



Enhancing Accountability

REPORT

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OF

THE AUDITOR-GENERAL

ON

HOMA BAY COUNTY EMERGENCY FUND

FOR THE YEAR ENDED 30 JUNE, 2023

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HOMA BAY COUNTY EMERGENCY FUND

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED JUNE 30, 2023

Prepared in accordance with the Accrual Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Glossary of Terms

a) Acronyms

BOM Board of Management

ICPAK Institute of Certified Public Accountants of Kenya

IPSAS International Public Sector Accounting Standards

PFM Public Finance Management

PSASB Public Sector Accounting Standards Board

Kshs Kenya Shillings

b) Glossary of Terms

Fiduciary Management The key management personnel who had financial responsibility

2. Key Entity Information and Management

a) Background information

Homa Bay Emergency Fund is established by and derives its authority and accountability from the Homa Bay County Emergency Act 2016. The Fund is wholly owned by the County Government of Homa Bay and is domiciled in Kenya.

The fund's objective is to provide for a fund that shall enable payments to be made in respect of the County when urgent and unforeseen need for expenditure arises for which there is no specific legislative authority.

There is an urgent and unforeseen event for expenditure if the CECM for finance guided by regulations and relevant laws establishes that:

- i. Payment not budgeted for cannot be delayed until a later financial year without harming the general public interest.
- ii. Payment is necessary to alleviate the damage, loss, hardship or suffering which may be directly caused by the event;
- iii. Damages caused by the event is on a small scale and limited to the county
- iv. Threat damage to human life or welfare and the environment
- v. Reduce and mitigate the negative health, social and economic impact on communities resulting from production, sale and consumption.

b) Principal Activities

The principal activity/mission/ mandate of the Fund is to establish that:

- i. Payment not budgeted for cannot be delayed until a later financial year without harming the general public interest;
- ii. Payment necessary to alleviate the damage, loss, hardship or suffering which may be directly caused by the occurrence of any event;
- iii. Damages caused by the event is on a small scale and is limited only to the county
- iv. For the purposes of subsection (1) the unforeseen event is one which
 - a) Threatens damage to human life or welfare; or
 - b) Threatens damage to the environment.

c) Fund Administration Committee

Ref	Name	Position
1	Solomon Obiero	CECM Finance – Chairperson
2	Alphonce Wera	Chief Officer Finance- Administrator
3	Sephaniah Okello Sita	Head of Accounts
4	Eliud Onyango	Member

Key Entity and Management (Continued)

d) Key Management Team

Ref	Name	Position
1	Solomon Obiero	CECM Finance – Chairperson
2	Alphonce Wera	Chief Officer Finance- Administrator
3	Sephaniah Okello Sita	Head of Accounts
4	Eliud Onyango	Member

e) Fiduciary Oversight Arrangements

SN	Position	Name
1	Directorate Internal Audit	Daniel Anyango

f) Registered Offices

P.O. Box 469-40300 Department of Finance and Economic Planning Homa Bay County Government Homa Bay, Kenya

g) Fund Contacts

Telephone: (254) 2038617565/55

E-mail: finance@homabay.go.ke

h) Fund Bankers

Equity Bank (K) Ltd- Homa Bay Branch

Key Entity and Management (Continued)

i) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

j) Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

k) County Attorney

The County Attorney Homa Bay County Government P.O.BOX 469-40300 Homa Bay, Kenya

3. Fund Administration Committee

Name Details of qualifications and experience	
Solomon Obiero (Fund administrator)	Masters in Business Administration
2. Alphonce Wera	Masters in Business Administration
3. Sephaniah Okello Sita	Bcomm – Accounting & CPA-K IIA
4. Eliud Onyango	Masters in Business Administration

4. Management Team

Name	Details of qualifications and experience
1. Solomon Obiero	Masters in Business Administration
Sepahaniah Okello Sita	Bcom – Accounting & CPA-K IIA

5. Fund Chairperson's Report

The Homa Bay County Emergency Fund has in its functions of establishing a fund that shall enable payments to be made in respect of the county when an urgent and unforeseen need for expenditure arises for which there is no specific legislative authority as in the financial year 2022-2023 achieved a milestone in comparison to previous years.

In view of the routine functions, the board in collaboration with partners and other stakeholders set up an emergency fund account for Homa Bay County Government. This plan will boost the lives and social stature of the affected individuals in the county once implemented.

However, the fund has had a short term plan of identifying emergencies in the county of Homa Bay with intent to curb any occurrence of damages to an extent that cannot be controlled.

In the FY 2022-2023, the Fund received a disbursement of Kshs.10,000,000 from the county Treasury and a Balance transferred from Treasury imprest account of Kshs.480,000 bringing a total revenue of Kshs.10,480,000 and spent Kshs. 6,514,473 on its expenditures. The account balance as at 30th June 2023 was 3,965,527.

The Fund is now seeking high levels of cooperation and partnership with other stakeholders and the national government in achieving bigger goals.

Name Solomon Objero' Signature Date 27 41' 23

Chairperson of the Fund Committee

6. Report of the Fund Administrator

The Homa Bay County Emergency Fund has in its functions of establishing a fund that shall enable payments to be made in respect of the county when an urgent and unforeseen need for expenditure arises for which there is no specific legislative authority as in the financial year 2022-2023 achieved a milestone in comparison to previous years.

In view of the routine functions, the board in collaboration with partners and other stakeholders set up an emergency fund account for Homa Bay County Government. This plan will boost the lives and social stature of the affected individuals in the county once implemented.

However, the fund has had a short-term plan of identifying emergencies in the county of Homa Bay with intent to curb any occurrence of damages to an extent that cannot be controlled.

In the FY 2022-2023, the fund received a disbursement of Kshs. 10,000,000 from the county Treasury and a balance transferred from Treasury imprest account of Kshs. 480,000 bringing a total revenue of Kshs. 10,480,000 and spent Kshs. 6,514,473 on its expenditures. The account balance as at 30th June 2023 was 3,965,527.

The Fund is now seeking high levels of cooperation and partnership with other stakeholders and the national government in achieving bigger goals.

Name Jephon CE WERTH Signature

Fund Administrator

7. Statement of Performance against the County Fund's Predetermined Objectives

Section 164 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each County Government entity Government entities in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the county government entity's performance against predetermined objectives.

The key development objectives of the Fund as per the strategic plan for are to:

- i. Payment not budgeted for cannot be delayed until a later financial year without harming the general public interest;
- ii. Payment necessary to alleviate the damage, loss, hardship or suffering which may bedirectly caused by the occurrence of any event;
- iii. Damages caused by the event is on a small scale and is limited only to the county
- iv. For the purposes of subsection (1) the unforeseen event is one which
 - c) Threatens damage to human life or welfare; or
 - d) Threatens damage to the environment.

Progress on attainment of Strategic development objectives

Below we provide the progress on attaining the stated objectives:

Program	Objective	Outcome	Indicator	Performance
Finance unforeseen event	To ensure all Emergencies are facilitated and adhered to.	The number of Emergencies that have been sorted have been done so successfully	1.60	During the financial year 2023/2024 there have been a number of emergencies that have been well take care of to satisfaction

8. Corporate Governance Statement

The Directors are committed to fulfilling their fiduciary responsibilities and have instituted various principles necessary to ensure that good governance is practices with respect to dealings with the company's shareholders and other relevant stakeholders in line with the spirit of the code for listed.

9. Management Discussion and Analysis

In the FY 2022-2023, the fund received a disbursement of Kshs.10,000,000 from the county Treasury and a balance transferred from Treasury imprest account of Kshs. 480,000 bringing a total revenue of Kshs. 10,480,000 and spent Kshs. 6,514,473 on its expenditures. The account balance as at 30th June 2023 was 3,965,527.

10. Environmental and Sustainability Reporting

There was no Corporate Social Responsibility in the financial year 2022/2023.

11. Report of the Fund Administration Committee

The Committee submit their report together with the audited financial statements for the year ended June 30, 2023 which show the state of the Fund affairs.

Principal activities

The principal activities of the Fund provide for a fund that shall enable payments to be made in respect of the County when urgent and unforeseen need for expenditure arises for which there is no specific legislative authority.

Trustees

The members of the Administration Committee who served during the year are shown on page V. The changes in the Committee during the financial year are as shown below:

Auditors

The Auditor General is responsible for the statutory audit of the Fund in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015 for the year/period ended June 30, 2023 in accordance to section 23 of the Public Audit Act, 2015 which empowers the Auditor General to appoint an auditor to audit on his behalf.

By Order of the Board

Chair of the Fund Administration Committee

Date: 27 11 23

12. Statement of Management's Responsibilities

Section 167 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Administrator of a County Public Fund established by Homa Bay County Assembly, shall prepare financial statements for the Fund in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board.

The Administrator of the County Public Fund is responsible for the preparation and presentation of the Fund's financial statements, which give a true and fair view of the state of affairs of the Fund for and as at the end of the financial year ended on June 30, 2023. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Fund; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the Fund; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Administrator of the County Public Fund accepts responsibility for the Fund's financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012 and Homa Bay County Assembly. The Administrator of the Fund is of the opinion that the Fund's financial statements give a true and fair view of the state of Fund's transactions during the financial year ended June 30, 2023, and of the Fund's financial position as at that date. The Administrator further confirm the completeness of the accounting records maintained for the Fund, which have been relied upon in the preparation of the Fund's financial statements as well as the adequacy of the systems of internal financial control.

In preparing the financial statements, the Administrator of the County Public Fund has assessed the Fund's ability to continue as a going concern and disclosed, as applicable, matters relating to the use of going concern basis of preparation of the financial statements.

Nothing has come to the attention of the Administrator to indicate that the Fund will not remain a going concern for at least the next twelve months from the date of this statement.

Approval of the financial statements	
The Fund's financial statements were approved by the Committee on $27/1$	2023
and signed on its behalf by:	
The manner of	
Administrator of the Fund	

REPUBLIC OF KENYA

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NAIROBI

Enhancing Accountability

REPORT OF THE AUDITOR-GENERAL ON HOMA BAY COUNTY EMERGENCY FUND FOR THE YEAR ENDED 30 JUNE, 2023

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the financial statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in use of public resources which considers compliance with applicable laws, regulations, policies, gazetted notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure government achieves value for money and that such funds are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Opinion

I have audited the accompanying financial statements of Homabay County Emergency Fund set out on pages 1 to 22, which comprise of the statement of financial position as at 30 June, 2023, and the statement of financial performance, statement of changes in

net assets, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Homabay County Emergency Fund as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with the Public Financial Management Act, 2012.

Basis for Opinion

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Homabay County Emergency Fund Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of comparison budget and actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.15,900,000 and Kshs.10,480,000 respectively resulting to an under-funding of Kshs.5,420,000 or 43% of the budget. Similarly, the Fund expended Kshs.6,514,473 against an approved budget of Kshs.15,900,000 resulting to an under-expenditure of Kshs.6,514,473 or 59% of the budget.

The under realization of revenue and under-expenditure represents budgeted goods and services that were not delivered to the County residents of Homa Bay.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the procedures performed, I confirm that nothing has come to my attention to cause me to believe that public money has not been applied lawfully and in an effective way.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis of Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and the Fund Administration Committee

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

The Fund Administration Committee is responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance

with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

 Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances and for the purpose of giving an assurance on the effectiveness of the Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the Management's use of the going concern basis
 of accounting and, based on the audit evidence obtained, whether a material
 uncertainty exists related to events or conditions that may cast significant doubt on
 the Fund's ability to continue to sustain its services. If I conclude that a material
 uncertainty exists, I am required to draw attention in the auditor's report to the related
 disclosures in the financial statements or, if such disclosures are inadequate, to modify
 my opinion. My conclusions are based on the audit evidence obtained up to the date
 of my audit report. However, future events or conditions may cause the Fund to cease
 to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

FCPA Nancy Gathungu, CBS AUDITOR-GENERAL

Nairobi

06 February, 2024

14. STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30^{TH} JUNE 2023

		FY 2022/2023 Kshs	
Description	Note		
Revenue From Non-Exchange Transactions			
Transfers From the County Government	1	10,000,000	
Other Income	2	480,000	
Total Revenue		10,480,000	
Expenses			
Use of goods and services	3	6,513,273	
Finance Costs	4	1,200	
Total Expenses		6,514,473	
Surplus for the Year		3,965,527	

Name: DIPHONZE WERDY

Administrator of the Fund

Name: CPA OKORO SITE

Fund Accountant

15. STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2023

Description	Note -	FY 2022/2023 Kshs
Assets		
Current Assets		
Cash and Cash Equivalents	5	3,965,527
Total current assets		3,965,527
Net Assets		
Accumulated Surplus		3,965,527
Total Net Assets and Liabilities		3,965,527

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 2023 and signed by:

Name: DEPENSE WERATT

Administrator of the Fund

Name: CA Ole (lo Sits)
Fund Accountant
ICPAK Member Number: 30278

16. STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30TH **JUNE 2023**

Description	Accumulated surplus	Total
	Kshs	Kshs
Balance As At 1 July 2022	-	-
Surplus For the Year	3,485,527	3,485,527
Balance As At 30 June 2023	3,965,527	3,965,527

Name: ACPHONCE WERTH
Administrator of the Fund

1 A P. 11

Name: CDA OLLello Sita
Fund Accountant

17. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2023

	Note	FY 2022/2023	
Description		Kshs	
Cash flows from operating activities			
Receipts			
Transfers from the county government	1	10,000,000	
Other Income	2	480,000	
Total Receipts		10,480,000	
Payments			
Use of Goods & Services	3	6,513,273	
Finance cost	4	1,200	
Total Payments		6,514,473	
Net cash flows from operating activities		3,965,527	
Net increase in cash & cash Equivalents		3,965,527	
Cash and cash equivalents at 1 July 2022		-	
Cash and cash equivalents at 30 June 2023	5	3,965,527	

Name: ACPHONE WERAST Administrator of the Fund

Name: CPA O Kello situ

Fund Accountant

18. STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR

DESCRIPTION	Original budget	Adjustm ents	Final budget	Actual on comparable basis	Performanc e difference	% Utilization
	Kshs	Kshs	Kshs	Kshs	Kshs	
	A	b	C=(a+b)	d	e=(c-d)	f=d/c*100
Revenue			1			
Transfers from the county government	15,900,000 0	-	15,900,0000	10,480,000	5,420,000	66%
Total Income	15,900,000 0	-	15,900,0000	10,480,000	5,420,000	
Expenses						
Use of goods and services	15,898,800	-	15,898,800	6,513,273	9,385,527	41%
Finance Costs	1,200	-	1,200	1,200	-	
Total Expenditure	15,900,000	-	15,900,000	6,514,473	9,385,527	

Name: SCPHONE WELAH Administrator of the Fund

Name: CDA OKERO SITA
Fund Accountant

19. Notes to the Financial Statements

Significant Accounting Policies

1. General Information

Homa County Emergency Fund is established by and derives its authority and accountability from Homa Bay County Emergency Act 2016. The entity is wholly owned by the Homa Bay County Government and is domiciled in Kenya. The Fund's principal activity is to provide for a fund that shall enable payments to be made in respect of the County when urgent and unforeseen need for expenditure arises for which there is no specific legislative authority.

2. Statement of compliance and basis of preparation

The Fund's financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS). The financial statements are presented in Kenya shillings, which is the functional and reporting currency of the Fund. The accounting policies have been consistently applied to all the years presented. The financial statements have been prepared on the basis of historical cost, unless stated otherwise. The cash flow statement is prepared using the direct method. The financial statements are prepared on accrual basis.

3. Adoption of new and revised standards

(i) New and amended standards and interpretations in issue but not yet effective in the year ended 30 June 2023

Standard	Effective date and impact
IPSAS 41:	
Financial	Applicable: 1st January 2023
Instruments	The objective of IPSAS 41 is to establish principles for the
	financial reporting of financial assets and liabilities that will
	present relevant and useful information to users of financial
	statements for their assessment of the amounts, timing and
	uncertainty of an Entity's future cash flows.
	IPSAS 41 provides users of financial statements with more useful
	information than IPSAS 29, by:

Standard	Effective date and impact	
	 Applying a single classification and measurement model 	
	for financial assets that considers the characteristics of the	
	asset's cash flows and the objective for which the asset is	
	held;	
	 Applying a single forward-looking expected credit loss 	
	model that is applicable to all financial instruments subject	
	to impairment testing; and	
	Applying an improved hedge accounting model that	
	broadens the hedging arrangements in scope of the	
	guidance. The model develops a strong link between an	
	Entity's risk management strategies and the accounting	
	treatment for instruments held as part of the risk	
	management strategy.	
IPSAS 42: Social	Applicable: 1st January 2023	
Benefits	The objective of this Standard is to improve the relevance, faithful	
	representativeness and comparability of the information that a	
	reporting Entity provides in its financial statements about social	
	benefits. The information provided should help users of the	
	financial statements and general-purpose financial reports assess:	
	(a) The nature of such social benefits provided by the Entity;	
	(b) The key features of the operation of those social benefit	
	schemes; and	
	(c) The impact of such social benefits provided on the Entity's	
	financial performance, financial position and cash flows.	
Amendments to	Applicable: 1st January 2023	
Other IPSAS	a) Amendments to IPSAS 5, to update the guidance related to	
resulting from	the components of borrowing costs which were	
IPSAS 41, Financial	inadvertently omitted when IPSAS 41 was issued.	
Instruments		

Standard	Effective date and impact	
	b) Amendments to IPSAS 30, regarding illustrative examples	
	on hedging and credit risk which were inadvertently	
	omitted when IPSAS 41 was issued.	
	c) Amendments to IPSAS 30, to update the guidance for	
	accounting for financial guarantee contracts which were	
	inadvertently omitted when IPSAS 41 was issued.	
	Amendments to IPSAS 33, to update the guidance on classifying	
	financial instruments on initial adoption of accrual basis IPSAS	
	which were inadvertently omitted when IPSAS 41 was issued.	
Other improvements	Applicable 1st January 2023	
to IPSAS	• IPSAS 22 Disclosure of Financial Information about the	
	General Government Sector.	
	Amendments to refer to the latest System of National Accounts	
	(SNA 2008).	
	IPSAS 39: Employee Benefits	
	Now deletes the term composite social security benefits as it is no	
	longer defined in IPSAS.	
	• IPSAS 29: Financial instruments: Recognition and	
	Measurement	
	Standard no longer included in the 2021 IPSAS handbook as it is	
	now superseded by IPSAS 41 which is applicable from 1st January	
	2023.	

Standard	Effective date and impact:
IPSAS 43	Applicable 1st January 2025
	The standard sets out the principles for the recognition,
	measurement, presentation, and disclosure of leases. The objective is
	to ensure that lessees and lessors provide relevant information in a
	manner that faithfully represents those transactions. This information
	gives a basis for users of financial statements to assess the effect that
	leases have on the financial position, financial performance and cash
	flows of an Entity.
	The new standard requires entities to recognise, measure and present
	information on right of use assets and lease liabilities.
IPSAS 44: Non-	Applicable 1st January 2025
Current Assets Held	The Standard requires,
for Sale and	Assets that meet the criteria to be classified as held for sale to be
Discontinued	measured at the lower of carrying amount and fair value less costs to
Operations	sell and the depreciation of such assets to cease and:
	Assets that meet the criteria to be classified as held for sale to be
	presented separately in the statement of financial position and the
	results of discontinued operations to be presented separately in the
	statement of financial performance.

(ii) Early adoption of standards

The Fund did not early – adopt any new or amended standards in the financial

Summary of Significant Accounting Policies (Continued)

a) Revenue recognition

i. Revenue from non-exchange transactions

Transfers from other government entities

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the entity and can be measured reliably.

ii. Revenue from exchange transactions

Interest income

Interest income is accrued using the effective yield method. The effective yield discounts estimated future cash receipts through the expected life of the financial asset to that asset's net carrying amount. The method applies this yield to the principal outstanding to determine interest income each period.

Dividends

Dividends or similar distributions must be recognized when the shareholder's or the Entity's right to receive payments is established.

Rental income

Rental income arising from operating leases on investment properties is accounted for on a straight-line basis over the lease terms and included in revenue.

b) Budget information

The original budget for FY 2022/2023 was approved by the County Assembly on April 2022. Subsequent revisions or additional appropriations were made to the approved budget in accordance with specific approvals from the appropriate authorities. The additional appropriations are added to the original budget by the entity upon receiving the respective approvals in order to conclude the final budget.

The Fund's budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement of financial performance, whereas the budget is prepared on a cash basis. The amounts in the financial statements were recast from the accrual basis to the cash basis and reclassified by presentation to be on the same basis as the approved budget. A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts.

Summary of Significant Accounting Policies (Continued)

In addition to the Basis difference, adjustments to amounts in the financial statements are also made for differences in the formats and classification schemes adopted for the presentation of the financial statements and the approved budget.

A statement to reconcile the actual amounts on a comparable basis included in the statement of comparison of budget and actual amounts and the actuals as per the statement of financial performance has been presented under section of these financial statements.

c) Property, plant and equipment

All property, plant and equipment are stated at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the items. When significant parts of property, plant and equipment are required to be replaced at intervals, the entity recognizes such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in surplus or deficit as incurred. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially measured at its fair value.

d) Intangible Assets

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non-exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred.

The useful life of the intangible assets is assessed as either finite or indefinite.

e) Investment property

Investment properties are measured initially at cost, including transaction costs. The carrying amount includes the replacement cost of components of an existing investment property at the time that cost is incurred if the recognition criteria are met and excludes the costs of day-to-day maintenance of an investment property. Investment property acquired through a non-exchange transaction is measured at its fair value at the date of acquisition.) Investment properties are derecognized either when they have been disposed of or when the investment property is permanently withdrawn from use and no future economic benefit or service potential is expected from its disposal. The difference between the net disposal proceeds and the carrying amount of the asset is recognized in the surplus or deficit in the period of derecognition.

Summary of Significant Accounting Policies (Continued)

f) Financial instruments

IPSAS 41 addresses the classification, measurement and de-recognition of financial assets and financial liabilities, introduces new rules for hedge accounting and a new impairment model for financial assets.) A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. At initial recognition, the entity measures a financial asset or financial liability at its fair value plus or minus, in the case of a financial asset or financial liability not at fair value through surplus or deficit, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

Financial assets

Classification of financial assets

The Fund classifies its financial assets as subsequently measured at amortised cost, fair value through net assets/ equity or fair value through surplus and deficit on the basis of both the entity's management model for financial assets and the contractual cash flow characteristics of the financial asset. A financial asset is measured at amortized cost when the financial asset is held within a management model whose objective is to hold financial assets in order to collect contractual cash flows and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal outstanding. A financial asset is measured at fair value through net assets/ equity if it is held within the management model whose objective is achieved by both collecting contractual cash flows and selling financial assets and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. A financial asset shall be measured at fair value through surplus or deficit unless it is measured at amortized cost or fair value through net assets/ equity unless an entity has made irrevocable election at initial recognition for particular investments in equity instruments.

Subsequent measurement

Based on the business model and the cash flow characteristics, the entity classifies its financial assets into amortized cost or fair value categories for financial instruments. Movements in fair value are presented in either surplus or deficit or through net assets/equity subject to certain criteria being met.

Summary of Significant Accounting Policies (Continued)

Amortized cost

Financial assets that are held for collection of contractual cash flows where those cash flows represent solely payments of principal and interest, and that are not designated at fair value through surplus or deficit, are measured at amortized cost. A gain or loss on an instrument that is subsequently measured at amortized cost and is not part of a hedging relationship is recognized in profit or loss when the asset is de-recognized or impaired. Interest income from these financial assets is included in finance income using the effective interest rate method.

Fair value through net assets/ equity

Financial assets that are held for collection of contractual cash flows and for selling the financial assets, where the assets' cash flows represent solely payments of principal and interest, are measured at fair value through net assets/ equity. Movements in the carrying amount are taken through net assets, except for the recognition of impairment gains or losses, interest revenue and foreign exchange gains and losses which are recognized in surplus/deficit. Interest income from these financial assets is included in finance income using the effective interest rate method.

Fair value through surplus or deficit

Financial assets that do not meet the criteria for amortized cost or fair value through net assets/ equity are measured at fair value through surplus or deficit. A business model where the entity manages financial assets with the objective of realizing cash flows through solely the sale of the assets would result in a fair value through surplus or deficit model.

Trade and other receivables

Trade and other receivables are recognized at fair values less allowances for any uncollectible amounts. Trade and other receivables are assessed for impairment on a continuing basis. An estimate is made of doubtful receivables based on a review of all outstanding amounts at the year end.

Impairment

The Fund assesses, on a forward-looking basis, the expected credit loss ('ECL') associated with its financial assets carried at amortized cost and fair value through net assets/equity. The entity recognizes a loss allowance for such losses at each reporting date.

Summary of Significant Accounting Policies (Continued)

Financial liabilities

Classification

The Fund classifies its liabilities as subsequently measured at amortized cost except for financial liabilities measured through profit or loss.

g) Inventories

Inventory is measured at cost upon initial recognition. To the extent that inventory was received through non-exchange transactions (for no cost or for a nominal cost), the cost of the inventory is its fair value at the date of acquisition.

Costs incurred in bringing each product to its present location and conditions are accounted for, as follows:

- Raw materials: purchase cost using the weighted average cost method
- Finished goods and work in progress: cost of direct materials and labour and a proportion of manufacturing overheads based on the normal operating capacity, but excluding borrowing costs

After initial recognition, inventory is measured at the lower of cost and net realizable value. However, to the extent that a class of inventory is distributed or deployed at no charge or for a nominal charge, that class of inventory is measured at the lower of cost and current replacement cost. Net realizable value is the estimated selling price in the ordinary course of operations, less the estimated costs of completion and the estimated costs necessary to make the sale, exchange, or distribution. Inventories are recognized as an expense when deployed for utilization or consumption in the ordinary course of operations of the Entity.

h) Provisions

Provisions are recognized when the Fund has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Where the Entity expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognized as a separate asset only when the reimbursement is virtually certain. The expense relating to any provision is presented in the statement of financial performance net of any reimbursement.

i) Social Benefits

Social benefits are cash transfers provided to i) specific individuals and / or households that meet the eligibility criteria, ii) mitigate the effects of social risks and iii) Address the need of society as a whole. The entity recognises a social benefit as an expense for the social benefit scheme at the same time that it recognises a liability. The liability for the social benefit scheme is measured at the best estimate of the cost (the social benefit payments) that the entity will incur in fulfilling the present obligations represented by the liability.

Summary of Significant Accounting Policies (Continued)

j) Contingent liabilities

The Fund does not recognize a contingent liability but discloses details of any contingencies in the notes to the financial statements, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

k) Contingent assets

The Fund does not recognize a contingent asset, but discloses details of a possible asset whose existence is contingent on the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Entity in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs.

1) Nature and purpose of reserves

The Fund creates and maintains reserves in terms of specific requirements. Changes in accounting policies and estimates

The Fund recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

Summary of Significant Accounting Policies (Continued)

m) Foreign currency transactions

Transactions in foreign currencies are initially accounted for at the ruling rate of exchange on the date of the transaction. Trade creditors or debtors denominated in foreign currency are reported at the statement of financial position reporting date by applying the exchange rate on that date. Exchange differences arising from the settlement of creditors, or from the reporting of creditors at rates different from those at which they were initially recorded during the period, are recognized as income or expenses in the period in which they arise.

n) Borrowing costs

Borrowing costs are capitalized against qualifying assets as part of property, plant and equipment. Such borrowing costs are capitalized over the period during which the asset is being acquired or constructed and borrowings have been incurred. Capitalization ceases when construction of the asset is complete. Further borrowing costs are charged to the statement of financial performance.

o) Related parties

The Fund regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa. Members of key management are regarded as related parties and comprise the directors, the CEO and senior managers.

p) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

q) Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

Summary of Significant Accounting Policies (Continued)

5. Significant judgments and sources of estimation uncertainty

The preparation of the Fund's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

State all judgements, estimates and assumptions made e.g.

a) Estimates and assumptions -

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Entity based its assumptions and estimates on parameters available when the consolidated financial statements were prepared. However, existing circumstances and assumptions about future developments may change due to market changes or circumstances arising beyond the control of the Entity. Such changes are reflected in the assumptions when they occur. IPSAS 1.140.

b) Useful lives and residual values

The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

- > The condition of the asset based on the assessment of experts employed by the Entity
- The nature of the asset, its susceptibility and adaptability to changes in technology and processes
- The nature of the processes in which the asset is deployed
- > Availability of funding to replace the asset
- > Changes in the market in relation to the asset

c) Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions is included in Note xxx.

Provisions are measured at the management's best estimate of the expenditure required to settle the obligation at the reporting date and are discounted to present value where the effect is material.

6. Notes To the Financial Statements Continued

1. Transfers from County Government

	FY 2022/2023
Description	Kshs
Transfers From County Treasury	10,000,000
Total	10,000,000

2. Other Income

	FY 2022/2023
Description	Kshs
Transfers From Imprest Account	480,000
Total	480,000

3. Use of Goods and Services

	FY 2022/2023	
Description	Kshs.	
Supply and delivery of Cereals	3,473,797	
Supply and delivery of Anthrax vaccine	2,500,138	
Supply of Penicillin, Syringes and Needles	539,338	
Total	6,513,273	

4. Finance costs

	FY 2022/2023
Description	Kshs
Bank Charges	1,200
Total	1,200

5. Cash and Cash equivalents

	FY 2022/2023	
Description	Kshs	
Homa Bay County Emergency Account	3,965,527	
Total Cash And Cash Equivalents	3,965,527	

Notes to the Financial Statements Continued

Detailed analysis of the cash and cash equivalents are as follows:

Financial Institution	Account number	FY 2022/2023	
		Kshs	
a) Current Account			
Equity Bank	0980268936410	3,965,527	
Sub- Total			
Grand Total		3,965,527	

6. Related party balances

a) Nature of related party relationships

Entities and other parties related to the Fund include those parties who have ability to exercise control or exercise significant influence over its operating and financial decisions. Related parties include management personnel, their associates and close family members. The fund/scheme is related to the following entities:

- a) The County Government;
- b) The Parent County Government Ministry;

b) Related party transactions

	FY 2022/2023		
Description	Kshs		
Transfers from County Treasury	10,000,000		
Transfers from Imprest Account	480,000		
Total	10,480,000		

Notes To The Financial Statements (Continued)

7. Financial risk management

The Fund's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The Fund's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Fund does not hedge any risks and has in place policies to ensure that credit is only extended to customers with an established credit history.

The Fund's financial risk management objectives and policies are detailed below:

a) Credit risk

The Fund has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments. Management assesses the credit quality of each customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external assessment in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by the entity's management based on prior experience and their assessment of the current economic environment. The carrying amount of financial assets recorded in the financial statements representing the entity's maximum exposure to credit risk without taking account of the value of any collateral obtained is made up as follows:

Description	Total amount Kshs	Fully performing Kshs
At 30 June 2023		
Bank Balances	3,965,527	3,965,527
Total	3,965,527	3,965,527

Annex II: Inter-Fund Confirmation Letter

Homa Bay County Emergency Fund 469-40300

The *Homa Bay County Emergency Fund wishes* to confirm the amounts disbursed to you as at 30th June 2023 as indicated in the table below. Please compare the amounts disbursed to you with the amounts you received and populate the column E in the table below Please sign and stamp this request in the space provided and return it to us.

Confirmation of amounts received by Homa Bay County Emergency Fund as at 30th June 2023

	Total				10,000,000	10,000,000	Nil
	11.7.2023	A	Nil	Nil	3,000,000	3,000,000	Nil
	20.6.2023	A	Nil	Nil	7,000,000	7,000,000	Nil
						(E)	
						2023	
r		()	()	(C)	ĺ	at 30 th June	E)
Numbe		(A)	(B)	ial	+C)	(KShs) as	(F)=(D-
ce	Disbursed	rent	pment	Minister	(D)=(A+B)	Fund]	(KShs)
Referen	Date	Recur	Develo	Inter-	Total	[beneficiary	ces
			,			by	Differen
		Fun	Fund (Kshs) as at 30 th June 2023			Received	
		Amounts Disbursed by HBC Emergency			Amount		

In confirm that the amounts shown above are correct as of the date indicated.

Head of	f Accountants	s department o	of beneficiary Fu	nd:	
Name	CPA	okello	Srtz Sign .	Micellan	Date
	001.1.	_			