

OFFICE OF THE AUDITOR-GENERAL

REPORT

Paper Loid by the Majority Party Whip Hon. Benjamino Washlali MP 14.2.18 IBM

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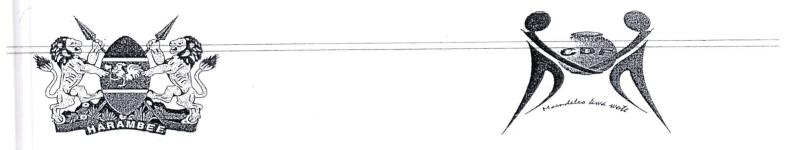
OF

THE AUDITOR-GENERAL

ON

THE FINANCIAL STATEMENTS OF NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – CHEPALUNGU CONSTITUENCY

FOR THE YEAR ENDED 30 JUNE 2016



CONSTITUENCIES DEVELOPMENT FUND~ CHEPALUNGU CONSTITUENCY

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2016

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

3 1 MAY 2017

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1.

Reports and Financial Statements

For the year ended June 30, 2016 (Kshs'000)

I. KEY INFORMATION AND MANAGEMENT OF CHEPALUNGU NG -CDF

(a) Background information

The Constituency Development Fund was set up under the NG - CDF Act, 2003 now repealed by the CDF Act, 2013. The NG - CDF Act 2013 aligns the fund with the Kenyan constitution of 2010 and The Public Finance Management Act 2012 that lay emphasis on citizen participation in public finance management and decision making, transparency and accountability together with equity in public resource utilisation. The overall management of the fund is the responsibility of the Constituencies Development Fund Board.

Key Management

The management of CHEPALUNGU NG - CDF's day to day management is under the following key organs:

i) National Government Constituencies Development Fund Board(NG - CDFB)

- ii) National Government Constituencies Development Fund Committee(NG CDFC)
- (b) Fiduciary Management

The key fiduciary management personnel who held office during the financial year ended 30th June 2015 are as follows:

	Designation	Name
1	Chief Executive Officer	Mr. Yusuf Mbuno
2	Fund Account Manager	Felix Ntutu
3	District Accountant	Paul Rono

Fiduciary Oversight Arrangements

List of NG - CDFC as gazetted

NO.	NAME	MEMBERSHIP	POSITION IN THE COMMITTEE
. 1.	KIPCHIRCHIR CHELULE	Man Nominee	Chairman
2.	FELIX NTUTU	CDF Board	Member
3.	SAMMY RONO	Man Nominee	Member
4.	JANE RONO	Woman Nominee	Member
5.	JOEL RUTO	Man Nominee	Member
6.	KIPRONO LABOSO	Person with Disability	Member
7.	JOYCE CHEPKOECH	Woman Nominee	Member
8.	SUSAN LANGAT	Co-opted Member	Member
	CHRISTINE KOSKEI	Woman Nominee	Member

CHEPALUNGU CONSTITUENCY P.O. BOX 56 SIGOR SIGOR ROAD KENYA

TELEPHONE: 0722774506

ENTITY BANKER

CHEPALUNGU CONSTITUENCY MAIN BANKER IS EQUITY BANK, BOMET BRANCH ACCOUNT NUMBER: 1220260909562

INDEPENDENT AUDITORS

AUDITOR GENERAL KENYA NATIONAL AUDIT OFFICE ANIVERSARY TOWERS, UNIVERSITY WAY P.O BOX 30084 - 00100 NAIROBI KENYA

PRNCIPAL LEGAL ADVISER

THE ATTORNEY GENERAL STATE LAW OFFICE HARAMBEE AVENUE P.O BOX 4011 2 - 00200 NAIROBI KENYA

II. STATEMENT OF CHEPALUNGU NG - CDF MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Fund Account Manager in charge of CHEPALUNGU NG - CDF is responsible for the preparation and presentation of the constituency's financial statements, which give a true and fair view of the state of affairs of the constituency as at the end of the financial year 2014/2015 ended on June 30, 2014. This responsibility includes:

(i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the *entity*; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Fund Account Manager in charge of CHEPALUNGU NG - CDF accepts responsibility for constituency's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Fund Account Manager is of the opinion that the constituency's financial statements give a true and fair view of the state of transactions during the financial year ended June 30, 2014, and of the constituency's financial position as at that date. The Fund Account Manager in charge of CHEPALUNGU NG - CDF further confirms the completeness of the accounting records maintained for the constituency which have been relied upon in the preparation of the financial statements as well as the adequacy of the systems of internal financial control.

The Fund Account Manager in charge of CHEPALUNGU NG - CDF confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Fund Account Manager in charge of CHEPALUNGU NG - CDF confirms that the financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of financial statements

The CHEPALUNGU NG - CDF financial statements were approved and signed on

Chairman NG - CDFC Kipchirchir Chelule Fund account manager Felix Ntutu

REPUBLIC OF KENYA

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OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON CONSTITUENCIES DEVELOPMENT FUND – CHEPALUNGU CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2016

REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Chepalungu Constituency set out on pages 6 to 17, which comprise the statement of assets as at 30 June 2016, and the statement of receipts and payments, statement of cash flows, summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya, Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief were necessary for the purpose of this audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

Auditor-General's Responsibility

My responsibility is to express an opinion on these financial statements based on the audit and report in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229 (7) of the constitution. The audit was conducted in accordance with International Standards on Auditing. Those Standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund - *Chepalungu Constituency for the year ended 30 June 2016* circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund – Chepalungu Constituency as at 30 June 2016, and its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with National Government Constituencies Development Fund Act, 2013.

Other Matter

1.0 Cash and Cash Equivalents

The statement of assets reflected outstanding temporary imprest of Kshs.11,883,900 as at 30 June 2016. However, imprest register and the list of defaulters were not presented for audit examination. This was contrary to section 3 (a) of the Public Finance Management (PFM) Act, 2012 which requires management of finances to be conducted in an open and accountable manner. The Fund Account Manager did not appear to have taken any action to recover the huge outstanding imprests balance. In the circumstance, the accuracy and completeness and recoverability of the outstanding imprest balance as at 30 June 2016 cannot be confirmed.

2.0 Acquisition of Assets

The financial statements reported expenditure for acquisition of assets of Kshs.21,800,000. The expenditure was incurred in the completion of the CDF office at a cost of Kshs.15,600,000 and purchase of motor vehicle registration No. GK 834G at a cost of Kshs.6,200,000. However, no logbook was provided to confirm ownership of the same. In the circumstance, the balance of Kshs.21,800,000 reflected in the financial statements in respect of acquisition of assets cannot be confirmed.

FCPA Edward R. O. Ouko, CBS AUDITOR-GENERAL

Nairobi

20 November 2017

Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund – *Chepalungu Constituency for the year ended 30 June 2016*

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND-CHEPALUNGU CONSTITUENCY Reports and Financial Statements

For the year ended June 30, 2016 (Kshs'000)

IV. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2015-2016 Kshs	2014-2015 Kshs
Cash balance B/F as at 1 st July 2014 Transfers from CDF Board	12 1	45,356,000 134,025,000	43,801,000 116,794,000
TOTAL RECEIPTS		<u>179,381,000</u>	<u>160,595,000</u>
PAYMENTS			
Compensation of Employees Use of goods and services Committee Expenses Transfer to other Government Units Other Grants and Transfers Acquisition of Assets	2 3 4 5 6 7	1,824,000 4,336,000 3,211,000 41,100,000 36,627,100 21,800,000	1,463,000 6,811,000 3,547,000 79,687,000 55,181,000 18,450,000
TOTAL PAYMENTS		108,898,100	165,129,000
SURPLUS/DEFICIT		70,482,900	(4,534,000)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 18th August 2016 and signed by:

Chairman NG - CDFC Kipchirchir Chelule Fund Accounts Manager <u>Felix Ntutu</u>

V. STATEMENT OF ASSETS

	Note	2015-2016 Kshs	2014-2015 Kshs
FINANCIAL ASSETS			
Cash and Cash EquivalentsBank Balances:Equity bankOutstanding Imprests - EquityOutstanding Imprests - Co-opTOTAL FINAN CIAL ASSETS	7	58,599,000 11,883,900 0 70,482,900	35,064,000 6,317,000 3,975,000 <u>45,356,000</u>
REPRESENTED BY Fund balance b/fwd 1 st July Surplus/Deficit for the year NET FINANCLAL POSITION		45,356,000 25,126,900 <u>70,482,900</u>	49,890,000 (4,534,000) <u>45,356,000</u>

The accounting p olicies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 18th August 2016 and signed by:

Chairman NG - CDFC Kipchirchir Chelule Fund Account Manager <u>Felix Ntutu</u>

	2015-2016	2014-2015
	45,356,000	43,801,000
1		116,794,000
ļ	154,025,000	110,75 1,000
2	1.824.000	1,463,000
		6,811,000
	-	3,547,000
-	, ,	63,378,000
	36,627,100	38,181,000
U		
	46,926,900	47,215,000
10	21 800,000	18,450,000
10 _	21,800,000	18,450,000
-		
		49,890,000
-		(4,534,000)
-	70,482,900	45,356,000
	1 2 3 4 5 6 	2 1,824,000 3 4,336,000 4 3,211,000 5 41,100,000 6 36,627,100 46,926,900 10 21,800,000

The accounting policies and explanatory notes to these financial statements form an integral part of the financia 1 statements. The entity financial statements were approved on 18th August 2016 and signed by:

Chairt nan NG – CDFC Kipcharchir Chelule Fund Account Manager <u>Felix Ntutu</u>

Reports and Financial Statements

For the year ended June 30, 2016 (Kshs'000)

VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

	Original	Adjustment s	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
Receipt/Expense Item	Budget	b	c=a+b	d	e=c-d	f=d/c %
	a 134,525,317	52,128,448	186,653,765	134,025,000	52,628,765	72%
Receipts	154,525,517		Payments			
	1,824,000	96,448	1,920,448	1,824,000	96,448	95.0%
Compensation of Employees Use of Goods and Services	4,490,317	2,000,000	6,490,317	4,336,000	2,154,317	66.8%
lommittee Expenses	5,211,000	10,000,000	15,211,000	3,211,000	12,000,000	21.1%
Transfers from Other	70,000,000	6,200,000	76,200,000	41,100,000	35,100,000	53.9%
Government Entities	43,000,000	22,032,000	65,032,000	36,627,100	28,404,900	56.3%
Other Grants and Transfers	10,000,000	11,800,000	21,800,000	21,800,000	-	100.0%
Acquisition of Assets	10,000,000	11,000,000			_	0.0%
Other Payments	-	-	-	-	-	393.2%
TOTALS	134,525,317	52,128,448	186,653,765	108,898,100	77,755,665	595.27

The accounting policies and explanatory notes to these financial statements form an integral part of the financial state ments. The entity financial statements were approved on 18th August 2016 and signed by:

Kipchirchir Chelule Chairman CDFC

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Felix Ntutu Fund Account Manager

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Reports and Financial Statements For the year ended June 30, 2016 (Kshs'000)

VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *entity* and all values are rounded to the nearest thousand (Kshs'000). The accounting policies adopted have been consistently applied to all the years presented.

The financial statements have been prepared on the cash basis following the Government's standard chart of accounts. The cash basis of accounting recognises transactions and events only when cash is received or paid by the *entity*.

2. Recognition of revenue and expenses

The Constituency recognises all revenues from the various sources when the event occurs and the related cash has actually been received by the Constituency. In addition, the Constituency recognises all expenses when the event occurs and the related cash has actually been paid out by the Constituency.

3. In-kind contributions

In-Kind contributions are donations that are made to the Constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Constituency includes such value in the statement of receipts and payments both as revenue and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Reports and Financial Statements

For the year ended June 30, 2016 (Kshs'000)

Cash and eash equivalents comprise eash on hand and eash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of eash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, eash and eash equivalents also include short term eash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

5. Pending bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Constituency at the end of the year. When the pending bills are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

6. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The Constituency's budget was approved as required by Law and as detailed in the Government of Kenya Budget Printed Estimates. A high-level assessment of the Constituency's actual performance against the comparable budget for the financial year under review has been included in an annex to these financial statements.

7. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

8. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended June 30, 2016.

CONSTITUENCY

Reports and Financial Statements For the year ended June 30, 2016 (Kshs'000)

IX. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM CDF BOARD

	DESCRIPTION	2015-2016	2014-2015
		Kshs	Kshs
NORMAL ALLOCATION	BALANCE B/FWD 01/07/2015	45,356,000	43,801,000
RECEIPT	AIE NO. A	20,000,000	7,301,000
RECEIPT	AIE NO. A	10,000,000	24,391,000
RECEIPT	AIE NO. A	27,000,000	14,01),000
RECEIPT	AIE NO. A	10,000,000	17,671,000
RECEIPT	AIE NO. A	67,025,000	
			21,69,000
TOTAL		179,381,000	160,55,000

2. COM PENSATION OF EMPLOYEES	2015-2016 Kshs	2014 - 31 5 Ksh
Basic wages of temporary employees	1,824,000	1,75400

Total

1,75000

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1,824,000

2. USE OF GOODS AND SERVICES

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	2015-2016	2014-2015
	Kshs	Kshs
Utilities, supplies and services	915,000	1,015,000
Communication, supplies and services	624,000	969,000
Domestic travel and subsistence	230,000	937,000
Printing, advertising and information supplies & services	256,000	395,000
Training expenses	510,000	978,000
Hospitality supplies and services	277,000	578,000
Office and general supplies and services	1,032,000	657,000
Routine maintenance – vehicles and other transport equipment	492,000	756,000
Total	4,336,000	6,811,000

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CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2016 (Kshs'000)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. COMMITTEE EXPENSES	2015-2016 Kshs	2014-2015 Kshs
Other committee Expenses Committee Allowances Total	2,211,000 1,000,000 <u>3,211,000</u>	2,547,000 1,000,000 <u>3,547,000</u>
5. TRANSFER TO OTHER GOVERNMENT ENTITIES		

Description	2015-2016 Kshs	2014-2015 Kshs
Transfers to National Government entities		
Secondary Schools	17,500,000	30,475,000
Primary Schools	14,000,000	40,820,000
Health Centers	9,600,000	8,083,000
TOTAL	41,100,000	79,687,000

6. OTHER GRANTS AND OTHER PAYMENTS

	2015-2016	2014-2015
	Kshs	Kshs
Scholar ships and bursaries	16,600,000	23,665,000
Emergency (Construction of a classroom)	3,768,000	17,756,000
Water	3,000,000	1,300,000
Roads	11,995,000	9,553,000
Sports	1,264,000	715,000
Strategi c Planning	····· 0	2,192,000
	4.451 •	
Total	36,627,100	55,181,000

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7. BANK ACCOUNTS

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Name of Bank, Account No. & currency	2015-2016	2014-2015
	Kshs	Kshs
EQUITY BANK, BOMET BRANCH		
ACCOUNT NUMBER: 1220260909562		
& CURRENCY IS KSH.	58,599,000	38,719,000
Total	58,599,000	38,719,000

Reports and Financial Statements For the year ended June 30, 2016 (Kshs'000)

ANNEX 1.SUMMARY OF FIXED ASSET REGISTER

Asset class	2015-2016	Historical Cost (Kshs) 2014-2015
Buildings and structures	15,600,000	17,100,000
Transport equipment	6,200,000	1,350,000
Office equipment, furniture and fittings		
Total		
	21,800,000	18,450,000

Reports and Financial Statements

For the year ended June 30, 2016 (Kshs'000)

CHEPALUNGU CDF TRIAL BALANCE AS	DEBIT	CREDIT
Balance b/f as at 1 July 2015		45,356,000
Transfer From CDF Board		20,000,000
Transfer From CDF Board		10,000,000
Transfer From CDF Board		27,000,000
Transfer From CDF Board		10,000,000
Transfer From CDF Board		67,025,000
Compensation of employees	1,824,000	
Use of Goods and Services	4,336,000	
Committee Expenses	3,211,000	
Transfer to Other Government Entities	41,100,000	
Other Grants and Other Payments	36,627,100	
Acquisition of Assets	21,800,000	
Balance c/d	70,482,900	
	179,381,000	179,381,000

NG - CDF financial statement were approved on 18th August 2016