telephone: (254) 0722405245 E-mail: cdfKilgoris@ngcdf.go.ke Website: www.Kilgoris.go.ke

(g) NGCDF KILGORIS Constituency Bankers

Equity Bank of Kenya Kilgoris Branch P.O. Box 203 Kilgoris, Kenya

(h) Independent Auditors

Auditor General Office of the Auditor General Anniversary Towers, University Way P.O. Box 30084 GPO 00100 Nairobi, Kenya

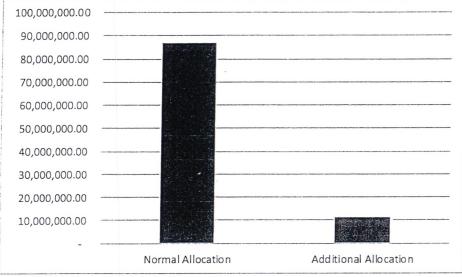
(i) Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

II. FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

Annual Constituency Allocation

I am pleased to present the financial statements for Kilgoris NG-CDF for the financial year ended 30th June 2018. During the year, the Constituency was allocated a total of Kshs 98,189,655.15 consisting of Kshs 86,810,344.82 as normal allocation and Kshs 11,379,310.34 as additional allocations.



On receipt of the above allocations, Kilgoris NGCDFC pursuant to the provisions of the National Government CDF Act 2015, as amended in 2016, met and allocated funds to various projects with reference to the priorities of the public participation meetings held across the Constituency. It is noteworthy that during the FY 2017/2018, we received 100% of the

normal Constituency funding equivalent to Kshs 98,189,655.15 and these funds were then disbursed to earmarked projects. Out of this the committee focused more on full implementation of bursary and completion of projects in Primary, Secondary and Security sectors. The Committee also embarked on a review of the Constituency Strategic Plan which had come to an end and further developed one for the next five years which is 100% complete.

Some of the emerging issues the Fund is facing include; over dependence of Fund due to high poverty index in the constituency which is estimated to be 72%, and secondly is high enrolment in upcoming schools thus creating high demand of infrastructure.

Major challenges faced by the Fund include; delay in disbursement of funds from the board, infrastructural demands is higher than the amount allocated, and the incomplete National Government and devolved projects which have not been given any attention by the county government.

As a way forward, the Board need to release funds in good time, secondly the Board needs to lobby for increase of funding to every constituency and finally the Board to create a linkage with the county government with a view of completing the devolved projects.

CHAIRMAN NG-CDF COMMITTEE

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NG-CDF Kilgoris Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year ended on June 30, 2018. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NG-CDF Kilgoris Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the entity's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2018, and of the entity's financial position as at that date. The Accounting Officer charge of the NG-CDF Kilgoris Constituency further confirms the completeness of the accounting records maintained for the entity, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NG-CDF Kilgoris Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NG-CDF Kilgoris Constituen y financial statements were approved and signed by the Accounting Officer on 24th August, 2018.

Fund Account Manager Eric Muange

Sub-County Accountant Benson Aseka

REPUBLIC OF KENYA

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OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND KILGORIS CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2018

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund – Kilgoris Constituency set out on pages 6 to 23 which comprise the statement of Assets and Liabilities as at 30 June 2018, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of NGCDF Kilgoris Constituency as at 30 June 2018, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituency Development Act 2015 and Public Finance Management Act 2012.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

1.1 Inaccurate Cash and Cash Equivalent Balance

The statement of assets and liabilities as at 30 June 2018 reflects cash and cash equivalent balance of Kshs.11,857,694. This amount is net of payments in cash book not recorded in bank statement of Kshs.16,484,667.90 out of which Kshs.1,067,071 are stale cheques with some dating as far back as the year 2014 that have not been reversed in the cash book thereby distorting the cash balance.

As a result, the accuracy and completeness of cash and cash equivalent of Kshs.11,857,694 could not be confirmed.

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund Kilgoris Constituency For The Year Ended 30 June 2018

Promoting Accountability in the Public Sector

1.2 Inaccurate summary statement of Appropriation

The summary statement of appropriation reflects a final receipt budget of Kshs.98,189,655 which differs with the final payments budget of Kshs.98,209,656 resulting to a difference of Kshs.(20,001) which has not been reconciled nor explained. In addition, the statement reports unutilized budget amount of Kshs.11,902,154 which ,iffers with amount of Kshs.10,647,153 as disclosed under Annex 3 to the financial statements leading to a difference of Kshs.1,255,001 that has not been reconciled or explained.

Therefore, the accuracy and completeness of the summary statement of appropriation could not be ascertained.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of Kilgoris Constituency Development Fund in accordance with ISSAI 30 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

Receipts and Payments

Projects not Supported by Certificates of Work Completed

The statement of receipts and payments reports total payments of Kshs.86,487,502 which includes Kshs.6,262,834 disbursed to various projects that have not been supported by works completion certificates or Inspection and Acceptance Committee Certificates. It

was therefore not possible to confirm whether value for money was obtained in the absence of the certificates.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON INTERNAL CONTROLS EFFECTIVENESS, GOVERNANCE AND RISK MANAGEMENT SYSTEMS

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing has else come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

Internal Controls Weaknesses

Manual Processing of Financial Transactions

Although Kilgoris Constituency Development Fund uses the manual vote book system to process financial transactions, no reasonable explanation was provided why the Integrated Financial Management Information System (IFMIS) or the automated vote book management system deployed at the Sub County Treasury are not applied for consistency and conformity.

Therefore, it was not possible to confirm whether internal controls were effective and operated throughout the year due to the limitations of a manual accounting system.

The audit was conducted in accordance with ISSAI 1315 and ISSAI 1330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as management determines is necessary to enable the preparation of financial statements that are free from material

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund Kilgoris Constituency For The Year Ended 30 June 2018 misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

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In preparing the financial statements, management is responsible for assessing the ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the National Government either intends to liquidate the Kilgoris Constituency Development Fund or to cease operations, or have no realistic alternative but to do so.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness

of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue as a going concern or to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Kilgoris Constituency Development Fund to cease to continue as a going concern or to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund Kilgoris Constituency For The Year Ended 30 June 2018

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Kilgoris Constituency Development Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

(Unto

FCPA Edward R. O. Ouko, CBS AUDITOR-GENERAL

Nairobi

09 August 2019

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund Kilgoris Constituency For The Year Ended 30 June 2018

IV. STATEMENT OF RECEIPTS A	nd paymi	ents	
	Note	2017-2018	2016-2017
RECEIPTS		Kshs	Kshs
	1	98,189,655.15	82,096,551.70
Transfers from Other Government Entities		-	-
Proceeds from Sale of Assets	2	- 1	~
Other Receipts	3	-	804,342
TOTAL RECEIPTS		98,189,655.15	82,900,894.00
PAYMENTS			
Compensation of employees	4	1,927,480	1,545,045
Use of goods and services	5	8,999,520.00	5,729,590
Transfers to Other Government Units	6	42,991,763	56,266,897
Other grants and transfers	7	29,123,739.00	19,426,886
Acquisition of Assets	8	2,200,000.00	~
Other Payments	9	1,245,000.00	~
TOTAL PAYMENTS	-	86,487,502	<u>82,968,418</u>
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SURPLUS/DEFICIT (Balance c/d)		11,702,153.13	(67,524.00)

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Chairman NG-CDFC

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Fund Account Manager

V. STATEMENT OF ASSETS AND LIABILITIES

	Note	2017-2018 Kshs	2016-2017 Kshs	
FINANCIAL ASSETS				
Cash and Cash Equivalents	10A	11,857,694	155,540.70	
Bank Balances (as per cash book) Cash Balances (cash at hand) Tatal Cash and Cash Faminghert	10B	-	155 540 70	
Total Cash and Cash Equivalent Current Receivables - Outstanding	11	11,857,694	155,540.70	
Imprests	-		~	
TOTAL FINANCIAL ASSETS	=	11,857,694	155,5410.70	
FINANCIAL LIABILITIES	12	-	~	
Accounts Payables – Retention NET FINANCIAL ASSETS		11,857,694	155,540.70	
REPRESENTED BY				
Fund balance b/fwd. 1 July	13	155,540.70	223,064.85	
Surplus/Deficit for the year		11,702,153.15	(67,524.15)	
Prior year adjustments NET FINANCIAL POSSITION	14		- 155,540.70	

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG CDF-Kilgoris Constituency financial statements were approved on 24th August, 2018 and signed by:

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Fund Account Manager Eric Muange

Sub-County Accountant Benson Aseka

Receipts for operating income	1	2017-2018	2016 - 2017
Receipts for operating income		2017-2018	2018 - 2017
Transfers from NG-CDF Board			
	1	98,189,655.15	82,096,551.70
Other Receipts	0		804,342
	3	98,189,655.15	82,900,894
Payments for operating expenses			. ,
Compensation of Employees	4	1,927,480	1,545,045
Use of goods and services	5	8,999,520	5,729,590
Transfers to Other Government Units	6	42,991,763	56,266,897
Other grants and transfers	7	29,123,739	19,426,886
Other Payments	9	1,245,000	~
·		84,287,502	82,968,418
Adjusted for:			
Adjustments during the year	14	~	~
Net cash flow from operating activities		13,902,153.15	(67,524)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	~	~
Acquisition of Assets	9	2,200,000	
Net cash flows from Investing Activities		2,200,000	~
NET INCREASE IN CASH AND CASH EQUIVALENT		11,702,153.15	(67,524)
Cash and cash equivalent at BEGINNING of the rear	13	155,541	223,065
Cash and cash equivalent at END of the year	10A	11,857,694	155,541

VI. STATEMENT OF CASHFLOW

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Kilgoris Constituency financial statements were approved on 24th August, 2018 and signed by:

A.

Fund Account Manager Eric muange

Sub-County Accountant Benson Aseka

SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED VII.

KILGORIS NG~CONSTITUENCY DEV FUND

SUMMARY STATEMENT OF APPROPRIATION: RECURRENT & DEVELOPMENT

FINANCIAL YEAR 2017-2018 ENDED 30TH JUNE 2018

RECEIPTS a RECEIPTS a Transfers from CDF Board a Proceeds from Sale of Assets a Other Receipts a	86,810,345			Comparable Basis	Difference	A UI 11tilieation(Nomion 22)
	86,810,345					ULINSALIULI (VALIALICE)
RECEIPTS Transfers from CDF Board Proceeds from Sale of Assets Other Receipts	86,810,345	q	c=a+b	-P		
Transfers from CDF Board Proceeds from Sale of Assets Other Receipts	86,810,345			5	c-c-a	t=d/c %
Proceeds from Sale of Assets Other Receipts		11,379,310	98,189,655	98,189,655	00.0	100
Other Receipts						
	86,810,345	1,379,310	98,189,655	98.189.655	000	100
PAYMENTS					00.0	100
Compensation of Employees	1,980,000	220,000	2,200,000	1.927.480		
Use of goods and services					402,204	81
	8,941,723	804,137	9,745,860	8,999,520		
Transfare to Othan					746,340	92
	36,628,890	7,400,000	44,028,890	42,991,763	1,037,127	98
Other grants and transfers	30,902,705	1,955,174	32,857,878	29,123,739	3,734,139	89
Acquisition of Assets	2,200,000	0	2,200,000	2,200,000	0	100
Other Payments	7,177,028	0	7,177,028	1,245,000	5,932,028	17
TOTALS	87,830,346	10,379,310	98,209,656	86,487,502	11,902,154	88

NB: EXPLANATIONS ON ALL ITEMS BELOW 90% UTILIZATION

- On other payments i.e Constituency innovation hubs and strategic plan, the 89% performance is due to non-commencement of the NHIF and CIH programs by the closure of the financial year due to late disbursement of the funds from the national board.
- On Compensation of employees the 81% performance is attributed to the NG-CDF committee employing few staff at the beginning of the financial year.
- On other grants and other payments the 17% was due to ksh. 3.7 million for bursary not being disbursed to students by the end of the financial year as the funds were disbursed from the national board late.

The NGCDF-KILGORIS Constituency financial statements were approved on 24th August, 2018 and signed by:

Fund Account Manager Eric Muange

Sub-County Accountant Benson Aseka

VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-KILGORIS Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2018, no external loans or grants were received.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Funds

Unutilized funds consist of bank balances in the constituency account and previous year(s) balances not yet disbursed by the Board to the constituency at the beginning of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDF Act, 2015.

SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2017 for the period 1st July 2017 to 30th June 2018 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2018.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

IX. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2017-2018	2016 - 2017
		Kshs	Kshs
Normal Allocation	AIE NO 829604		4,094,828
	AIE NO 855137		40,648,275
	AIE NO 839600		36,853,449
	AIE NO 825985		500,000
	A855862	5,500,000	
	A892830	37,905,172	
	A896831	21,000,000	
	A896907	22,405,173	
	A896980	11,379,310	
Conditional grants			
Receipt from other Constituency		~	
TOTAL		98,189,655	82,096,552

2. PROCEEDS FROM SALE OF ASSETS

	2017-2018	2016-2017
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment	-	~
Receipts from sale of office and general equipment	~	~
Receipts from the Sale Plant Machinery and Equipment	~	~
Total	~	~

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEPTS

	2017-2018	2016 - 2017
	Kshs	Kshs
	0	
Interest Received		~
Rents	0	
Kents	0	~
Receipts from Sale of tender documents	Ū.	~
-	0	
Other Receipts Not Classified Elsewhere		804,342
		/
	0.00	

804,342

Total

4. COMPENSATI	ON OF EMPLOYEES		÷.,)		
		2017-2018		2016 - 201	7
		Kshs		Ksł	15
Basic wages of cont	ractual employees	1,853,270		1,519,1	25
Basic wages of cont	ractual employees				~
Basic wages of casu	al labour	-			~
0	es paid as part of salary				~
House allowance					~
Transport allowanc	e				~
Leave allowance					~
Other personnel pa	yments				
Gratuity		0		25,92	20
Employer contribut	ion to NSSF				
Total		74,210 1,927,480		1,545,04	45

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

	2017-2018 Kshs	2016 - 2017 Kshs
Utilities, supplies and services ~	0	0
Electricity	0	0
Communication, supplies and services	0	~
Domestic travel and subsistence	0	21,920 0
Printing, advertising and information supplies & services Rentals of produced assets	0 0	0
Training expenses	0	~
Hospitality supplies and services	0	~
Insurance costs	0	~
Specialised materials and services	0	0
Office and general supplies and services	1,812,715	1,226,021
Fuel ,oil & lubricants	0.00	100,000.00
Other operating expenses		-
Routine maintenance – vehicles and other transport equipment	0.00	224,685
Routine maintenance – other assets		~
Other committee expenses	1,090,000	0.00
Committee allowances	1,939,095	4,156,964
Strategic plan	3,500,000	~
Total	8,999,520	5,729,590

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES 2017-2018 2016 - 2017 Description Kshs Kshs Transfers to National Government entities: Transfers to primary schools (see attached list) 24,062,87.3 38,966,896 Transfers to secondary schools (see attached list) 18,928,890 17,300,001 Transfers to tertiary institutions (see attached list) 0 0 Transfers to health institutions (see attached list) 0 0 56,266,897 TOTAL 42,991,763

7. OTHER GRANTS AND OTHER PAYMENTS

	2017-2018 Kshs	2016 - 2017 Kshs
Bursary –Secondary		
Bursary – Tertiary	18,270,000.00 0.00	13,017,852 6,409,034
Bursary-Special schools	~	-
Mocks & CAT		
Water	~	~
Agriculture (food security)	~	
Electricity projects		~
Security	- 4,000,000	~ 0
Roads	~	-
Sports	1,433,739.00	~
Environment	300,000.00	~
Health	-	-
Emergency Projects (specify)	5,120,000.00	0
TOTAL	29,123,739.00	19,426,886

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

Non-Financial Assets	2017-2018	2016-2017
	Kshs	Kshs
Purchase of Buildings	~	~
Construction of Buildings	~	~
Refurbishment of Buildings	~	~
Purchase of Vehicles and Other Transport Equipment	~	~
Overhaul of Vehicles and Other Transport Equipment Purchase of Household Furniture and Institutional	-	~
Equipment	~	~
Purchase of Office Furniture and General Equipment	2,000,000	~
Purchase of ICT Equipment, Software and Other ICT Assets	~	-
Purchase of Specialized Plant, Equipment and Machinery Rehabilitation and Renovation of Plant, Machinery and	200,000	~
Equip.	~	~
Acquisition of Land	~	~
Acquisition of Intangible Assets	~	~
_		
Total	2,200,000	~

9. OTHER PAYMENTS

	2017-2018	2016-2017
	Kshs	Kshs
ICT Hub	~	~
Social security (NHIF)	1,245,000	~
	1,245,000	~

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: Bank Accounts (cash book bank balance)

	2016-2017	2015 - 2016
Name of Bank, Account No. & currency	Kshs	Kshs
<i>Equity bank AC No. 1230261205890</i>	11,857,694	155,541
		-
		~
Total	11,857,694	155,541

11: OUTSTANDING IMPRESTS

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
Name of Officer or Institution	dd/mm/yy	~	~	~
77-4-1				

Total

[Include an annex of the list is longer than 1 page.]

NOTES TO THE FINANCIAL STATEMENTS (Continued)

12RETENTION			
	2017 - 2018	2016-2017	
	Kshs	Kshs	
Supplier 1		~	~
Supplier 2		~	~
Supplier 3		~	~
Total			~

[Provide short appropriate explanations as necessary

13. BALANCES BROUGHT FORWARD

	2017 - 2018 Kshs	2016 - 2017 Kshs
Bank accounts Cash in hand	11,857,694	220,048
Imprest	~	3,017
Total	11,857,694	223,065

NOTES TO THE FINANCIAL STATEMENTS (Continued)

14. PRIOR YEAR ADJUSTMENTS

	2017-2018	2016-2017
	Kshs	Kshs
Bank accounts	~	~
Cash in hand	~	~
Imprest	~	-
Total	-	~ ,

15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2017-2018	2016-2017
	Kshs	Kshs
Construction of buildings	~	~
Construction of civil works	~	~
Supply of goods	~	~
Supply of services	~	~
	~	~

15.2: PENDING STAFF PAYABLES (See Annex 2)

	Kshs	Kshs
Senior management	~	~
Middle management	~	~
Unionisable employees	~	~
Others (<i>specify</i>)	~	~

15.3: UNUTILIZED FUNDS (See Annex 3)	Kshs	Kshs
Compensation of employees	452,520	. .
Use of goods and services	746,340	
Amounts due to other Government entities (see attached list)	1,037,127	
Amounts due to other grants and other transfers (see attached list)	3,734,139	
Acquisition of assets	-	~
Others (<i>specify</i>)-Innovation Hubs	4,677,027	
	10,647,153	

NOTES TO THE FINANCIAL STATEMENTS (Continued)

15.4: PMC account balances (See Annex 4)

	2017-2018	2016-2017
	Kshs	Kshs
PMC account Balances (see attached list)	20,660,621	8,577,998.85

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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To- Date	Outstanding Balance 2016	Outstanding Balance 2014	Comments
	а	B		d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total		連合教育部院のあるまであった	大学の教育のため			
Construction of civil works						
4.						
5.						
6.						
Sub-Total		の時間の意思ないとない思いで	なないないないのであった			いいていていたというというないないないのであるのであるとなっていたのであるというです。
Supply of goods						
7.						
8.						
9.						
Sub-Total		「「「「「「「」」」」」	「大学大学生などのない			- しいろうない いろう 四日の間のかられたのの日を見たるないのないのである
Supply of services						
10.						
11.						
12.						
Sub-Total		のないのないないのであります。	のないないない			「日本」のないないないのないないないないないないのない
Grand Total		記録の現時の読んにす	日本のないというないないない			

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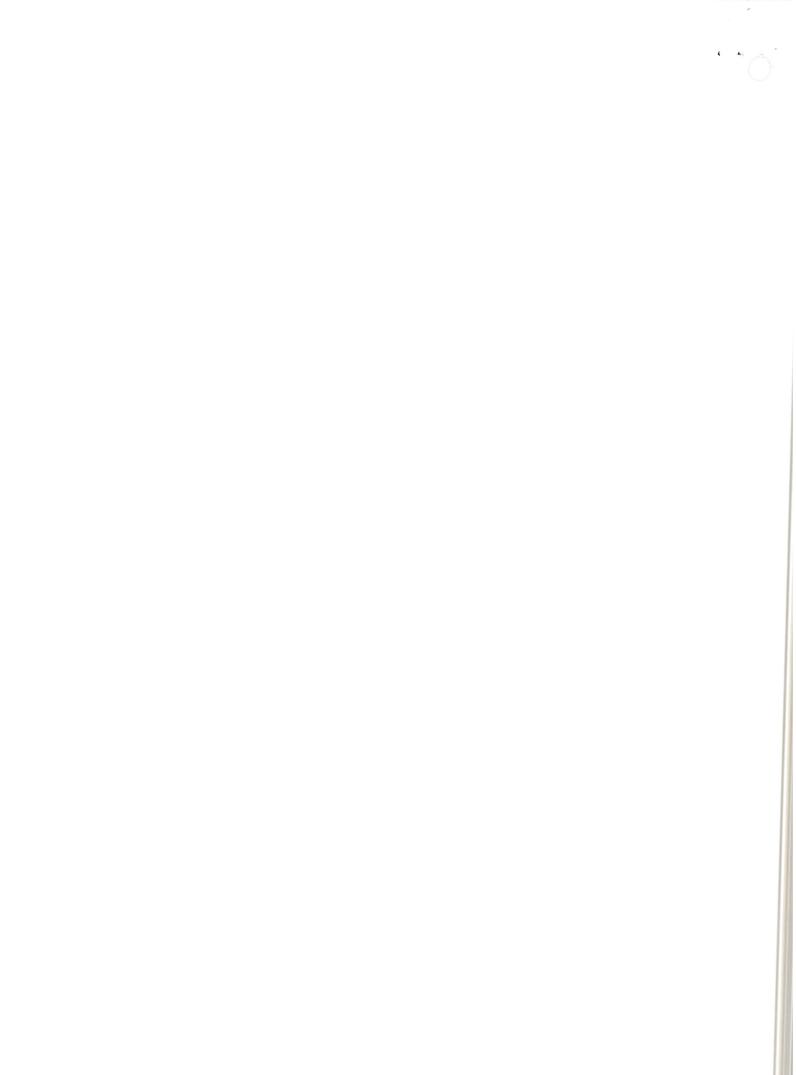
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A second

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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To- Date	Outstanding Balance 2016	Outstanding Balance 2014	Comments
		A	В	J	d=a-c		
Senior Management							
1.							
2.							
3.							
Sub-Total			のため、「「「「「「「「」」」」」」	一生ななないない			
Middle Management							
4.							
5.							
6.							
Sub-Total	のいたのないないので		「「「「「「「「」」」」」」	はたというので、			
Unionisable Employees							
7.							
8.							
9.							
Sub-Total	学校のなどのないないないである		「京都書の記念書	が小学が変換した。			
Others (specify)							
10.							
11.			•				
12.							
Sub-Total	語のないないないないない		如此的 的 的。如果你们的问题。	の形式の計算法は			
Grand Total			动发展影響和第 4.6%	地理和加加加加加			- 1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.



ANNEX 3 – UNUTILIZED FUNDS

	Outstanding	Outstanding	
Name	Balance	Balance	Comments
	2017/18	2016/17	
Compensation of employees	452,520	64,754.80	
Use of goods & services	746,340	1,305,437.88	
Amounts due to other Government entities			
Transfers to Primary Schools	1,037,127	(6,786,935.02)	
Transfers to Secondary Schools	~	~	
Transfers to Tertiary Institutions	~	~	
Sub-Total	2,235,987	(5,416,742.34)	出来的现在分 为
Amounts due to other grants and other transfers			
Bursary – Secondary Schools	3,716,208	5,872,283.59	
Bursary – Tertiary Institutions	~		
Security Projects	~	~	
Sports Projects	~	~	
Emergency Projects	17,931		
Sub-Total	3,734,139	5,872,283.59	Mile Kaller
Sub-Total			
Acquisition of assets	~	~	
		~	
Others (specify)			
Constituency Innovation Hubs Project	4,677,027	~	
Sub-Total		~	当位团装用中
Grand Total	10,647,153	455,541.25	



ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2016/17	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2017/18
Land	~	-	~	~
Buildings and structures				
Transport equipment-Motor vehicles & motor cycles	10,551,221.00			10,551,221.00
Office equipment, furniture and fittings-various	5,234,348.00	2,000,000.00	~	7,234,348.00
ICT Equipment, Software and Other ICT Assets	~	~	~	~
Other Machinery and Equipment	~	200,000.00	~	200,000.00
Heritage and cultural assets	~	~	~	~
Intangible assets				
Total	15,785,569.00	2,200,000.00	~	17,985,569.00



NO	NG-CDF PROJECT NAMES	A/C NO	BALANCES (KSHS)
1.	Enkoiperiai primary school	1230299484905	999,873
2.	Mutenkuar sec school	1230298812511	5,691,862
3.	Kaptembwo primary school	1230299822296	1,000,333
4.	Olalui primary school	1230298563129	14,396.00
5.	Mashangwa primary school	1230261417160	300,465
6.	Tororek primary school	1230299795320	755.00
7.	Oidonyo orok primary school	1230298714255	218.00
9.	Ntulele secondary school	1230269019284	1,500,915
10.	Sitoka primary school	1230299528390	8,872.00
11.	Ongata barrikoi primary school	1230298713326	18
12.	Ildolisho primary school	1230298749756	30
13.	Pimbiniet primary school	1230261417743	500,890
14.	Sosio primary school	1230298527180	93
15.	Oldonyo orok loc.chiefs office	1230264381285	144
16.	Angata barrikoi loc chiefs office	1230264381367	40
17.	Ilkarian primary school	1230262184339	5,745
18.	Olpikdon'goe primary school	1230298570295	18,770
19.	Enkakenya primary school	1230298466958	2,300,678
20.	Enoosaen primary school	1230263423698	1,270
21.	Naronyo primary school	1230299772201	260
22.	Esoit naibor primary school	1230269107278	15
23.	Manyatta primary school	1230262591612	152,358
24.	Endoinyo narok primary school	123029872517	630
25.	Kigonor primary school	1230299814659	1,095
26.	Sosiana primary school	1230262634914	300,760
27.	olgos sopia primary school	1230261417357	258
28.	Kenyolo primary school	1230262763432	304,333
29.	Kabusa primary school	12302624699902	1,394
30.	Kapsinendet primary school	1230298838606	1,098
31.	Keturo primary school	1230268835199	1,161
32.	Ole soilal primary school	1230299450382	7,117
33.	Ntuka primary school	1230268178649	55
34.	Olasenua primary school	1230268948311	915
35.	Ilookwaya primary school	1230298714066	3,437
36.	Kondamet secondary school	1230299447240	957
37	Enoosaen boy's secondary school	1230299738279	3,999,247
38.	Endoinyo onkopit sec school	1230299498236	12,192
39.	Emarti sec school	1230298662917	1,397
40.	Oloonkolin primary school	1230261417262	2,340
41.	Enkipai primary school	1230262779263	2,555
42.	Snr. Chief nkoidila primary school	1230269629676	415
43.	Olorukoti sec school	1230298564677	2,623
44.	Kapune sec school	12302997885122	15,682
45.	Shartuka girl's sec school	1230298878425	2,000,944
46.	Ntulele gilr's sec school	1230269019284	
47.	Sosian sec school	1230268883441	1,500,915
48.	Ongata barrikoi girl's sec school	1230298695075	676 425
T().	UIIZAIA DALLIKUI XILI S SEC SCHOOL	1200200000010	425

ANNEX 4 – PMC BANK BALANCES AS AT 30th JUNE 2018

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