

REPUBLIC OF KENYA



Enhancing Accountability

REPORT

THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 25 NOV 2024	DAY. MONDAY
TABLED BY:	HON. NAOMI WAQJ DEP. MAJORITY WHIP
CLERK-AT-THE-TABLE:	HAILE HUSSEIN.

THE AUDITOR-GENERAL

ON



MOI GIRLS SECONDARY SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2022**

MANDERA COUNTY

Revised 30th June 2022.



MOI GIRLS SECONDARY SCHOOL - MANDERA
PUBLIC SECONDARY SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2022

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



MOI GIRLS SECONDARY SCHOOL MANDERA
Reports and Financial Statements For the year ended 30th June 2022

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I. Key School Information And Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Mandera County, Mandera East Sub-County

The school was registered in 01/07/2019 under registration number 9S – 3000 0039 and is currently categorized as a National public school established, owned or operated by the Government.

The school is a boarding school and had 852 number of students as at 30th June 2022. It has 5 streams and 42 teachers of which 18 teachers are employed by the School Board Of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

School Board of Management			
No.	Name	Position	Appointment
1	MARYAN DUBOW	Chairman	16/09/2019
2	AMINA WAKO	Secretary – Principal	16/09/2019
3	AHMED ALI	Member – Community	16/09/2019
4	HALIMA SOMO	Member – Community	16/09/2019
5	ASHA ADAN	Member – Community	16/09/2019
6	IBRAHIM MADEY	Member – Community	16/09/2019
7	FATUMA ABDULLAH	Member – Community	16/09/2019
8	SIYAD HUSSEIN	Member – Community	16/09/2019
9	MOHAMED HUSSEIN	Member Rep Teachers	16/09/2019
10	SAHARA BASHIR	Members – Sponsor	16/09/2019
11	SABDOW DAKANE	Member – sponsor	16/09/2019
12	IBRAHIM M HASSAN	Member – Sponsor	16/09/2019
13	MUKTAR ISSACK KASSIM	Member – CEB	16/09/2019
14	HASSAN AHMED	MemberSpecial Needs	16/09/2019
15	LEILA MAHAT	Rep Students	

Key School Information and Management (Continued)

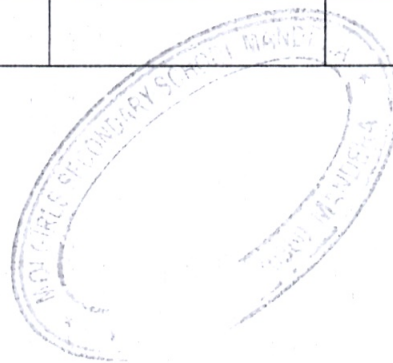
The function of the School Board of Management include:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

(Provide the names of the various committees of the Board established by the Board and the names of the committee members):

Ref.	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee			
2	Audit Committee	IBRAHIM MADEY	MEMBER	2/2
3	Finance, procurement and general purposes Committee	BIRIK AFTIN	MEMBER	5/5
4	Academic Committee	FATUMA ABDULLAHI	MEMBER	6/6
5	Development Committee	ABDIRIZAK SHEIKH	MEMBER	4/4
6	Discipline and welfare Committee	AHMED ALI	MEMBER	6/6
7	Adhoc Committee (if any during the year)			



(d) School operation Management

For the financial year ended 30th June 2022 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	AMINA WAKO JILLO	258334
2	Deputy Principal	MOHAMED HUSSEIN	608299
3	School Bursar	ABDIRIZACK MOHAMED	BOM

(e) Schools contacts

Post Office Box: 203-70300
Telephone: 0723623780
E-mail: moimandera@gmail.com
Website: moigirlsmandera.ac.ke

(f) School Bankers

The following school operated 5 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: KCB
Branch: MANDERA
Account Number: 1103961152
2. Name of Bank: KCB
Branch: MANDERA
Account Number: 1103960164
3. Name of Bank: KCB
Branch: MANDERA
Account Number: 1103948318
4. Name of Bank: EQUITY
Branch: MANDERA
Account Number: 1000297647920
5. Name of Bank: NATIONAL BANK
Branch: MANDERA
Account Number: 01050097901700

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

II. Summary Report Of Performance Of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

- Surplus/deficit

	2019	2020-2021	2021-2022
Surplus/deficit	758010	2989327	(3,790,832)

- Capitation grants from ministry

	2019	2020-2021	2021-2022
Tuition	3,107,366	3,097,448	3,314,483
Operation	16,977.863	20,448,884	14,480,293.6

- Debtors & creditors

	2018-2019	2020-2021	2021-2022
Debtors	19,318,201.65	6,643,815.50	9,995,626
Creditors	8,541,620	11,067,450	5,570,680.80

- Bank accounts and balances

		2021-2022	2020-2021	2019
Tuition Account	1103960164	2810.20	358,795.00	4,437.00
Operations Account	1103961152	73,937.89	1,546,918.29	6,583.49
School Fund Account/Boarding	90201680075	171342.75	2,132,298.75	1,037,664.35
Infrastructural Account		1804.5	2,715.50	835.50
Total		249,895.34	4,040,727.54	1,049,520.34

MOI GIRLS SECONDARY SCHOOL MANDERA
Reports and Financial Statements For the year ended 30th June 2022

Summary Report of the Performance of the School (Continued)

a) Teacher Student ratio:

Teacher Student Ratio	TSC teachers	BOM teachers	Total number of students	Teachers recruited 2021
1:23	24	18	952	0

b) Mean score in the 2018, 2019, 2020 and 2021 KCSE:

YEAR	MEAN SCORE/GRADE	NO: TRANSITIONED
2018	3.2778 D	24
2019	2.8472 D	30
2020	4.4696 D+	40
2021	4.85 C-	124

c) Number of Candidates in the 2021 KCSE:

YEAR	NO: CANDIDATES
2018	173
2019	216
2020	181
2021	196

d) Capacity of the school:

NO: OF STUDENTS	DORMITRIES	DINING HALL	LABORATORIES	TOILETS
952	9	1	4	52

a) Development projects carried out by the school:

<i>SOURCE OF FUND</i>	<i>PROJECT</i>	<i>YEAR</i>	<i>COMPLETED/ONGOING</i>
<i>MOE/MI FUND</i>	<i>Construction of twin toilets</i>	<i>2021/2022</i>	<i>COMPLETED</i>
<i>MOE/MI FUND</i>	<i>DEPUTY PRINC OFFICE RENOVA</i>	<i>2021/2022</i>	<i>COMPLETED</i>
<i>MOE/ MI FUND</i>	<i>1 CLASSROOM</i>	<i>2021/2022</i>	<i>COMPLETED</i>
<i>MOE/ MI FUND</i>	<i>RENOVATION OF 3DORMITORIES</i>	<i>2021/2022</i>	<i>COMPLETED</i>
<i>MOE/MI FUND</i>	<i>RENOVATION OF 3LABS</i>	<i>2021/2022</i>	<i>COMPLETED</i>



.....
School Principal



III. Statement Of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *MOI GIRLS SECONDARY SCHOOL* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2022, and of the school's financial position as at that date.



.....
Name: *Mayan Oubow*
Designation: Chairman, School Board of Management
Date: *15/7/2022*



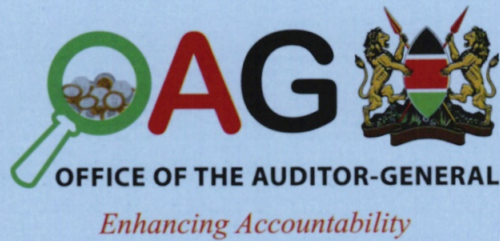
.....
Name: *Aming Wauo*
Designation: School Principal & Secretary to Board of Management
Date: *15/7/2022*



.....
Name: *Abdusak Mohamed*
Designation: Bursar/ Finance Officer
Date: *15/7/2022*

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON MOI GIRLS SECONDARY SCHOOL MANDERA FOR THE YEAR ENDED 30 JUNE, 2022 – MANDERA COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Secondary School – Mandera County set out on pages 1 to 13, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2022 and the statement of receipts and payments,

Report of the Auditor-General on Moi Girls Secondary School Mandera for the year ended 30 June, 2022 – Mandera County

statement of cash flows and the statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Moi Girls Secondary School Mandera – Mandera County as at 30 June, 2023 and of its financial performance and its cash flows for the period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

The statement of cash flows reflects acquisition of assets balance of Kshs.5,427,911. However, Annex 2 on summary of fixed assets reflects additional assets during the year of Kshs.2,253,500 resulting to unexplained variance of Kshs.3,174,411.

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

2. Long Outstanding Accounts Receivables

The statement of financial assets and liabilities reflects amount of Kshs.16,510,848 in respect of account receivable. The receivables balance in respect of fees arrears amounting to Kshs.6,210,222 or 38 % of account receivables has been outstanding for more than two (2) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance. The recoverability of the long outstanding accounts receivables – student debtors balance is doubtful.

In the circumstances, the fair value of the outstanding balance could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Moi Girls Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on comparable basis of Kshs.65,627,504 and Kshs.56,118,083 respectively resulting to

Report of the Auditor-General on Moi Girls Secondary School Mandera for the year ended 30 June, 2022 – Mandera County

under-funding of Kshs.9,509,421 or 14% of the budget. However, the School spent amount of Kshs.59,908,916 against actual receipts balance of Kshs.56,118,083 resulting to an over - utilization of Kshs.3,790,833 or 7% of the actual receipts.

The under-funding affected the planned activities and may have impacted negatively on service delivery to the public. The source of the over – utilization could not be confirmed.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2022.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements

During the year under review, the School Management did not submit the financial statements to the Auditor-General by the statutory date of 30 September, 2022. The financial statements were submitted on 11 March, 2024 which was seventeen (17) months after the statutory deadline. This was contrary to Section 47(1) of the Public Audit Act, 2015 which requires that financial statements should be submitted to the Auditor-General within three months after the end of the fiscal year to which the accounts relate. Late submission of financial report adversely affects the Office of the Auditor-General in meeting the statutory timelines.

In the circumstances, Management was in breach of the law.

2. Failure to Transfer Infrastructure Funds from the Operation Account

The statement of receipts and payments reflects amount of Kshs14,480,294 in respect of capitation grants for operation and infrastructure. Included in this amount is Kshs.5,001,000 being infrastructure grants out of which only amount of Kshs.3,434,500 was transferred to the infrastructure account with fifteen (15) working days as required by the Ministry of Education circular No. MOE.HQS/3/13/3 of June, 2021 guidelines. The balance amount of Kshs.1,566,500 was not transferred to the infrastructure account.

In the circumstances, Management was in breach of the Ministerial Guidelines.

3. Failure to Prepare School Improvement Plan

During the year under review, Management did not develop School Improvement Plan to be used to measure the School's improvement activities, keep the School in focus in achieving the school target, prioritization of School needs, ensuring prudent utilization of resources and to improve accountability. This was contrary to Section 2.2.1 of the Operational Manual for Utilization of Learner Capitation, Grant and Other School Funds which requires a school to develop improvement plan which is a road map for changes that a school needs to improve the school environment and learning outcomes.

In the circumstances, Management was in breach of the Operational Manual.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

1. Weak IT and Other Internal Controls

During the year under review, the school Management did not prepare and implement key internal control policies. The School lacked an IT Strategy Committee and an IT Steering Committee. This resulted in inadequacy in IT governance, which forms a critical part of the school governance structure.

Further, the School did not have a Disaster Management and Recovery Policy including fire suppression systems and a Business and IT Continuity Plan including off-site backups and also lacked accounting software to manage accounts operations such as payable, accounts receivables, ledgers, invoices and assets.

In the circumstances, the existence of effective internal controls and governance mechanisms could not be confirmed.

2. Lack of Audit Committee

During the year under review, the School operated without an Audit Committee. This was contrary to Section 61(2) of the Basic Education Act, 2013 which requires the Board of Management to establish Finance, Procurement and General Purposes Committee, Academic Standards, Quality and Environment Committee, Ethics and Integrity Committee, Audit Committee and Human Rights and Student Welfare Committee.

In the circumstances, the existence of an effective mechanism of internal controls could not be confirmed.

4. Failure to provide Qualification Detail of Board Members

Review of the board records revealed that the Board had seventeen (17). However, academic certificates of each Board Members were not provided for audit.

In absence of the certificates, it was not possible to confirm whether the Board members appointed met the requirements of Regulation 6(b) of the Basic Education Regulations, 2015 which requires the chairman of the Board in case of a Secondary School or a middle level college, to be a degree holder from a university recognized in Kenya, and a KCSE Certificate respectively.

In the circumstances, the existence of an effective governance structure could not be confirmed.

5. Failure to Maintain Fixed Assets Register

Management did not maintain an asset register indicating the items, costs, locations and serial/tag numbers. Further, Management did not provide land ownership documents for a parcel of land where the school is built.

In the circumstances, the ownership and safety of the assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in

an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal controls components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

27 September, 2024

MOI GIRLS SECONDARY SCHOOL MANDERA

Reports and Financial Statements For the year ended 30th June 2022

V. Statement Of Receipts And Payments Period To 30th June 2022

Description Of Vote Head	Note	2021-2022 Kshs	2020-2021 Kshs
Receipts			
Capitation grants for tuition	1	3,314,483	3,097,448
Capitation grants for operations	2	14,480,294	20,448,884
School fund income- parents' contributions	3	38,323,307	30,536,179
	4	-	-
Total Receipts		56,118,084	54,082,511
Payments			
Payments for tuition	4	3,670,468	2,743,090
Payments for operations	5	15,954,185	18,908,549
Boarding and school fund payments	6	40,284,263	29,441,545
Total Payments		59,908,916	51,093,184
Surplus/Deficit		(3,790,832)	2,989,327

The school financial statements were approved on 15/7/2022 2022 and signed by:

.....
[Signature]

Name: *Maffan Mubwa*
Chair BOM

Date: *15/7/2022*

.....
[Signature]

Name: *Anina Wanjau*
School Principal/ Secretary to BOM

Date: *15/7/2022*

.....
[Signature]


Name: *Makinzare Mwangi*
Bursar/ Finance Officer

Date: *15/7/2022*

VI. Statement Of Financial Assets And Financial Liabilities As At 30th June 2022

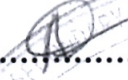
Description	No.	2021 - 2022	
		2021	2022
		KShs	KShs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	7	249,895	4,040,728
Cash Balances	8	-	-
Short term Investment	9	-	-
Total Cash and Cash Equivalents	10	249,895.34	4,040,728
Account's receivables	10	16,510,848	26,207,017
TOTAL FINANCIAL ASSETS		16,760,743	30,247,745
FINANCIAL LIABILITIES			
Accounts Payable	11	5,734,266	15,430,435
NET FINANCIAL ASSETS REPRESENTED BY		11,026,478	14,817,310
Fund balance b/fwd 1st July...	12	14,817,310	11,827,982
Surplus/Deficit for the year		(3,790,832)	2,989,327
NET FINANCIAL POSITION		11,026,477	14,817,310

The school's financial statements were approved on _____ 2022 and signed by:

.....


Name: Maryan Dubow
 Chair BOM

Date: 15/7/22

.....


Name: Amina Wanyo
 School Principal/ Secretary to BOM

Date: 15/7/22

.....


Name: Abulnazar Mohamed
 Bursar/ Finance Officer

Date: 15/7/22

VII. Statement of Cash Flows for The Period Ended 30th June 2022

STATEMENT OF CASH FLOW

	Notes	2021-2022	2020-2021
CASHFLOWS FROM OPERATING ACTIVITIES		Kshs	Kshs
Receipts from operating activities			
Capitation grants for tuition		3,314,483.20	3,097,448.00
Capitation grants for operations		14,480,293.60	20,448,883.80
School fund income- Parents contributions/ fees		38,323,307.00	30,536,179.40
School fund income- other receipts			
Total receipts		56,118,083.80	54,082,511.20
Payments			
Payments for Tuition		3,670,468.00	2,743,090.00
Payments for operations		10,526,274.00	16,898,549.00
Boarding and school fund payments		40,284,263.00	29,441,545.00
Total Payments		54,481,005.00	49,083,184.00
Net cash flow from operating activities		1,637,078.80	4,999,327.20
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets			
Acquisition of Assets		5,427,911.00	2,010,000.00
Proceeds from investments			
Net cash flows from Investing Activities		(5,427,911.00)	(2,010,000.00)
Net cash flows from Investing Activities		-	-
NET INCREASE IN CASH AND CASH EQUIVALENT		(3,790,832.20)	2,989,327.20
Cash and cash equivalents at BEGINNING of the year		4,040,727.54	1,051,400.34
Cash and cash equivalents at END of the year		249,895.34	4,040,727.54

(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB)

VIII. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2022

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Tuition			-	-	-	#DIV/0!
text books			-	-	-	#DIV/0!
Laboratory equipments and apparatus			-	-	-	#DIV/0!
Teaching/learning materials	3,314,483.20	358,795.00	3,673,278.20	3,314,483.20	358,795.00	90%
<i>(2) CAPITATION GRANT ON OPERATIONS</i>						
Electricity and water	3,200,000.00	1,546,918.89	4,746,918.89	3,200,000.00	1,546,918.89	67%
Local transport / travelling	1,406,000.60		1,406,000.60	1,406,000.60	-	100%
Repairs maintenance and Improvements MI FUND	5,427,000.00	2,715.50	5,429,715.50	5,427,000.00	2,715.50	100%
Personal Emoluments	4,447,293.00		4,447,293.00	4,447,293.00	-	100%
<i>(3) PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT</i>						

Reports and Financial Statements For the year ended 30th June 2022

Fee on Boarding Equipment and Stores	25,228,000.00		25,228,000.00	21,316,529.00	3,911,471.00	84%
Repairs and maintenance	4,093,600.00		4,093,600.00	4,157,218.00	(63,618.00)	102%
Electricity and water	3,046,400.00		3,046,400.00	3,023,425.00	22,975.00	99%
Local transport / travelling	3,046,400.00		3,046,400.00	3,023,425.00	22,975.00	99%
Activity	1,237,600.00		1,237,600.00		1,237,600.00	0%
Administration	2,189,600.00	2,132,298.75	4,321,898.75	2,267,568.00	2,054,330.75	52%
Personnel emoluments	4,950,400.00		4,950,400.00	4,535,142.00	415,258.00	92%
TOTAL INCOME	61,586,776.80	4,040,728.14	65,627,504.94	56,118,083.80	9,509,421.14	86%
(5) EXPENDITURE FOR TUITION						
Text books			-	-	-	#DIV/0!
Exercise books	625,000.00		625,000.00	625,000.00	-	100%
Laboratory equipments and apparatus	428,200.00		428,200.00	428,200.00	-	100%
Teaching/learning materials	2,016,050.00		2,016,050.00	2,016,050.00	-	100%
chalks			-	-	-	#DIV/0!
Internal exams	250,000.00		250,000.00	250,000.00	-	100%
Reference learning matirials				350,000.00		100%

	350,000.00		350,000.00		-	
teachers guides			-		-	#DIV/0!
bank charges	1,218.00		1,218.00	1,218.00	-	100%
0			-		-	#DIV/0!
0			-		-	#DIV/0!
0			-		-	#DIV/0!
(6)PAYMENTS FOR OPERATIONS AND INFRASTRUCTURE ACCOUNT						
Electricity and water	2,229,870.00		2,229,870.00	2,229,870.00	-	100%
Local transport / travelling	946,130.00		946,130.00	946,130.00	-	100%
repair and maintenance	900,970.00		900,970.00	900,970.00	-	100%
Personal Emoluments	5,097,168.00		5,097,168.00	5,097,168.00	-	100%
Administration costs	1,312,136.00		1,312,136.00	1,312,136.00	-	100%
Activity			-		-	#DIV/0!
advance			-		-	#DIV/0!
bom teachers			-		-	#DIV/0!

Infrastrastructure expenses	5,426,600.00		5,426,600.00	5,426,600.00	-	100%
other voteheads			-	-	-	#DIV/0!
imprest	40,000.00		40,000.00	40,000.00	-	100%
service gratuity			-	-	-	#DIV/0!
bank charges	911.00		911.00	1,311.00	(400.00)	144%
0			-	-	-	#DIV/0!
0			-	-	-	#DIV/0!
0			-	-	-	#DIV/0!
(7)BOARDING AND SCHOOL FUND PAYMENTS						
Fee on Boarding Equipment and Stores	10,637,486.00		10,637,486.00	4,101,847.00	6,535,639.00	39%
Repairs and maintenance	5,405,549.00		5,405,549.00	4,488,375.00	917,174.00	83%
Electricity and water	2,461,375.84		2,461,375.84	1,876,359.00	585,016.84	76%
Local transport / travelling	2,030,377.00		2,030,377.00	1,699,289.00	331,088.00	84%
activity	22,120,775.84		22,120,775.84	15,266,850.00	6,853,925.84	69%
Administration costs	6,687,077.00		6,687,077.00	6,028,141.00	658,936.00	90%
Personnel emoluments	8,368,080.00		8,368,080.00	6,558,402.00	1,809,678.00	78%

NOTES TO FINANCIAL STATEMENTS
Reports and Financial Statements For the year ended 30th June 2022

Ground and Bus Hire			-	-		#DIV/0!
bank charges			-	-		#DIV/0!
imprest	265,000.00		265,000.00	265,000.00	-	100%
service gratuity			-	-		#DIV/0!
medical expenses			-	-		#DIV/0!
creditors			-	-		#DIV/0!
insurance cost			-	-		#DIV/0!
acquisition of assets			-	-		#DIV/0!
TOTAL EXPENDITURE	77,599,973.68	-	77,599,973.68	59,908,916.00	2,424,207.68	97%

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. Xxx
- ii. Xxx

IX. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

Significant Accounting Policies (Continued)**5. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2022.

X. Notes To The Financial Statements

1 Capitation Grant for Tuition

Description	2021-2022 Kshs	2020-2021 Kshs
Textbooks And Reference Materials	-	942,465
Exercise Books	-	-
Laboratory Equipment	-	-
Internal Exams	-	-
Teaching / Learning Materials	3,314,483.20	2,154,983
Chalks	-	-
Exams And Assessment	-	-
Teachers Guides	-	-
Total	3,314,483.20	3,097,448

2 Capitation Grant for Operations

Description	2021-2022 Kshs	2020-2021 Kshs
Electricity and water	3,200,000.00	3,105,000.00
Local transport / travelling	1,406,000.60	1,500,000.00
Repairs maintenance and Improvements MI FUND	5,427,000.00	2,012,000.00
Personal Emoluments	4,447,293.00	8,504,000.00
Administration		4,217,733.80
Activity		210,150.00
Medical and Insurance		
other voteheads		
bom teachers		900,000.00
		-
Total	14,480,293.60	20,448,883.80

3 Parents Contribution/Fees - School Fund Account

Description	2021-2022	2020-2021
	KShs	KShs
Fee on Boarding Equipment and Stores	21,316,529.00	16,750,673.50
Repairs and maintenance	4,157,218.00	3,700,688.00
Electricity and water	3,023,425.00	1,908,942.00
Local transport / travelling	3,023,425.00	2,498,555.00
Activity		731,929.90
Administration	2,267,568.00	1,707,574.00
Personnel emoluments	4,535,142.00	3,237,817.00
Medical		
PA project		
		-
Total	38,323,307.00	30,536,179.40

4 Payments For Tuition

description	2021-2022	2020-2021
	KShs	KShs
Text books		400,500.00
Exercise books	625,000.00	756,000.00
Laboratory equipments and apparatus	428,200.00	352,600.00
Teaching/learning materials	2,016,050.00	771,630.00
Chalks	-	
Internal exams	250,000.00	
Reference learning materials	350,000.00	461,634.00
teachers guides		
bank charges	1,218.00	726.00
		-
Total	3,670,468.00	2,743,090.00

MOI GIRLS SECONDARY SCHOOL MANDERA
Reports and Financial Statements For the year ended 30th June 2022

Notes To The Financial Statements (Continued)

5 Payments For Operations

	2021-2022	2020-2021
	Kshs	Kshs
Electricity and water	2,229,870.00	2,036,371.00
Local transport / travelling	946,130.00	417,640.00
repair and maintenance	900,970.00	2,119,534.00
Personal Emoluments	5,097,168.00	8,460,726.00
Administration costs	1,312,136.00	2,734,128.00
Activity	-	210,150.00
advance		20,000.00
bom teachers		900,000.00
Infrastrastructure expenses	5,427,911.00	2,010,000.00
other voteheads		
imprest	40,000.00	-
service gratuity		-
bank charges		
TOTAL	15,954,185.00	18,908,549.00

Notes To The Financial Statements (Continued)

6 Boarding And School Fund Payments

Description	2021-2022	2020-2021
	Kshs	Kshs
Fee on Boarding Equipment and Stores	4,101,847.00	3,614,460.00
Repairs and maintenance	4,488,375.00	5,849,122.00
Electricity and water	1,876,359.00	2,790,786.00
Local transport / travelling	1,699,289.00	924,470.00
activity		70,500.00
Administration costs	6,028,141.00	6,653,997.00
Personnel emoluments	6,558,402.00	5,114,575.00
Sundry creditors	15,266,850.00	4,178,635.00
Ground and Bus Hire		
bank charges		
imprest	265,000.00	245,000.00
service gratuity		-
medical expenses		
creditors		
insurance cost		
acquisition of assets		
TOTAL	40,284,263.00	29,441,545.00

(Expenses on income generating activities** should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others).

Notes To The Financial Statements (Continued)

7 Bank Accounts

Name of Bank, Account No. & Currency	Bank Account Number	2021-2022	2020-2021
		Kshs	Kshs
Tuition Account	110396-kcb	2,810	358,795
Operations Account	1103961152-kcb	73,937.89	1,546,918.29
School Fund Account/Boarding	090201680075-kcb	88,871.70	264,929.7
	National Bank-	65,751	30,863
	1000297647920 - equity	16,720.05	1,867,369.05
Savings Account			-
Income generating activities Account			
Infrastructural Account	KCB- 1172434077	1,804.50	2,715.50
Total		249,895.34	4,040,727.54

8 Cash In Hand

Description	2021-2022	2020-2021
	Kshs	Kshs
Tuition Account	Xxx	xxx
Operation Account	Xxx	xxx
School Fund account	Xxx	xxx
Total	Xxx	xxx

9 Short Term Investments

Description	2021-2022	2020-2021
	Kshs	Kshs
Cooperative Shares	Xxx	xxx
Treasury Bills	Xxx	xxx
Fixed Deposit	Xxx	xxx
Equity Stock	Xxx	xxx
Other Investments	Xxx	xxx
Total	Xxx	xxx

Notes To The Financial Statements (Continued)

10 Accounts Receivable

Description	2021-2022	2020-2021
	KSh	KSh
Fees arrears	16,206,848.15	25,962,017.15
Other non-fees receivables		-
Salary advances	305,000.00	245,000.00
Imprest		
Total	16,510,848.15	26,207,017.15

[Include an ageing of the fees / non fees arrears below]

Description	2021-2022	2020-2021
	KSh	KSh
Fees arrears for current year	9,995,626.00	6,643,815.50
Fees arrears for the previous year	6,210,222.15	19,318,201.65
Fees arrears for prior periods (over two years)		
Total	16,205,848.15	25,962,017.15

11 Accounts Payable

Description	2021/2022	2020-2021
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	5,734,265.84	15,430,435.00
Prepaid fees		
Retention monies		
Total	5,734,265.84	15,430,435.00

[Include an ageing of the creditor's arrears below]

Description	2021/2022	2020-2021
	Kshs	Kshs
Trade creditors for current year	5,570,680.84	11,067,450.00
Trade creditors for the previous year	163,585.00	4,362,985.00
Trade creditors for prior periods (over two years)		
Total	5,734,265.84	15,430,435.00

12 FUND BALANCE BROUGHT FORWARD

Description	2021/2022	2020-2021
	Kshs	Kshs
Bank balances	4,040,727.54	1,049,520.34
Cash balances		1,880.00
Short Term Investments	-	
Receivables	16,510,848.15	26,207,017.15
Payables	5,734,265.84	15,430,435.00
Total	14,817,309.85	11,827,982.49

Other important disclosure notes

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

14 Non-current Liabilities Summary

Description	2021-2022 KShs	2020-2021 KShs
Bank Loan(S)	xxx	xxx
Outstanding Leases	xxx	xxx
Hire Purchase	xxx	xxx
Gratuity And Leave Provision	xxx	xxx
Total	xxx	xxx

15 Biological assets

Description	Numbers	2021-2022 KShs	2020-2021 KShs
Cattle		xxx	xxx
Goats		xxx	xxx
Trees		xxx	xxx
Coffee Or Tea Plantation		xxx	xxx
Poultry		xxx	xxx
Total		xxx	xxx

16 Borrowings

Description	2021-2022 KShs	2020-2021 KShs
a) Borrowings		
Borrowing at beginning of the year	xxx	xxx
Borrowings during the year	xxx	xxx
Repayments of during the year	(xxx)	(xxx)
Balance at end of the year	xxx	xxx

Other important disclosure notes

17 Stock/ Inventory

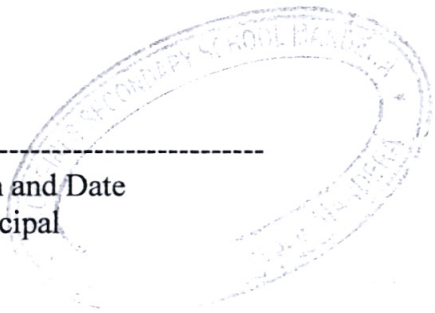
	2021-2022	2020-2021
	KShs	KShs
b) Inventory		
Stock/ inventory at beginning of the year	xxx	xxx
Stock/ inventory purchased during the year	xxx	xxx
Stock/ inventory issued during the year	(xxx)	(xxx)
Balance at end of the year	xxx	xxx

18 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No	Issue / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (Date after which completion of issue to be achieved)

 Sign and Date
 Principal



Annex 1 - Analysis Of Pending Accounts Payable

supplier of goods	Original amount	Paid during the year	Creditors for the year	Total outstanding
1. hardware	1,162,216	1162216		
2. welding	656,940	656940		
3. beiluha invest	362,600	362600		
Sub-Total	0		Alhimran shop	907700
Supply of goods	0		Canteen	104074
4. Al rahma supplier	2,525,970	2,525,970	maihana venture	2612300
Jiinue supplier	4,026,252	4026252	Meat	380000
school canteen	800,479	800479	bakery supply	409110
almustaqim store	1,311,052	1311052	takbir service	222827
5. Meat supplier	704,200	704200	A.k garage	445654
Vegetables	100400	100400	Almustaqim	146188
6. bread supply	964,200	925438	Kplc	222827.8
Sub-Total	0		Sport center	120000
Supply of services	0			5,570,680.80
7. kplc	315,347	288472		26,875
8. water tank	367,848	269900		97,948
9. sport centre	406,505	406505		
10. spare parts	300,450	300450		
11. Kassim abdikarim	492,600	492600		
12. takbir service	414,876	414876		
16. Bosh electrical	518,500	518500		
	0			
Sub-Total	0			
Grand Total	15,430,435	15,266,850		5,695,503.80

Annex 2 – Summary Of Fixed Assets Register

Asset Class	Date purchased	Location	Historical Cost b/f (Kshs) 1 st July 2021	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2022
Land			30 ACRES	-		
Buildings And Structures			73,800,000	1,407,000		75,207,00
Motor Vehicles			8,500,000	-	-	8,500,000
Office Equipment, Furniture And Fittings			220,000	500,000		770,000
ICT Equipment, And Other ICT Assets			700,000	200,000		900,000
Tools And Apparatus			726,650	146,500	60,000	813,150
Textbooks			8,023,700	-	50,000	7,973,700
Other Machinery And Equipment			600,000	-	-	600,000
Heritage And Cultural Assets			-	-		-
Intangible Assets- Soft Ware			-	-		
Total			92,570,350	2,253,500	110,000	94,713,850

(The school should ensure that a detailed fixed assets register is maintained).

