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OF

THE AUDITOR-GENERAL

ON

NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
BOMACHOGE BORABU CONSTITUENCY

FOR THE YEAR ENDED
30 JUNE, 2020

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND –
BOMACHOGE BORABU CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2020**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) **Recognize the constituency as a platform for identification, performance and implementation of national government functions;**
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) **Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;**
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) **provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;**
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) **Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and**
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

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Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work;
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF Bomachoge Borabu Constituency day-to-day management is under the following key organs:

- i. **National Government Constituencies Development Fund Board (NGCDFB)**
- ii. **National Government Constituency Development Fund Committee (NGCDFC)**

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2020 and who had direct fiduciary responsibility were:

| No. | Designation | Name |
|-----|-----------------------|------------------------|
| 1. | A.I.E holder | Bernard Konya |
| 2. | Sub-County Accountant | Charles Morira |
| 3. | Chairman NGCDFC | Polycarp Onduso |
| 4. | Member NGCDFC | Joseph Maende |

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF –Bomachonge Borabu Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF Bomachoge Borabu Constituency Headquarters

P.O. Box 132
Next to DCC office
Kenya, KENYA

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(f) NGCDF Bomachoge Borabu Constituency Contacts

Telephone: (254) 720592929
E-mail: bomachogeborabuCd@ngcdf.go.ke
Website: wwwngcdf.go.ke

(g) NGCDF Bomachoge Borabu Constituency Bankers

1. **Equity Bank**
Account no.0510261687843
KISII BRANCH
KISII COUNTY

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

On behalf of NGCDF Bomachoge Borabu, we wish to acknowledge the transformation brought within the constituency by the fun since its conception.
We have completed 5 storey buildings in primary Schools like the one below; each storey building has 12 classrooms. We planned to start other 4 storey buildings similar to the one, here, one in each of the 4 wards.



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Although we appreciate the changes brought by the funds, we still have few challenges here and there like the ones below

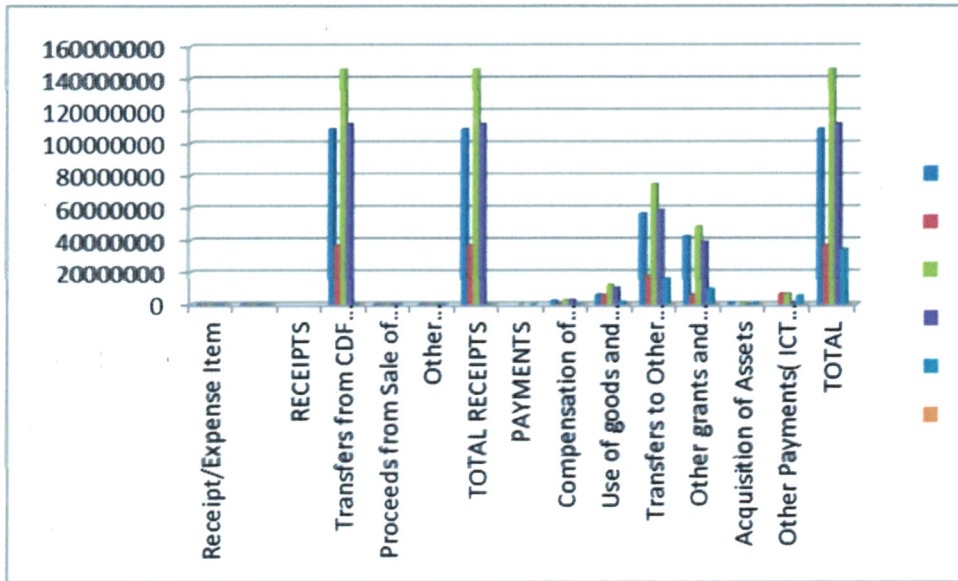
- i. Funds disbursement delay by the Board hence low rate of absorption of funds and projects implementation
- ii. Delay in approving relocation of funds when request has been made to the Board by the committee.
- iii. Inadequate of training to CDFC to enhance the grasp ability on Ngcdf Projects and activities
- iv. The funds is inadequate ,and any serious project will take at least 3 financial year to be completed, like the one above
- v. Much litigation on the projects, this derailed the project cycle.

BOMACHOGE BORABU STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT

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BAR GRAPH 2019/20



Sign

CHAIRMAN NGCDF COMMITTEE

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III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETRMINED OBJECTIVES

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of NGCDF-Bomachoge Borabu Constituency's 2018-2022 strategic plans are to:

- a) All secondary Schools shall have science laboratory each in next 3year
- b) All secondary school to have library each in the 3 years
- c) All secondary schools to have dining halls in the next 3years
- d) All secondary shall have solar power and lights instilled as alternative source power
- e) All Chiefs shall have offices constructed by NG-CDF Bomachege Borabu
- f) Every ward shall have very need students fully sponsored for their education from secondary to tertiary

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

| Constituency Program | Objective | Outcome | Indicator | Performance |
|----------------------|--|---|--|---|
| Education | To have all children of school going age attending school | Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions | - number of usable physical infrastructure build in primary, secondary, and tertiary institutions - number of bursary beneficiaries at all levels | In FY 19/20 -26 classrooms in 10 schools were constructed, 2 laboratories completed in 2 schools - 2700 university students were awarded bursaries |
| Security | All chiefs within the constituency shall have offices and latrine constructed by | Conducive environment for the chiefs to conduct their duties | Number of chiefs offices completed | 3 chiefs offices completed in 2 wards |

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| | NGCDF Bomachoge Borabu | | | |
|-----------------------|---|---|--|--|
| Environment | Installation of water tank of 10,000 litres in all public schools | Reduction on water born diseases | Number of institutions benefitting from environmental projects such as planting trees and water tank installations | 26 primary schools |
| Sports | Distributing sports kits and annual tournament within the constituency. Involvement of constituency youths in recreational activities | Youths are engaged in useful sports activities | Number of teams that benefitting from sports kits | 12 teams received various sports equipment/Kits |
| Education | Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates | Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children | Number of usable Physical infrastructure built in primary, secondary, and tertiary institutions Number of bursary beneficiaries at all Levels | In 2019/20,33 classrooms constructed in 12 school 2 laboratories constructed in 2 schools 2 dormitories constructed in 2 schools |
| Water and Environment | Improve access to clean water and a more sustainable | promote access to clean and safe | Number of trees planted | 2,000 trees seedlings planted in 20 schools 8 |

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| | | | | |
|--|---|--|--|---|
| | and conserved environment through natural resources conservation initiatives | water Equip schools and public facilities with sanitation | | Number of sanitation facilities (latrines) constructed in 8 schools |
|--|---|--|--|---|

| | | | | |
|--|--|--|--|--|
| | | Facilities Provide tree seedlings to schools to improve the forest cover | Planted | Number of trees planted increased from 0 to 10 |
| Security | Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery | Develop and Enhance Provincial administration and other security organs infrastructure to enhance service delivery | Number of usable Physical infrastructure built in locations, sub locations and police stations | 2 chiefs offices completed 4 more are under construction and will be completed in the next financial year |
| Sports | Empower and develop youth and special groups to | Reduced dependence and spur economic growth through sports | Number of youth groups benefitting from the sports Programme | Number of youth groups benefitting from the sports programme increased from 10 to 30 |
| Information Communication and Technology (ICT) | Enhance access to information and technology and use ICT to enhance service delivery | Equip chiefs' offices with computers and internet connectivity to enable them improve service delivery | Number of usable chiefs' offices with computers and Internet Connectivity | 2 computer centres created |

1. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

NGCDF – Bomachoge Borabu Constituency just like any Government entity has the responsibility of ensuring public involvement in project identification, prioritization of projects and adequate allocation of funds to the projects. In undertaking the aforementioned, the Bomachoge Borabu NG-CDF Committee always highlights Corporate Responsibility as a tool with relevance for public policy actualization with the aim of enhancing sustainable and inclusive development programmes in the constituency. The financial prudence has a lot of weight in development agenda which drives on a delicate thread of enormous community expectations. In enhancing the financial trust in various sectors, we assessed the risks factors, long term and short term performance. We further looked at performance on responsible leadership with clear undertone on the interest of the constituents and stakeholders and sufficient respect for environmental, social and governance issues.

This is aimed at ensuring efficient and effective management of public resources at the grassroots level thus transformation of livelihoods. It remains our purpose and the driving force behind everything we do. It's what guides us to deliver our strategies, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. SUSTAINABILITY STRATEGY AND PROFILE

The Bomachoge Borabu NG-CDF Committee endeavored to work within the existing policy guidelines that helped in focusing on the service deliver and drive to better performance with the involvement of both internal and external stakeholders on matters development. The relevance of this was attributed to our vision, mission and core values as provided for in our strategic plan.

| Model | Definition | Relevance to sustainable strategy |
|--------------|---|---|
| Vision | A prosperous constituency in which all residents enjoy a high quality of life" while promoting global commitments such as the Sustainable Development Goals (SDGs) and Agenda 2030. | What the constituency is striving for in the future that influence the strategies, purpose and aspirations put in place |
| Mission | to coordinate and promote best practices in public resource management through the application of set standards, improved access to information, public participation and improved | This communicates what the office does to attain sustainable Developments |
| Core Values | Honesty, Equality, Equity | Objectives |

To realize effective suitability, the constituency relied on the set targets as a sign of performance ambition. The Goals as provided in our strategic plan remained the focal point for inside and outside Stakeholders with a clear set of objectives for management, and a yardstick by which external audiences can judge our progress and achievements against their expectations. The

frameworks under which we operated included projects identification, allocation of funds, approval, implementation and monitoring

1. ENVIRONMENTAL PERFORMANCE

Environment Policy and Action Plan

Protection of the environment in which we live and operate is part of Bomachoge Borabu NG-CDF initiatives

Care for the environment is one of our key responsibilities and an important aspect in the way in which carry out our operations.

Our Environmental Policy

In this policy statement Bomachoge Borabu NG-CDF commits to:

- Comply with all relevant environmental legislation, regulations and approved codes of practice
- Protecting the environment by striving to prevent and minimize our contribution to pollution of land, air, and water
- Seeking to keep wastage to a minimum and maximize the efficient use of materials and resources
- Managing and disposing of all wastage in a responsible manner;
- Providing training for our CDFC and staff so that we all work in accordance with this and within an environmentally aware culture
- Regularly communicating our environmental performance to our employees and other significant stakeholders
- Developing our management processes to ensure that environmental factors are considered during planning and implementation
- Monitoring and continuously improving our environmental performance.
- Seeking to leverage our environmental impact by encouraging stakeholders to improve their environmental performance

Our Environmental Action Plan

Bomachoge Borabu NG-CDF has identified four areas in which we as an office have direct or indirect environmental impact, and where we can implement initiatives to manage and reduce these impacts.

These four areas together with our approach and targets for each are shown below

| | |
|---|---|
| Capacity Building | <ul style="list-style-type: none"> • Promote environmental awareness by sensitizing the Bomachoge Borabu NG-CDF, NG-CDF staff and PMCs on good conservation practices • To encourage, through regular communication to Bomachoge Borabu NG-CDF, staff, and other stakeholders changes in individual behaviour to reduce usage |
| Conservation of Energy and Resources | <ul style="list-style-type: none"> • To maximize use of available technologies to remove the need to use paper • To encourage our clients to engage with us using electronic means where Possible • To maximize on rain water harvesting • To make energy efficiency a key factor in the selection of any new energy device being purchased • To invest in available energy saving technologies and devices within our existing Premises |

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| | |
|--|--|
| Environmental Protection and Conservation | <ul style="list-style-type: none"> • To promote use of volt guards to control power surges • We have constructed culverts and gabions to prevent soil erosion • To encourage tree planting in the constituency to improve the forest cover. • To promote purchase and installation of fire extinguishers to aid in extinguishing and controlling fires |
| Pollution Control and Waste Management | <ul style="list-style-type: none"> • To ensure that all paper waste is recycled • To ensure segregation of waste • To ensure proper human waste disposal through construction of pit latrines, septic and soak pit tanks |

3. EMPLOYEES WELFARE

TERMS AND CONDITIONS OF SERVICE

This highlights the general rules governing employment of NG-CDFC staff in such matters as appointments, promotions and related matters.

Categories of Employment

Bomachoge Borabu NG-CDFC offers only categories of employment, which are Contract employees who are employed for 3 years on a renewable contract. Such employees are eligible for employee benefits in line with the statutory requirements. Casual employees are hired to perform specific duties on a daily or weekly basis on a piece rate payment system. Casuals are not allowed to work continuously for more than three (3) months and are not eligible for any employee benefits in line with statutory requirements.

Recruitment Procedure

The Fund Account Manager declares vacancies in the office through the NG-CDFC, an approval is then sought for advertisement within the constituency to be done

The Advertisement contains the following:

- 1 Job title
 - 2 Main purpose of the job
 - 3 A brief description of the key responsibilities of the job
 - 4 Education, experience, skills and competencies required for the job
 - 5 Location of the job
1. Clear instructions on how to apply and information to be submitted in the application
 2. Closing date for receipt of applications

Appointment of a selection and Interview subcommittee

A selection and interview subcommittee is appointed to oversee the selection strategy for application review, determination of testing methodology, administration of tests and scoring, and reference check criteria.

Interviews

Interviews for staff employment are conducted in a manner that complies with the office's commitment to equal employment opportunity, to ensure that qualified candidates are not discriminated based on ethnicity, religion, gender, age, disability, status etc.

Offer of Appointment

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A person appointed to the office will be given the appropriate letter of offer of appointment, as the case may be, which may be accepted or rejected by the candidate within the stipulated time.

Letters of Appointment

A written contract of service that is signed by the Fund Account Manager and the NG-CDFC Chairman is then issued, which states particulars of employment which include, the name and address of the employee, job description, date of commencement of the job, form and duration of the contract, place of work, hours of work, remuneration, termination, terms and conditions of employment which the employee is entitled to.

Orientation and Induction of employees

The NG-CDFC ensures orientation and induction of new employees. This is carried out in order to familiarize the employees with the mandate, vision, mission and operations of the office and how their jobs contribute to this.

Induction and orientation is done within the first three months of employment.

Promotions

In selecting candidates for promotion, regard is given to merit and extra ordinary ability as reflected in work performance and results after the annual performance appraisal. Recommendations for promotion is only made by the NG-CDFC resolution.

HEALTH, SAFETY AND WELL BEING

This provides guidelines on the health, safety and well-being of the office staff

Guidelines to General Safety

The office has maintain healthy and safe working conditions for its employees to ensure there is no personal injury caused by accidents.

All the staff must always consider safety to themselves and others when performing their duties. They should not compromise on quality, cause injury, ill health, loss or environmental damage.

Emergency Preparedness

Every Department depending on the nature of work and services shall plan for foreseeable

incidents such as accidents, explosions, fire, floods etc. and prepare and outline procedures to be followed in such events.

Fire precautions

The fire protection facilities have been provided both inside and outside the building and they are adequate and maintained annually

General information on fire precautions and fire equipment is contained in stickers on the wall next to the fire extinguishers

Provision of protective equipment and clothing

The Fund Account Manager ensures that officers who are employed in any process involving exposure to wet or to any injurious or offensive substances are provided with adequate, effective and suitable protective clothing and appliances.

Reporting of an Accident

Immediately an accident or development of an occupational disease resulting in death or injury to an officer comes to the notice of the officer under whom he/she is directly deployed, the supervisor

should make a claim for compensation in accordance with the procedure set out in the Occupational Safety and Health Act 2007 and Work Injury Benefits act 2007.

Guidance and Counselling

The current challenges in the workplace and family environment affects the performance and wellbeing of an officer. To address these challenges, the office undertakes guidance and counselling of the affected staff however, consultation with family members or support system may be sought when deemed necessary.

Health Care Services

The staff, including spouses and children, are eligible to affordable health care services and to benefit from the NHIF medical scheme as statutory deductions are done and remitted on a monthly basis

HIV/AIDS

HIV and AIDS is a major challenge facing officers in and out of the Institute. It poses a big threat to the individual, the family and the public Service. It is in cognizance of this that the Institute has put in place care and support programs for the infected and affected officers to enable them remain productive.

HIV/AIDS shall be treated like any other challenging issue at the workplace. All officers of the Institute shall have a role to play in the wider struggle to mitigate the effects of the pandemic. An officer shall not be discriminated or stigmatized on the basis of HIV status. It is an offence for any person to discriminate another on the ground of actual, perceived or suspected HIV status.

It is the responsibility of the Fund Account Manager in liaison with NG-CDFC to minimize the risk of HIV/AIDS transmission by adopting first aid/universal infection control precautions at the workplace.

HIV/AIDS screening shall not be a requirement for job seekers, recruitment or for persons in employment. Screening shall be confidential, voluntary and shall be after counselling. There

shall be no disclosure of HIV/AIDS test results of any related assessment results to any person without the written consent of the officers.

Drug and Substance Abuse

Addiction to drugs or substance will be treated like any other disease. An officer who is determined to deal with drug and substance abuse problem by engaging in rehabilitation services will be referred by the office by a Government doctor for evaluation, within the limits and budgets endorsed by the NG-CDFC.

Persons Living with Disability

An employee with impairment in his/her body will be expected to confirm their disability status with a doctor after medical examination. Once it is confirmed that he/she is disabled, the employee will register with the National Council for Person with Disabilities. The employee will then present the registration certificate from the National Council for Persons with Disabilities to the Institute which will then recognize them as employees living with disabilities

The office shall provide facilities and effect such modification, whether physical, administrative or otherwise, in the workplace as may be reasonably required to accommodate persons with disabilities

Sexual harassment and other Forms of Harassment

Any staff of the office should not harass another officer sexually through, direct or indirect request for favours, use of language whether written or spoken of a sexual nature, use visual material of a sexual nature and show physical behaviour of a sexual nature which directly or indirectly subjects the person to behaviour that is unwelcome or offensive.

Disciplinary action will be taken against an officer of the Institute for harassing another person.

Harassment may be based on racial, tribal, gender, marital status, religious or ethical belief, disability, age, political opinion, employment status, family status, sexual orientation, or involvement in the activities of an employee's organization.

The improper use of power based on administrative or Managerial status (i.e. the use of a position to insult, bully, dominate, manipulate, disadvantage or discriminate) may also constitute harassment.

Bullying – which means repeated, deliberate and targeted conduct by a person towards a staff member which is offensive, intimidating or humiliating and which detrimentally affects that member's well-being.

Reporting Harassment Cases

Any staff who believes that they have experienced some form of harassment should report harassment cases as outlined in the office complaints procedures manual

4. MARKET PLACE PRACTICES

NG-CDFC fund was designed to support constituency-level, grass-root development projects. It is aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targets all constituency-level development projects, particularly those aiming to combat poverty at the

grassroots and entrench equitable distribution of development in line with the NG-CDFC Act 2015 provisions

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.

a) Responsible competition practice.

During projects implementation the office transfers funds to the Project Management Committees who are thereafter guided during tendering process, to ensure that the locals benefit competitively in the provision of services and materials to the projects.

How the organisation ensures responsible competition practices with issues like anti-corruption, responsible political involvement, fair competition and respect for competitors

i. Responsible Supply chain and supplier relations

Payments to suppliers are done promptly upon presentation of requisite supporting documents

ii. Responsible marketing and advertisement-outline efforts to maintain ethical marketing practices

Advertisement for tenders is done publicly and no form of discrimination is applied to unfairly lock out interested bidders

iii. Product stewardship

In order to safeguard consumer rights and interests, the Bomachoge Borabu NG-CDF came up with a service charter and the complaints handling policy, principles and procedures brochure. The service charter points out our commitment in ensuring that we provide quality services to our customers with high level professionalism, dignity, integrity and courtesy, whereas complaints

handling policy, principles and procedures shows our commitment to consistent, fair and confidential complaint handling and to resolve complaints as quickly as possible

5. COMMUNITY ENGAGEMENTS

Public Participation in Project Identification and Implementation and Monitoring

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from. There after the list of proposed constituency based projects to be covered under this Act shall be submitted by NG-CDFC to the Board.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision

Public's engagement is a vital part of many projects and the benefits of it are well documented, such as better outcomes for all stakeholders, community ownership and lower project costs. When the public is involved in a project, they feel motivated to work together, recognize the benefits of their involvement and have ownership of the projects and the decision making process, which is key to a successful project outcome and their sustainability.

Effective public engagement is about recognising that involving the public in a project is no longer about information dissemination and telling the people what is being done, but is a two-way information sharing tool. The more views gathered in the process of making a decision, the more likely the final product will meet the most needs and address the most concerns possible.

In summary stakeholders participation is important since:

- **Providing information helps them understand the issues, options, and solutions available for the projects**
- **Consulting with the public aids in obtaining their feedback on alternatives or decisions**
- **Involving the public to ensures their concerns are considered throughout the decision process, particularly in the development of decision criteria, options and preferred solutions that are workable, efficient and sustainable .**

Public Awareness

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This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings

Public Awareness and Sensitisation Exercise Provide

- A menu of options for including individuals and organizational actors in identifying development priorities and selecting NG-CDF projects.
- Ensuring implementation of NG-CDF funded projects are transparent and known to everybody within the community.
- Increase accountability hence ensure local citizens gain skills and confidence to carryout social audits as means to enhanced accountability in management of other devolved funds apart from NG-CDF at constituency and other levels within the constituency.
- Increase public participation at all stages of project cycle funded under NG-CDF kitty
- Identify control and report any irregularities witnessed during NG-CDF project implementation cycle
- Measure the impact of the projects funded by NG-CDF
- Enable people to exercise their rights by instilling democratic culture through enhanced social accountability and transparency among state and non-state actors.
- Promote awareness creation on constitution and devolved governance system in Kenya

Covid-19 Mitigation Measures

Taking into consideration the current Corona Virus epidemic, in line with the Governments directive on reducing the chances of being infected or spreading COVID-19, the office resolved in aiding by taking the following precautionary measures.

- Through Kenya Pipeline Corporation distributed 4,000 bottles of 250mls sanitizers to the community free of charge.
- The office purchased 120 hand wash pots and basins that were distributed to the Government offices within the constituency
- Through The National Youth Service the office distributed 4,000 facial masks
- Printing of brochures disseminating information regarding Corona Virus protection measures

STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
BOMACHOGE BORABU CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020**

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

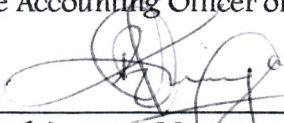
The Accounting Officer in charge of the NGCDF-Bomachoge Borabu Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Bomachoge Borabu Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Bomachoge Borabu Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

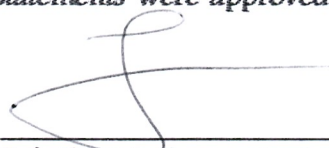
The Accounting Officer in charge of the NGCDF- Bomachoge Borabu Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF- Bomachoge Borabu Constituency financial statements were approved and signed by the Accounting Officer on 10/4/2021.



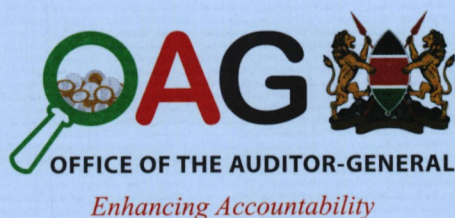
Fund Account Manager
Name: Benard Konya



Sub-County Accountant
Name: Charles Morira
ICPAK Member Number:

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - BOMACHOGE BORABU CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Bomachoge Borabu Constituency set out on pages 24 to 53, which comprise of the statement of assets and liabilities as at 30 June, 2020, statement of receipts and payments, statement of cash flows and the summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Bomachoge Borabu Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with the International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unsupported Use of Goods and Services

As disclosed in Note 5 to the financial statements, the statement of receipts and payments reflects use of goods and services totalling to Kshs.9,536,344. The balance includes purchase of stationery amounting to Kshs.585,600 and purchase of fuel amounting to Kshs.800,000 both totalling to Kshs.1,385,600. However, there was no evidence that the goods were taken on charge in the stores.

Consequently, the accuracy, completeness and validity of the expenditure totalling to Kshs.1,385,600 for the year ended 30 June, 2020 could not be confirmed.

2. Inaccuracy in Bank Balances

As disclosed in Note 10 to the financial statements, the statement of assets and liabilities reflects bank balances totalling to Kshs.16,552,603 which differed with the balances reflected in the cashbook totalling to Kshs.15,057,646 resulting into an unreconciled variance amounting to Kshs.1,044,957.

Consequently, the accuracy, validity and completeness of bank balances totalling to Kshs.16,552,603 reflected in the statement of assets and liabilities as at 30 June, 2020 could not be confirmed.

3. Unsupported Accounts Payable- Retention

As disclosed in Note 12 A to the financial statements, the statement of assets and liabilities reflects accounts payable-retention balance totalling to Kshs.1,506,646. However, the balance was not included in the trial balance and a deposits ledger was not provided.

Consequently, the accuracy, validity and completeness of accounts payable-retention balance totalling to Kshs.1,506,646 reflected in the statement of assets and liabilities as at 30 June, 2020 could not be confirmed.

4. Unsupported Imprest Surrendered

Note 15 to the financial statements reflects imprest surrendered during the year totalling to Kshs.12,366,163 which was not supported by an imprest register.

Consequently, the accuracy, completeness and validity of imprest surrendered totalling to Kshs.12,366,163 for the year ended 30 June, 2020 could not be ascertained.

5. Inaccuracy in Un-Utilized Fund

Note 17.3 to the financial statements reflects unutilized fund totalling to Kshs.88,633,127. However, the summary statement of appropriation - recurrent and development combined reflects budget utilization difference totalling to Kshs.52,645,370 which relates to unutilized fund for the year under review resulting to an unreconciled and unexplained variance amounting to Kshs.33,987,757.

In the circumstances, the accuracy, completeness and validity of unutilized fund balance totalling to Kshs.88,633,127 for the year ended 30 June, 2020 could not be confirmed.

6. Unsupported Procurement of Training on Driving

The Management spent an amount of Kshs.10,370,000 for training on driving services from a driving school for the training of the drivers and motor bike riders. The services

were procured through direct procurement method. This is contrary to section 103 of the Public Procurement and Asset Disposal Act, 2015.

Further, tender documents, evaluation committee minutes, the contract document and how the beneficiaries were identified and whether the public was involved in the whole process were not provided. In addition, scrutiny of the national identity card numbers reflected nine-digit numbers whose existence was doubtful.

In the circumstances, the accuracy, completeness and validity of driving training services balances totalling to Kshs.10,370,000 for the year ended 30 June, 2020 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Bomachoge Borabu Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Budgetary Control and Performance

The summary statement of appropriation - recurrent and development combined reflects final receipts budget and actual on comparable basis totalling to Kshs.171,800,524 and Kshs.134,200,800 respectively, resulting to an underfunding amounting to Kshs.37,599,724 or 22% of the budget. Similarly, the statement reflects final expenditure budget and actual on comparable basis totalling to Kshs.171,800,524 and Kshs.119,155,154 respectively, resulting to an under expenditure amounting to Kshs.52,645,370 or 31% of the budget.

The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the public.

2. Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised. However, the Management has not resolved the issues or given any explanation for failure to adhere to the provisions of the Public Sector Accounting Standards Board templates and The

National Treasury and Planning Circular reference No. AG.4/16/3 Vol.1(9) dated 24 June, 2020.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with Governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the Fund monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit

the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.

- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

19 January, 2022

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
BOMACHOGE BORABU CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020**

V. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 JUNE 2020

| | Note | 2019 - 2020 | 2018 - 2019 |
|---|------|---------------------|--------------------|
| | | Kshs | Kshs |
| RECEIPTS | | | |
| Transfers from CDF board-AIEs' Received | 1 | 99,720,000 | 109,040,876 |
| Proceeds from Sale of Assets | 2 | - | - |
| Other Receipts | 3 | 48,000 | - |
| TOTAL RECEIPTS | | 99,768,000 | 109,040,876 |
| PAYMENTS | | | |
| Compensation of employees | 4 | 5,375,344 | 3,482,196 |
| Use of goods and services | 5 | 9,536,344 | 10,359,438 |
| Transfers to Other Government Units | 6 | 68,604,750 | 56,711,813 |
| Other grants and transfers | 7 | 35,638,716 | 40,535,460 |
| Acquisition of Assets | 8 | | - |
| Other Payments | 9 | - | 1,000,000 |
| TOTAL PAYMENTS | | 119,155,154 | 112,088,907 |
| SURPLUS/DEFICIT | | (19,387,154) | (3,048,031) |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF- Bomachoge Barabu Constituency financial statements were approved on 10/4/ 2021 and signed by:



Fund Account Manager
Name: Bernard Konya



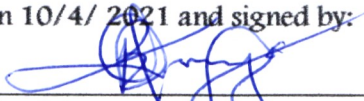
National Sub-County Accountant
Name: Charles Morira
ICPAK Member Number:


**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
BOMACHOGE BORABU CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020**

VI. STATEMENT OF ASSETS AND LIABILITIES AS AT 30 JUNE 2020

| | Note | 2019-2020 | 2018-2019 |
|--|------|-------------------|-------------------|
| | | Kshs | Kshs |
| FINANCIAL ASSETS | | | |
| | Note | 2019 - 2020 | 2018 - 2019 |
| | | Kshs | Kshs |
| Cash and Cash Equivalents | | | |
| Bank Balances (as per the cash book) | 10A | 16,552,603 | 34,432,800 |
| Cash Balances (cash at hand) | 10B | - | - |
| Total Cash and Cash Equivalents | | 16,552,603 | 34,432,800 |
| Current Receivables-Outstanding Imprests | 11 | - | - |
| TOTAL FINANCIAL ASSETS | | 16,552,603 | 34,432,800 |
| FINANCIAL LIABILITIES | | | |
| Accounts Payable-Retention | 12A | 1,506,957 | |
| Deposits | 12B | - | - |
| NET FINANCIAL ASSETS | | 15,045,646 | 34,432,800 |
| REPRESENTED BY | | | |
| Fund balance b/fwd 1st July... | 13 | 34,432,800 | 37,480,831 |
| Surplus/Deficit for the year | | - 19,387,154 | - 3,048,031 |
| Prior year adjustments | 14 | | - |
| NET FINANCIAL POSITION | | 15,045,647 | 34,432,800 |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Bomachoge Borabu Constituency financial statements were approved on 10/4/ 2021 and signed by:

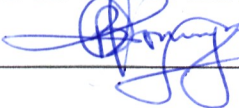
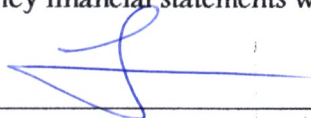

Fund Account Manager
 Name: Bernard Konya


National Sub-County Accountant
 Name: Charles Morira
 ICPAK Member Number:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**BOMACHOGE BORABU CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2020****VII. STATEMENT OF CASHFLOW FOR THE YEAR ENDED 30 JUNE 2020**

| | | 2019 – 2020 | 2018 - 2019 |
|--|-----------|---------------------|--------------------|
| | | Kshs | Kshs |
| Receipts for operating income | | | |
| Transfers from NGCDF Board | 1 | 99,720,000 | 109,040,876 |
| Other Receipts | 3 | 48,000 | - |
| Total Receipt | | 99,768,000 | 109,040,876 |
| Payments for operating expenses | | | |
| Compensation of Employees | 4 | 5,375,344 | 3,482,196 |
| Use of goods and services | 5 | 9,536,344 | 10,359,438 |
| Transfers to Other Government Units | 6 | 68,604,750 | 56,711,813 |
| Other grants and transfers | 7 | 35,638,716 | 40,535,460 |
| Other Payments | 8 | - | 1,000,000 |
| Total Payment | | 119,155,154 | 112,088,907 |
| Adjusted for: | | | |
| Decrease/(Increase) in Accounts receivable | 15 | | |
| Increase/(Decrease) in Accounts Payable | 16 | 1,506,957 | - |
| Prior year Adjustments | 14 | - | - |
| Net Adjustments | | 1,506,957 | - |
| Net cash flow from operating activities | | (17,880,197) | (3,048,031) |
| | | | |
| CASHFLOW FROM INVESTING ACTIVITIES | | | |
| Proceeds from Sale of Assets | 2 | | - |
| Acquisition of Assets | 8 | 900,000 | - |
| Net cash flows from Investing Activities | | (900,000) | - |
| | | | |
| NET INCREASE IN CASH AND CASH EQUIVALENT | | (18,780,197) | (3,048,031) |
| Cash and cash equivalent at BEGINNING of the year | 13 | 34,432,800 | 37,480,831 |
| Cash and cash equivalent at END of the year | | 15,652,603 | 34,432,800 |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Bomachoge Borabu Constituency financial statements were approved on 10/4/2021 and signed by:

Fund Account Manager
Name: Bernard Konya

National Sub-County Accountant
Name: Charles Morira
ICPAK Member Number:

VIII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED FOR THE YEAR ENDED 30 JUNE 2020

| Receipt/Expense Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | Budget Utilisation Difference | % of Utilisation |
|-------------------------------------|--------------------|-------------------|--------------------|----------------------------|-------------------------------|------------------|
| | a | b | c=a+b | d | e=c-d | f=d/c % |
| RECEIPTS | | | | | | |
| Transfers from NGCDF Board | 137,367,724 | 34,384,800 | 171,752,524 | 134,152,800 | 37,599,724 | 78% |
| Receipt from sales of tender | - | 48,000 | 48,000 | 0 | 48,000 | 100% |
| TOTAL RECEIPTS | 137,367,724 | 34,432,800 | 171,800,524 | 134,200,800 | 37,599,724 | 78% |
| PAYMENTS | | | | | | |
| Compensation of Employees | 5,199,000 | (582,196) | 4,616,804 | 5,375,344 | (758,540) | 116% |
| Use of goods and services | 7,164,095 | 2,800,896 | 9,964,991 | 9,536,344 | 428,647 | 96% |
| Transfers to Other Government Units | 72,220,000 | 17,232,325 | 89,452,325 | 68,604,750 | 20,847,575 | 77% |
| Other grants and transfers | 45,214,629 | 8,098,028 | 53,312,657 | 35,638,716 | 17,673,941 | 67% |
| Acquisition of Assets | 7,570,000 | 900,000 | 8,470,000 | 0 | 8,470,000 | 0% |
| Other Payments | - | 5,578,727 | 5,935,747 | 0 | 5,935,747 | 0% |
| Unallocated funds | - | 48,000 | 48,000 | - | 48,000 | 0% |
| TOTALS | 137,367,724 | 34,432,800 | 171,800,524 | 119,155,154 | 52,645,370 | 69% |

(a) Revenue from AIA-Sales of Tenders

- (b) Comment on underutilization of funds
- i. The funds were disbursed late toward the end of financial year and will be absorb in the next financial year
 - ii. Some Projects were still on tender process
 - iii. By the closure of the financial, we had not received all the funds meant for certain projects by end of the financial year

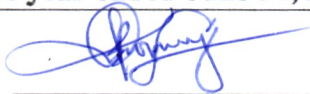
Reason why there was changes between the original and final budget

- a) The changes between the original and final budget was as a result of funds carried forward as unspent from the previous year

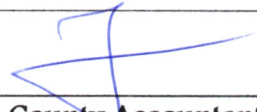
The NGCDF-Bomachoge Borabu Constituency financial statements were approved on 10/4/ 2021 and signed by:

Reports and Financial Statements

For the year ended June 30, 2020



Fund Account Manager
Name: Bernard Konya



Sub-County Accountant
Name: Charles Morira
ICPAK Member Number:

IX. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

| Programme/Sub-programme | Original Budget | Adjustments | Final Budget | Actual on comparable basis | Budget utilization difference |
|-----------------------------------|-------------------|------------------|-------------------|----------------------------|-------------------------------|
| | 2019/2020 | | 2019/2020 | 30/06/2020 | |
| | Kshs | Kshs | Kshs | Kshs | Kshs |
| 1.0 Administration | | | | | |
| Employees' Salaries | 5,199,000 | 143,014 | 5,342,014 | 5,375,344 | (33,330) |
| Goods and services | 1,400,000 | | 1,400,000 | 1,400,000 | - |
| Committee Expenses | 1,643,063 | (937,000) | 706,063 | 2,121,031 | (1,414,968) |
| purchase of computers | | 200,000 | 200,000 | | 200,000 |
| Sub-Total | 8,242,063 | (593,986) | 7,648,077 | 8,896,375 | (1,248,297.1) |
| 2.0 Monitoring and Evaluation | | | | | |
| Goods and Services | 900,000 | 1,382,770 | 2,282,770 | 863,088 | 1,419,682 |
| Committee Expenses | 2,121,031 | (259,350) | 1,861,681 | 2,361,252 | (499,571) |
| Capacity Building of NG-CDFs/PMCs | 1,100,000 | 1,300,000 | 2,400,000 | - | 2,400,000 |
| Sub-Total | 4,121,031 | 2,423,420 | 6,544,451 | 3,224,340 | 3,320,111 |
| 3.0 Emergency | 7,198,241 | 1,157,958 | 8,356,199 | 6,402,139 | 1,954,060 |
| | | | | | |
| Bursary Secondary Schools | 13,501,759 | (1,583,599) | 11,918,160 | 3,241,577 | 8,676,583 |
| Bursary Tertiary Schools | 21,208,920 | 1,310,368 | 22,519,288 | 21,945,000 | 574,288 |
| Sub-Total | 34,710,679 | (273,231) | 34,437,448 | 25,186,577 | 9,250,871 |
| 5.0 Sports | | | | | |
| BOMACHOGGE BORABU Tournament | 1,247,354 | 3,380,818 | 4,628,172 | 1,950,000 | 2,678,172 |
| 6.0 Environment | 1,358,355 | 2,880,817 | 4,239,172 | | 4,239,172 |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – BOMACHOGE BORABU CONSTITUENCY
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| | | | | | | | | |
|------------------------------------|-------------------|-------------------|-------------------|--|-------------------|-------------------|--|--|
| 7.0 Primary School Projects | | | | | | | | |
| Bendera Primary School | 2,900,000 | - | 2,900,000 | | | 2,900,000 | | |
| Eberege Primary School | 4,000,000 | - | 4,000,000 | | | 4,000,000 | | |
| Ekerubo Boarding Primary | 3,000,000 | - | 3,000,000 | | 2,000,000 | 1,000,000 | | |
| Geeta Primary School | 2,000,000 | - | 2,000,000 | | | 2,000,000 | | |
| Ichuni Primary School | 4,000,000 | 4,000,000 | 8,000,000 | | 4,500,000 | 3,500,000 | | |
| oroche primary school | | (2,000,000) | (2,000,000) | | | (2,000,000) | | |
| Magena primary School | 5,000,000 | (1,700,000) | 3,300,000 | | 11,600,000 | (8,300,000) | | |
| Magena Special School | 760,000 | | 760,000 | | | 760,000 | | |
| kiabugesi primary School | 2,000,000 | (3,350,000) | (1,350,000) | | 2,000,000 | (3,350,000) | | |
| Mokomoni Primary School | 5,000,000 | 8,500,000 | 13,500,000 | | 7,000,000 | 6,500,000 | | |
| Nyamesocho primary | 1,000,000 | - | 1,000,000 | | | 1,000,000 | | |
| Raima Primary School | 4,000,000 | | 4,000,000 | | 200,000 | 3,800,000 | | |
| Rianyanchabera Primary | 4,000,000 | 8,600,000 | 12,600,000 | | 5,177,750 | 7,422,250 | | |
| Riokindo primary School | 4,500,000 | (5,714,379) | (1,214,379) | | 4,587,000 | (5,801,379) | | |
| Riombasa Primary School | 1,500,000 | | 1,500,000 | | | 1,500,000 | | |
| Ritembu Primary School | 4,500,000 | 1,000,000 | 5,500,000 | | 7,480,000 | (1,980,000) | | |
| St. Francis Metembe Primary School | 5,000,000 | | 5,000,000 | | 4,480,000 | 520,000 | | |
| Emesa Primary School | - | 3,620,945 | | | 4,000,000 | (4,000,000) | | |
| Sub-Total | 55,160,000 | 16,986,566 | 72,116,566 | | 53,024,750 | 19,091,816 | | |
| 8.0 Secondary School Projects | | | | | | | | |
| Emesa Secondary School | 1,000,000 | 3,200,000 | 4,200,000 | | 3,500,000 | 700,000 | | |
| Igorera sec. School | 2,200,000 | - | 2,200,000 | | 1,000,000 | 1,200,000 | | |
| Iyega Secondary School | 1,000,000 | - | 1,000,000 | | | 1,000,000 | | |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGDF) – BOMACHOGGE B.C. W.P.U. CONSTITUENCY
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| | | | | | |
|------------------------------------|--------------------|-------------------|--------------------|--------------------|-------------------|
| Kerongori Secondary | 3,000,000 | - | 3,000,000 | - | 3,000,000 |
| Magenge Secondary | 1,500,000 | 500,000 | 2,000,000 | 1,000,000 | 1,000,000 |
| Mosensema Secondary | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| Nyangeti Secondary | 3,000,000 | - | 3,000,000 | 3,000,000 | - |
| Sengera Sec. School | 1,000,000 | - | 1,000,000 | - | 1,000,000 |
| St. Francis Metembe Sec. School | - | 1,300,000 | 1,300,000 | 1,000,000 | 300,000 |
| Kenya Sec. School | - | - | - | 1,500,000 | (1,500,000) |
| TEBEX CONST CO. | 3,360,000 | - | 3,360,000 | 1,680,000 | 1,680,000 |
| ST. JOSEPH ETONO | - | - | - | 500,000 | (500,000) |
| Nyaibate Secondary school | - | - | - | 600,000 | (600,000) |
| Kebabe secondary school | - | - | - | 500,000 | (500,000) |
| Sub-Total | 17,060,000 | 5,000,000 | 22,060,000 | 14,280,000 | 7,780,000 |
| 9.0 Tertiary institutions projects | - | - | - | - | - |
| 10.0 Security Projects | - | - | - | - | - |
| Bokimonge Chiefs office | 400,000 | 234,351 | 634,351 | 700,000 | (65,649) |
| Bomachoge Masaba chiefs office | 300,000 | 75,198 | 375,198 | - | 375,198 |
| Bobamba East chiefs office | - | 427,070 | 427,070 | - | 427,070 |
| RITEMBU CHIEF OFFICE | - | 500,000 | 500,000 | - | 500,000 |
| MOKUBO CHIEF OFFICE | - | 500,000 | 500,000 | - | 500,000 |
| Sub Total | 700,000 | 1,661,421 | 2,361,421 | 1,200,000 | 1,161,421 |
| 11.0 Acquisitions of Assets- | 7,570,000 | - | 7,570,000 | 900,000 | 6,670,000 |
| Other payment | - | 5,990,819 | 5,990,819 | - | 5,990,819 |
| GRAND TOTAL | 137,367,724 | 34,357,602 | 171,725,326 | 119,155,154 | 52,570,173 |

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – BOMACHOGE BORABU CONSTITUENCY
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(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

X. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-Bomachoge Borabu Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1st July 2019 to 30th June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2020.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**
Reports and Financial Statements
For the year ended June 30, 2020

XI. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

| Description | | 2019-2020 | 2018-2019 |
|--------------|----------|-------------------|--------------------|
| | | Kshs | Kshs |
| NGCDF Board | | | |
| AIE NO | BO96747 | 30,000,000 | |
| AIE NO | BO41442 | 20,000,000 | |
| AIE NO | B104244 | 23,000,000 | |
| AIE NO | BO49232 | 15,000,000 | |
| AIE NO | BO47860 | 6,000,000 | |
| AIE NO | BO47369 | 4,000,000 | |
| | BO96747 | 1,720,000 | |
| | BO146721 | | |
| AIE NO | AO46532 | | 10,000,000 |
| AIE NO | AO46845 | | 6,000,000 |
| AIE NO | AO48034 | | 15,000,000 |
| AIE NO | AO76452 | | 11,000,000 |
| AIE NO | AO77095 | | 12,000,000 |
| AIE NO | AO87456 | | 55,040,876 |
| TOTAL | | 99,720,000 | 109,040,876 |

2. PROCEEDS FROM SALE OF ASSETS

| | 2019-2020 | 2018-2019 |
|--|-----------|-----------|
| | Kshs | Kshs |
| Receipts from sale of Buildings | 0 | 0 |
| Receipts from the Sale of Vehicles and Transport Equipment | 0 | 0 |
| Receipts from sale of office and general equipment | 0 | 0 |
| Receipts from the Sale Plant Machinery and Equipment | 0 | 0 |
| Receipts from the Sale of tender document | 0 | |
| Total | 0 | 0 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

| | 2019-2020 | 2018-2019 |
|---|---------------|-----------|
| | Kshs | Kshs |
| Interest Received | - | - |
| Rents | - | - |
| Receipts from Sale of tender documents | 48,000 | - |
| Other Receipts Not Classified Elsewhere | - | - |
| Total | 48,000 | - |

4. COMPENSATION OF EMPLOYEES

| | 2019-2020 | 2018-2019 |
|--|------------------|---------------------|
| | Kshs | Kshs |
| Basic wages of temporary employees | 3,555,004 | 2,881,098 |
| Personal allowances paid as part of salary | 0 | 0 |
| Pension and other social security contributions (Gratuity) | 1,674,000 | 0 |
| House allowance | | 240,000 |
| Employer Contributions Compulsory national social security schemes | 146,340 | 120,366 |
| Other personal payment | | 240,732 |
| Total | 5,375,344 | 3,482,196.00 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

| | 2019-2020 | 2018-2019 |
|--|------------------|-------------------|
| | Kshs | Kshs |
| Committee Expenses | 2,121,031 | 2,000,000 |
| Utilities, supplies and services | 10,419 | - |
| Communication, supplies and services | 343,000 | 17,250 |
| Domestic travel and subsistence | 482,200 | 310,900 |
| Printing, advertising and information supplies & services | 520,000 | 370,000 |
| Rentals of produced assets | | - |
| Training expenses | 1,600,000 | 1,300,000 |
| Hospitality supplies and services | - | 1,637,000 |
| Other Committee allowances | 2,361,252 | 900,000 |
| Specialized materials and services | | 665,000 |
| Office and general supplies and services | 955,342 | 735,500 |
| Other operating expenses | 800,000 | - |
| Routine maintenance – vehicles and other transport equipment | 278,000 | 864,438 |
| Routine maintenance – other assets | 65,100 | 159,350 |
| Fuel | | 1,200,000 |
| Total | 9,536,344 | 10,359,438 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

| Description | 2019-2020 | 2018-2019 |
|--|-------------------|-------------------|
| | Kshs | Kshs |
| Transfers to National Government entities | | |
| Transfers to primary schools (see attached list) | 53,824,750 | 53,511,813 |
| Transfers to secondary schools (see attached list) | 14,780,000 | 3,200,000 |
| Transfers to tertiary institutions (see attached list) | - | 0 |
| Transfers to health institutions (see attached list) | - | 0 |
| TOTAL | 68,604,750 | 56,711,813 |

7. OTHER GRANTS AND OTHER PAYMENTS

| | 2019-2020 | 2018-2019 |
|---|-------------------|-------------------|
| | Kshs | Kshs |
| Bursary – secondary schools (see attached list) | 3,241,577 | 11,869,808 |
| Bursary – tertiary institutions (see attached list) | 21,945,000 | 19,415,652 |
| Bursary – special schools (see attached list) | 900,000 | 800,000 |
| Mock & CAT (see attached list) | - | 0 |
| Security projects (see attached list) | 1,200,000 | 2,500,000 |
| Sports projects (see attached list) | 1,950,000 | 800,000 |
| Environment projects (see attached list) | - | 0 |
| Emergency projects (see attached list) | 6,402,139 | 5,150,000 |
| | | |
| Total | 35,638,716 | 40,535,460 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

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For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

| | 2019-2020 | 2018-2019 |
|--|-----------|------------------|
| | Kshs | Kshs |
| Purchase of Buildings | - | - |
| Construction of Buildings | - | - |
| Refurbishment of Buildings-cdf office | 0 | - |
| Purchase of Vehicles and Other Transport Equipment | - | - |
| Overhaul of Vehicles and Other Transport Equipment | - | - |
| Purchase of Household Furniture and Institutional Equipment | - | - |
| Purchase of Office Furniture and General Equipment | - | - |
| Purchase of ICT Equipment, Software and Other ICT Assets | - | - |
| Purchase of Specialised Plant, Equipment and Machinery | - | - |
| Rehabilitation and Renovation of Plant, Machinery and Equip. | - | - |
| Acquisition of Land | - | - |
| Acquisition of Intangible Assets | - | - |
| Total | 0 | 1,000,000 |

9. OTHER PAYMENTS

| | 2019-2020 | 2018-2019 |
|----------------|-----------|-----------|
| | Kshs | Kshs |
| Strategic plan | - | 0.00 |
| ICT Hub | - | - |
| | | |
| | | |
| | | |
| | | |
| | - | 0.00 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)

| Name of Bank, Account No. & currency | 2019-2020 | 2018-2019 |
|---|-------------------|-------------------|
| | Kshs | Kshs |
| <i>EQUITY BANK, KISII</i> | 16,552,603 | 34,432,800 |
| <i>Account No. 0510261687843</i> | - | - |
| | - | - |
| | | |
| Total | 16,552,603 | 34,432,800 |
| | | |
| 10B: CASH IN HAND | | |
| Location 1 | - | - |
| Location 2 | - | - |
| Location 3 | - | - |
| Other Locations (<i>specify</i>) | - | - |
| | | |
| Total | - | - |
| <i>[Provide cash count certificates for each]</i> | | |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

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For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

| <i>Name of Officer or Institution</i> | <i>Date Imprest Taken</i> | <i>Amount Taken</i> | <i>Amount Surrendered</i> | <i>Balance</i> |
|---------------------------------------|---------------------------|---------------------|---------------------------|----------------|
| | | <i>Kshs</i> | <i>Kshs</i> | <i>Kshs</i> |
| <i>Name of Officer or Institution</i> | - | - | - | - |
| Total | | | | - |

12A. RETENTION

| | 2019 - 2020 | 2018-2019 |
|-------------------------|------------------|-------------|
| | <i>Ks hs</i> | <i>Kshs</i> |
| Brako Construction ltd | 688,958 | - |
| Joerev Construction ltd | 370,000 | - |
| Riamic Construction ltd | 148,000 | - |
| Jarko Construction | 150,000 | - |
| ZiPbu Construction ltd | 150,000 | - |
| Total | 1,506,958 | - |

12B. GRATUITY DEPOSITS

| | 2019 - 2020 | 2018-2019 |
|--------------|-------------|-------------|
| | <i>Kshs</i> | <i>Kshs</i> |
| Name 1 | - | - |
| Name 2 | - | - |
| Name 3 | - | - |
| Total | - | - |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

13. BALANCES BROUGHT FORWARD

| | 2019-2020 | 2018-2019 |
|---------------|-------------------|-------------------|
| | Kshs | Kshs |
| Bank accounts | 34,432,800 | 37,075,812 |
| Cash in hand | - | - |
| Imprest | - | - |
| Total | 34,432,800 | 37,075,812 |

[Provide short appropriate explanations as necessary]

14. PRIOR YEAR ADJUSTMENTS

| | Balance b/f FY 2018/2019 as per Financial statements | Adjustments | Adjusted Balance b/f FY 2018/2019 |
|---------------------------|---|-------------|---|
| Description of the error | Kshs | Kshs | Kshs |
| Bank account Balances | - | - | - |
| Cash in hand | - | - | - |
| Accounts Payables | - | - | - |
| Receivables | - | - | - |
| Others (<i>specify</i>) | - | - | - |
| | - | - | - |

15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST

| | 2019 - 2020 | 2018 – 2019 |
|---|-------------|-------------|
| | KShs | KShs |
| Outstanding Imprest as at 1 st July 2019 (A) | - | - |
| Imprest issued during the year (B) | 12,366,163 | 1,200,000 |
| Imprest surrendered during the Year (C) | 12,366,163 | 1,200,000 |
| Net changes in account receivables D= A+B-C | - | - |

16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS

| | 2019 - 2020 | 2018 – 2019 |
|--|------------------|-------------|
| | KShs | KShs |
| Deposit and Retentions as at 1 st July 2019 (A) | - | - |
| Deposit and Retentions held during the year (B) | 4,756,050 | 3,750,00 |
| Deposit and Retentions paid during the Year (C) | 3,249,093 | 3,750,00 |
| Net changes in account receivables D= A+B-C | 1,506,957 | - |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

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For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. OTHER IMPORTANT DISCLOSURES

17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

| | 2019-2020 | 2018-2019 |
|-----------------------------|------------------|------------------|
| | Kshs | Kshs |
| Construction of buildings | - | - |
| Construction of civil works | - | - |
| Supply of goods | - | - |
| Supply of services | - | - |
| | - | - |

17.2: PENDING STAFF PAYABLES (See Annex 2)

| | 2019-2020 | 2018-2019 |
|----------------------------|------------------|------------------|
| | Kshs | Kshs |
| NGCDFC Staff | - | - |
| Others* (<i>specify</i>) | - | - |
| | - | - |

17.3: UNUTILIZED FUND (See Annex 3)

| | 2019-2020 | 2018-2019 |
|---|-------------------|-------------------|
| | Kshs | Kshs |
| Compensation of employees | (33,330) | - |
| Use of goods and services | 51,171 | 0 |
| Amounts due to other Government entities (see attached list) | 54,044,816 | 23,900,000 |
| Amounts due to other grants and other transfers (see attached list) | 22,844,684 | 9,632,800 |
| Acquisition of assets-CDF Vehicle | 7,570,000 | 900,000 |
| Others (<i>specify</i>)-ICT HUB | 4,155,786 | 4,677,027 |
| | 88,633,127 | 34,432,800 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

17.4: PMC account balances (See Annex 5)

| | 2019-2020 | 2018-2019 |
|--|------------------|------------------|
| | Kshs | Kshs |
| PMC account Balances (see attached list) | 207,635 | 61,997 |
| | | |
| | 207,635 | 61,997 |

Reports and Financial Statements
 For the year ended June 30, 2020

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

| Supplier of Goods or Services | Original Amount A | Date Contracted B | Amount Paid To-Date c | Outstanding Balance 2020 d=a-c | Comments |
|------------------------------------|----------------------|----------------------|--------------------------|-----------------------------------|----------|
| Construction of buildings | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Sub-Total | | | | | |
| Construction of civil works | | | | | |
| 6. | | | | | |
| 7. | | | | | |
| 8. | | | | | |
| Sub-Total | | | | | |
| Supply of goods | | | | | |
| 9. | | | | | |
| 10. | | | | | |
| 11. | | | | | |
| Sub-Total | | | | | |
| Supply of services | | | | | |
| 12. | | | | | |
| 13. | | | | | |
| 14. | | | | | |
| Sub-Total | | | | | |
| Grand Total | | | | | |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – BOMACHOGE BORABU
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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

| Name of Staff | Job Group | Original Amount A | Date Payable Contracted B | Amount Paid To- Date C | Outstanding Balance 2020 d=a-c | Comments |
|------------------------------|--------------------|----------------------|------------------------------|------------------------------|--------------------------------------|----------|
| Senior Management | | | | | | |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| | Sub-Total | | | | | |
| Middle Management | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| | Sub-Total | | | | | |
| Unionisable Employees | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| | Sub-Total | | | | | |
| Others (specify) | | | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |
| | Sub-Total | | | | | |
| | Grand Total | | | | | |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – BOMACHOGE BORABU
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ANNEX 3 – UNUTILIZED FUND

| Name | Brief Transaction Description | Outstanding Balance 2019/20 | Outstanding Balance 2018/19 | Comments |
|--|-------------------------------|-----------------------------|-----------------------------|--------------------------------|
| Compensation of employees | Staff gratuity | - | 0 | |
| Use of goods & services | | | | |
| Amounts due to other Government entities | | | | |
| Primary Schools | | 37,044,816 | 18,700,000 | Waiting for funds |
| Secondary Schools | 2,200,000 | 17,000,000 | 5,200,000 | Late disbursement of funds |
| Sub-Total | | 54,044,816 | 23,900,000 | |
| Amounts due to other grants and other transfers | | | | |
| Security | | 0 | 0 | |
| Emergency | | 0 | 0 | |
| Sports | | 1,280,000 | 1,380,817.51 | Waiting for funds |
| Environment | | 2,576,927 | 2,18,0817.48 | Waiting for funds |
| Bursary-secondary and tertiary | | 18,987,756.7 | 494,138 | Waiting for funds |
| Sub-Total | | 22,844,683.7 | | |
| Sub-Total | | | | |
| Acquisition of assets-CDF vehicle | | 7,570,000 | | Waiting for funds |
| Others (specify) | | | | |
| 4-ICT HUB | | 4,155,786 | 4,677,027 | Awaiting reallocation of funds |
| Strategic plan | | | 900,000 | |
| NG CDF office | | | 900,000 | |
| Sub-Total | | 4,155,786 | | |
| Grand Total | | 88,633,127 | 34,432,800.00 | |

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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

| Asset class | Historical Cost b/f (Kshs) 2018/19 | Additions during the year (Kshs) | Disposals during the year (Kshs) | Historical Cost (Kshs) 2019/20 |
|--|---|--|--|---|
| Land | NOT valued | - | - | 2,200,000 |
| Buildings and structures | 6,000,000 | 900,000 | - | 6,900,000 |
| Transport equipment | 4,700,000 | - | - | 4,700,000 |
| Office equipment, furniture and fittings | 2,188,270 | - | - | 2,188,000 |
| ICT Equipment, Software and Other ICT Assets | | | | |
| Other Machinery and Equipment | | | | |
| Heritage and cultural assets | | | | |
| Intangible assets | | | | |
| Total | 12,888,270 | 900,000 | | 15,988,000 |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
BOMACHOGE BORABU CONSTITUENCY**

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ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2020

| PMC | Bank | Account number | Bank Balance 2019/20 | Ban Balanc 2018/19 |
|------------------------------------|--------|----------------|-------------------------|--------------------------|
| Bombaba East Chief Office | Equity | 0510170649904 | 560 | 895.0 |
| Magenche chief Office | Equity | 0510170625288 | 502.25 | 222.25 |
| Bokimonge Chief Office | Equity | 0510271488630 | 1937.00 | 1,057.0 |
| St. Mary Nyabiore Girls Secondary | Equity | 0510264669375 | 7,738.15 | 7,738,150 |
| Ritembu Chief office | Equity | 0510270992688 | 1,080.00 | 1,080.0 |
| Oroche DOK Primary School | Equity | 0510262821167 | 20.00 | 20.00 |
| Ritembu secondary school | Equity | 0510262730093 | 71,770.00 | 2,130.0 |
| Sengera SDA Secondary School | Equity | 0510264708425 | 100,745.00 | 42,325.0 |
| Magena Special School for the Deaf | Equity | 0510270014489 | 2,555.00 | 3,515.00 |
| Magenge Mixed Secondary School | Equity | 0510270951520 | 6,730.00 | 90.0 |
| Mokubo Chiefs Office | Equity | 0510272797874 | 2,160.00 | 2,820.00 |
| Riama SDA Primary School | Equity | 0510264148730 | 204.00 | 105.00 |
| Ritembo Primary | Equity | 0151796931 | 00 | 00 |
| Riokindo Primary School | Equity | 0510021638 | 00 | 0 |
| Emesa Primary School | Equity | 0158275943 | 00 | 00 |
| Keore Primary School | Equity | 0159862784 | 00 | 0 |
| Eberege Primary School | Equity | 0158628547 | 00 | 00 |
| Kiabugesi Primary School | Equity | 0154759439 | 00 | 0 |
| Magena Primary School | Equity | 0158429600 | 00 | 00 |
| Mokomoni Primary School | Equity | 0511058689267 | 3,705.00 | 00 |
| Emesa Secondary School | Equity | 0510396494022 | 5,478.35 | |
| Metembe Primary School | Equity | 0510438584667 | 2,410.00 | |
| Chuni Primary School | Equity | 0510438584667 | 40.00 | |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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| PMC | Bank | Account number | Bank Balance 2019/20 | Bank Balance 2018/19 |
|-----|------|----------------|-------------------------|----------------------------|
| | | | 207,634.75 | 61,997.40 |

PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

| Reference No. on the external audit Report | Issue / Observations from Auditor | Management comments | Focal Point person to resolve the issue (Name and designation) | Status: (Resolved / Not Resolved) | Timeframe: (Put a date when you expect the issue to be resolved) |
|--|--|---|--|-----------------------------------|--|
| 4 | Stall project at Ebererge Primary School-Construction of a 2 storey building | We allocated kshs. 4m in 2019/20 and the remaining balance will be allocated. Currently the contractor has resumed work on the building | FAM, Works, PMC | resolved | By the end of this year |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – BOMACHOGE BORABU
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TRIAL BALANCE AS AT 30TH JUNE 2020

| | ITEMS | DR | CR |
|----------------------------------|-------------------------------------|--------------------|--------------------|
| CASH AND CASH EQUIVALENTS | | | |
| | Bank Balances | 15,045,646 | |
| | Cash Balances | - | |
| | Outstanding Imprest | - | |
| PAYMENTS | | | |
| | Compensation of employees | 5,375,344 | |
| | Use of goods and services | 9,536,344 | |
| | Transfers to Other Government Units | 68,604,750 | |
| | Other grants and transfers | 35,638,716 | |
| | Other Payments - | - | |
| RECEIPTS | | | |
| | Transfers from NGCDF board | | 99,720,000 |
| | Proceeds from Sale of Assets | | 48,000 |
| | Fund Balance B/F | | 34,432,800 |
| | Retention | | 1,506,957 |
| TOTAL | | 135,707,757 | 135,707,757 |