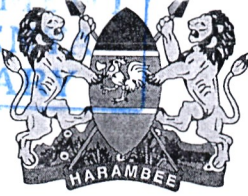


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Hon. Speaker
You may approve
by the House
and inspect
1/12/22

REPUBLIC OF KENYA

THE NATIONAL ASSEMBLY

THIRTEENTH PARLIAMENT – FIRST SESSION – 2022

DIRECTORATE OF DEPARTMENTAL COMMITTEES

DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS

REPORT ON THE APPROVAL HEARINGS OF MS. MARY MUTHONI MURIUKI,
NOMINEE FOR APPOINTMENT AS PRINCIPAL SECRETARY, STATE DEPARTMENT
FOR CORRECTIONAL SERVICES

NAME: Benson Inzafa	DATE: 01 DEC 2022
OFFICE: CHAIR, DC - JUSTICE & LEGAL AFFAIRS	DAY: THURSDAY
BY: HON. GEORGE GITONGA MP	
THE NATIONAL ASSEMBLY	

CLERK'S CHAMBERS
DIRECTORATE OF DEPARTMENTAL COMMITTEES
PARLIAMENT BUILDINGS
NAIROBI

DECEMBER 2022

Pr

H.E.	-	His Excellency
KRA	-	Kenya Revenue Authority
EACC	-	Ethics and Anti-Corruption Commission
DCI	-	Directorate of Criminal Investigations
HELB	-	Higher Education Loans Board
ORPP	-	Office of the Registrar of Political Parties
PAPAA	-	Public Appointments (Parliamentary Approval) Act
CBS	-	Chief of the Burning Spear
UDA	-	United Democratic Alliance
ODM	-	Orange Democratic Movement
NOPEU	-	National Ordinary People Empowerment Union
DAP-K	-	Democratic Action Party - Kenya
PS	-	Principal Secretary
PSC	-	Public Service Commission



ANNEXURES

- Annexure 1: Adoption List
- Annexure 2: Minutes
- Annexure 3: Message from H.E. the President nominating the fifty-one (51) Principal Secretaries
- Annexure 4: Communication from the Speaker
- Annexure 5: Advertisement notifying the public of the approval hearings
- Annexure 6: Letters from the Clerk of the National Assembly inviting the nominee for the approval hearings
- Annexure 7: Letters from the Clerk of the National Assembly to KRA, EACC, DCI, HELB and ORPP requesting for information on the nominee
- Annexure 8: Letters of clearance from EACC, KRA, DCI, ORPP and HELB
- Annexure 9: Curricula vitae of the nominee
- Annexure 10: Certificates and Testimonials

This report contains the proceedings of the Departmental Committee on Justice and Legal Affairs during the approval hearings of Ms. Mary Muthoni Muriuki, nominee for appointment as the Principal Secretary, State Department for Correctional Services as forwarded by H.E. the President and communicated to the House by the Speaker on Thursday, 10th November 2022.

Pursuant to Article 155(3)(b) of the Constitution, Section 5 of the Public Appointments (Parliamentary Approval) Act (PAPAA) and Standing Order 45(1), H.E. the President notified the National Assembly of the nomination of Ms. Mary Muthoni Muriuki as Principal Secretary to the State Department of Correctional Services vide a letter dated 8th November 2022. The Rt. Hon Speaker vide a communication made on Thursday, 10th November 2022 conveyed to the House the Message from H.E. the President and subsequently referred the name of the nominee, her curriculum vitae, and the report of the Public Service Commission on her recruitment to the Departmental Committee on Justice and Legal Affairs for approval hearings. While referring the matter to the Committee, the Speaker directed that the Committees undertake the vetting exercise within twenty-eight (28) days pursuant to Section 8 of the Public Appointments Parliamentary Approval Act (No. 33 of 2011). The Rt. Hon. Speaker further directed the Clerk of the National Assembly to notify the nominee and the general public by placing adverts in two newspapers of nationwide circulation and the Parliamentary Website of the time and place of holding the approval hearings.

In compliance with Article 118 (b) of the Constitution and section 6 (4) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), the Clerk of the National Assembly placed an advertisement in the print media on Saturday, 12th November 2022 informing the public of the nomination, date, time and place of the approval hearing. He also invited the public to submit memoranda by way of written statements on oath (*affidavit*) on the suitability of the nominee in conformity with section 6 (9) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011). The memoranda were to be received on or before Saturday, 19th November 2022 at 5.00 p.m. (East African Time). At the close of the submission deadline, the Committee had not received any memorandum against the nominee's suitability.

The Clerk of the National Assembly also wrote to the Kenya Revenue Authority (KRA), Ethics and Anti-Corruption Commission (EACC), Directorate of Criminal Investigations (DCI), Higher Education Loans Board (HELB) and Office of the Registrar of Political Parties (ORPP) seeking references and background checks relating to the suitability of the nominee.

The nominee appeared before the Committee on Wednesday, 30th November 2022 for the approval hearings. The Committee examined her suitability based on the criteria set out in Section 7 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011). In addition, the Committee examined her academic credentials, relevant experience, knowledge of sector issues and on leadership and integrity. The Committee paid due regard to the procedure used to arrive at the nominee's; any constitutional or statutory requirements relating to the office in question and suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meet the needs of the State Department.



Committee Recommendation

The Committee having held approval hearings of the nominee regarding their suitability, observed that due process was followed on the recruitment process as provided for under Article 155(3) (b) of the Constitution and Section 8(2) of the Public Appointments (Parliamentary Approval Act) (No. 33 of 2011). The Committee therefore recommends that the National Assembly **APPROVES** the nomination of Ms. Mary Muthoni Muriuki for appointment as Principal Secretary, State Department for Correctional Services.

Acknowledgements

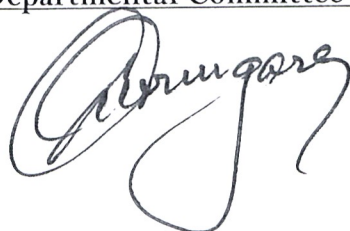
The Committee registers its appreciation to the Offices of the Speaker, Office of the Clerk of the National Assembly, Office of the Director, Departmental Committees and the Committee Secretariat for the logistical support extended during the approval hearing process.

In addition, the Committee thanks the nominee for her cooperation during the Parliamentary approval hearing process. Finally, the Committee appreciates KRA, EACC, DCI, HELB and ORPP for providing references and background checks relating to the suitability of the nominee.

I acknowledge and appreciate Members of the Committee for their patience, sacrifice and commitment which enabled the Committee to complete the task within the required timelines.

On behalf of the Departmental Committee on Justice and legal Affairs, and pursuant to Article 155(3)(b) of the Constitution and Section 8 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011) and provisions of Standing Orders 45(4) and 199(6), it is my pleasant duty to present the Report of the Committee on the approval hearings of Ms. Mary Muthoni Muriuki, nominee for appointment as Principal Secretary for the State Department of Correctional Services for debate and adoption by the House.

Hon. Murugara George Gitonga, MP
Chairperson, Departmental Committee on Justice and Legal Affairs



30.11.022

1 PREFACE

1.1 Establishment and Mandate of the Committee

1. The Departmental Committee on Justice and Legal Affairs is one of the twenty Departmental Committees of the National Assembly established under **Standing Order 216** whose mandates pursuant to the **Standing Order 216 (5)** are as follows:

- i. To investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned ministries and departments;*
- ii. To study the programme and policy objectives of ministries and departments and the effectiveness of the implementation;*
- iii. on a quarterly basis, monitor and report on the implementation of the national budget in respect of its mandate;*
- iv. To study and review all legislation referred to it;*
- v. To study, assess and analyse the relative success of the ministries and departments as measured by the results obtained as compared with their stated objectives;*
- vi. To investigate and inquire into all matters relating to the assigned ministries and departments as they may deem necessary, and as may be referred to them by the House;*
- vii. To vet and report on all appointments where the Constitution or any law requires the National Assembly to approve, except those under Standing Order 204 (Committee on Appointments);*
- viii. To examine treaties, agreements and conventions;*
- ix. To make reports and recommendations to the House as often as possible, including recommendation of proposed legislation;*
- x. To consider reports of Commissions and Independent Offices submitted to the House pursuant to the provisions of Article 254 of the Constitution; and*
- xi. To examine any questions raised by Members on a matter within its mandate.*

1.2 Mandate of the Committee



2. In accordance with Second Schedule of the Standing Orders, the Committee is mandated to consider¹:-

- a) The Judiciary;
- b) Tribunals;
- c) Access to Justice;
- d) Public prosecutions;
- e) Ethics, Integrity and anti-corruption;
- f) Correctional services;
- g) Community service orders and witness protection;
- h) Constitutional Affairs;
- i) Sovereign immunity;
- j) Elections including referenda;
- k) Human rights;
- l) Political parties;
- m) The State Law Office' including insolvency, law reform, public trusteeship, marriages and legal education; and
- n) The administration of law and justice

3. In executing its mandate, the Committee oversees the following Ministries/Departments²:

- a) State Department of Correctional Services
- b) State Law Office and Department of Justice
- c) The Judiciary
- d) Judicial Service Commission
- e) Office of the Director of Public Prosecutions
- f) Ethics and Anti-Corruption Commission
- g) Independent Electoral and Boundaries Commission
- h) Commission on Administrative Justice
- i) Office of the Registrar of Political Parties
- j) Witness Protection Agency
- k) Kenya National Commission on Human Rights
- l) Kenya Law Reform Commission

¹ National Assembly Standing Orders

² Ibid



A handwritten signature in black ink, appearing to be 'A. W.', located in the upper center of the page.

1.3 Committee Membership

4. The Departmental Committee on Justice and Legal affairs was constituted by the House on 27th October 2022 and comprises of the following Members:

Chairperson

Hon. Murugara George Gitonga, MP
Tharaka Constituency

UDA Party

Vice-Chairperson

Hon. Mutuse Eckomas Mwengi, OGW, MP
Kibwezi West Constituency

MCCP Party

Members

Hon. Maalim Farah, MP Dadaad Constituency <u>WDM-K</u>	Hon. Maina Jane Njeri, MP Kirinyaga (CWR) <u>UDA Party</u>
Hon. Francis Kajwang' Tom Joseph, MP Ruaraka Constituency <u>ODM Party</u>	Hon. Gichohi Kaguchia John Philip, MP Murukweini Constituency <u>UDA Party</u>
Hon. Junet Mohamed, MP Suna East <u>ODM Party</u>	Hon. Mogaka Stephen M, MP West Mugirango Constituency <u>Jubilee Party</u>
Hon. (Dr.) Otiende Amollo, SC, MP Rarieda Constituency <u>ODM Party</u>	Hon. Mohamed Aden Daudi, MP Wajir East Constituency <u>Jubilee Party</u>
Hon Onyiego Silvanus Osoro, MP South Mugirango <u>UDA Party</u>	Hon. Siyad Amina Udgoon, MP Garissa Township <u>Jubilee Party</u>
Hon. Muchira Michael Mwangi, MP Ol Jorok <u>UDA Party</u>	
Hon. Makali John Okwisia, MP Kanduyi Constituency <u>FORD-Kenya</u>	
Hon. Muriu Wakili Edward, MP Gatanga Constituency <u>UDA Party</u>	



1.4 Committee Secretariat

5. The Committee is well-resourced and facilitated by the following staff:

Mr. Douglas Katho
Clerk Assistant II/Head of Secretariat

Mr. Ronald Walala
Senior Legal Counsel

Dr. Donald Manyala Keya
Research Officer
Mr. Stanley Lagat

Ms. Winnie Kiziah
Media Relations Officer II

Mr. Clive Onyancha
Hansard Reporter III

Ms. Jael Ayiego Kilaka
Clerk Assistant III

Ms. Vivienne Ogega

Serjeant-At-Arms

Mr. Omar Abdirahim
Fiscal Analyst II

Research Officer III

Mr. Alvin Ochieng'
Research Officer III

Mr. Anthony Kariuki
Serjeant-At-Arms

Mr. Peter Mutethia
Audio Recording Officer

CHAPTER TWO

2 BACKGROUND INFORMATION

2.1 Legal Framework

6. Article 155 of the Constitution provides that:

155. (1) There is established the office of Principal Secretary, which is an office in the public service.

(2) Each State department shall be under the administration of a Principal Secretary.

(3) The President shall—

(a) nominate a person for appointment as Principal Secretary from among persons recommended by the Public Service Commission; and

(b) with the approval of the National Assembly, appoint Principal Secretaries.

(4) The President may re-assign a Principal Secretary.

(5) A Principal Secretary may resign from office by giving notice, in writing, to the President.

7. In light of this, H.E. the President nominated Ms. Mary Muthoni Muriuki for appointment as Principal Secretary to the State Department of Correctional Services in the Ministry of Interior and Internal Affairs.

8. The Departmental Committee on Justice and Legal Affairs has been assigned the role of conducting the approval hearing of the aforesaid nominee.

9. The following Articles of the Constitution and statutes/provisions will be paramount to the Committee as it executes this mandate:

- i. The Public Appointments (Parliamentary Approval) Act (No. 33 of 2011);
- ii. The Public Service Act (No. 10 of 2017) on recommendation for appointment of Principal Secretaries;
- iii. Article 10 of the Constitution on the national values and principles of governance;
- iv. Chapter 6 of the Constitution on leadership and integrity;
- v. Article 77 of the Constitution on restriction on activities of State Officers;
- vi. Article 78 of the Constitution on dual citizenship;
- vii. Article 118 of the Constitution on public participation;

- ix. The Leadership and Integrity Act (Cap. 182);
- x. The Public Service (Values and Principles) Act (No. 1A of 2015); and
- xi. The Public Officer Ethics Act (Cap. 183).

The Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)

10. Section 7 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), provides for issues which the relevant House of Parliament (in this case, the National Assembly) is supposed to consider in relation to any nomination. These issues include:
- i. the procedure used to arrive at the nominee;*
 - ii. any constitutional or statutory requirements relating to the office in question; and*
 - iii. the suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meet the needs of the body to which nomination is being made.*
11. During the approval hearing, section 6 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011) provides important points, viz:
- i. An approval hearing shall focus on a candidate's academic credentials, professional training and experience, personal integrity and background (section 6(7), PAPAA);
 - ii. The criteria specified in the Schedule shall be used by a Committee during an approval hearing for the purposes of vetting a candidate (section 6(8), PAPAA);
 - iii. Any person may, prior to the approval hearing, and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated (section 6(9), PAPAA); and
 - iv. A candidate may, at any time, by notice in writing addressed to the Clerk, withdraw from the approval process and the candidate's nomination shall end (section 6(10), PAPAA).

The Public Service Act (No. 10 of 2017)

12. Section 47 (2) of the Public Service Act (No. 10 of 2017) provides qualifications that one must have so as to be eligible for appointment as a Principal Secretary. These are:
- i. be a citizen of Kenya;
 - ii. hold a degree from a university recognised in Kenya;



- iii. has at least ten (10) years relevant professional experience, five (5) years of which should have been in a leadership position or at a top management level in the public service or private sector;
- iv. possess general knowledge of the organisation and functions of Government;
- v. demonstrates an understanding of the goals, policies and developmental objectives of the nation;
- vi. has demonstrable leadership and management capacity including knowledge of financial management and strategic people management; and
- vii. meets requirements of Chapter Six of the Constitution.

Article 10(2) of the Constitution on national values and principles of governance

13. Article 10(2) of the Constitution provides for the national values and principles of governance which include patriotism, national unity, sharing and devolution of power, the rule of law, democracy and participation of the people; human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalised; good governance, integrity, transparency and accountability; and sustainable development.

Chapter 6 of the Constitution (Leadership and Integrity)

14. There are important provisions in Chapter 6 of the Constitution worth pointing out. Article 73 of the Constitution provides that the authority assigned to a State officer (a Principal Secretary being a state officer under Article 260 of the Constitution) is a public trust to be exercised in accordance to the Constitution, demonstrate respect for the people, bring honour to the nation and dignity to the office and promote public confidence in the integrity of the office. Also, the State officer shall have the responsibility to serve the people, rather than the power to rule them.
15. The guiding principles of leadership and integrity are listed as selection based on personal integrity, competence and suitability, objectivity and impartiality in decision making, selfless service based solely on the public interest, accountability and discipline and commitment in service to the people.

Article 77 of the Constitution (Restriction on activities of State officers)

16. Article 77 of the Constitution provides that a full-time State officer shall not participate in any other gainful employment and that any appointed State officer shall not hold office in a political party.



17. Article 78 of the Constitution states that a person is not eligible for election or appointment to a State office unless the person is a citizen of Kenya. It also provides that a State officer or a member of the defence forces shall not hold dual citizenship.

Article 118 of the Constitution on public access and participation

18. Article 118 of the Constitution provides that:

1. *Parliament shall:*

a) *conduct its business in an open manner, and its sittings and those of its committees shall be in public; and*

b) *facilitate public participation and involvement in the legislative and other business of Parliament and its committees.*


2. *Parliament may not exclude the public, or any media, from any sitting unless in exceptional circumstances the relevant Speaker has determined that there are justifiable reasons for the exclusion.*

Article 232 of the Constitution on Values and Principles of Public Service

19. Article 232 of the Constitution provides for the values and principles of public service which include high standards of professional ethics; efficient, effective and economic use of resources; responsive, prompt, effective, impartial and equitable provision of services; involvement of the people in the process of policy making; accountability for administrative acts; transparency and provision to the public of timely, accurate information; fair competition and merit as the basis of appointments and promotions; representation of Kenya's diverse communities; and affording adequate and equal opportunities for appointment, training and advancement, at all levels of the public service of men and women; the members of all ethnic groups; and persons with disabilities.

The Leadership and Integrity Act (Cap. 182)

20. The Leadership and Integrity Act provides a number of obligations to a State officer. These are, among others: to respect and abide by the Constitution and the law, public trust, performance of duties in an honest and accountable manner, professionalism, financial integrity, not to engage in activities that amount to abuse of office, not misuse public resources, accepting gifts that may compromise the officer's duties, wrongful or unlawful acquisition of property, conflict of interest e.t.c.



The Public Service (Values and Principles) Act

21. Section 5 of the Public Service (Values and Principles) Act provides that a public officer shall maintain high standards of professional ethics, including, being honest; displaying high standards of integrity, transparency, accountability, respect to others, objectivity, patriotism, observance of rule of law. (Applies in future upon appointment)

The Public Officer Ethics Act (Cap. 183)

22. The Public Officer Ethics Act provides for obligations to be carried out by a public officer. These include professionalism, carrying out duties in accordance with the law, prohibition from unjust enrichment, avoiding conflict of interest, not using office as a venue for soliciting or collecting harambees; not acting for foreigners; care of property; political neutrality, not practicing nepotism or favouritism, giving impartial advice, conducting private affairs in a way that maintains public confidence, bar from sexual harassment, submission of declaration of income, assets and liabilities once every two years (section 26). (Applies in future after appointment)

2.2 Qualifications for appointment as Principal Secretary

23. In conducting the approval hearings, the Committee was guided by Article 155 (3) (b) of the Constitution, section 47 (2) of the Public Service Act and the provisions of Section 7 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011).

2.3 Message from H.E. the President

24. H.E. the President on **8th November 2022** communicated the name of the nominee for appointment to the position of Principal Secretary Correctional Services to the Speaker for approval by the National Assembly pursuant to Article 155 (3). The Speaker in his communication from the Chair issued on **Thursday, 10th November 2022** and pursuant to Standing Order No. 42 referred the name to the Departmental Committee on Justice and Legal Affairs to conduct approval hearings and report within twenty-eight (28) days.

2.4 Speaker's Communication and Committal to the Committee




Thursday, 10th November 2022 communicated to the House the message from H.E. the President regarding the nominee for appointment as Principal Secretary for the State Department. The Speaker informed the House that H.E. the President was seeking approval of the National Assembly on the said nominations before the nominees' appointment.

26. In accordance with Standing Order 45(1), the Speaker read the Message from H.E. the President and referred the name of the nominee, her curricula vitae and report of the Public Service Commission on the recruitment process to the Departmental Committee on Justice and Legal and Legal Affairs to conduct approval hearings.
27. While referring the matter to the Committee, the Speaker directed that the Committee undertakes the vetting exercise within twenty-eight (28) days pursuant to Section 8 of the Public Appointments Parliamentary Approval Act (No. 33 of 2011). The Speaker further directed the Clerk of the National Assembly to notify the nominee and the general public by placing adverts in the daily newspapers of national circulation and the Parliamentary Website of the time and place of holding the approval hearings .
28. In addition, the Speaker directed that approval hearings should commence on Monday, 14th November 2022 and end on Friday, 18th November 2022. Thereafter, the reports should be tabled in the House not later than Tuesday, 29th November 2022 so as to enable the House to consider the reports within the statutory timelines.

2.5 Notification to the Public

29. Section 6(9) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), provides that *"any person may, prior to the approval hearing, and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated"*.
30. The Clerk of the National Assembly on **Saturday, 19th November 2022** placed a notification in the print media informing the general public of the intention of the Committee to conduct approval hearings, as provided for by Article 118 (1) (a) (b) and (2) of the Constitution and Section 6(4) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), which allows public participation in committee proceedings. The notification gave provision for the submission of



memoranda, by way of written statements on oath (*affidavit*) on the suitability or otherwise of the nominee, by **Saturday, 19th November 2022 at 5.00 pm (East African Time)**. At the close of the submission deadline, the Committee had not received any memorandum for or against the suitability of the nominee.

2.6 Notification to the Nominee

31. The Clerk of the National Assembly vide an advert placed in the print media on Saturday, 19th November 2022 and letters Ref. NA/DDC/GEN/2022/003 informed the nominee of the nomination by H.E. the President and requested them to appear for vetting by the Departmental Committee on Justice and Legal Affairs on **Monday, 21st November 2022** in Committee Room 9, Main Parliament Building. The Clerk of the National Assembly further requested the nominee to bring with them their clearance certificates from the Kenya Revenue Authority (KRA), the Higher Education Loans Board (HELB), Ethics and Anti-Corruption Commission (EACC), Directorate of Criminal Investigations (DCI) and Office of the Registrar of Political Parties (ORPP).

2.7 Clearance Requirements

32. The Clerk of the National Assembly wrote to the Kenya Revenue Authority (KRA), the Higher Education Loans Board (HELB), Ethics and Anti-Corruption Commission (EACC), Office of the Registrar of Political Parties (ORPP) and Directorate of Criminal Investigations (DCI) requesting for tax, education loans, integrity, affiliation to political parties and criminal record status of the nominee. The following institutions wrote back to the National Assembly clearing the nominee, KRA (letter Ref. KRA/5/1002/5(8199) dated 17th November 2022); DCI (letter Ref. DCI/CRO/SEC/6/7/2/A/VOL.XI/211 dated 16th November 2022); EACC (letter Ref. EACC.7/10/5 VOL XXI (91) dated 17th November 2022); HELB (letter Ref. HELB/RR/112009/190 dated 10th November 2022); and ORPP (letter Ref: RPP/ORG/34 VOL VI (146) dated 15th November 2022).

2.8 Report of the Public Service Commission on the Nomination of Principal Secretaries

33. Pursuant to Article 155 (3) (a) of the Constitution, the Public Service Commission invited applications from suitably qualified persons for the position of Principal Secretary. The

Website on 7th September 2022 with a closing date of 20th October 2022.

34. On 20th September 2022, the Commission extended the advertisement period by seven (7) days. The advertisement period lapsed on 27th September 2022 with a total of nine thousand one hundred and fifty-four (9,154) persons submitting applications for consideration.
35. Four hundred and seventy-seven (477) candidates were shortlisted from 3rd to 6th October 2022 and a further review done on 7th October 2022 to bring the shortlist to five hundred and eighty-five (585) candidates so as to cater for gender, marginalised/minority groups and PWDs pursuant to Article 232 (1) (h) of the Constitution. Interviews for the shortlisted persons were conducted from 12th to 22nd October 2022.
36. Ms. Mary Muthoni Muriuki was number three hundred and sixty-six (366) on the published list of shortlisted candidates and she was interviewed by the Public Service Commission on 22nd October, 2022.
37. The Public Service Commission adhered to all provisions of the Constitution in the process of advertising, shortlisting and interviewing the candidates including, merit, gender, ethnic and regional balance.

2.9 Committee proceedings

38. The Committee having received the name of the nominee was obligated to conduct approval hearings and make determination of the nominees' suitability or otherwise within twenty-eight (28) days as provided for in section 8 (1) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011).
39. The Committee held three (3) sittings during which it examined and reviewed the nominees' certificates, testimonials as well as conducted approval hearings.
40. The Committee proceedings on approval hearing was temporarily stopped via a communication from the Speaker dated 6th November 2022 following a Constitutional Petition No. E186 OF 2022 (Dr. Magare Gikenyi Verses the President of the Republic of Kenya and 55 others) and in



Constitutional petition No. E 192 of 2022 (Law Society of Kenya verses the National Assembly and 4 others where conservatory orders temporarily staying the vetting process pending inter-parte hearings were granted.

41. The court on 29th November, 2022 dismissed the consolidated petitions for being prematurely before the Court. The court upheld the argument by the respondent in their preliminary objection that there was need for the petitioners to exhaust all statutory mechanisms and that the doctrine of separation of powers should have been considered.

42. The Speaker in a communication directed the Committees to revert to the vetting process from Wednesday 30th November 2022, and conclude the process as soon as possible.

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3 APPROVAL HEARINGS

43. The Committee conducted approval hearings for the nominee on **Wednesday 30th November, 2022**
44. In conducting the vetting exercise, the Committee was guided by, among other documents, the Constitution, the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), the Public Service Act and the Standing Orders.
45. The Committee examined the nominee using the guidelines in the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011). The Committee also considered the following in vetting the nominee:
- a. Academic qualifications
 - b. Employment record and work experience
 - c. Professional association
 - d. Public office, political activities and affiliations
 - e. Potential conflict of interest
 - f. Suitability to the position
 - g. Tax compliance
 - h. Vision and leadership
 - i. Integrity
 - j. Expectations and Key priorities

3.1 MS. MARY MUTHONI MURIUKI

Ms. Mary Muthoni Muriuki appeared before the Committee and was orally interviewed by the Committee and responded to questions during vetting as follows:

Transitioning from teaching, to business and finally public sector:

46. The nominee noted that she is a dynamic person and noted that running a school is like running a government that requires structures and systems and the same way in a prison you have to follow systems and have a structure.



47. The nominee further added that she has negotiation skills to handle clients and she is innovative and has developed institutions from scratch.

Pending Bills

48. The nominee noted that an audit ought to be done and that she would consider previous reports on the issue of pending bills. The nominee further noted that there would be need to verify the pending bills in order to deal with the matter comprehensively.

Low morale among prison staff

49. The nominee noted that promotions were not done on merit. Factors such as nepotism and favoritism were rampant in promotion of prison officers while noting that some officers have stayed on the same grade for many years.

50. She further noted there was need to recognize and commend prison officers as this would go a long way in improving staff morale

Congestion in correctional facilities

51. The nominee noted that congestion is one of the biggest challenges facing the prisons department. She further noted that those remanded without proper procedure are an expense to the government and further increase the bill.

52. The nominee stated that both state and non-state actors should come together and look at this issue.

Her understanding of Correctional Services Department

53. The nominee took the panel through the different types of prisons in the country (9) Maximum prisons, 77 medium prisons and 47 Mini-prisons. She noted the country has 57,000 prisoners today against a capacity of 30,000 prisoners.

54. She further noted, it would be important to strengthen the probation department as this would be one of the avenues of decongesting the prisons. Encourage Committee on the Power of Mercy to release more inmates who have reformed, work with Chaplains and religious leaders in the prisons.

Potential of conflict between her and Commissioner of Prisons

55. The nominee noted that everyone has their mandate and everyone should stick to their lane. She also noted that there must be consultations between all actors to avoid duplications and conflicts

3.1.1 Personal Background

56. Ms. Mary Muthoni Muriuki is a Kenyan citizen of identity card number 21781981 and was born in Kirinyaga County in 1979.



57. Ms. Mary Muthoni Muriuki holds a Master Degree in Business Administration (MBA) from University of Eastern Africa, Baraton University in Eldoret Kenya and a (2009) a Bachelor of Education Degree from the Catholic University of Eastern Africa.

58. She sat for her KCSE level examinations at Kabare Girls Secondary School in 1997 and KCPE in 1993 at Ngiriambu.

3.1.3 Work experience/career progression

59. Ms. Mary Muthoni Muriuki has worked all her career life in the following capacities:

- a) She is currently the Chief Executive Officer of the Women in Business Kenya.
- b) Managing Director of the St. Petroc Premier Schools from 2012 to 2018
- c) Teachers Service Commission (High school teacher) (2003-2012)

3.1.4 Networth

60. The nominee through her submitted documents indicated that she is worth Ksh. 600 million. The source of her wealth is from the following sources: Family Investments (420 Million), Inherited Land (20 Million) Farming Activities (70 Million), Cars and movable property (30 Million) and Homes and rental properties (60 Million).

3.1.5 Clearance Requirements

61. The Committee confirmed that the nominee had been cleared by KRA, ORPP, DCI, EACC and HELB, having obtained clearance certificates to that effect.

3.1.6 Other issues under consideration

To examine suitability or otherwise of the nominee, the Committee posed questions to the nominee in the following thematic areas:



CHAPTER FOUR

4 OBSERVATIONS AND FINDINGS

62. The Committee observations were guided by Article 155 of the Constitution, section 47 of the Public Service Act and section 7 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011) in terms of issues for consideration as follows:

- i. the procedure used to arrive at the nominee;
- ii. any constitutional or statutory requirements relating to the office in question; and
- iii. suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meet the needs of the body to which the nomination is made.

63. The Committee made the following general observations on the nominee:

- i. The nominee is a Kenyan and is not a citizen of any other country. She therefore meets the requirements of Article 78 of the Constitution;
- ii. The Public Service Commission submitted the report of the recruitment of principal secretaries to the National Assembly hence the Committee was able to ascertain that the interview process was competitive and that the nominee was in the shortlist as required by Article 155(3) of the Constitution;
- iii. The nominee was cleared by KRA on tax compliance, HELB on the payment of their education loans, EACC on integrity, DCI on their criminal status and ORPP on membership to political parties; and
- iv. The Clerk of the National Assembly invited members of the public to submit memoranda on the nominee pursuant to section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011. The Committee did not receive any memoranda in support or contesting the suitability of any of the nominee.
- v. The nominee demonstrated drive not only reform the sector but also to transform the department into a center that offers psycho-social support, educational and technical training

rehabilitation and reintegration aspects of the prison systems.

- vi. The nominee demonstrated she is a dynamic individual who has been able to transition from various disciplines having started as a teacher with the Teacher's Service Commission to her current role designation as Chief Executive Officer of the Women in Business Kenya.
- vii. The nominee is confident and came out as a team player as she currently heads Women in Business Kenya, an organization which brings together over three million women entrepreneurs in diverse fields in the world.
- viii. The nominee demonstrated managerial skills and an innovative mind which would go a long way in managing historical pending bills that has impoverished many Small and Medium Enterprises in the supply chain.
- ix. The nominee is knowledgeable with regard to her understanding of the State Department for Correctional Services and demonstrated an understanding of the institution's facilities across the country.



CHAPTER FIVE

RECOMMENDATION

64. Having considered the suitability, capacity and integrity of the nominee, and pursuant to Article 155(3)(b) of the Constitution and Section 8(2) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), the Committee recommends that the National Assembly **APPROVES** the appointment of Ms. Mary Muthoni Muriuki to the position of **Principal Secretary, State Department for Correctional Services.**

SIGNED  DATE 30.11.022

HON. MURUGARA GEORGE GITONGA, MP

CHAIRPERSON

DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS

THE NATIONAL ASSEMBLY
DATE 01 DEC 2022 THURSDAY
CHAIR DC - JUSTICE & LEGAL
AFFAIRS
HEN. GEORGE GITONGA, M.P.
Benson 1/20/22



THE NATIONAL ASSEMBLY
13TH PARLIAMENT – FIRST SESSION (2022)
JUSTICE AND LEGAL AFFAIRS COMMITTEE
ADOPTION SCHEDULE

Consideration of the Report on the Approval Hearing of Ms. Mary Muthoni Muriuki, nominee for appointment as principal secretary, State department for correctional services

No.	HON MEMBER	SIGNATURE
1.	HON. MURUGARA GEORGE GITONGA, MP – <i>Chairperson</i>	
2.	HON. MUTUSE ECKOMAS MWENGI, MP – <i>Vice Chairperson</i>	
3.	HON. MAALIM FARAH, MP	
4.	HON. FRANCIS KAJWANG' TOM JOSEPH, MP	
5.	HON. JUNET MOHAMED, CBS, MP	
6.	HON. ONYIEGO SILVANUS OSORO, MP	
7.	HON. (DR.) OTIENDE AMOLLO, SC, MP	
8.	HON. MUCHIRA MICHAEL MWANGI, MP	
9.	HON. MAKALI JOHN OKWISIA, MP	
10.	HON. MURIU WAKILI EDWARD, MP	
11.	HON. MAINA JANE NJERI, MP	
12.	HON. GICHOHI KAGUCHIA JOHN PHILIP, MP	
13.	HON. MOGAKA STEPHEN M, MP	
14.	HON. MOHAMED ADEN DAUDI, MP	
15.	HON. SIYAD AMINA UDGOON, MP	



REPUBLIC OF KENYA

THE NATIONAL ASSEMBLY

THIRTEENTH PARLIAMENT - FIRST SESSION - 2022

DIRECTORATE OF DEPARTMENTAL COMMITTEES

DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS

MINUTES OF THE 17TH SITTING OF THE JUSTICE AND LEGAL AFFAIRS
COMMITTEE HELD ON WEDNESDAY 30TH NOVEMBER, 2022 AT 3.00 P.M. IN TINGA
TINGA ROOM 1, HOTEL FAIRMOUNT THE NORFOLK

PRESENT

Members

1. Hon. Murugara George Gitonga, M.P. - Chairperson
2. Hon. Mutuse Eckomas Mwengi, OGW, M.P. - Vice- Chairperson
3. Hon. Maalim Farah, M.P.
4. Hon. Onyiego Silvanus Osoro, M.P.
5. Hon. Muchira Michael Mwangi, M.P.
6. Hon. Gichohi Kaguchia John Philip, M.P.
7. Hon. Muriu Wakili Edward, M.P.
8. Hon. Mogaka Stephen M, M.P.
9. Hon. Makali John Okwisia, M.P.
10. Hon. Maina Jane Njeri, M.P.

ABSENT WITH APOLOGY

1. Hon. (Dr.) Otiende Amollo, SC, M.P

ABSENT

1. Hon. Francis Kajwang' Tom Joseph, M.P.
2. Hon. Junet Mohamed, CBS, M.P.
3. Hon. Mohamed Aden Daudi, M.P.
4. Hon. Siyad Amina Udgoon, M.P.

IN ATTENDANCE

COMMITTEE SECRETARIAT

1. Mr. Douglas Katho	-	Clerk Assistant
2. Mr. Ronald Walala	-	Senior Legal Counsel
3. Mr. Abdirahim Omar	-	Fiscal Analyst II
4. Mr. Clive Onyancha	-	Clerk Assistant III
5. Ms. Jael Ayiego Kilaka	-	Clerk Assistant III
6. Mr. Alvin Ochieng'	-	Research Officer III
7. Ms. Vivienne Ogega	-	Research Officer III
8. Mr. Joshua Kiilu	-	Legal Counsel
9. Ms. Mitchell Omuom	-	Legal Counsel
10. Mr. Peter Mutethia	-	Audio Officer
11. Mr. Amos Tindi Simiyu	-	Hansard Reporter
12. Mr. Geoffrey Wafula	-	Hansard Reporter
13. Ms. Florence Muthoni	-	Hansard Reporter
14. Ms. Julie Faith	-	Public Communications Officer
15. Mr. Antony Mugendi Kariuki	-	Serjeant-At-Arms

AGENDA

1. Prayers
2. Preliminaries
3. Matters arising
4. Consideration and Adoption of Reports
5. Any Other Business
6. Adjournment/ Date of the Next Meeting

MIN. NO/DC/JLAC/2022/077: PRELIMINARIES

The meeting was called to order at forty minutes past three o'clock by the Chairperson followed by a word of prayer from the Vice chairperson and thereafter Members of the Committee introduced themselves.

MIN.NO/DC/JLAC/2022/078: ADOPTION OF THE AGENDA

The agenda was adopted having been proposed by Hon. Maina Jane Njeri, M.P. and seconded by Hon. Muriu Wakili Edward, M.P.

MIN.NO/DC/JLAC/2022/079: CONFIRMATION OF MINUTES

The agenda was deferred.

MIN. NO/DC/JLAC/2022/080: CONSIDERATION AND ADOPTION OF REPORTS

- a. Report on Approval Hearing for the Person Nominated for the Position of Principal Secretary, State Department of Correctional Services

The Committee recommended the appointment of Ms. Mary Muthoni Muriuki for the position of Principal Secretary for the State Department of Correctional Services with the recommendation that the House approves the appointment of the nominee.

The adoption of the Report was proposed by Hon. Farah Maalim, MP and seconded by Hon. Silvanus Osoro, MP

b. Report on the Petitions for the Removal from office of Ms. Juliana Cherera, Mr. Francis Wanderi, Ms. Irene Masit and Mr. Justus Nyang'aya as Commissioners from Independent Electoral and Boundaries Commissions (IEBC).

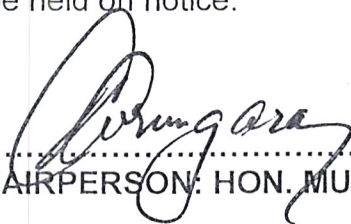
The Committee considered and by majority of the Members present adopted its report on the Petitions for the Removal from office of Ms. Juliana Cherera, Mr. Francis Wanderi, Ms. Irene Masit and Mr. Justus Nyang'aya as Commissioners from Independent Electoral and Boundaries Commissions (IEBC)

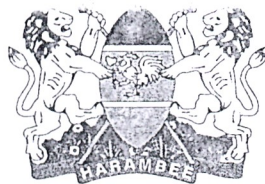
The Committee recommended to the National Assembly that; H.E. President William Ruto appoints a tribunal in accordance with Article 251 (4) (b) as read together with Article 251 (g) of the Constitution to investigate the matter expeditiously, report on the findings and make a binding recommendation to H.E. the President.

The adoption of the Report was proposed by Hon. David Makali, MP and seconded by Hon. Edward Muriu, MP

MIN.NO/DC/JLAC/2022/078: ADJOURNMENT

There being no other business, the meeting was adjourned at 5.30pm and the next meeting shall be held on notice.

SIGNED:  DATE: 30.11.022
(CHAIRPERSON: HON. MURUGARA GEORGE GITONGA, MP)



REPUBLIC OF KENYA

THE NATIONAL ASSEMBLY

THIRTEENTH PARLIAMENT - FIRST SESSION - 2022

DIRECTORATE OF DEPARTMENTAL COMMITTEES

DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS

MINUTES OF THE 16TH SITTING OF THE DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS HELD ON WEDNESDAY 30TH NOVEMBER, 2022 AT 10:00 A.M. IN TINGA TINGA ROOM, AT THE NORFOLK HOTEL

MEMBERS PRESENT

1. Hon. Murugara George Gitonga, M.P. - Chairperson
2. Hon. Mutuse Eckomas Mwengi, OGW, M.P. - Vice- Chairperson
3. Hon. Maalim Farah, M.P.
4. Hon. Onyiego Silvanus Osoro, M.P.
5. Hon. Muchira Michael Mwangi, M.P.
6. Hon. Gichohi Kaguchia John Philip, M.P.
7. Hon. Muriu Wakili Edward, M.P.
8. Hon. Makali John Okwisia, M.P.
9. Hon. Maina Jane Njeri, M.P.
10. Hon. Mogaka Stephen M, M.P.

ABSENT WITH APOLOGIES

1. Hon. (Dr.) Otiende Amollo, SC, M.P

ABSENT

1. Hon. Francis Kajwang' Tom Joseph, M.P.
2. Hon. Junet Mohamed, CBS, M.P.
3. Hon. Mohamed Aden Daudi, M.P.
4. Hon. Siyad Amina Udgoon, M.P.

IN ATTENDANCE

NOMINEE FOR APPOINTMENT TO THE POSITION OF PRINCIPAL SECRETARY, STATE DEPARTMENT OF CORRECTIONAL SERVICES AND OTHER WITNESSES

- | | | |
|-----------------------------|---|--|
| 1. Ms. Mary Muthoni Muriuki | - | Nominee |
| 2. Ms. Lilian Manegene | - | Advocate |
| 3. Ms. Jacinta Kinuthia | - | |
| 4. Mr. Wabomba W. Wilson | - | Personal Assistant to Ms. Mary Muthoni Muriuki |

IN ATTENDANCE
COMMITTEE SECRETARIAT-

- | | | |
|--------------------------------|---|-------------------------------|
| 1. Mr. Douglas Katho | - | Clerk Assistant |
| 2. Mr. Ronald Walala | - | Senior Legal Counsel |
| 3. Mr. Abdirahim Omar | - | Fiscal Analyst II |
| 4. Mr. Clive Onyancha | - | Clerk Assistant III |
| 5. Ms. Jael Ayiego Kilaka | - | Clerk Assistant III |
| 6. Mr. Alvin Ochieng' | - | Research Officer III |
| 7. Ms. Vivienne Ogega | - | Research Officer III |
| 8. Ms. Fridah Ngari | - | Media Relations Officer |
| 9. Mr. Peter Mutethia | - | Audio Officer |
| 10. Ms. Julie Faith | - | Public Communications Officer |
| 11. Mr. Antony Mugendi Kariuki | - | Serjeant-At-Arms |

MIN. NO/DC/JLAC/ 2022/74: **PRELIMINARIES**

The meeting was called to order at 10:45 a.m. with a word of prayer from the Chairperson and the agenda was adopted as filed on a proposal from Hon. Onyiego Silvanus Osoro, M.P. and seconded by Hon. Maina Jane Njeri, M.P.

The Chairperson informed Members that the main agenda was to conduct approval hearing for the person nominated for the position of Principal Secretary, State Department of Correctional Services. He further informed the meeting that there were no memoranda received contesting the suitability of the nominee.

MIN.NO/DC/JLAC/2022/75: **APPROVAL HEARING FOR THE PERSON**
NOMINATED FOR THE POSITION OF PRINCIPAL
SECRETARY, STATE DEPARTMENT OF
CORRECTIONAL SERVICES.

The Nominee appeared before the Committee and submitted as follows;

Ms. Mary Muthoni Muriuki – Nominee for the position of Principal Secretary, State Department of Correctional Services

- a. **On personal background**, the nominee stated that she is married and a mother of four, a Kenyan citizen born in Kirinyaga County and residing in Kirinyaga & Nairobi Counties.

holds a Master's in Business Administration, double major in Management and Marketing from Baraton University (2013-2019); Bachelor of Education (English Language, Grammar and Literature) from Catholic University of East Africa (CUEA) (2011-2012); and a Diploma in Humanities from Kagumo College (2016).

- c. **On Experience and employment record**, the nominee stated that she has over 30 years' experience and has worked in various positions including: Vice Chair, Kirinyaga Investment and Development Authority: (current); President & CEO Women in Business Community Network: (Current); and as a Teacher & Trainer for a period of over Ten(10) years
- d. **On membership**, she indicated that she was a Board Member, Tobacco Control Board, Ministry of Health: (2018-2021); Board Member, Moi High School, Mbiruri: (2019) Ministry of Education: (Current); Board Member, County Elections Board: (2017); Board Member, Kenya National Chamber of Commerce & Industry (2018); Board Member, Kabare Girls High School, Ministry of Education: (3 years); and Board Member, St. Petroc Premier School.
- e. **On awards and honors**, she indicated that she was awarded a Head of State Commendation (HSC) in 2021 in recognition of her role in community service; Uzalendo Award for exemplary effort in organizing business women to distribute sanitizers to low-income markets, matatu and boda-boda operators; Regional Winner in business and professional sector for the most influential Women in Business and Government (2019); African Women Impact Award by the International College of Peace (September 2019); Current holder of the Africa Business Leaders award in regards gender (June 2018); The Devolution Warrior Award (Kenya), Gender Response Delivery Category (March 2017); 6 most influential women in Kenya (2017); Best performing director, Kenya National Chamber of Commerce (2017); Patron of the year, Research Club Kenya Chapter Awarded by IPSOS/ Synovate (2018); and Diligent Service at Student Leadership Council
- f. **On professional and relevant skills**, she indicated that her entrepreneurial and managerial skills are one of the strengths she would bring to the State Department and that this would aid in management of Correctional Services
- g. **On her relevant experience and exposure**, she informed the meeting that she has vast experience and exposure in diverse fields including the legal sector, private sector and government on matters of human rights ranging from issues on, leadership skills, management skills, financial management, peace and security which she would use to reform the State Department if appointed.
- h. **On pending bills**, the nominee stated that she will look into past reports of the State Department on Correctional Services to identify the cause. The nominee noted the need to carry out an audit and that this would enable her to deal with the issues from a point of knowledge.

- i. **On how well she knows the country and how it would impact her role if approved**, the nominee stipulated that there are one hundred and thirty-nine (139) prisons in the country, twenty eight thousand (28,000) officers deployed in prisons, three (3) juvenile institutions, nine (9) maximum prisons, forty six (46) mini prisons and seventy seven (77) medium prisons. She pointed out the need to explore other forms of restorative justice due to the few number of prisons available. The nominee also pointed out the lack of transformation of prisoners once they come out of prison.
- j. **On the overcrowding in prisons**, the nominee highlighted the need to explore other forms of dispute resolution and the need to come up with other ways of dealing with petty offenders. The nominee pointed out the need to work with Parliament, the Judiciary and the Police to better enforce bail and bond legislation so as not to unnecessarily incarcerate people who need not face the justice system while in prison. The nominee emphasized the need for the Committee on the prerogative of mercy to sit more often so as to aid in the release of prisoners who have been reformed and can be integrated back to society.
- k. **On the issue of Corporal punishment**, the nominee stated that correctional service is not supposed to be a punishment but is meant to help prisoners. Petty offences such as loitering should not attract custodial sentences.
- l. **On how she will lift the morale of the prison wardens**, the nominee pointed out the need to come up with better criteria in promotions. She also stated that she would ensure that officers are recognized for work well done. The nominee further stated that if appointed she would ensure better housing for officers and get rid of thatched and mud houses.
- m. **On the capacity of prisons in Kenya**, the nominee stated that the correctional services do not have enough personnel to deal with prisons. She also stated that there's need to improve prisons and make them more habitable. She further informed the Committee on the need to work with legislators, judiciary and the police for the better enforcement of bail and bond to reduce the number of people detained in police cells and remand.
- n. **On how the nominee will deal with escalated cybercrime in prisons**, she pointed out the need to deal with how mobile phones get to prisons and better use of technology to filter telecommunication devices. This would also include creating awareness to prisons personnel on the purpose of correctional services and why certain individuals have to be detained. She further pointed out the need to decisively deal with any rogue Prison Wardens who may be involved in the vice.
- o. **On whether the nominee as, Principal Secretary would face a likely conflict on financial control with The Commissioner of Prisons**, the nominee indicated that they have different mandates and she therefore did not see any potential areas of conflict. She further indicated that they would work together in consultation with the cabinet Secretary in charge of the ministry of Interior and Administration of National Government.

Secretary, she stated the need to enhance literacy levels of prisoners so that they can acquire knowledge and skills to enable them re-integrate into the society. She also pointed out the need to inform the society to better accept those released from prisons. The nominee pointed out that the prisons and borstal institutions were still being run based on pre-colonial legislation and there was need to enhance the prison enterprise to enable prisoners acquire knowledge and skills that would better enable them to re-integrate into society upon release. The nominee highlighted the need to not only reform but also transform prisoners.

MIN. NO/DC/JLAC/2022/076:

ADJOURNMENT

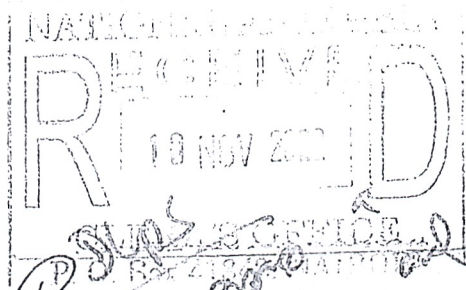
There being no other business to transact, the meeting was adjourned at 12:00 pm and the next meeting shall be held on notice.

SIGNED: DATE: 30.11.22
(CHAIRPERSON: HON. MURUGARA GEORGE GITONGA, MP)



PRESIDENTIAL
NOMINATION NO. 6 of 2022

*Director, Departmental
Committees
for Term Extension
Arup Kinoo
10/11/22*



*to Jomo
Mwaka
also inform
of Dep't
Committee
10/11/2022*

THE CONSTITUTION OF KENYA

NOMINATION
for
STATE APPOINTMENT

PRINCIPAL SECRETARY

*Head, Table Office
to URGENTLY
deal
Arup Kinoo
10/11/22*

IN EXERCISE of the powers conferred by Article 155 (3) of the
Constitution of Kenya, I, **WILLIAM SAMOEI RUTO**, President and
Commander-in-Chief of the Kenya Defence Forces nominates -

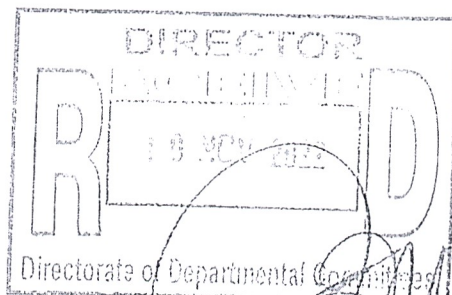
MARY MUTHONI MURIUKI

for appointment as the Principal Secretary for the State Department for
Correctional Services. The Nomination* of *Ms. Caroline Nyawira Murage* is
hereby vacated.

ISSUED under the ~~HAND AND SEAL~~ of the President at State House in
NAIROBI this *8th* day of *November* 2022.



*P/N. No. 5 of 2/11/2022



*② Douglas Ketho
to invite nominee
and make necessary
arrangement.
10/11/22*

WILLIAM SAMOEI RUTO,
President.

*① Benjamin Mwangi
- to prepare letters to EACC, HELB, DCI and KRA
- to prepare advert
10/11/22*



OFFICE OF THE PRESIDENT
CHIEF OF STAFF AND HEAD OF PUBLIC SERVICE

Let's discuss this
matter
SNA
9/11/22

Telegraphic Address
Telephone: +254-20-227436
When replying please quote

STATE HOUSE
P.O. Box 40530-00100
Nairobi, Kenya

SECRET

Ref. No. OP/CAB.26/4A VOL:I/(50)
and date

....., 20.....
7th November, 2022

Hon. Moses Wetangula, EGH
Speaker
The National Assembly
Parliament of Kenya
Parliament Building
NAIROBI

NATIONAL ASSEMBLY
RECEIVED
60 NOV 2022
CLERK'S OFFICE
P. O. Box 41842, NAIROBI

NATIONAL ASSEMBLY
RECEIVED
07 NOV 2022
SPEAKER'S OFFICE
P. O. Box 41842, NAIROBI.

Dear *Speaker*

TRANSMITTAL LETTER

**RECALL AND SUBSTITUTION OF THE NOMINEE FOR APPOINTMENT AS
THE PRINCIPAL SECRETARY FOR CORRECTIONAL SERVICES**

We refer to the above subject matter and to our transmittal of **His Excellency's** nominees for appointment as Principal Secretaries conveyed *vide* our letter reference No OP/CAB.26/4A VOL.I/(49) of 2nd November, 2022

It is regrettably notified that the nominee for appointment as the Principal Secretary for the State Department responsible for Correctional Services, **Ms. Caroline Nyawira Murage**, has withdrawn her candidature for the position on personal grounds *vide* a letter dated 4th November, 2022.

Arising therefrom, the presidential nomination of Ms. Nyawira Murage for appointment as a **Principal Secretary stands vacated** and the **nominee's transmittal for parliamentary approval is hereby recalled.**

In that regard, it is further notified that **His Excellency the President** has upon the recommendation of the **Public Service Commission** nominated **Ms. Mary Muthoni Muriuki**, holder of Kenyan Identity Card Number. 21781981 for appointment as the Principal Secretary for the State Department responsible for Correctional Services vested in the **Ministry of Interior and National Administration.**

The nomination and transmittal to Parliament of the nomination of **Ms. Muthoni Muriuki** for consideration and approval by the August House is made pursuant

to Article 155 (3) of the Constitution of Kenya, as read together with Sections 3 and 5 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011).

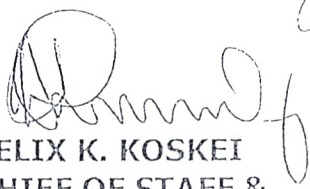
To aid the House in the consideration of the substituted of the nominee, we convey herewith the following documents for consideration by the National Assembly:

- I. Letter by Ms. Caroline Nyawira Murage withdrawing her candidature for the position of Principal Secretary;
- II. Report of the Public Service Commission transmitting shortlisted candidates for Presidential Action;
- III. **Presidential Nomination Certificate No. 6 of 2022** on the Principal Secretary for Correctional Services; and
- IV. Curriculum Vitae of the substitute (new nominee) –**Ms. Mary Muthoni Muriuki.**

We urge the House to consider the nominee alongside the other nominees on a priority basis, so as to enable **His Excellency the President** to fully constitute all the ranks of Principal Secretaries within His Administration

We thank you for the support accorded in facilitating the organization of the National Executive.

Yours



FELIX K. KOSKEI
CHIEF OF STAFF &
HEAD OF THE PUBLIC SERVICE

Encls.

Copy to: Mr. Samuel J. Njoroge
Clerk
The National Assembly
Parliament of Kenya
NAIROBI

SECRET

MARY MUTHONI MURIUKI
P.O Box 18568-00100- GPO NAIROBI

| +254 (0) 721 495 121 / 720 323 217 | muthoni88@yahoo.com

EXECUTIVE DIRECTOR

Accomplished and creative executive possessing multifaceted experience and a proven ability to revitalize organizations, initiate company-wide campaigns and capture untapped opportunities for growth. Wide experience spearheaded vision, strategy, and execution of global business operations; streamlined branding, mission statement, and public campaigns by leveraging new and emerging technologies. Strong diplomatic skills and a natural affinity for cultivating relationships and persuading convening facilitating and building consensus among diverse individuals. My goal is to become a valuable mutual asset by providing efficient executive management and leadership expertise contributing effectively to organizational success.

SELECTED HIGHLIGHTS

- ✓ Head of State Commendation (HSC) for 2021 in respect to community service by His Excellency, the President of the Republic of Kenya
- ✓ Conferred the inaugural Uzalendo Award by His Excellency, the President of the Republic of Kenya for exemplary effort in organizing business women to distribute sanitizers to low income markets, matatu and bodaboda operators, thereby ensuring these high contact groups did not become active spreaders of COVID-19.
- ✓ Currently, the vice chair of Kirinyaga Investment and Development Authority
- ✓ Board Member, Moi High School Mbiruri and former board member, Kabare Girls High School.
- ✓ Former board member, Tobacco Control Board under the Ministry of Health
- ✓ Headed the British Council Program for Schools and appointed to represent the Sub Saharan countries together with the lead Kenyan Music group; Sauti Sol in London (Corn Wall).
- ✓ Regional Winner, East Africa by the CEO global for the Pan African Awards in recognition for the achievement as a country winner in the business and professional sector for the most influential women in business and Government-2019
- ✓ Former National Director Kenya National Chamber of Commerce and Industry representing central region
- ✓ Founder and Chairperson St. Petroc Premier Schools, Embu. Founder & President of the Women in Business Community Network.
- ✓ September 2019, recognized by the International College of Peace for the African Women Impact Award
- ✓ Received recognition from the Kenya Council of Governors making her the holder of the 2017 Devolution Warrior Award, due to her role in Promoting Women Empowerment in Delivery of Public Service particularly in championing women's access to Government Procurement Opportunities (AGPO)
- ✓ The 1st Female Director (Women & Gender) at the Kenya National Chambers of Commerce & Industry (KNCCI) since 1965
- ✓ Served as the Chairperson Economic Empowerment for Women and Youth and Champions trade & gender inclusion in the private sector and public sector

- ✓ Represented the country in IORA Workshop in April 2018 to Strengthen Women's Economic Empowerment in the Indian Ocean – Preparations for the Ministerial Conference and Working Group.
- ✓ Noted to be among the 6 most influential women in Kenya for 2017 and current holder of the Africa Business Leaders' award in regards to gender.
- ✓ Advocated for Women's inclusivity in Trade during High-level Trade Expert & Stakeholder meetings such as Expert Meeting on Gender and Trade, Inclusive trade and digital economy, TICAD and HLM2.
- ✓ Engaged in high level trade dialogues in various Global, National and County Level forums on topics touching on Women in Trade and leadership in business such as EMPRETEC, International Trade Centre, Barclays partnership launch #She Trades and other BMO workshops.
- ✓ Founder of the premier Women in Business Magazine and Awards

EDUCATION & CREDENTIALS

- Master's in Business Administration, double major in Management and Marketing, Baraton University.
- Bachelor of Education (English Language, Grammar and Literature), Catholic University of East Africa (CUEA).

CORE COMPETENCIES

Board development | Public speaking | Executive Management | Global Process Improvements | Key Alliances | Resource Optimization | Brand & Public Image | Financial Control | Organization Development | Project Management | Corporate Management | Building Relationships | Performance Management | Managing Conflict | Enforcing Accountability

CAREER, LEADERSHIP HIGHLIGHTS

BOARD MEMBERSHIP & LEADERSHIP

Board Member, Moi High School, Mbiruri (2019): Ministry of Education. (Current)

- Played a key role in setting direction, established an effective and efficient structure, provided support, ensured accountability and quality education of the school with students drawn from all parts of the 47 Counties.

Vice Chair, Kirinyaga Investment and Development Authority

- Promoting, coordinating and engaging investors in commercial and industrial interests.
- Assisting the Chairperson in the trade advisory issues, trade negotiations, dialogues and advocacy on special projects.

President & CEO Women in Business Community Network (Current)

- Promoting, coordinating and engaging women in commercial and industrial interests.
- Ensure that our five pillars are implemented. Our five pillars are: Mentorship & Capacity Building, Financial Inclusion, Market Linkages & Partnerships, Networking, Events & Awards, Policy & Advocacy

Board member, Tobacco Control Board, Ministry of Health (3 years): 2018

- Representative of the private sector in the Tobacco Control Board. Collectively, the board advises the Cabinet Secretary of Health on the national policies to be adopted concerning the production, manufacture, sale, advertising, promotion,

sponsorship and use of tobacco and tobacco products.

- Responsible for articulating gender and trade related health concerns not only as private sector representatives but also to promote health in Tobacco trade.

Board Member, County Elections Board 2017: Jubilee Party

- In the Party Nomination process: Coordinating the party nominations process at the County level including; overseeing the nomination procedure.
- Provided necessary and relevant information to contestants, maintained order during campaign rallies, polled, and counted ballots, coordinated campaign rallies as deemed necessary.

Board member, Kenya National Chamber of Commerce & Industry 2018- National Director

- Representative of the private sector from central Kenya.
- 1st elected woman to serve in the national trade body as a director since it was formed in 1965
- Responsible for articulating trade related concerns in the country, matters policy and advocacy, Networking

Board Member, Kabare Girls High School, Ministry of Education (3 years):

- Played a key role in setting direction, established an effective and efficient structure, provided support, ensured accountability and quality education of a National school with a population of over 700 teenage girls aged between 14-18 years drawn from all parts of the 47 Counties.

Board Member, St. Petroc Premier School

- Proprietor and director of the St. Petroc Premier Schools
- Management & advisory role for the company on management & risk factors.

Teacher & Trainer, Moi High School, Mbiruri and Moi Girls School Nairobi, 10 years.

AWARDS and HONORS

Regional Winner Business and Professional sector for the most influential Women in Business and Government- 2019 September 2019, recognized by the International College of Peace for the African Women Impact Award

The current holder of the Africa Business Leaders award in regards to gender, June 2018.

Awarded The Devolution Warrior Award (Kenya), Gender Response Delivery Category, March 2017. A national award recognizing the work of individuals who have played a critical role in promoting Devolution organized by the Council of Governors (Kenya).

Noted to be among the 6 most influential women in Kenya, 2017.

Best performing director, Kenya National Chamber of Commerce, 2017.

2008, Patron of the year, Research Club Kenya Chapter Awarded by IPSOS/Synovate's.

Diligent Service at Student Leadership Council, Awarded for serving diligently in the students' leadership council (SRC).

PROFESSIONAL TRAINING AND CERTIFICATION

Certificate in EMPRETEC Skills.

Women in Trade_2017 (Colombo, Sri-Lanka).

KEY PROFESSIONAL SKILLS

- Outstanding experience in effectively leading change and organizational growth through strategic planning.
- Exceptional knowledge of staff leadership, fundraising, partnership development, and financial management.
- Setting the highest professional standards for others to follow.
- Thinking about the implications of programs, policies, and decisions.
- Solid financial acumen to understand drivers of profitability and set priorities to manage cost and optimize value.
- Detail focused and ability to cut to the heart of complex issues quickly.
- Ability to focus on core missions.
- Politically aware and sophisticated.
- Motivating a diverse employee population.
- Skilled in leading and assisting staff and volunteer teams.
- Ability to create and implement an effective fundraising program.
- Ability to provide case support, connect donors and encourage volunteers.

REFERENCES

Available on request



REPUBLIC OF KENYA

THIRTEENTH PARLIAMENT - (FIRST SESSION)

THE NATIONAL ASSEMBLY

MESSAGES

MESSAGE FROM THE PRESIDENT

(No.004 of 2022)

**ON SUBSTITUTION OF NOMINEE FOR APPOINTMENT AS THE
PRINCIPAL SECRETARY IN THE STATE DEPARTMENT FOR
CORRECTIONAL SERVICES**

Honourable Members,

1. Standing Order 42 (1) relating to Messages from the President provides that "The Speaker shall read to the House any message from the President delivered to the Speaker for communication to the House". In this regard, **Hon. Members**, I wish to convey the following message from H. E. the President regarding the substitution of a certain nominee for appointment as a Principal Secretary.
2. **Honourable Members**, in the Message, His Excellency the President conveys that, in exercise of powers conferred on him by Article 155(3) of the Constitution, as read together with sections 3 and 5 of the Public Appointments (Parliamentary Approval) Act, 2011, he has nominated **Ms. Mary Muthoni Muriuki** for appointment as Principal Secretary for the State Department for Correctional Services.

He indicates that this is due to **Ms. Caroline Nyawira Murage** withdrawing her candidature for the position.

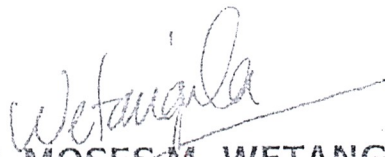
3. **Honourable Members**, H.E. the President now seeks the approval of the nominee by the National Assembly for appointment to the said position, and further requests for her consideration to be undertaken on a priority basis.

Honourable Members,

4. Pursuant to the provisions of Standing Order 42(3), I hereby refer the Message together with the curriculum vitae of the nominee to the Departmental Committee on Justice and Legal Affairs for consideration. Section 8 of the Public Appointments (Parliamentary Approval) Act provides that, unless otherwise provided in law, the Committee to which such nomination is referred shall consider the matter and table a report in the House within twenty-eight (28) days.
5. **Honourable Members**, for clarity, and to enable the House conclude this exercise speedily, I direct the Clerk of the National Assembly to take the necessary action by notifying the nominee and the general public by placing an advert in the daily newspapers of national circulation and the Parliamentary Website of the time and place of holding the approval hearings tomorrow, **Friday, 11th November, 2022**, following which the approval hearings should commence.

6. Thereafter, the said Committee should table its report in the House on or before **Tuesday, 29th November, 2022** for the House to debate and make decision on the nominee before the House proceeds for its long recess on Thursday, 1st December, 2022.

I thank you!



THE RT. HON. MOSES M. WETANGULA, EGH, MP
SPEAKER OF THE NATIONAL ASSEMBLY

Thursday, 10th November, 2022



Handwritten notes:
- 2/10/2022
- 2/11/2022
- To deal
- 16.11.22

committee clerks

*advice committees
and comply*

REPUBLIC OF KENYA

THIRTEENTH PARLIAMENT – (FIRST SESSION)

THE NATIONAL ASSEMBLY

NOTIFICATION FROM THE SPEAKER

(No. 02 of 2022)

SUBJECT: SUSPENSION OF VETTING OF NOMINEES FOR APPOINTMENT AS PRINCIPAL SECRETARIES

WHEREAS, Articles 132(2)(d) and 155(3)(b) of the Constitution provides that the President shall nominate and with the approval of the National Assembly appoint Principal Secretaries;

WHEREAS, in exercise of powers conferred under Article 132(2)(d) of the Constitution and Sections 3 and 5 of the Public Appointments (Parliamentary Approval) Act, 2011, on 2nd November 2022, His Excellency the President submitted to the National Assembly names of various persons nominated for appointment as Principal Secretaries under Article 155(3) of the Constitution;

FURTHER WHEREAS, in keeping with the requirements of Article 155(3)(b) of the Constitution, the Public Appointments (Parliamentary Approval) Act, 2011 and Standing Order 45(1), on 3rd November 2022, I conveyed the Message of His Excellency the President to the assembled House and referred the names of the persons so nominated to various Departmental Committees for purposes of conducting the necessary approval hearings;

AND WHEREAS, the vetting of persons nominated to serve as Principal Secretaries commenced on Monday, 14th November 2022 in the various Departmental Committees of the House, after according the public a period of seven (7) days within which to file any memoranda and/or submissions on the persons nominated for appointment as Principal Secretaries;

NATIONAL ASSEMBLY
RECEIVED
16 NOV 2022
CLERK'S OFFICE

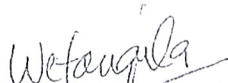
DIRECTOR
EXECUTIVE
16 NOV 2022

FURTHER WHEREAS, on 15th November, 2022, the Employment and Labour Relations Court in *Constitution Petition No. E186 of 2022, (Dr. Magare Gikenyi versus The President of the Republic of Kenya and 55 Others)* and in *Constitution Petition No. E192 of 2022, (Law Society of Kenya versus The National Assembly and 4 Others)*, granted CONSERVATORY ORDERS temporarily staying the vetting process pending inter-parte hearings scheduled for 21st November, 2022;

NOTING that Article 3(1) of the Constitution places an obligation on the Speaker and indeed the House to respect and uphold the Constitution in particular by abiding and upholding the rule of law;

NOWHEREFORE, IT IS NOTIFIED to all Chairpersons of Departmental Committees, all persons nominated for appointment as Principal Secretaries and the general public-

- (1) THAT, the vetting of persons nominated to serve as Principal Secretaries is hereby **suspended forthwith** until further notice;
- (2) THAT, the Departmental Committees which had already concluded the vetting proceedings and approval hearings are to suspend any activity relating to **reporting** to the House on the proceedings, until further notice; and,
- (3) THAT, I have directed our Litigation Counsel to move the concerned courts to **set aside** the *ex-parte* orders based on various legal grounds. Thereafter, the proceedings will resume subject to the directions of the Court.


THE RT. HON. MOSES WETANG'ULA, EGH, MP
SPEAKER OF THE NATIONAL ASSEMBLY

Wednesday, 16th November, 2022



REPUBLIC OF KENYA
THIRTEENTH PARLIAMENT – (FIRST SESSION)
THE NATIONAL ASSEMBLY
COMMUNICATION FROM THE CHAIR
_____ (No. 024 of 2022) _____

**RESUMPTION OF VETTING OF NOMINEES FOR APPOINTMENT AS
PRINCIPAL SECRETARIES**

Honourable Members,

1. You will recall that on 15th November 2022, the Employment and Labour Relations Court in *Constitution Petition No. E186 of 2022, Dr. Magare Gikenyi versus The President of the Republic of Kenya and 55 Others* and in *Constitution Petition No. E192 of 2022, Law Society of Kenya versus The National Assembly and 4 Others*, granted **EX-PARTE CONSERVATORY ORDERS** temporarily staying the vetting process in respect of nominees for appointment to the position of Principal Secretaries pending hearing and determination of the Petitioners' application for conservatory orders.
2. Consequently, on 16th November 2022 vide *Notification No. 02 of 2022*, I directed that the vetting process be suspended pending the outcome of the judicial process. This was informed by the appreciation of the provisions of Article 3(1) of the Constitution which places an obligation on myself and indeed the House, to respect and uphold the Constitution and in particular by abiding and upholding the rule of law.

3. Further, I directed our litigation Counsel to move the concerned courts to set aside the ex-parte orders based on various legal grounds and more particularly on lack of jurisdiction on the part of Courts to interfere with active parliamentary processes.
4. Accordingly, the National Assembly challenged the court's power to hear and determine the case on the ground that the **Petitions were in contravention of the constitutional principle of separation of powers, as they were inviting the court to determine a matter under the exclusive jurisdiction of the National Assembly under Article 155(3)(b) of the Constitution and the Public Appointments (Parliamentary Approval) Act, 2011.**

Honourable Members

5. In its Ruling delivered today, Tuesday, 29th November 2022, the court agreed with the National Assembly's submission that the doctrine of separation of powers as provided for in the Constitution ought to be respected and upheld at all times. Further, the court observed that the National Assembly has exclusive original jurisdiction to first carry out the approval process before the court can intervene. The court therefore, paved the way for the resumption of the vetting process noting that the petitions were baseless, frivolous, vexatious and premature. The court also noted that the legislature must be allowed to carry out its constitutional mandate without undue interference by any person or other arm of government.

6. From the onset, I wish to note the very progressive view taken by the court in this matter. Whereas it is the constitutional right of every person to approach the courts of law, state organs must be allowed sufficient leeway to carry out their mandate without undue interference by any person. Indeed, to a keen observer, the petitioners were moved more by a lack of proper information and legal guidance, and a push to stall a process for reasons other than national interest.

Honourable Members,

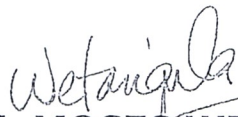
7. As observed by the court, comity among the organs of the State dictates that one organ shall not interfere in a matter under the active consideration of another organ. Indeed, our own Standing Order 89 on *Matters sub-judice* prohibit referral or consideration of any matter before a court of law. In the same vein, the courts are expected to exercise restraint and refrain from interfering with matters that are active before Parliament, a constitutional concept that the court has today once again upheld in its Ruling. As the National Assembly, we will endeavour to protect and uphold these constitutional principles in furtherance of the mandate bestowed on us.

Honourable Members,

8. Following this ruling by the court, I wish to guide the House, the concerned Committees and indeed the general public as follows –

(1) THAT, the suspension of the vetting of persons nominated to serve as Principal Secretaries is hereby lifted. The Committees are therefore expected to resume the vetting process immediately; and

(2) **THAT**, all Departmental Committees are to conclude the vetting proceedings and approval hearings as soon as possible to allow for the conclusion of process. In any case, noting that the House will be commencing the long recess on 2nd December 2022 in accordance with its calendar, it is expected that the Committees will hasten the process and report to the House by end of the morning sitting of Thursday, 1st December 2022, to pave way for consideration of the various approval motions by the House.



THE RT. HON. MOSES WETANG'ULA, EGH, MP
SPEAKER OF THE NATIONAL ASSEMBLY

Tuesday, 29th November 2022



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY
13TH PARLIAMENT - FIRST SESSION - 2022

In the matter of Approval of a person nominated for appointment to the office of Principal Secretary

NOTIFICATION TO THE GENERAL PUBLIC AND SUBMISSION OF MEMORANDA

Notification of nomination

Pursuant to the provisions of **Article 155(3)(a)** of the Constitution, H.E. the President and Commander in Chief of the Defence Forces of the Republic of Kenya is empowered to nominate and **with the approval of the National Assembly**, appoint Principal Secretaries to State Departments. In exercise of the said powers, H.E. the President has nominated **Mary Muthoni Muriuki for appointment as Principal Secretary, State Department of Correctional Services in the Ministry of Interior and National Administration.**

Committal

Following receipt of the nomination from H.E. the President on **10th November 2022**, the Speaker of the National Assembly forwarded the names and curriculum vitae of the nominees to the Departmental Committee on Justice and Legal Affairs to conduct approval hearings and report back to the House pursuant to the provisions of Standing Order 45(1) of the National Assembly Standing Orders.

Notification of Approval Hearings

Pursuant to the provisions of provisions of **Article 118(1)(b)** of the Constitution and **Section 6(4) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**, the general public is hereby notified that the Departmental Committee on Justice and Legal Affairs shall conduct an Approval Hearing (Vetting) of the nominee for appointment to the position of Principal Secretary for Correctional Services on **Monday, 21st November, 2022** at the **Mini-Chamber, County Hall, Parliament Buildings at 10.00 a.m.**

The nominee is requested to bring originals of their **identity cards, academic and professional certificates** and other **relevant testimonials**. In addition, the nominee is required to obtain letters/certificates of compliance from the following institutions: -

1. **Ethics and Anti-Corruption Commission;**
2. **Kenya Revenue Authority.**
3. **Higher Education Loans Board.**
4. **Directorate of Criminal Investigations; and,**
5. **Office of the Registrar of Political Parties.**

Public Participation and Submission of Memoranda

The Committee is required under **Article 118(1)(b) of the Constitution** to involve the public in the Approval Hearings of the nominees. In addition, **Section 6(9)** of the Parliamentary Appointments (Parliamentary Approval) Act provides that "*any person may prior to the approval hearing and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated*".

NOW THEREFORE, in compliance with the requirements of Article 118(1)(b) of the Constitution and Section 6(9) of the Public Appointments (Parliamentary Approval) Act, the Departmental Committee on Justice and Legal Affairs invites interested members of the Public to submit any representations they may have, by written statements (affidavits) with supporting evidence on the suitability or otherwise of the candidates for appointment to the offices they have been nominated.

The representations may be forwarded to the **Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi;** or hand-delivered to the **Office of the Clerk, Main Parliament Buildings, Nairobi;** or emailed to clerk.nationalassembly@parliament.go.ke to be received **on or before Saturday 19th November, 2022 by 5.00 pm.**

SAMUEL NJOROGE
CLERK OF THE NATIONAL ASSEMBLY

12th November 2022

For the Welfare of Society and the just Government of the People

Telegraphic Address
'Bunge', Nairobi
Tel. +254-020-2848000
Fax: +254-020-2243694
E-mail: clerk.nationalassembly@parliament.go.ke



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY

Clerk's Chambers
National Assembly
Parliament Buildings
P.O. Box 41842-00100
NAIROBI, Kenya

REF: NA/DDC/JLAC/VETT/2022/003

14th November, 2022

Ms. Mary Muthoni Muriuki
P.O. Box 18568-00100
NAIROBI

Dear *M. Muthoni*

RE: INVITATION FOR VETTING BY THE DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS

Following your nomination by H.E. the President for approval by the National Assembly for appointment as **Principal Secretary, State Department for Correctional Services**, the National Assembly's Departmental Committee on Justice and Legal Affairs hereby invites you for vetting pursuant to section 6(3) of the **Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)** on **Monday, 21st November, 2022 at 10.00am**. The vetting will take place in the **Mini-Chamber, County Hall, Parliament Buildings**.

Kindly fill the attached questionnaire as required by the **Public Appointments (Parliamentary Approval) Act, 2011** and return it on or before **Friday, 18th November, 2022**. You are required to appear before the Committee with your original national identity card, academic and professional certificates and any other relevant documents and testimonials. In addition, you should appear with letters or certificates of clearance from the following institutions: -

1. Ethics and Anti-Corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Office of the Registrar of Political Parties.

Our Liaison Officer on this subject is **Mr. Douglas Katho**, who may be contacted on **Tel. 0722333145** or email: douglas.katho@parliament.go.ke and **Mr. Clive Onyancha**, **Tel 0725993500** or email: clive.onyancha@parliament.go.ke.

Yours

JEREMIAH NDOMBI, MBS
For. CLERK OF THE NATIONAL ASSEMBLY

Telegraphic Address
'Bunge', Nairobi
Tel. +254-020-2848000
Fax: +254-020-2243694
E-mail: clerk.nationalassembly@parliament.go.ke



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY

Clerk's Chambers
National Assembly
Parliament Buildings
P.O. Box 41842-00100
NAIROBI, Kenya

REF: NA/DDC/GEN/VETT/2022/ (041)

14th November 2022

Mr. Githii Mburu
Commissioner General, Kenya Revenue Authority
Times Towers, 30th Floor
Haile Selassie Avenue
NAIROBI

Dear Sir,

**RE: REQUEST FOR INFORMATION RELATING TO THE TAX COMPLIANCE OF
NOMINEE FOR APPOINTMENT AS PRINCIPAL SECRETARY**

The National Assembly is in receipt of a notification of nomination of **Mary Muthoni Muriuki** (ID No. 21781981) for appointment to the position of **Principal Secretary for the State Department for Correctional Services**. As you are aware, the National Assembly is required to vet the nominee for appointment in accordance with provisions of **Article 132(2)(e) of the Constitution and the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**.

in view of the foregoing and in accordance with **Standing Order 216(5)(f)** as read with the **Second Schedule to the National Assembly Standing Orders**, the **Departmental Committee on Justice and Legal Affairs** is mandated to consider, for approval by the House, appointment under **Article 132(2)(e) of the Constitution**. The matter has since been committed for consideration to the Committee by the Hon. Speaker.

Pursuant to **Section 7(b) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**, the committee is mandated to consider whether the nominee meets all Constitutional and Statutory requirements relating to the office in question.

In this regard, the Committee requests you to provide a report on tax compliance by the nominee. This information will assist the Committee to effectively undertake its mandate.

The officer responsible for facilitating this matter is **Mr. Peter K. Chemweno, Director, Departmental Committees** on Tel. No. 0722-962805 or email address peter.chemweno@parliament.go.ke.

We would appreciate if the information requested is received by **Friday, 18th November 2022**.

Yours

SAMUEL NJOROGE,
CLERK OF THE NATIONAL ASSEMBLY

Telegraphic Address
'Bunge', Nairobi
Tel. +254-020-2848000
Fax: +254-020-2243694
E-mail: clerk.nationalassembly@parliament.go.ke



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY

Clerk's Chambers
National Assembly
Parliament Buildings
P.O. Box 41842-00100
NAIROBI, Kenya

REF: NA/DDC/GEN/VETT/2022/ (040)

14th November 2022

Mr. Twalib Abdallah Mbarak, CBS
Secretary/Chief Executive Officer
Ethics & Anti-Corruption Commission
Integrity Centre, Millimani/Valley Road Junction,
NAIROBI

Dear *SM,*

RE: VETTING OF PERSON NOMINATED AS PRINCIPAL SECRETARY

The National Assembly is in receipt of a notification of nomination of **Mary Muthoni Muriuki (ID No. 21781981)** for appointment to the position of **Principal Secretary for the State Department for Correctional Services**. As you are aware, the National Assembly is required to vet the nominee for appointment in accordance with provisions of **Article 132(2)(e) of the Constitution** and the **Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**.

In view of the foregoing and in accordance with **Standing Order 216(5)(f)** as read with the **Second Schedule to the National Assembly Standing Orders**, the **Departmental Committee on Justice and Legal Affairs** is mandated to consider, for approval by the House, appointment under **Article 132(2)(e) of the Constitution**. The matter has since been committed for consideration to the Committee by the Hon. Speaker.

Pursuant to **Section 7(b) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**, the committee is mandated to consider whether the nominee meets all Constitutional and Statutory requirements relating to the office in question.

As the Constitutional body mandated to oversee the implementation of the provisions of **Chapter six of the Constitution**, the Committee requests you to provide any information touching on the integrity of the nominee that may be in the possession of the Commission. This information will assist the Committee to effectively undertake its mandate.

The officer responsible for facilitating this matter is **Mr. Peter K. Chemweno, Director, Departmental Committees** on Tel. No. 0722-962805 or email address peter.chemweno@parliament.go.ke.

We would appreciate if the information requested is received by **Friday, 18th November 2022**.

Yours

SAMUEL NJOROGE,
CLERK OF THE NATIONAL ASSEMBLY

Telegraphic Address
Bungu, Nairobi
Tel. +254-020-2848000
Fax: +254-020-2243694
E-mail: clerk.nationalassembly@parliament.go.ke



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY

Clerk's Chambers
National Assembly
Parliament Buildings
P.O. Box 41842-00100
NAIROBI, Kenya

REF: NA/DDC/GEN/VETT/2022/ (39)

14th November 2022

Mr. Amin. Mohamed
Director of Criminal Investigation Department
Mazingira Complex
Kiambu Road Opp. Forestry Department
Headquarters, Karura
NAIROBI

Dear Sir,

**RE: REQUEST FOR INFORMATION ON NOMINEE FOR APPOINTMENT AS
PRINCIPAL SECRETARY**

The National Assembly is in receipt of a notification of nomination of **Mary Muthoni Muriuki** (ID No. 21781981) for appointment to the position of **Principal Secretary for the State Department for Correctional Services**. As you are aware, the National Assembly is required to vet the nominee for appointment in accordance with provisions of **Article 132(2)(e) of the Constitution** and the **Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**.

In view of the foregoing and in accordance with **Standing Order 216(5)(f)** as read with the Second Schedule to the National Assembly Standing Orders, the **Departmental Committee on Justice and Legal Affairs** is mandated to consider, for approval by the House, appointment under Article 132(2)(e) of the Constitution. The matter has since been committed for consideration to the Committee by the Hon. Speaker.

Pursuant to **Section 7(b) of the Public Appointments (Parliamentary Approval) Act (no. 33 of 2011)**, the committee is mandated to consider whether the nominee meets all Constitutional and Statutory requirements relating to the office in question.

In this regard, the Committee requests you to provide information on whether the nominee has been adversely mentioned in any investigations carried out by the Directorate of Criminal Investigations while discharging its mandate. This information will assist the Committee to effectively undertake its mandate.

The officer responsible for facilitating this matter is **Mr. Peter K. Chemweno**, Director, **Departmental Committees** on Tel. No. 0722-962805 or email address peter.chemweno@parliament.go.ke.

We would appreciate if the information requested is received by **Friday, 18th November 2022**.

Yours

SAMUEL NJOROGE,
CLERK OF THE NATIONAL ASSEMBLY

Encl.

Telegraphic Address
'Bunge', Nairobi
Tel. +254-020-2848000
Fax: +254-020-2243694
E-mail: clerk.nationalassembly@parliament.go.ke



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY

Clerk's Chambers
National Assembly
Parliament Buildings
P.O. Box 41842-00100
NAIROBI, Kenya

REF: NA/DDC/DFR/2022/ (043)

14th November 2022

Mrs. Anne Nderitu
Registrar of Political Parties
Lions Place, 1st Floor, Waiyaki Way, Westlands
NAIROBI

Dear *Madam,*

RE: VETTING OF PERSONS NOMINATED FOR THE POSITION OF PRINCIPAL SECRETARY

The National Assembly is in receipt of a notification of nomination of **Mary Muthoni Muriuki** (ID No. 21781981) for appointment to the position of **Principal Secretary for the State Department for Correctional Services**. As you are aware, the National Assembly is required to vet the nominee for appointment in accordance with provisions of **Article 132(2)(e) of the Constitution and the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**.

In view of the foregoing and in accordance with **Standing Order 216(5)(f)** as read with the Second Schedule to the National Assembly Standing Orders, the **Departmental Committee on Justice and Legal Affairs** is mandated to consider, for approval by the House, appointment under Article 132(2)(e) of the Constitution. The matter has since been committed for consideration to the Committee by the Hon. Speaker.

Pursuant to **Section 7(b) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011)**, the committee is mandated to consider whether the nominee meets all Constitutional and Statutory requirements relating to the office in question.

Taking into consideration Article 77(2) which prohibits an appointed State Officer from holding office in a political party, the Committee requests you to provide information on whether the nominee holds office in any political party in Kenya. This information will assist the Committee to effectively undertake its mandate.

The officer responsible for facilitating this matter is **Mr. Peter K. Chemweno, Director, Departmental Committees** who may be reached on Tel. No. 0722-962805 or email address peter.chemweno@parliament.go.ke.

Attached is the list of the nominees and the relevant details for your action. We would appreciate if the information requested is received by **Friday, 18th November 2022**.

Yours

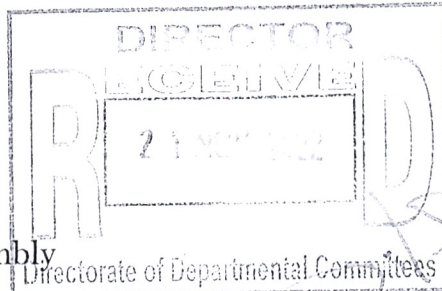
SAMUEL NJOROGE
CLERK OF THE NATIONAL ASSEMBLY

Office of the Commissioner General

KRA/5/1002/5(8199)

17th November 2022

Samuel Njoroge
Clerk of the National Assembly
P. O. Box 41842-00100
Parliament Buildings
Nairobi



Commissioner
Departmental
Douglas Katho
to facilitate consideration
21/11/22

Dear *Clerk,*

**REQUEST FOR INFORMATION RELATING TO THE TAX COMPLIANCE OF
NOMINEE FOR APPOINTMENT AS PRINCIPAL SECRETARY**

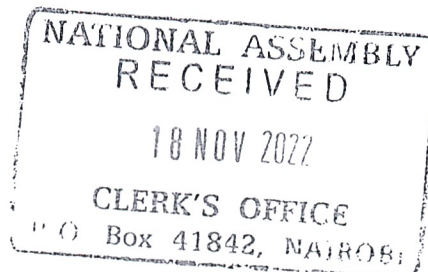
We refer to your letter Ref: NA/DDC/GEN/VETT/2022/ (041) dated 14th November 2022 requesting Kenya Revenue Authority (KRA) for the tax status report of Mary Muthoni Muriuki.

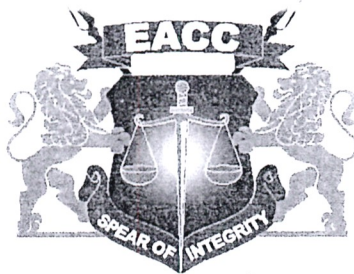
The compliance status of the candidate is as follows:

No.	Name	ID No.	PIN	Status
1	Mary Muthoni Muriuki	21781981	A002841660S	Compliant

Yours Sincerely,

**FCPA Githii Mburu, MGH, CBS
COMMISSIONER GENERAL**





*D/D...
L... ..*

ETHICS AND ANTI-CORRUPTION COMMISSION

INTEGRITY CENTRE (Jakaya Kikwete/Valley Road Junction) P.O. Box 61130 – 00200, NAIROBI, Kenya
TEL.: 254 (020) 4997000, MOBILE: 0709 781000; 0730 997000
FAX: 254 (020) 2240954 EMAIL: eacc@integrity.go.ke WEBSITE: www.eacc.go.ke

When replying please quote:

Our Ref: EACC.7/10/5 VOL XXI (91)

17th November 2022

Mr. Samuel Josephat Njoroge
Clerk of the National Assembly
Clerk's Chambers
Parliament Buildings
P O Box 41842-00100
NAIROBI

*Douglas Katho
To facilitate
ca 11/16/22
23/11/22*

RE: VETTING OF PERSON NOMINATED AS PRINCIPAL SECRETARY

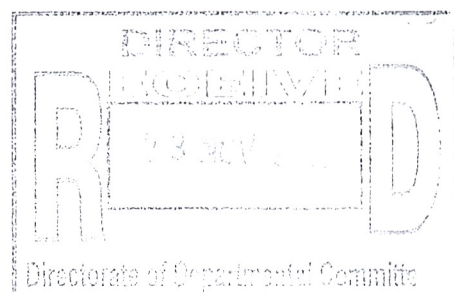
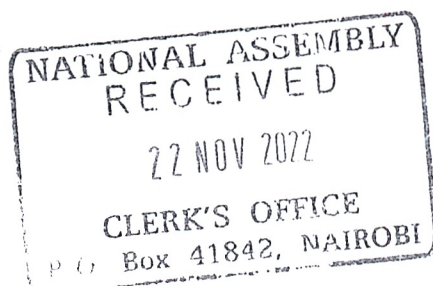
Your letter referenced NA/DDC/GEN/VETT/2022/(040) dated 14th November 2022 on the above subject matter refers.

Please note that the Commission has not undertaken any investigations pursuant to its mandate against **Mary Muthoni Muriuki** of Identity Card Number **21781981** nor has it recommended her prosecution.

The information provided herein is based on records available as of **17th November 2022**.

CPA. John Lolkoloi, OGW
FOR: SECRETARY/CHIEF EXECUTIVE OFFICER

MKK/IK



Directorate of Departmental Committees

NATIONAL POLICE SERVICE

Telegrams: "IDENT CRIMINAL", Nairobi
Telephone: 020-8512089/98
Fax: 020-2606149
E-mail: identsnbi@gmail.com
When replying please quote ref No. and date



Criminal records office
P O Box 30460 - 00100 GPO
NAIROBI

DIRECTORATE OF CRIMINAL INVESTIGATIONS

DCI/CRO/SEC/6/7/2/A/VOL.XI/211

16th November, 2022

Mr. Samuel J. Njoroge
Clerk of the National Assembly
Parliament Buildings
P O Box 41842-00100
NAIROBI

*Douglas Katho
to facilitate
na 18/11/22*

RE: REQUEST FOR INFORMATION ON NOMINEE FOR APPOINTMENT AS PRINCIPAL SECRETARY

Your correspondence **Ref. NA/DDC/GEN/VETT/2022/(39)** dated **14th November, 2022** refers.

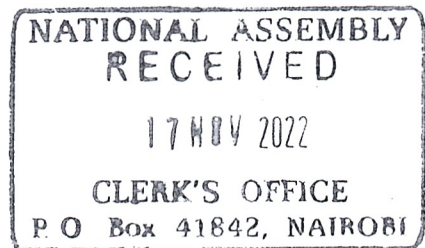
The below mentioned person applied for Police Clearance Certificate on diverse date and was **genuinely** issued with a certificate by this office.

1.	Mary Muthoni Muriuki	21781981	PCC-MOTKYL87	15/9/2022
----	----------------------	----------	--------------	-----------

It is deemed that as at the date of issuance of the Police Clearance Certificate to the applicant, there **were negative results** from both our nominal index and criminal database.

Kind regards.

P. M. ONYANG'G
FOR: DIRECTOR CRIMINAL INVESTIGATIONS.



c.c. DCI

OUR VISION: To be the best forensic fingerprint science laboratory with emphasis on continual linkage of the Crime. the
Crime-Scene and the Criminal
FACES CAN LIE. FINGERPRINTS NEVER.



HIGHER EDUCATION LOANS BOARD

Tel: 0711052000
E-mail: contactcentre@helb.co.ke
Website: www.helb.co.ke

Anniversary Towers
University Way
P.O Box 69489-00400
Nairobi, Kenya

Douglas Katho
to facilitate consideration
LA/ML/69
21/11/22

HELB/RR/112009/V/192

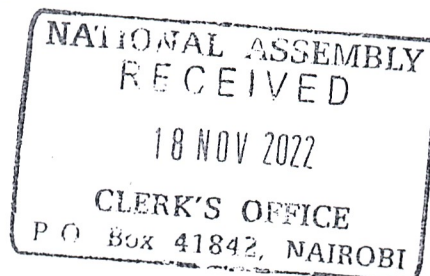
15th November 2022

SAMUEL NJOROGE

Clerk of the National Assembly
Parliament Buildings
P.O Box 41842-00100

NAIROBI

Dear *Samuel,*



VETTING OF THE NOMINEE FOR APPOINTMENT TO THE POSITION OF PRINCIPAL SECRETARY FOR THE STATE DEPARTMENT FOR CORRECTIONAL SERVICES

We acknowledge receipt of your letter Ref. No. *NA/DDC/GEN/VETT/2022/ (044)* dated **15th November 2022** requesting the Higher Education Loans Board to provide a report on repayment of HELB loans that may have been advanced to Mary Muthoni Muriuki for purposes of vetting for appointment to the Principal Secretary for the State Department for Correctional Services.

We are pleased to confirm that **Ms. Mary Muthoni Muriuki (ID No. 21781981)** was **NOT** a beneficiary of the GOK/HELB Loans Scheme.

We kindly urge you to continue encouraging applicants to seek their compliance certificate from the Board as part of testimonials and conformity to Chapter Six of the Constitution of Kenya.

We to thank you most sincerely for allowing us to provide you this information. This kind of collaboration goes a long way in assisting HELB finance needy Kenyans pursuing higher education now and in the future.

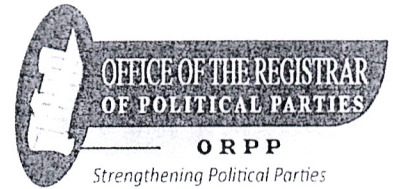
Yours *Sincerely,*
Charles Ringera
CHARLES RINGERA
CHIEF EXECUTIVE OFFICER





REPUBLIC OF KENYA

Telephone: +254(0)204022000
Mobile: 0772281357
Email: info@orpp.or.ke
Website: www.orpp.or.ke
When replying please quote



Lion Place, 1st & 4th Floor
Off Waiyaki Way
P.O. Box 1131-00606
Sarit Centre, Nairobi.

Ref: RPP/ORG/34 VOL. VI (146)

Date: 15th November, 2022

SAMUEL NJOROGE
Clerk of the National Assembly
Clerk's Chambers
Parliament Buildings
P.O. Box 41842-00100
NAIROBI

Douglas Katho
pls facilitate
16/11/22
D/Departmental Committee

Dear *Samuel*,

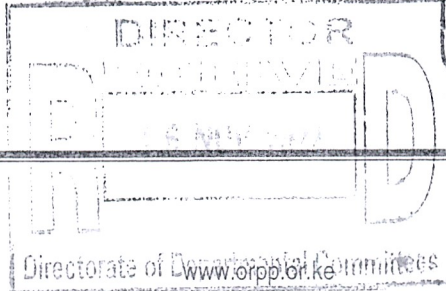
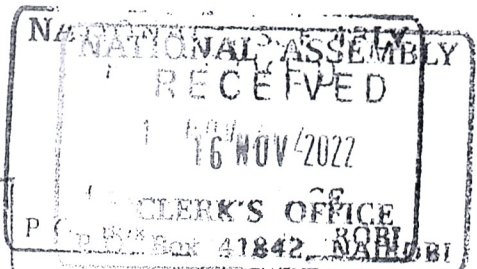
RE: VETTING OF PERSON NOMINATED FOR THE POSITION OF PRINCIPAL SECRETARY

Reference is made to your letter Ref. NA/DDC/DFR/2022/ (043) dated 14th November, 2022 on the above subject matter.

Pursuant to Article 77 (2) and according to the records held by this Office as at 15th November 2022, **Mary Muthoni Muriuki (ID No. 21781981)** is **NOT** a member nor official of any registered political party.

Yours *Sincerely,*

Ann N. Nderitu, CBS
Registrar of Political Parties/CEO



MARY MUTHONI MURIUKI
P.O Box 18568-00100- GPO NAIROBI

| +254 (0) 721 495 121 / 720 323 217 | muthoni88@yahoo.com

EXECUTIVE DIRECTOR

Accomplished and creative executive possessing multifaceted experience and a proven ability to revitalize organizations, initiate company-wide campaigns and capture untapped opportunities for growth. Wide experience spearheaded vision, strategy, and execution of global business operations; streamlined branding, mission statement, and public campaigns by leveraging new and emerging technologies. Strong diplomatic skills and a natural affinity for cultivating relationships and persuading convening facilitating and building consensus among diverse individuals. My goal is to become a valuable mutual asset by providing efficient executive management and leadership expertise contributing effectively to organizational success.

SELECTED HIGHLIGHTS

- ✓ Head of State Commendation (HSC) for 2021 in respect to community service by His Excellency, the President of the Republic of Kenya
- ✓ Conferred the inaugural Uzalendo Award by His Excellency, the President of the Republic of Kenya for exemplary effort in organizing business women to distribute sanitizers to low income markets, matatu and bodaboda operators, thereby ensuring these high contact groups did not become active spreaders of COVID-19.
- ✓ Received recognition from the Kenya Council of Governors making her the holder of the 2017 Devolution Warrior Award, due to her role in Promoting Women Empowerment in Delivery of Public Service particularly in championing women's access to Government Procurement Opportunities (AGPO)
- ✓ Currently the Chief Executive Officer for Women in Business Kenya.
- ✓ Currently, the vice chair of Kirinyaga Investment and Development Authority
- ✓ Board Member, Moi High School Mbiruri and former board member, Kabare Girls High School.
- ✓ Former board member, Tobacco Control Board under the Ministry of Health
- ✓ Headed the British Council Program for Schools and appointed to represent the Sub Saharan countries together with the lead Kenyan Music group; Sauti Sol in London (Corn Wall).
- ✓ Regional Winner, East Africa by the CEO global for the Pan African Awards in recognition for the achievement as a country winner in the business and professional sector for the most influential women in business and Government-2019
- ✓ Former National Director Kenya National Chamber of Commerce and Industry representing central region
- ✓ Founder and Chairperson St. Petroc Premier Schools, Embu.
- ✓ Kenya International Investment Conference (KIICO 2014) 23rd November 2017.
Theme: Invest in Kenya, the hub of East and Central Africa
Role: Education expert consultant and conference speaker
- ✓ Coordinated on behalf of the private sector the World Trade Organization (WTO)-15th Dec -19th Dec 2016.
Theme-Nairobi Ministerial declaration.

WTO culminated in a series of 6 ministerial decisions dealing with cotton, agriculture and issues relating to the least-developed countries (LDCs)

- ✓ Coordinated on behalf of private sector High level meeting 2(HLM2)-28th Nov 2016-1st Dec 2016.
Theme-Towards Inclusive and Accelerated Implementation of the 20220 Agenda.
- ✓ Coordinated on behalf of the private sector the TOKYO International Conference on Trade and Development (UNCTAD 14)-17th July 2016-22nd July 2016.
Theme-From decision to Action.
- ✓ County Investment Forums
 - Trans-Nzoia Investment forum-2016
 - Bungoma Investment Forum-2016
 - Embu National and International Investor Conference-2013 and 2018.
- ✓ September 2019, recognized by the International College of Peace for the African Women Impact Award
- ✓ The 1st Female Director (Women & Gender) at the Kenya National Chambers of Commerce & Industry (KNCCI) since 1965.
- ✓ Served as the Chairperson Economic Empowerment for Women and Youth and Champions trade & gender inclusion in the private sector and public sector
- ✓ Represented the country in IORA Workshop in April 2018 to Strengthen Women's Economic Empowerment in the Indian Ocean – Preparations for the Ministerial Conference and Working Group.
- ✓ Noted to be among the 6 most influential women in Kenya for 2017 and current holder of the Africa Business Leaders' award in regards to gender.
- ✓ Advocated for Women's inclusivity in Trade during High-level Trade Expert & Stakeholder meetings such as Expert Meeting on Gender and Trade, Inclusive trade and digital economy, TICAD and HLM2.
- ✓ Engaged in high level trade dialogues in various Global, National and County Level forums on topics touching on Women in Trade and leadership in business such as EMPRETEC, International Trade Centre, Barclays partnership launch #She Trades and other BMO workshops.
- ✓ Founder of the premier Women in Business Magazine and Awards

EDUCATION & CREDENTIALS

- Master's in Business Administration, double major in Management and Marketing, Baraton University.
- Bachelor of Education (English Language, Grammar and Literature), Catholic University of East Africa (CUEA).
- Diploma in Humanities- Kagumo College

CORE COMPETENCIES

Board development | Public speaking | Executive Management | Global Process Improvements | Key Alliances | Resource Optimization | Brand & Public Image | Financial Control | Organization Development | Project Management | Corporate

BOARD MEMBERSHIP & LEADERSHIP

CAREER, LEADERSHIP HIGHLIGHTS

Vice Chair, Kirinyaga Investment and Development Authority

- Promoting, coordinating and engaging investors in commercial and industrial interests.
- Assisting the Chairperson in the trade advisory issues, trade negotiations, dialogues and advocacy on special projects.

President & CEO Women in Business Community Network (Current)

- Promoting, coordinating and engaging women in commercial and industrial interests.
- Ensure that our five pillars are implemented. Our five pillars are: Mentorship & Capacity Building, Financial Inclusion, Market Linkages & Partnerships, Networking, Events & Awards, Policy & Advocacy

Board member, Tobacco Control Board, Ministry of Health (3 years): 2018

- Representative of the private sector in the Tobacco Control Board. Collectively, the board advises the Cabinet Secretary of Health on the national policies to be adopted concerning the production, manufacture, sale, advertising, promotion, sponsorship and use of tobacco and tobacco products.
- Responsible for articulating gender and trade related health concerns not only as private sector representatives but also to promote health in Tobacco trade.

Board Member, Moi High School, Mbiruri (2019): Ministry of Education. (Current)

- Played a key role in setting direction, established an effective and efficient structure, provided support, ensured accountability and quality education of the school with students drawn from all parts of the 47 Counties.

Board Member, County Elections Board 2017:

- In the Party Nomination process: Coordinating the party nominations process at the County level including; overseeing the nomination procedure.
- Provided necessary and relevant information to contestants, maintained order during campaign rallies, polled, and counted ballots, coordinated campaign rallies as deemed necessary.

Board member, Kenya National Chamber of Commerce & Industry 2018- National Director

- Representative of the private sector from central Kenya.
- 1st elected woman to serve in the national trade body as a director since it was formed in 1965
- Responsible for articulating trade related concerns in the country, matters policy and advocacy, Networking

Board Member, Kabare Girls High School, Ministry of Education (3 years):

- Played a key role in setting direction, established an effective and efficient structure, provided support, ensured accountability and quality education of a National school with a population of over 700 teenage girls aged between 14-18 years drawn from all parts of the 47 Counties.

Board Member, St. Petroc Premier School

- Proprietor and director of the St. Petroc Premier Schools
- Management & advisory role for the company on management & risk factors.

Teacher & Trainer, Moi High School, Mbiruri and Moi Girls School Nairobi, 10 years.

AWARDS and HONORS

Head of State Commendation (HSC)

Head of State of Commendation (HSC) for 2021 in respect to community service by His Excellency, the President of the Republic of Kenya.

Uzalendo Award

Conferred the inaugural Uzalendo Award by His Excellency, the President of the Republic of Kenya for exemplary effort in organizing business women to distribute sanitizers to low-income markets, matatu and bodaboda operators, thereby ensuring these high contact groups did not become active spreaders of COVID-19.

Regional Winner Business and Professional sector for the most influential Women in Business and Government- 2019 September 2019, recognized by the International College of Peace for the **African Women Impact Award**

The current holder of the Africa Business Leaders award in regards to gender, June 2018.

Awarded The Devolution Warrior Award (Kenya), Gender Response Delivery Category, March 2017. A national award recognizing the work of individuals who have played a critical role in promoting Devolution organized by the **Council of Governors (Kenya)**.

Noted to be among the 6 most influential women in Kenya, 2017.

Best performing director, Kenya National Chamber of Commerce, 2017.

2008, Patron of the year, Research Club Kenya Chapter Awarded by IPSOS/Synovate's.

Diligent Service at Student Leadership Council, Awarded for serving diligently in the students' leadership council (SRC).

PROFESSIONAL TRAINING AND CERTIFICATION

Certificate in EMPRETEC Skills.

Women in Trade_2017 (Colombo, Sri-Lanka).

KEY PROFESSIONAL SKILLS

- Outstanding experience in effectively leading change and organizational growth through strategic planning.
- Exceptional knowledge of staff leadership, fundraising, partnership development, and financial management.
- Setting the highest professional standards for others to follow.
- Thinking about the implications of programs, policies, and decisions.
- Solid financial acumen to understand drivers of profitability and set priorities to manage cost and optimize value.
- Detail focused and ability to cut to the heart of complex issues quickly.
- Ability to focus on core missions.
- Politically aware and sophisticated.
- Motivating a diverse employee population.
- Skilled in leading and assisting staff and volunteer teams.

- Ability to create and implement an effective fundraising program.
- Ability to provide case support, connect donors and encourage volunteers.

REFERENCES

1. Mr Kibuga Kariithi
Chairperson, Kirinyaga Investments and Development Authority
Tel: 0722518938
Email: kibbykanithi@gmail.com
2. Mr Kiprono Kittony
Chairperson Nairobi Stock Exchange (NSE)
Former Chairman Kenya National Chamber of Commerce and Industry
Tel: 0722524720
Email: kittony@kittony.com
3. Mrs Jacinta Wanjiku Ndambiri
Former Principal
Kabare Girls High School,
Tel: 0722695395
Email: jacintandambiri@gmail.com

University of Eastern Africa, Baraton



The Honorary Council, by virtue of the authority granted by the Charter from the Government of the Republic of Kenya and on the recommendation of the Senate, has conferred on

Muriuki Muthoni Mary

The degree of

Master of Business Administration

Major: Management and Marketing

*With all the rights, privileges, and honours thereto appertaining,
Given under the seal of the University at Baraton in the Republic of Kenya
on this eighteenth day of August, two thousand and nineteen.*

UNIVERSITY OF EASTERN AFRICA, BARATON

P.O. BOX 2500, ELDORET, KENYA

CHARTERED 1991

LEGAL NOTICE No. 111

ID NUMBER : SMURMA1331

NAME : Muriuki Mary Muthoni

ADMISSION : 2013

DEGREE : Master of Business Administration

DATE CONFERRED : August 18, 2019

Major : MBA in Management

Major : MBA in Marketing



ACADEMIC TRANSCRIPT

Year : 2013/2013 Quarter : 3

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD591	Fundamentals Of Accounting I	3.0	3.0	C	9.32
MGMT475	Fundamentals of Management	3.0	3.0	A	12.0
BUAD608	Fundamentals Of Accounting II	4.0	4.0	C	9.32
BUAD606	Principles of Marketing	3.0	3.0	A-	11.01
	Managing Strategy & Policy	3.0	3.0	A	12.0

Quarter Hours : 17.0
Quarter GPA : 3.16

Cummulative Hours : 17.0
Cummulative GPA : 3.16

Year : 2013/2014 Quarter : 2

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD642	Managing Change And Innovation	3.0	3.0	A	12.0
BUAD605	Human Resource Management	3.0	3.0	A-	11.01
BUAD677	Leadership	3.0	3.0	B-	9.99

Quarter Hours : 12.0
Quarter GPA : 2.75

Cummulative Hours : 29.0
Cummulative GPA : 2.99

Year : 2014/2015 Quarter : 1

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD642	Corporate Planning	3.0	3.0	A-	11.01
BUAD605	Operations And Total Quality Management	3.0	3.0	A	12.0
BUAD677	Global Marketing and Sales Management	3.0	3.0	B	9.0

Quarter Hours : 9.0
Quarter GPA : 3.67

Cummulative Hours : 38.0
Cummulative GPA : 3.15

Year : 2014/2015 Quarter : 2

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD642	Financial Management	3.0	3.0	B	9.0
BUAD605	International Business Issues And Analysis	3.0	3.0	A-	11.01

Quarter Hours : 6.0
Quarter GPA : 3.33

Cummulative Hours : 53.0
Cummulative GPA : 3.24

Quarter Hours : 9.0
Quarter GPA : 3.56

Cummulative Hours : 47.0
Cummulative GPA : 3.23

Year : 2014/2015 Quarter : 3

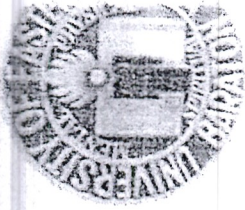
Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD597	Biblical Perspective of Business Ethics	2.0	2.0	F	0.0
BUAD605	Statistics Applied to Business	3.0	3.0	A-	11.01
BUAD605	Macroeconomic Economics	3.0	3.0	A	12.0
BUAD593	Business Research Methodology	3.0	3.0	A-	11.01

Quarter Hours : 11.0
Quarter GPA : 3.09

Cummulative Hours : 64.0
Cummulative GPA : 3.21

UNIVERSITY OF EASTERN AFRICA, PARATON

P.O. BOX 2500, ELDORET, KENYA
 CHARTERED 1991
 LEGAL NOTICE No. 111



ID NUMBER : SMURMA1331
NAME : Muriuki Mary Muthoni
ADMISSION : 2013
DEGREE : Master of Business Administration
DATE CONFERRED : August 18, 2019

ACADEMIC TRANSCRIPT
 Major MBA in Management
 Major MBA in Marketing

Year : 2015/2016 Quarter : 2

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD506	Managerial Accounting And Control	3.0	3.0	B+	9.99
BUAD508	Principles of Finance	2.0	2.0	C	4.0
BUAD507	Marketing Research	3.0	3.0	B+	9.99

Quarter Hours : 8.0
 Quarter GPA : 3.00
 Cumulative Hours : 72.0
 Cumulative GPA : 3.19

Year : 2018/2019 Quarter : 3

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD507	Biblical Perspective of Business Ethics	2.0	2.0	B	6.0
BUAD504	Business Responsibility Study Writing	4.0	4.0	B+	13.32
BUAD502	Seminar on Theology/Responsibility	2.0	2.0	B+	6.66

Quarter Hours : 8.0
 Quarter GPA : 3.25
 Cumulative Hours : 90.0
 Cumulative GPA : 3.22

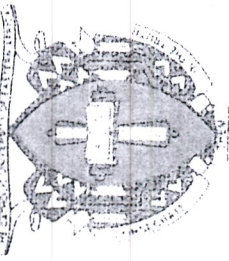
Year : 2016/2017 Quarter : 2

Course Code	Course Title	Credit	GPA Hours	Grade	Point
BUAD600	Written Comprehensive Examination (WCE)	1.0	1.0	B+	3.33
BUAD605	Management Information And Communication System	3.0	3.0	B-	9.99
BUAD603	Marketing Research	3.0	3.0	A-	11.01
BUAD601	Consumer Behaviour	3.0	3.0	B-	9.99

Quarter Hours : 10.0
 Quarter GPA : 3.43
 Cumulative Hours : 82.0
 Cumulative GPA : 3.22

NO VALID ENTRY AFTER THIS LINE.

THE CATHOLIC UNIVERSITY OF EASTERN AFRICA



A.M.E.C.E.A

Having satisfied the requirements of the Faculty of Education of the University and on the recommendation of the Senate, and by virtue of the authority vested in it by the University Council,

Mary Muthoni Muriuki

has been conferred the degree of

BACHELOR OF EDUCATION (ARTS)

(English And Literature In English)

~ Second Class Honours - Lower Division ~

With all rights and privileges pertaining thereto. In Witness whereof we, the Trustees of the University, have caused this degree to be signed by duly authorised officers and have authorised the seal of the University to be affixed thereto.

Given at Nairobi, Kenya, on *5th October* in the year *2012*

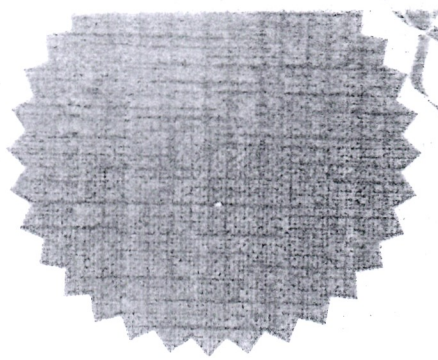
W. Nyong'o

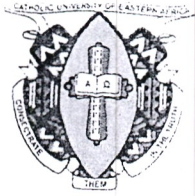
Chancellor

Vice-Chancellor

Serial No. 015862

Dean





THE CATHOLIC UNIVERSITY OF EASTERN AFRICA

A. M. E. C. E. A

Office of the Registrar

P. O. Box 62157
 Nairobi, 00200, Kenya
 Telephone: 020-891601-6
 Fax: 254-020-891261
 E-mail: registrar@cuea.edu
 Website: www.cuea.edu

ACADEMIC TRANSCRIPT

Full Name: Mary Muthoni Muriuki

Admission #: 1013988

Faculty: Education

Department: Undergraduate Studies in Education

Academic Year: 2011/2012

Year of Study: THIRD

Programme: Bachelor Of Education (School Focused Programme) 3 Year

First Semester, 2008/2009			
CODE	Course Title	Grade	Credit
ED 103	RESEARCH METHODS	A	3
ENG 101	INTRODUCTION TO THE STUDY OF LANGUAGE	B	3
GS 100	CHRISTIAN ETHICS	B	3
LIT 106	AFRICAN ORAL LITERATURE	C	3

Second Semester, 2008/2009			
CODE	Course Title	Grade	Credit
ENG 201	MORPHOLOGY AND ENGLISH SYNTAX	D	3
ENG 202	ENGLISH PHONETICS AND PHONOLOGY	D	3
LIT 206	WORLD LITERATURE	D	3

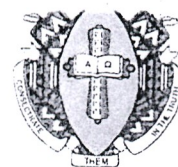
Third Trimester, 2008/2009			
CODE	Course Title	Grade	Credit
ED 301	PHILOSOPHY OF EDUCATION	D	3
ENG 300	RESEARCH IN LANGUAGE	B	3
ENG 301	ENGLISH GRAMMAR AND USAGE	C	3
LIT 300	STYLISTIC AND LITERARY TECHNIQUES	D	3

First Semester, 2009/2010			
CODE	Course Title	Grade	Credit
ED 403	EDUCATIONAL PLANNING AND ECONOMICS	D	3
ENG 302	SECOND LANGUAGE LEARNING	D	3
GS 102	COMPUTER LITERACY	C	3
LIT 301	THEORY OF CHILDREN'S LITERATURE	D	3

Second Semester, 2009/2010			
CODE	Course Title	Grade	Credit
ED 404	EDUCATIONAL ADMINISTRATION	B	3
ENG 303	DISCOURSE ANALYSIS	C	3
ENG 400	ADVANCED LEVEL SOCIO-LINGUISTICS	C	3
LIT 314	CREATIVE WRITING	B	3
LIT 400	LITERARY AESTHETICS	B	3

Third Trimester, 2009/2010			
CODE	Course Title	Grade	Credit
ENG 401	ADVANCED THEORETICAL PHONOLOGY AND MORPHOLOGY	B	3
ENG 402	ADVANCED THEORETICAL SYNTAX	C	3
LIT 402	DRAMA IN EDUCATION	B	3
LIT 403	MODERN EUROPEAN LITERATURE	A	3

First Semester, 2011/2012			
CODE	Course Title	Grade	Credit
GS 105	ENTREPRENEURSHIP	C	3
LIT 205	LITERARY LANGUAGE AND SCHOLARLY PRESENTATION	D	3



Second Semester-Jan, 2011/2012			
CODE	Course Title	Grade	Credit
ED 400	RESEARCH PROJECT	A	3
ENG 403	ENGLISH STRUCTURE AND SEMANTICS	B	3
LIT 302	THEORY AND HISTORY OF LITERATURE	A	3
LIT 401	AFRICAN LITERATURE	A	3

**CONFERRED THE BACHELOR OF EDUCATION
(ENGLISH AND LITERATURE IN ENGLISH)
SECOND CLASS HONOURS (LOWER DIVISION)
AT THE 27TH GRADUATION CEREMONY
ON 5TH OCTOBER, 2012
AVERAGE MARK = 56.2 %**

KEY TO GRADING SYSTEM

Above 70% = A Excellent
60% - 69% = B Good
50% - 59% = C Satisfactory
40% - 49% = D Pass
0% - 39% = F Fail

N = No Credit
AU = Audit
EX = Exempt




Registrar

The Kenya National Examinations Council



This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects named below and qualified for the award of a

Kenya Certificate of Secondary Education

THE CANDIDATE REACHED THE GRADE SHOWN IN THE SUBJECTS NAMED

MARIUKI MARY MUTHONI

REF #

201203/084

MASARE GIRLS HIGHER SCHOOL

	GRADE
101 ENGLISH	C+(PLUS)
102 Kiswahili	C+(PLUS)
101 MATHEMATICS	D+(PLUS)
201 BIOLOGY	C-(MINUS)
205 CHEMISTRY	D (PLAIN)
301 HISTORY AND GOVERNMENT	C+(PLUS)
401 PHYSICS	D (PLAIN)
501 ARTS	A

SUBJECTS NAMED EIGHT MEAN GRADE C+(PLUS)

EXAMINATION OF NOVEMBER/DECEMBER 1997

Secretary
Kenya National Examinations Council

This is a special document being special paper.
Please handle it as the light as possible, that the word
MITIHANI can be seen through the paper.

KCSE1157362

Chairman
Kenya National Examinations Council

(See overleaf)

THE KENYA NATIONAL EXAMINATIONS COUNCIL



KENYA CERTIFICATE OF PRIMARY EDUCATION K C P E

This is to certify that the candidate named below sat the Examination for Kenya Certificate of Primary Education and reached the Grades shown in the subjects named:-

NAME : MUPIUKI MARY 33026/001
SCHOOL : NGIRIAMBU 33026

	GRADE
ENGLISH LANGUAGE	A-
KISWAHILI	A-
MATHEMATICS	A
SCIENCE AND AGRICULTURE	B+
GEOGRAPHY, HISTORY & CIVICS AND RELIGIOUS EDUCATION	B-
ART, CRAFT AND MUSIC	A-
HOME SCIENCE AND BUSINESS EDUCATION	B+

EXAMINATION OF 1993

Secretary
Kenya National Examinations Council

Chairman
Kenya National Examinations Council

This certificate was issued without any alteration whatsoever. See overleaf for grades and mark intervals.

KCPE 3013226