



Kenya National Assembly

PARLIAMENTARY SERVICE COMMISSION

**GUIDE TO MEMBERS'
SERVICES AND FACILITIES**

The 10th Parliament of the Republic of Kenya
January 2008 Edition

This Guide to Members' Services and Facilities provides necessary information on the services and facilities that are available to the Members of parliament including administrative structure of Kenya National Assembly.

For any enquiries and more details on specific issues please contact the relevant Directorates or sections as indicated in the summary directory.

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DIRECTORY

OFFICE OF THE SPEAKER

Speaker's Office

Room No. 133, Main Building

General Inquiry-----2848000

Fax Number----- 315950

OFFICE OF THE CLERK

Room No. 140, Main Building

General Inquiry-----2848001

Fax Number----- 243694

OFFICE OF SENIOR DEPUTY CLERK

Room No. 117, Main Building

General Inquiry-----2848017

Fax Number----- 216322

DIRECTORATE OF LEGISLATIVE AND COMMITTEE SERVICES

Office of the Director

Room No. 117, Main Building

General Inquiry-----2848010

Fax Number----- 216322

DIRECTORATE OF FINANCE AND ACCOUNTING SERVICES

Office of the Director

First Floor, County Hall

General Inquiry-----2848245

Fax Number----- 243694

DIRECTORATE OF ADMINISTRATIVE SERVICES

Office of the Director

First Floor, County Hall

General Inquiry-----2848188

Fax Number----- 243694

DIRECTORATE OF INFORMATION AND RESEARCH SERVICES

Office of the Director

Ninth Floor, Harambee Plaza

General Inquiry-----2848292

Fax Number-----243694

SERJEANT AT ARMS

Office of the Chief Sergeant at Arms

Room No. 30, Main Building

General Inquiry-----2848055

Fax Number-----243694

PRINCIPAL LEGAL COUNSEL

Room No.168, Main building

General Inquiry-----2848081

Fax Number

PARLIAMENTARY SERVICE COMMISSION SECRETARIAT

Office of the head of PSC Secretariat

Ground Floor County Hall

General Inquiry-----2848165

Fax Number-----243694

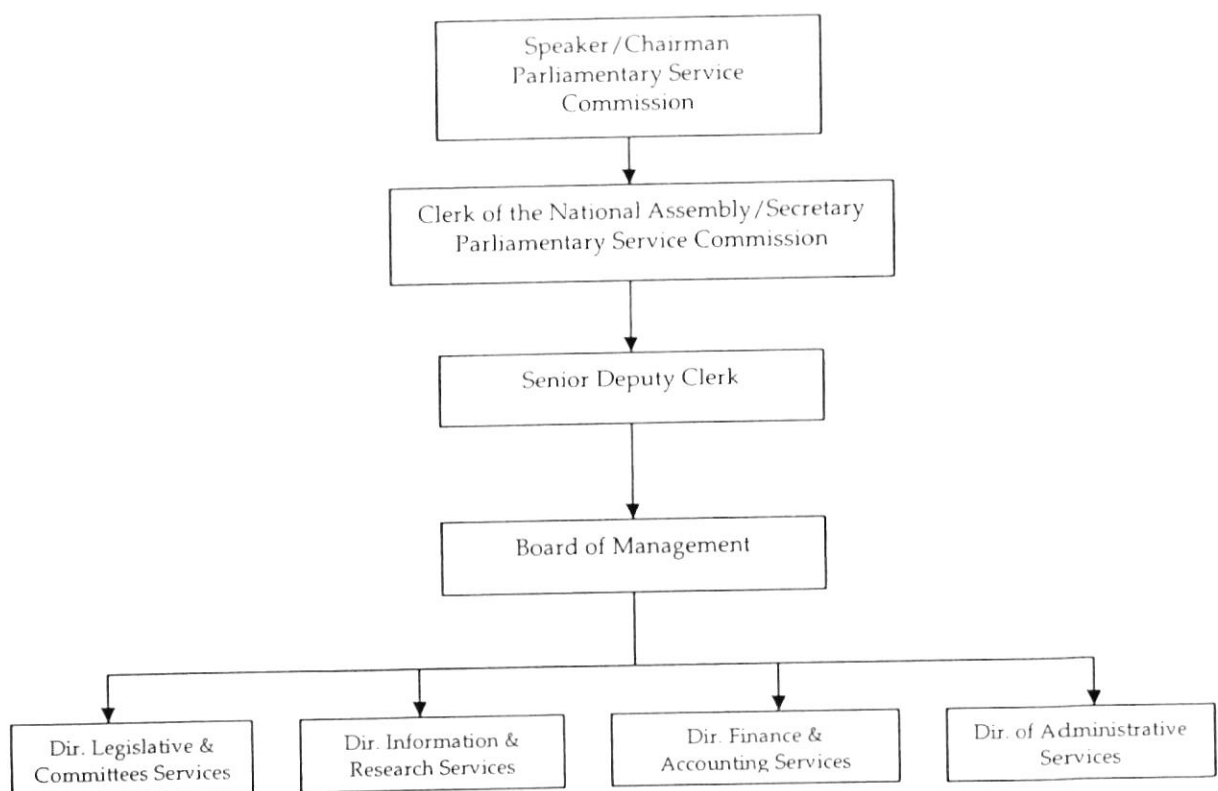
PART I: ADMINISTRATIVE STRUCTURE OF KENYA NATIONAL ASSEMBLY

Introduction

Organizational Structure of the Kenya National Assembly.

The chart below gives the administrative organization of the Kenya National Assembly. This is a non-partisan administrative arrangement and it provides continuity from one parliament to the next, supports the members by providing the necessary infrastructure for them to carry out their business without any problems.

Organizational Chart of the Kenya National Assembly



1. The Parliamentary Service Commission

The Parliamentary Service Commission was established through the Constitution of Kenya (Amendment) Act, No.3 of 1999, which was enacted by the House on November 11, assented to by the President on November 17 and came into effect on November 19, 1999.

Composition of the Commission:

The Commission consists of three appointed and seven elected members as indicated here below:-

- i. the Speaker is the Chairman and a mandatory member – by virtue of his position and office held in Parliament;
- ii. the Leader of Government Business in the National Assembly is a mandatory member;
- iii. the Leader of the Official Opposition is a mandatory member; and
- iv. Seven backbench members four of whom are from the ruling party or parties and three from the parties in the opposition. The Vice Chairman is one of the members from the opposition.

The Clerk of the National Assembly is the Secretary of the Commission.

Mandate

Section 45B of the constitution gives the mandate of the Commission which includes:-

- i. the constitution and abolition of offices in the Parliamentary Service;
- ii. the recruitment, appointment, deployment, discipline, setting of terms and conditions of service and the termination of service of all staff;
- iii. provision of facilities and services to Members of Parliament and staff and supervision of the administrative mechanisms of parliament,

- iv. Preparation of the budget for the National Assembly and the Audit of expenditure;
- v. Review of the remuneration of the members through an independent body; and
- vi. Promotion of the ideals of Parliamentary Democracy.

Committees of the Commission

In order to facilitate the proper discharge of the Commission's mandate, the Commission works through the following five committees whose functions are as indicated:-

- Committee on Finance
- Committee on Staff Welfare
- Committee on Tender and Procurement
- Committee on Members' Welfare
- Committee on Security of members and the Precincts of Parliament

2. Office of the Speaker

The Speaker is the principal Office of the House who presides over its sittings. He/she chairs the Parliamentary Service Commission and is responsible for both policy and operations within Parliament precincts. The Deputy Speaker is his/her principal assistant.

3. Office of the Clerk

The Clerk is the chief advisor on parliamentary procedures, practices, conventions and traditions to the Speaker, other presiding Officers and to all Honorable Members including Cabinet Ministers. He/she is the administrative head of the House, the Accounting Officer, and the Authorized Officer for the National Assembly, and is the Secretary to the Parliamentary Service Commission. In all he/she is responsible for all policy and organizational matters related to the National Assembly and the chairperson of the Board of Management.

4. The Office of Senior Deputy Clerk

The Office of the Senior Deputy Clerk is the overall link between the directorates and the Parliamentary Service Commission, the Speaker and the Clerk of the National Assembly. He/she is the Vice Chair of the Board of management. And oversees the general supervision of all directorates, external relations including inter-parliamentary relations and conferences. He/she also provides advice to the Speaker and other presiding officers including honorable members on parliamentary procedures. He/she coordinates the preparation and presentations of orientation programmes for newly elected Members of the National Assembly and coordinates the administration, planning and operations of the National Assembly.

5. Board of Management

The Board of Management (BOM) was established in May 2007. It implements the policies and directives of the Parliamentary Service Commission. It consists of the Senior Deputy Clerk, all Directors, the Sergeant at Arms, and the Head of Parliamentary Service Commission Secretariat. The Clerk of National Assembly is its chairperson.

The board has the following duties:

- Reviews and assesses all estimates of the National Assembly;
- Reviews and recommends to the Commission all policy proposals;
- Reviews all and recommends schemes of service for parliamentary staff;
- Reviews and recommends all proposals on terms and conditions of service for staff;
- Monitors the implementation of directives by the Parliamentary Service Commission;
- Reviews and recommends staff establishment; and
- Reviews and recommends promotions and recruitment of staff to the commission.

6. The Commission Secretariat

The Commission Secretariat was established to give support services to the Commission. Its duties include;

- Preparation and circulation of the commission agenda;
- Taking and preparing commission minutes;
- Circulation of the minutes and sending notices of meetings;
- Follow – up action on the implementation of parliamentary commission decisions;
- Preparation and coordination of commission retreats with Directors;
- Co-coordinators all Commission activities on behalf of the Secretary; and
- Any other duties that the Commission may direct through the Clerk of the National Assembly.

PART II: LEGISLATION AND COMMITTEE SERVICES

7. Directorate of Legislative & Committees Services

This Directorate of Legislative and Committee Services mainly deals with legislative matters and provides administrative and procedural support to the House and Committees through production of the Hansard, table work and legal advice. Its responsibilities include:

- Preparation and distribution of Order papers;
- Processing of questions, motions and distribution of bills to Members and other parliamentary stake holders;
- Custody of all Parliamentary records including papers laid in the house in the course of debate;
- Offering professional advice to the Speaker, Deputy Speaker and other presiding officers and honorable members on parliamentary procedures, traditions, practices conventions and etiquette;
- Attending to chamber duties; and
- Serving all Committees of the House

8. Hansard Reporting:

- i. Hansard is the official name for reports of debates and proceedings of the House and its committees;
- ii. As per the provision of standing order No. 28 (1) and (2) , the department of Hansard which is under the Directorate of Legislative and Committee Services is charged with the mandate of recording and publishing a report of all proceedings of the House, unless the Speaker is satisfied that this is rendered impossible by some emergency;
- iii. The verbatim edited report is available by 10.00 a.m. the following day after deliberations. Members may request copies of individual draft transcripts by calling Hansard at 32132;
- iv. Members may see what they have said by referring to the draft verbatim report and they can submit their corrections

within one day after issuance of the draft verbatim report, i.e. by 10.00 A.M of the second day after deliberations in the House or Committee meetings. These corrections are limited to transcript errors;

- v. A Member can only correct a serious mistake by standing in the House and orally revising his or her record. The Hansard staff edits the draft transcripts in line with Common Wealth standards, meaning that remarks are edited to eliminate repetitions, grammatical errors in order to ensure there is no ambiguity and confusion. The final report is published, bound and kept in the library and an electronic copy is posted in the Parliamentary website.

9. The Legal Department of the National Assembly

The Legal Department forms one of the departments in the Directorate of Legislative and Committee Services. The Department was formed in May 2007 with a view to bringing legal services previously provided by the Office of the Attorney-General closer to parliament and more easily accessible to the National Assembly. The Department is headed by Principal Legal Counsel. The department undertakes the following duties:

- Drafting Private Members' Bills and provision of legal advice to honorable members on legislative issues;
- Rendering Legal Opinions to Speaker,
- Advising on Government Bills ,
- Drafting Rulings ,
- Speaker's Counsel in respect of all official aspects of the Speaker's office,
- Litigation,
- Legal Research,
- Chamber Services; and
- Advising Parliamentary Committees

(Note: No personal legal advisory Services)

PART III: INFORMATION AND RESEARCH SERVICES

10. Directorate of Information and Research Services

The Directorate of Information and Research Services consists of five departments which are involved in information gathering, processing, dissemination and storage. The departments are crucial in offering the support services which are paramount in the legislative, oversight and representative roles of Parliament. The departments are: - Research Services, Office of Fiscal Analysis (OFA), Library Information Services, Information & Communication Technology (ICT), and Public Relations, Media & Protocol. The Directorate offers the following services:

- i. Provision of Research Services through re-active and pro-active information gathering, processing and analyses, technical support and advice as well as dissemination on various issues of interest. Research is also carried out with regard to motions, Bills and other policy documents that are laid before the House;
- ii. Enhancement of oversight role of Parliament through creation of capacity within Parliament to enhance the Parliamentary oversight role in scrutinizing the process of resource mobilization and allocation through analysis of budget and government fiscal policy decisions. It involves Research and Analysis of fiscal policies as well as organization of briefings and workshops to provide relevant information to Members of Parliament;
- iii. Formulation, interpretation and application of public relations, media and protocol policies, procedures, rules and regulations for proper management of a positive and appropriate public image of the institution of Parliament through press briefings and periodic publications. Protocol functions are also executed to ensure those visiting parliament are well received and are given the rightful attention;

- iv. Information and Communication Technology Support which involves management of the information, communication and technology (ICT) needs of Parliament by undertaking feasibility study, system analysis, system design, development and implementation of computerized information systems. Also manages the Parliament website and provision of internet services to all honorable Members and staff,
- v. Support Services: The departments of Information and communication Technology, Library Services and Public Relation, Media and Protocol provides support services through Information Technology provision of information services,.

11. Library

A modern library exists within the Main Parliament building and an Information Resource Center in Continental House. The library offers a variety of services which include

- A cyber café for internet surfing ;
- Reading space/cubicle;
- An access to and enable retrieval of material and information resources regardless of format or location;
- Provision of timely, factual, objective and unbiased information to the library users;
- Packaging and repackaging of information for easy access by users; and
- Reference and reprographic services to Library users.

PART IV: FINANCE AND ACCOUNTING SERVICES

12. Directorate of Finance & Accounting

The Directorate of Finance and Accounting Services plays a crucial and central role in ensuring prudent financial management is upheld within National Assembly. It is the chief financial advisor to the Parliamentary Service Commission, the accounting officer, the Board of Management, the honorable Members and the staff. It ensures that value for money is achieved in the procurement of goods, services works. The directory performs the following key functions:

- Coordinates the preparation of the annual estimates of expenditures;
- Prepares periodic internal financial reports;
- Prepares the annual accounts for national assembly;
- Oversees all procurement for services and goods in National Assembly;
- Co-ordinates donor funding for the National Assembly;
- Manages furniture, equipment and stores for national assembly;
- Provides contract management;
- Coordinates external traveling for honorable Members and staff;
- Storing of all goods purchased;
- Coordinates disposal of all goods; and
- Accounts for all resources appropriated to the National Assembly.

13. Processing of Salaries and Allowances:

Cash payments are not encouraged due to security reasons. All members are required to provide a bank account at the earliest possible time so that salaries and other allowances can be paid directly into it as and when necessary. These details should be submitted to Principal Personnel Office on ground Floor, County Hall, extension 32170.

14. Mileage Claim

Each member is entitled to a weekly claim up to a maximum of 52 weeks in a year to cover for fuel expenses incurred while traveling from Nairobi (Parliament) to the Constituency and back at the rate of Ksh. 37.85 (*thirty seven shillings and eighty five cents only*) per Kilometre up to 750 (*seven hundred and fifty*) Kilometres and from 751 Kilometres and above at the rate of Ksh. 100.00 (*one hundred shillings only*) per Kilometre.

15. Processing of Mileage Claims

- i. All claims will be processed within two working days;
- ii. Mileage claim forms are filled at the Registry located on first floor of the Main Parliament Building and must be signed by the member personally;
- iii. A Member has to furnish the Clerk with a copy of the LOG Book of the vehicle he/she intends to use to claim mileages. The vehicle has to be registered in the Member's name;
- iv. A Member has to obtain a letter from the District's Roads Engineer stating the exact distance from his/her Constituency to Nairobi and back;
- v. Payment for all claims will be by either crossed Central Bank of Kenya cheque or by open Co-operative Bank of Kenya cheque. The Member is required to indicate the mode of payment when filling the claim forms.

16. Issuance of and Surrender of Imprests

Imprests are only issued for purposes of traveling on official duty and the following obtains:

- i. Imprests are issued for official journeys which are approved by the Clerk of the National Assembly or other authorized officer by him;
- ii. Imprests should be surrendered or accounted for within 48 hours following the return from the official journey. Failure to do so will lead to the amount being recovered from the Member's salary or allowances;
- iii. A member will not be issued with imprest before surrendering and accounting for the previous one; and

iv. Imprests will be processed within one day.

17. External Traveling.

- i. Members are entitled to business class air ticket when traveling on official duties. They are also entitled to full per diem to cover accommodation and other expenses when abroad as per rates set by the Parliamentary Service Commission from time to time;
- ii. When Members travel abroad on official duties but funded by other financiers their rules and regulations obtain. In this regard upgrading of air tickets is not allowed. A Member can do so but meet the expenses personally; and
- iii. Air tickets are procured by an officer in this Directorate from the national carrier (Kenya Airways).

18. Stationery

- i. Stationery items such as printing paper, biro pens, pencils, rubbers etc are provided as required by the secretary in charge of the floor typists in Continental House. These stocks are obtained from the main stores on a weekly basis or as need arise. A requisition book is issued per floor by the Directorate of Finance and Accounting Services.
- ii. Every Member is issued with 2 (two) reams of headed paper for official letters and other necessary communication. These are replenished as need arises.
- iii. Any requirement up and above the standard issue must be authorized by the Accounting Officer or any officer authorized by him.

PART V: ADMINISTRATIVE SERVICES

19. Directorate of Administrative Services

This Directorate is headed by a director. The directorate provides the following services:

- Advice on staffing and recruitment matters;
- Deployment of support staff;
- Coordinates training and development of staff;
- Prepares reports and proposals on compensation and benefits of staff;
- Manages the payroll for Kenya National assembly;
- Maintenance of building and stations;
- Telephone services;
- Manages registry services for National assembly;
- Manages the health club;
- Manages the catering services;
- Manages the Medical Scheme; and
- Manages the Pension Scheme;

20. Cleaning Services:

- i. The Parliamentary Service Commission contracts cleaning firms to clean the open areas and the wash rooms only.
- ii. The offices and meeting rooms are cleaned by members of staff as assigned by the Sergeant-At-Arms. The curtains, carpets and seats are cleaned on a quarterly basis or as need arises.

21. Postal Services

The Registry Department located at first floor of Main Parliament Building provides postal services to all Members of Parliament. All members are allocated a pigeon hole that is

located on the ground floor of the Main Parliament Building just next to the main reception at the Ministers gate. All internal communication and mails are delivered to each individual Member's pigeon hole. Members are requested to regularly check their pigeon holes.

22. Transport

Members are provided with transport when attending seminars within and outside Nairobi or on inspection missions to the field.

23. Hire/Deployment of Staff

- i. Members may hire Personal Assistants and even secretaries at their own expenses. Such staff will be given temporary passes to the Parliament Buildings but they are not eligible to any allowances from Parliament and in addition they must adhere to the rules and regulation for all staff of Parliament.
- ii. Such staff vacate the premises whenever their duties cease.

24. Secretarial Services:

The Kenya National Assembly provides pool secretarial services to Members and ensures that each of the floors in Continental House is served with pool secretarial services. The core functions of secretarial services range from General administration in the assigned office, Drafting and responding to correspondence of routine nature, Word processing of assigned work.

25. Catering Services:

- i. The Parliamentary Catering Unit provides services to honourable members in two restaurants located within Parliament precincts;
- ii. The restaurant in the Main Building caters for both MPs and staff of the National Assembly. In addition, there is staff canteen that serves food and beverages as well as bar services;

- iii. The Continental House Restaurant is strictly for sitting Members of Parliament;
- iv. Members are required to sit at the designated areas as they are ushered by the Catering Unit staff.
- v. All Members must sign for the captain bills and the amounts are recovered through the payroll.

26. Payroll Management:

- i. Each Member of Parliament is entitled to a basic salary as set out in the National Assembly Remuneration (Amendment) Act, 2003. (*Please see annex I*). The salary for the President is paid from Consolidated Fund Services whereas that of the Vice President, the Ministers and Assistant Ministers is paid by the respective Ministries. All salaries are subject to income tax.
- ii. Every member is also entitled to Kshs. 3.3 million vehicle grant payable once during the Parliamentary term of five years for purchase of vehicle of the member's choice. This is not subject to taxation. (*A prescribed form will be filled for this*).
- iii. The member may be called upon to provide documentary evidence as a proof that a vehicle was bought using this grant.

27. House Allowance

Each member is entitled to house allowance (except for those housed) as per Annex I. The Ministers and Assistant Ministers are paid house allowance by the respective Ministries. In addition, all members are eligible to a House Mortgage Scheme. Details on the House Mortgage Scheme can be availed from Room No. 167 first floor, Main Parliament Building extension 32130

28. Other Allowances

- i. Other allowances paid to members include Responsibility, Extraneous, Entertainment, Transport, and Vehicle Fixed Cost. These are paid through the payroll and are paid according to the rates given in Annex I
- ii. Sitting allowance/attendance allowance is paid at the rate of Kshs 5,000/= per sitting per day. This payment is for

attending debate in the house on Tuesdays Wednesdays Thursdays and for committee sittings but paid once irrespective of the number of meetings attended per day.

29. Medical Cover:

i. The Kenya National Assembly has procured a medical cover for all members with AON Minet Insurance.

ii. Under the insured scheme the following obtains

- Inpatient cover limited to a maximum of Kshs 10 million per family per year;
- Outpatient cover limited to a maximum of Kshs 100,000 per family per year;
- All Honorable members up to age 80 years have access to this medical scheme;
- A maximum of 2 (two) spouses up to age of 80 years have access;
- Dependent children – biological children, step children or legally adopted children (maximum of 5) from birth to 18years (or 25 years if in school).

Registration requirements include:

- application form : 1 per family;
- Two coloured passport size photographs for each member of the family;
- Spouse: Proof of marriage – copy of marriage certificate or copy of sworn affidavit for customary marriages;
- Children between 0 and 18 years : birth certificates / adoption papers;
- Children between 19 and 25 years : proof of school /college attendance (confirmation letter from school /college principals)

iii Excess expenditure incurred above the insured outpatient limit shall be met by the members.

30. Members Pension and Severage Allowance

- i. Hon. Members' pension scheme is administered by the Director of Pensions and is contributory. Please see annex IV for contribution amounts based on member category;
- ii. To qualify for pension, a Member has to serve for two (2) five year terms and be forty five (45) years of age and above. Those who do not meet the above criteria are eligible for a refund of their contributions with interest.
- iii. Members are also eligible for a severance allowance at the rate of Kshs. 300,000/= for every year of service at the end of every five year term.

31. Group Personal Accident Policy

The current cover which is in force up to 30th June, 2008 is being administered by Cannon Assurance. In case of death or total disability the benefits payable amount to Kshs.10,622,000/=. For other percentages of injury please see annex III.

32. Welfare Services:

Members are free to join Parliamentary Sacco or Bunge Sacco. Details of this welfare association can be gotten from the Officials of the Sacco societies located within Parliament Buildings.

33. The Health Club

- i. A modern, very well equipped gym is available for Members of Parliament. The Gym offers a range of services.
- ii. The gym is open from 6.00 a.m. to 10.00 p.m on weekdays, (Monday to Friday) and from 8.00 a.m. to 6.00 p.m. on Saturdays and from 2.00 p.m to 6.00 p.m on Sundays and on Public Holidays. Members are required to pay an amount of Kshs 2,000/= per month. This is done through the check off system from the salary.
- iii. Members should consult their physicians before starting exercises at the gym.

PART IV: SECURITY SERVICES AND ACCOMODATION

34. Serjeant At Arms Department

The department consists of Chief Sergeant – At – Arms, Sergeant – At – Arms, Commissionaires, Security Wardens and Office Attendants. The key mandate for the department is to provide security within the precincts of parliament. The key functions of the Department include;

- Reinforce and maintain law and order within the precincts of the Kenya National Assembly;
- Provide protection of life and property of legislators and staff of Parliament and visitors within the precincts of parliament ;
- Provide custody of mace;
- Keep safely any fire arms within precincts of Parliament;
- Provide a secure, safe and clean environment for the members, staff and visitors;
- Take care of Hon. Members pigeon holes;
- Allocate mails in the pigeon holes;
- Provide office accommodation to Hon. Members and staff;
- Facilitate vetting and access of visitors to the Kenya National Assembly premises;
- Provide Chamber services during House sittings;
- Provide security to members in committees of the House;
- Provide house keeping services to Members' and Staff offices;
- Take custody of lost and found items;
- Provide stationery to Hon. Members;
- Provide vehicle gate passes (valid car stickers) and car park slots to Hon. Members and Staff of KNA.

35. Security Services:

The security and safety of members and employees while within Parliamentary Precincts is the responsibility of the Chief Sergeant At Arms. He ensures that the property and equipment are safeguarded. For any security issues you can reach the offices of the Chief Sergeant At Arms on:

1. Tel. No. 221291 or 2848000.
2. Internal Ext. 32054/32055/32056 - Main Building
3. Internal Ext. 32665/32411 - Continental House
4. Internal Ext. 32174 - County Hall
5. Internal Ext. 32303- Harambee Plaza

36. Office Accommodation and Equipment

- i. Each member has been allocated an Office at Continental House and is provided with the following equipment:
 - Standard desk
 - Executive Office chair
 - 2 (two) Visitors chair
 - One computer complete with processor and Key board
 - One UPS (uninterrupted Power Supply)
 - One Printer
 - Telephone
- ii. Each member will surrender the office and equipment once Parliament is dissolved or in case he loses his seat for whatever reason.
- iii. The Directorate of Finance and Accounting Services is in charge of all procurement of goods and services and the storage of all goods thus procured is based in Main Parliament Building and will always be at hand to assist Members with the requests. Any problem encountered by the Member should be reported to the Director or any

other officer of their Directorate who will deal with the issue in the shortest time possible.

37. Parking

Each Member is allocated **one** parking slot within the precincts of Parliament. Each Member is issued with a car sticker for purposes of accessing Parliament buildings. Loss of sticker should immediately be reported to the Sergeant At Arms. Stickers should purely be used on personal cars. No Lorries or buses will be parked on the members' slots.

38. Constituency Offices

- i. Each elected Member of Parliament is facilitated to set up an office within the constituency as per the Parliamentary Service (Constituency Offices) Regulations, 2005.
- ii. The office space should not exceed 210 square meters and the member should seek guidance from Ministries of Health, Public Works, and Lands so as to ensure the office meets basic public health standards, building codes and cost effectiveness.
- iii. Lease agreement should be entered with the land lord/lady or agent before any occupation. Members have an option to renew an existing lease agreement.
- iv. If a constituency office has been built, then the Member has to take it over including the equipment therein.

ANNEXES

1. Members Emoluments.
2. Pension and Contributions.

**ANNEX I
MEMBERS SALARIES AND ALLOWANCES**

	Salaries		Allowances							Total	
	Ministerial	Basic	House	Responsibility	Constituency	Extraneous	Entertainment	Transport	Vehicle Fixed Cost		Domestic Staff
The Vice President		300 000 00		200 000 00	100 000 00	116 666 65	116 666 65	75 000 00	366 000 00	-	974 333 30
The Speaker		200 000 00		300 000 00	50 000 00	116 666 65	116 666 65	75 000 00	366 000 00	-	1 199 333 30
Deputy Speaker		200 000 00	100 000 00	-	50 000 00	41 666 65	80 000 00	75 000 00	366 000 00	23 400 00	936 066 65
Leader of Official Opposition		200 000 00	100 000 00	-	50 000 00	66 666 65	80 000 00	75 000 00	366 999 00	23 400 00	936 066 65
Ministers		-	-	-	50 000 00	31 666 65	75 000 00	70 000 00	366 000 00	-	638 665 65
Assistant Ministers		200 000 00	80 000 00	-	50 000 00	31 666 65	70 000 00	75 000 00	366 000 00	15 600 00	592 666 65
Parliamentary Service Commissioner		200 000 00	100 000 00	-	50 000 00	41 666 65	70 000 00	75 000 00	366 000 00	23 400 00	926 066 65
Government Chief whip		200 000 00	80 000 00	-	50 000 00	31 666 65	70 000 00	75 000 00	366 000 00	15 600 00	888 266 65
Opposition Chief whip		200 000 00	80 000 00	-	50 000 00	31 666 65	70 000 00	75 000 00	366 000 00	15 600 00	888 266 65
Deputy Government Chief whip		200 000 00	80 000 00	-	50 000 00	30 000 00	70 000 00	75 000 00	336 000 00	15 600 00	856 600 00
Member of Chairmen's panel		200 000 00	70 000 00	-	50 000 00	30 000 00	60 000 00	75 000 00	336 000 00	-	821 000 00
Member of Parliament		200 000 00	70 000 00	-	50 000 00	30 000 00	60 000 00	75 000 00	236 000 00	-	721 000 00
Nominated Member of Parliament		200 000 00	70 000 00	-	50 000 00	30 000 00	60 000 00	75 000 00	236 000 00	-	721 000 00

ANNEX II

PENSIONABLE EMOLUMENTS AND CONTRIBUTION RATES

In Kenya Shillings

	Salaries		Allowances			Total	12.60%
	Ministerial	Basic	House	Responsibility	Constituency		
The Vice President	300,000.00			200,000.00	100,000.00	600,000.00	75,600.00
The Speaker		300,000.00		300,000.00	-	600,000.00	75,600.00
Deputy Speaker		200,000.00	100,000.00	-	50,000.00	350,000.00	44,100.00
Leader of Official Opposition		200,000.00	100,000.00	-	50,000.00	350,000.00	44,100.00
Ministers		-	-	-	50,000.00	50,000.00	6,300.00
Assistant Ministers		-	-	-	50,000.00	50,000.00	6,300.00
Parliamentary Service Commissioner		200,000.00	80,000.00	-	50,000.00	330,000.00	41,580.00
Government Chief whip		200,000.00	100,000.00	-	50,000.00	350,000.00	44,100.00
Opposition Chief whip		200,000.00	80,000.00	-	50,000.00	330,000.00	41,580.00
Deputy Government Chief whip		200,000.00	80,000.00	-	50,000.00	330,000.00	41,580.00
Member of Chairmens panel		200,000.00	80,000.00	-	50,000.00	330,000.00	41,580.00
Member of parliament		200,000.00	70,000.00	-	50,000.00	320,000.00	40,320.00
Nominated Member of Parliament		200,000.00	70,000.00	-	50,000.00	320,000.00	40,320.00